Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Councilmember

Ernie Burns
Councilmember

NOTICE OF A REGULAR MEETING OF THE CITY COUNCIL
Thursday, March 12, 2020
7:00 PM

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting DAY, MONTH DATE, YEAR at 7:00 PM at Old Movie House, 255 West Main, Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

I. **CALL MEETING TO ORDER**

II. **INVOCATION**

III. **PLEDGE OF ALLEGIANCE**

A. US Flag

B. Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. **OPEN FORUM**
The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. **ACTION ITEMS**

A. Appoint Ryan Hanson to fill the remainder of Paul Bullington's term for City Council Place 4 that was left vacant after Council Member Bullington resigned.

B. Presentation and action on Retail Coach agreement

C. Discussion and appropriate action on a rate increase which is included within the current garbage contract with Republic Services

D. Approve Certification of Unopposed Candidates

E. Approve Order Canceling May 2020 Election for the City of Van

F. Appoint two member to the Planning & Zoning Commission

G. Discussion and Action concerning the Annual Oil Festival to be held in October 2020

H. Approve the two Associate Judges for Van Municipal Court

VI. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

A. February 2020 Expenditures

B. February 13, 2020 Minutes

VII. **INFORMATION AND DISCUSSION**

A. Discussion on current water / wastewater rates

B. Discussion on current fees for permits and rental of city owned facilities

C. Discussion on Budget Amendments to be presented at the next City Council Meeting

D. Update on current and future City Projects

VIII. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

A. Review of City Administrator Charles West

IX. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

X. **REPORTS**

A. Police Department

B. Municipal Court

C. Public Works Report

D. Christus EMS Response Time Report

E. Library Report

F. Fire Department

G. Parks & Recreation

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113 W. Main, Van, Texas 75790 by 5:00 pm on
DAY, MONTH DATE, YEAR

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.

DATA SHEET
AGENDA ITEM NO. V.A.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Appoint Ryan Hanson to fill the remainder of Paul Bullington's term for City Council Place 4 that was left vacant after Council Member Bullington resigned.

Background:
Paul Bulllington resigned from his position on City Council and Ryan Hanson is the only candidate that filed to run for Council Place 4 in the election that was to be held in May 2020. With Ryan being the only candidate and will be the Council member for Place 4, it is recommended that he be appointed to fill the remainder of the term for the vacancy in Council Place 4.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Charles West, March 5, 2020

DATA SHEET
AGENDA ITEM NO. V.B.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Presentation and action on Retail Coach agreement

Background:
The current agreement with Retail Coach has expired and we either need to enter into a new agreement or extend the current agreement or we can walk away all together. The current agreement was funded through the EDC

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

DATA SHEET
AGENDA ITEM NO. V.C.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Discussion and appropriate action on a rate increase which is included within the current garbage contract with Republic Services

Background:
Under our current contract Republic Services has the right to increase fees annually based on the Current Consumer Price Index. This is on the agenda to keep you informed of changes in rates and to keep the public informed.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Charles West, 03/05/2020

REPUBLIC SERVICES, INC.℠

February 9, 2020

City of Van

Dear: Charles West

In accordance with provisions in our contract for Solid Waste Collection & Disposal with the City of Van, we respectfully submit this notice of a rate adjustment for residential and commercial service according to the Consumer Price Index (Water Sewer Trash) of 2.2% (equates to (.25 cents per month per home) Said adjustment should be effective April 1, 2020. I have attached back up documents for your convenience. For budgeting purposes you will also notice an increase to your general fund Franchise Fee account for the 2020 year.

These annual adjustments are necessary to keep up with operating expenses of health insurance, maintenance, state and federal regulations and fuel to provide the best quality service the citizens of Van expect of their trash collection.. Republic Services appreciates your partnership very much.

Please advise me at your earliest convenience if you have any questions. Thank You.

Sincerely,

Gene Keenon

Gene Keenon
Manager Government Affairs
903-986-0463
gkeenon@republicservices.com

City of Van 2019 Garbage Rates Effective April 1, 2019

Residential	17.50	includes weekly bulk pick up **(up to 3yds)**
Commercial Hand Trash	21.00	
Poly Cart	4.00	

Dumpster Service

2019	1X WEEK	2X WEEK	3X WEEK	4X WEEK	5X WEEK	extra empty
2 YD	69.35	94.78	157.27	183.20	206.96	35.00
3 YD	87.26	159.42	187.51	236.99	300.82	35.00
4 YD	106.87	179.76	232.53	312.70	357.36	45.00
6 YD	127.68	223.31	323.78	424.22	502.35	45.00
8 YD	135.37	268.13	379.61	508.58	623.21	50.00

City of Van 2020 Garbage Rates Effective April 1, 2020

Residential	17.75	includes weekly bulk pick up **(up to 3yds)**
Commercial Hand Trash	21.50	
Poly Cart	4.00	

Dumpster Service

2019	1X WEEK	2X WEEK	3X WEEK	4X WEEK	5X WEEK	extra empty
2 YD	70.85	96.86	160.72	187.23	211.51	35.00
3 YD	89.17	162.92	191.63	242.20	307.43	35.00
4 YD	109.22	183.71	237.64	319.57	365.22	45.00
6 YD	130.48	228.22	330.90	433.55	513.40	45.00
8 YD	138.34	274.02	387.96	519.76	636.92	50.00

Increase	1X WEEK	2X WEEK	3X WEEK	4X WEEK	5X WEEK	extra empty
2 YD	1.50	2.08	3.45	4.03	4.55	0.00
3 YD	1.91	3.50	4.12	5.21	6.61	0.00
4 YD	2.35	3.95	5.11	6.87	7.86	0.00
6 YD	2.80	4.91	7.12	9.33	11.05	0.00
8 YD	2.97	5.89	8.35	11.18	13.71	0.00

	City of Van 2019 w / bulk	**New Rate**	**Amount of Increase**
Residential Garbage	17.50	17.75	0.25
Residential Garbage with cart	21.50	21.75	0.25
Commercial Hand Trash	21.00	21.50	0.50
Commercial Hand Trash with cart	25.00	25.50	0.50
Poly Cart	4.00	4.00	0.00

Economic News Release

Table 2. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by detailed expenditure category

Table 2. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by detailed expenditure category, December 2019
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Nov. 2019	Unadjusted percent change Dec. 2018-Dec. 2019	Unadjusted percent change Nov. 2019-Dec. 2019	Seasonally adjusted percent change Sep. 2019-Oct. 2019	Seasonally adjusted percent change Oct. 2019-Nov. 2019	Seasonally adjusted percent change Nov. 2019-Dec. 2019
All items	100.000	2.3	-0.1	0.4	0.3	0.2
Food	13.249	1.8	0.1	0.2	0.1	0.2
Food at home	7.169	0.7	0.0	0.3	0.1	0.1
Cereals and bakery products	0.946	0.3	-0.4	-0.1	0.1	-0.4
Cereals and cereal products	0.300	-0.3	0.0	-0.2	0.0	-0.3
Flour and prepared flour mixes	0.038	-0.3	0.5	-0.6	-0.8	0.5
Breakfast cereal(1)	0.145	-0.2	1.3	0.2	-0.7	1.3
Rice, pasta, cornmeal(1)	0.117	-0.6	-1.8	-0.5	0.8	-1.8
Rice(1)(2)(3)		-2.9	-2.1	0.4	-0.7	-2.1
Bakery products(1)	0.646	0.5	-0.6	-0.2	0.1	-0.6
Bread(1)(2)	0.194	2.0	-0.6	0.0	1.3	-0.6
White bread(1)(2)		2.2	-0.5	-0.1	1.4	-0.5
Bread other than white(1)(2)		1.6	-0.5	0.3	1.0	-0.5
Fresh biscuits, rolls, muffins(2)	0.090	-0.6	0.1	0.2	-0.3	-0.2
Cakes, cupcakes, and cookies	0.162	-1.7	-2.1	-1.3	0.8	-2.0
Cookies(2)		-1.3	-1.8	-0.7	-0.4	-1.6
Fresh cakes and cupcakes(1)(2)		-1.8	-3.3	-2.5	4.3	-3.3
Other bakery products	0.199	1.5	0.3	-0.2	-0.7	0.7
Fresh sweetrolls, coffeecakes, doughnuts(1)(2)		3.4	0.7	0.2	-0.1	0.7
Crackers, bread, and cracker products(2)		2.3	2.4	0.0	-2.3	2.2
Frozen and refrigerated bakery products, pies, tarts, turnovers(2)		-1.3	-2.2	-0.6	1.1	-1.7
Meats, poultry, fish, and eggs	1.580	2.3	1.0	0.6	0.3	1.3
Meats, poultry, and fish	1.497	2.6	0.6	0.8	0.3	1.2
Meats	0.943	3.6	0.5	0.7	0.6	1.2
Beef and veal	0.428	4.8	1.7	1.3	0.3	2.4
Uncooked ground beef(1)	0.170	4.3	1.3	1.3	-0.1	1.3
Uncooked beef roasts(1)(2)	0.061	7.3	3.6	-3.0	1.2	3.6
Uncooked beef steaks(2)	0.158	4.4	1.8	1.7	0.6	2.8
Uncooked other beef and veal(1)(2)	0.038	4.8	-0.1	-0.1	1.0	-0.1
Pork	0.296	3.5	-0.9	0.7	1.3	0.7
Bacon, breakfast sausage, and related products(2)	0.132	3.5	-0.4	1.6	1.4	0.6
Bacon and related products(2)		2.3	-1.0	2.8	2.4	0.1
Breakfast sausage and related products(2)(3)		5.0	0.1	0.1	0.1	1.3
Ham	0.055	4.0	-5.3	1.6	0.4	-1.7
Ham, excluding canned(2)		3.8	-5.9	2.3	0.4	-2.0
Pork chops(1)	0.043	1.8	0.3	-2.7	2.8	0.3
Other pork including roasts, steaks, and ribs(2)	0.066	4.2	1.1	1.1	0.5	2.5
Other meats	0.219	1.3	0.0	-0.3	0.4	-0.5
Frankfurters(2)		-1.0	-1.8	1.0	1.1	-2.9
Lunchmeats(2)(3)		1.9	0.4	-0.3	0.5	0.0
Lamb and organ meats(1)(2)						
Lamb and mutton(1)(2)(3)						

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1997=100 base.
(3) Special index based on a substantially smaller sample.
(4) Indexes on a December 2007=100 base.
(5) Indexes on a December 2005=100 base.
(6) Indexes on a December 1986=100 base.
(7) Indexes on a December 1993=100 base.
(8) Indexes on a December 2009=100 base.
(9) Indexes on a December 1990=100 base.
(10) Indexes on a December 1983=100 base.
(11) Indexes on a December 2001=100 base.
(12) Indexes on a December 1982=100 base.
(13) Indexes on a December 1996=100 base.

Expenditure category	Relative importance Nov. 2019	Unadjusted percent change: Dec. 2018-Dec. 2019	Unadjusted percent change: Nov. 2019-Dec. 2019	Seasonally adjusted percent change: Sep. 2019-Oct. 2019	Seasonally adjusted percent change: Oct. 2019-Nov. 2019	Seasonally adjusted percent change: Nov. 2019-Dec. 2019
Purchase of pets, pet supplies, accessories(1)(2)(3)		2.2	0.8	0.2	0.1	0.8
Sporting goods	0.496	0.1	-0.5	0.6	0.9	-0.8
Sports vehicles including bicycles(1)	0.293	1.7	-0.3	0.5	1.2	-0.3
Sports equipment	0.196	-2.2	-0.7	0.5	0.1	-0.4
Photographic equipment and supplies	0.034	1.6	-4.7	-0.8	0.4	-2.2
Film and photographic supplies(1)(2)(3)						
Photographic equipment(2)(3)		0.8	-5.6	0.7	0.4	-3.3
Recreational reading materials(1)	0.119	3.8	-1.1	3.0	0.4	-1.1
Newspapers and magazines(1)(2)	0.075	6.1	-1.3	3.1	0.7	-1.3
Recreational books(1)(3)	0.044	0.0	-0.6	2.8	-0.3	-0.6
Other recreational goods(3)	0.302	-5.7	-1.2	-0.2	-0.6	-1.0
Toys	0.231	-7.1	-1.0	-0.7	-1.1	-0.8
Toys, games, hobbies and playground equipment(2)(3)		-5.9	-0.9	-1.3	-1.2	-0.4
Sewing machines, fabric and supplies(1)(2)	0.024	-3.4	-1.0	0.3	0.9	-1.0
Music instruments and accessories(1)(2)	0.037	2.4	-2.6	2.7	2.0	-2.6
Education and communication commodities(8)	0.501	-6.0	-1.6	-1.9	-0.1	-1.2
Educational books and supplies	0.125	-2.0	0.1	-0.5	0.2	0.3
College textbooks(1)(3)(11)		-1.7	0.1	-0.6	0.5	0.1
Information technology commodities(8)	0.375	-7.3	-2.1	-2.4	-0.2	-1.6
Computers, peripherals, and smart home assistant devices(4)	0.293	-5.3	-2.2	-2.4	0.1	-1.6
Computer software and accessories(1)(2)	0.021	-11.2	-0.2	-0.3	-2.8	-0.2
Telephone hardware, calculators, and other consumer information items(1)(2)	0.062	-14.6	-2.4	-2.9	-0.8	-2.4
Alcoholic beverages	0.955	0.5	0.0	-0.3	-0.3	0.1
Alcoholic beverages at home	0.594	0.2	-0.4	-0.3	-0.4	-0.1
Beer, ale, and other malt beverages at home	0.266	1.2	0.4	0.3	-0.7	0.6
Distilled spirits at home	0.078	-0.4	0.1	-1.5	-0.3	0.6
Whiskey at home(1)(3)		0.9	0.1	-1.8	-0.1	0.1
Distilled spirits, excluding whiskey, at home(1)(3)		-0.7	0.3	-1.0	-0.2	0.3
Wine at home	0.249	-0.8	-1.4	-0.7	-0.3	-1.1
Alcoholic beverages away from home(1)	0.361	1.0	0.5	-0.2	0.0	0.5
Beer, ale, and other malt beverages away from home(1)(2)(3)		0.0	0.6	-0.2	0.0	0.6
Wine away from home(1)(2)(3)		1.4	0.4	0.0	-0.2	0.4
Distilled spirits away from home(1)(2)(3)		1.7	0.1	-0.1	0.1	0.1
Other goods(8)	1.567	2.8	-0.8	0.2	0.3	-0.5
Tobacco and smoking products	0.682	5.5	-0.1	-0.4	0.8	0.2
Cigarettes(2)	0.606	5.8	-0.1	-0.5	1.0	0.2
Tobacco products other than cigarettes(1)(2)	0.060	2.8	-0.2	0.0	0.1	-0.2
Personal care products(1)	0.674	-0.9	-1.1	0.3	0.1	-1.1
Hair, dental, shaving, and miscellaneous personal care products(1)(2)	0.377	0.7	-0.6	0.8	0.4	-0.6
Cosmetics, perfume, bath, nail preparations and implements(1)	0.291	-2.8	-1.9	-0.4	-0.4	-1.9
Miscellaneous personal goods(2)	0.211	6.8	-1.8	2.3	-0.6	-0.8
Stationery, stationery supplies, gift wrap(3)		8.8	1.4	2.0	-0.9	1.8
Infants' equipment(1)(3)(5)		-6.4	-0.6	2.7	-5.5	-0.6
Services less energy services	60.103	3.0	0.1	0.2	0.3	0.2
Shelter	33.489	3.2	0.2	0.1	0.3	0.2
Rent of shelter(12)	33.122	3.3	0.2	0.0	0.3	0.2
Rent of primary residence	8.022	3.7	0.3	0.1	0.3	0.2
Lodging away from home(2)	0.893	-0.2	-3.2	-3.8	1.1	-1.8
Housing at school, excluding board(12)	0.114	2.3	0.3	0.1	0.1	0.4
Other lodging away from home including hotels and motels	0.779	-0.6	-3.7	-4.4	1.2	-2.0
Owners' equivalent rent of residences(12)	24.207	3.3	0.2	0.2	0.2	0.2
Owners' equivalent rent of primary residence(12)	22.858	3.3	0.2	0.2	0.2	0.2
Tenants' and household insurance(1)(2)	0.367	0.1	-0.1	0.1	0.0	-0.1
Water and sewer and trash collection services(2)	1.099	2.2	0.1	0.5	0.2	0.2
Water and sewerage maintenance	0.830	2.9	0.1	0.5	0.2	0.2
Garbage and trash collection(1)(10)	0.268	0.2	0.0	0.4	0.1	0.0

Footnotes

(1) Not seasonally adjusted.
(2) Indexes on a December 1997=100 base.
(3) Special index based on a substantially smaller sample.
(4) Indexes on a December 2007=100 base.
(5) Indexes on a December 2005=100 base.
(6) Indexes on a December 1986=100 base.
(7) Indexes on a December 1993=100 base.
(8) Indexes on a December 2009=100 base
(9) Indexes on a December 1990=100 base.
(10) Indexes on a December 1983=100 base
(11) Indexes on a December 2001=100 base
(12) Indexes on a December 1982=100 base
(13) Indexes on a December 1996=100 base

REPUBLIC SERVICES

2054

March 1, 2020

Re: Notice Regarding New Fee

Dear Valued Customer:

Beginning with your April 2020 invoice, you will be charged a minimum lift fee of $150 for each Republic Services container you have that is serviced less than the minimum lift requirement of one haul per month. This fee will not apply to a container that is hauled at least once per month.

If you need to adjust your service level, container size or the timing of your hauls as a result of the minimum lift fee, please contact your local Sales Representative or call the Customer Resource Center at 800-678-7274. You can also request a haul or a final pickup by using the My Resource app or call the Customer Resource Center. Our ultimate goal is to make sure that you have the right container and service level for your business needs.

Thank you for choosing us to be your preferred recycling and waste provider. We look forward to continuing to provide simple solutions for your business. If you do not make any adjustments as a result of this notification and thereafter pay the minimum lift fee, it will be deemed consent to the fee as applied to your current service levels. If you have any questions, please contact us at 800-678-7274.

Sincerely,

Republic Services

VAN
(Effective 4/1/2020)

1 x week Residential Service	**$ 12.02 month To City**
Optional Cart	**$3.00 month To City**
1 x week Commercial	
Hand Load	**$16.66 month To City**
Optional cart	**$3.00 month To City**

1x week Bulk on Fridays 3 cubic yards max

***Republic shall provide dumpsters at all city locations**
*** (2) roll-off containers having at least thirty (30) cubic yards of capacity two (2) times per year for annual community clean-up, at no cost to the city.**
***All churches inside city limits no charge**
***2 roll offs per year for house demo or Mayors special projects.**
***Festival dumpsters sanctioned by city no charge**
18 20yd sludge container hauls per year no charge
$1000 annual donation to city for fire department.

COMMERCIAL DUMPSTERS

SIZE	1X	2X	3X	4X	5X	Extra
2 Yard	70.85	96.86	160.72	187.23	211.51	35.00
3 Yard	89.17	162.92	191.63	242.20	307.43	35.00
4 Yard	109.22	183.71	237.64	319.57	365.22	45.00
6 Yard	130.48	228.22	330.90	433.55	513.40	45.00
8 Yard	138.34	274.02	387.96	519.76	636.92	50.00

*** City will be paid a 10% road use fee each month on these rates ***

Must use link code to city account for record.

DATA SHEET
AGENDA ITEM NO. V.D.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Approve Certification of Unopposed Candidates

Background:
This has to be approved before the cancelation of the May 2020 Election can be canceled.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Sereca Huggins

CERTIFICATION OF UNOPPOSED CANDIDATES
(CERTIFICACIÓN DE CANDIDATOS ÚNICOS)

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020.

(Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son condidatos únicos para elección para un cargo en la elección que se llevará a cabo el 2 de mayo de 2020.)

List offices and names of candidates:
(Lista de cargos y nombres de los candidatos:)

Offices *(Cargos)*	**Candidates *(Candidatos)***
Mayor *Alcalde*	**Don Smith**
Council Member Place # 4 *Lugar del miembro del Consejo # 4*	**Ryan Hanson**
Council Member Place # 5 *Lugar del miembro del Consejo # 5*	**Ernest Burns**

Sereca Huff-Huggins
Signature *(Firma)*

Sereca Huff-Huggins
Printed Name *(Nombre en letra de molde)*

City Secretary
Title *(Puesto)*

(seal) *(sello)*

March 12, 2020
Date of Signing *(Fecha de firma)*

DATA SHEET
AGENDA ITEM NO. V.E.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Approve Order Canceling May 2020 Election for the City of Van

Background:
This is required to cancel the election scheduled for May

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Sereca Huggins

AW12-2
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
2/14

ORDER OF CANCELLATION
DE ORDEN DE CANCELACIÓN

The City of Van City Council hereby cancels the election scheduled to be held on May 02, 2020 in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Ayuntamiento de van City por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 2 de mayo, 2020 de conformidad, con (fecha en que se hubiera celebrado la elección)la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Office Sought *(Cargo al que presenta candidatura)*	Candidate *(Candidato)*
Council Member Place # 1 *Alcalde*	**Don Smith**
Council Member Place # 4 *(Lugar del miembro del Consejo # 4*	**Ryan Hanson**
Council Member Place # 5 *(Lugar del miembro del Consejo # 5*	**Ernest Burns**

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

____
Mayor ***(Alcalde)***

____
Secretary ***(Secretario)***

(seal) ***(sello)***

____
Date of adoption ***(Fecha de adopción)***

Instructions for sample order of cancellation:

To cancel an election, the governing body must first receive and accept the Certification of Unopposed Candidates form (or the authority may create its own form) from the authority responsible for preparing the ballot. The cancellation order/ordinance must be adopted in an open meeting. The candidates are not required to be present. Certificates of election should be prepared for each unopposed candidate; however, the certificates of election should not be issued until after Election Day, as follows. Section 2.053 provides that the certificate of election shall be issued "in the same manner and at the same time" as for a candidate elected at an election. Therefore, the candidates, who have been declared "elected" at the meeting ordering the cancellation, must wait until after the official election day (even though no election is held) and no earlier than the prescribed canvassing period (even though no canvass is held) to be sworn in and assume their duties. Candidates may complete the Statement of Elected Officer prior to Election Day. The Statement should be kept locally; it does not need to be sent to the Secretary of State's Office. Copies of this order/ordinance must be posted on Election Day at each polling place that would have been used had the election not been cancelled.

An election* may be cancelled if:

1) The election is one in which a declaration of write-in candidacy is required; and
2) No opposed at-large race is on the ballot* within that election;*and
3) Each candidate whose name is to appear on the ballot* is unopposed, with some exceptions; This means:

- **In an all at-large election* (with no single-member districts), if there is one or more opposed at-large races, then all the races go on the ballot within that election.***
- **In an election* in which any members of the governing body are elected from single-member districts, an election in a particular district may be cancelled if the candidate is unopposed and the election otherwise meets the above requirements (i.e., there is no at-large opposed race on the ballot).**

Note: A general election (for full terms) or a special election (to fill a vacancy in an unexpired term) is considered a *separate election* with a *separate ballot* for purposes of these tests, even if held on the same election date. See our online Cancellation guide for details.

Instrucciones para el ejemplo de orden de cancelación:

Para cancelar una elección, la entidad gobernante primero debe recibir y aceptar, de la autoridad responsable para preparar la boleta, el formulario de Certificación para Candidatos Sin Oposición (o la autoridad puede crear su propio formulario) de la autoridad responsable para preparar la boleta. La orden/ordenanza de cancelación debe ser adoptada en una reunión abierta. No se requiere que los candidatos estén presentes. Se debe preparar un certificado de elección para cada candidato sin oposición; sin embargo, los certificados de elección no se deben emitir hasta el Día de las Elecciones, así como se detalla a continuación. La sección 2.053 indica que el certificado de elección será publicado "en la misma manera y al mismo tiempo" para un candidato elegido en una elección. Por lo tanto, los candidatos que hayan sido declarados "elegido" en la reunión de la cancelación, deben esperar hasta después del día oficial de elecciones (aunque no se hayan llevado una elección) y no antes del período prescrito de la campaña política (aunque no se lleve a cabo la campaña política) a ser jurados y asumir sus deberes. Los candidatos pueden llenar la Declaración de Funcionario Elegido antes del Día de las Elecciones. Este documento se debe mantener en los archivos locales. No es necesario enviarlo a la Oficina del Secretario de Estado. El Día de las Elecciones se debe exhibir una copia de esta orden/ordenanza en todos los sitios de votación que se hubieran utilizado en la elección si no hubiera sido cancelada.

Una elección* puede ser cancelada si:

1) la elección es una en la que se requiere una declaración de candidatos por escrito en la boleta de votación; y,
2) no hay oposición para la carrera por acumulación en la boleta* de votación dentro de esa elección* y
3) Todos los candidatos cuyos nombres deben aparecer en la boleta* de votación no tienen oposición, con

unas excepciones;

Esto significa:

- ***En una elección* por acumulación (sin ningún distrito con miembro único), si se encuentra una o más de una carrera por acumulación con oposición, entonces todas las carreras estarán en la boleta dentro de esa elección*.***
- ***En una elección* en la que cualquiera de los miembros de la entidad gobernante se eligen de distritos con un solo miembro, se puede cancelar una elección en un distrito específico si hay oposición para el candidato y la elección cumple con los requisitos que anteceden (ej. no hay oposición para la carrera por acumulación en la boleta).***

Nota: Una elección general (con términos completos) o una elección especial (para llenar una vacante de un término no vencido) es considerada como una elección distinta con una boleta distinta con los propósitos de estas pruebas, aunque se lleven a cabo en la misma fecha electoral. Vea nuestra guía de cancelación en línea para más detalles.

DATA SHEET
AGENDA ITEM NO. V.F.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Appoint two member to the Planning & Zoning Commission

Background:
We currently have two positions open on this board and to date we have received two applications. One of the applicants T Watkins is not eligible to serve on the P&Z Board due to not residing within the city limits.

Financial Impact:

Recommendation:
Appoint L Thompson to the Board, which will give the board enough members to conduct a meeting.

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Charles West

CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest. Applicant must be a citizen of the United State and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2018 will expire in 2020.

Please Type or Print Clearly:

Date: 3/24/20

Name: Lori Thompson Home Phone: 903 2166576

Address: 563 E. Pennsylvania Work Phone: 903 9632310

Cell: 903-216-6576 City/State/Zip 75790

Email: lori.thompson1278@gmail.com

I have lived in Van 15 years. I am ✓ am not ___ a U.S. Citizen

Occupation: business owner

Professional and/or Community Activities: business owner

Additional Pertinent Information/References:

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions	Meeting Information
(X) Planning & Zoning Commission	Last Tuesday of Month @5:00pm
( ) Van Economic Development Corporation	4th Monday each Month @ 5:30pm (special meetings may be called)

Advisory Boards and Commissions	Meeting Information
( ) Parks & Recreation Advisory Board	
( ) Community Library Advisory Board	

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.

Lori Thompson

Signature of Applicant

Please return this application to:

City Secretary
City of Van
PO Box 487
Van TX 75790

CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest. Applicant must be a citizen of the United State and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2018 will expire in 2020.

Please Type or Print Clearly:

Date: 2-24-

Name: Tanya Watkins Home Phone: 903-253-5206

Address: 568 FM 1995 Work Phone:

Cell: 903-253-5206 City/State/Zip Van, TX 75790

Email: tanya@promiserealty.net

I have lived in Van 1 1/2 years. I am ✓ am not___ a U.S. Citizen

Occupation: Realtor / owner of Promise Realty & Property Management

Professional and/or Community Activities: Lion's Club Canton board, Canton Chamber of Commerce board, Thomas Lake Association President, Van Chamber of Commerce

Additional Pertinent Information/References:

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions	**Meeting Information**
(✓) Planning & Zoning Commission	Last Tuesday of Month @5:00pm
(✓) Van Economic Development Corporation	4th Monday each Month @ 5:30pm (special meetings may be called)

Advisory Boards and Commissions	**Meeting Information**
( ) Parks & Recreation Advisory Board	
( ) Community Library Advisory Board	

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.

Tanya Watkins

Signature of Applicant

Please return this application to:

City Secretary
City of Van
PO Box 487
Van TX 75790

DATA SHEET
AGENDA ITEM NO. V.G.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Discussion and Action concerning the Annual Oil Festival to be held in October 2020

Background:
A council member requested this be placed on the agenda for discussion and action concerning the City of Van's role in the Annual Oil Festival.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

DATA SHEET
AGENDA ITEM NO. V.H.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Approve the two Associate Judges for Van Municipal Court

Background:
This item was added as a requirement that the City Council must approve the oaths for the two associate judges that fill in when Wade is not available

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

Oath of Office

I, Lilia Durham, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Van Associate Judge of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and the laws of the United States and of this State, so help me God.

Lilia Durham
Affiant

Sworn to and subscribed before me by affiant on this 5th day of March, 2020.

Signature of Person Administering Oath

Wade McMillan
Printed Name

MUNICIPAL COURT VAN, TEXAS

Municipal Court Judge
City of Van, Texas
Title

ANTI-BRIBERY OATH OF APPOINTED OFFICER (Pursuant to Tex. Const. Art. XVI, Sec. 1(b), amended 2001)

THE STATE OF TEXAS

Statement of Appointed Officer
(Please type or print legibly)

I, Lilia Durham, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment, as a reward to secure my appointment or confirmation thereof, so help me God.

Lilia Durham
Affiant

Associate Judge
Office to Which Appointed

Van
City

Sworn to and subscribed before me by affiant on this 5th day of March, 2020.

Signature of Person Administering Oath

Wade McMillan
Printed Name

MUNICIPAL COURT
VAN, TEXAS

Municipal Court Judge
City of Van, Texas
Title

Editor's Note: File with your city before filing the Oath of Office.

IN THE NAME AND BY THE AUTHORITY OF

THE STATE OF TEXAS

Oath of Office

I, Beverley Pearson, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Associate Municipal Judge of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and the laws of the United States and of this State, so help me God.

Beverley Pearson
Affiant

Sworn to and subscribed before me by affiant on this 3rd day of March, 2020.

Signature of Person Administering Oath

Wade McMillan
Printed Name

Title

MUNICIPAL COURT VAN, TEXAS

Municipal Court Judge
City of Van, Texas

THE STATE OF TEXAS

Statement of Appointed Officer
(Please type or print legibly)

I, Beverley Pearson, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment, as a reward to secure my appointment or confirmation thereof, so help me God.

Beverley Pearson
Affiant

Associate Municipal Judge
Office to Which Appointed

Van
City

Sworn to and subscribed before me by affiant on this 3 day of March, 2020

Signature of Person Administering Oath

Wade McMillan
Printed Name

Title

Editor's Note: File with your city before filing the Oath of Office.

Expense Approval Report
By Fund

City of Van, TX

Payment Dates 02/01/2020 - 02/29/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 100 - General Fund							
City of Van	INV0003083	02/03/2020	REI PAYROLL G F PPE 1/31/2	100-22900		02/03/2020	34,205.02
Texas Comptroller of Public A	INV0003084	02/05/2020	PERIOD ENDING 1/31/2020	100-20920		02/05/2020	2,420.52
FR of Texas	393413	02/06/2020	UNIFORMS	100-35-56010		02/06/2020	192.00
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	100-10-56050		02/06/2020	20.21
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	100-10-56050		02/06/2020	29.96
Reliant	111027523322	02/06/2020	1280210 1002 N WALNUT SI	100-10-56050		02/06/2020	8.43
Reliant	111027523322	02/06/2020	13182674 199 S BOIS D ARC	100-10-56050		02/06/2020	34.27
Reliant	111027523322	02/06/2020	12802102 - 602 S OAK SIRN	100-10-56050		02/06/2020	8.43
Reliant	111027523322	02/06/2020	12811365 310 CHESTNUT	100-15-56050		02/06/2020	81.78
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	100-20-56050		02/06/2020	20.21
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	100-20-56050		02/06/2020	29.97
Reliant	111027523322	02/06/2020	12813945 107 S MAPLE	100-30-56050		02/06/2020	330.89
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	100-30-56050		02/06/2020	20.20
Reliant	111027523322	02/06/2020	13182674 199 S BOIS D ARC	100-30-56050		02/06/2020	34.28
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	100-30-56050		02/06/2020	29.99
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	100-35-56050		02/06/2020	29.99
Reliant	111027523322	02/06/2020	12813946 FIRE DEPT	100-35-56050		02/06/2020	332.43
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	100-35-56050		02/06/2020	20.20
Reliant	111027523322	02/06/2020	12802100 310 CHESTNUT	100-46-56050		02/06/2020	42.71
Reliant	111027523322	02/06/2020	12811368 304 S BOIS D AR	100-46-56050		02/06/2020	107.17
Reliant	111027523322	02/06/2020	12730328 STREET LIGHT 2	100-46-56050		02/06/2020	19.77
Reliant	111027523322	02/06/2020	13459000 LED 0-55	100-46-56050		02/06/2020	133.58
Reliant	111027523322	02/06/2020	15472060 LED -141-180	100-46-56050		02/06/2020	31.76
Reliant	111027523322	02/06/2020	12730326 STREET LIGHT 6	100-46-56050		02/06/2020	173.11
Reliant	111027523322	02/06/2020	12730327 STREET LIGHT 3	100-46-56050		02/06/2020	241.63
Reliant	111027523322	02/06/2020	12730330 STREET LIGHT 1 C	100-46-56050		02/06/2020	2,081.09
Reliant	111027523322	02/06/2020	13458999 LED 0-55	100-46-56050		02/06/2020	455.92
Reliant	111027523322	02/06/2020	12730325 STREET LIGHT 5	100-46-56050		02/06/2020	1,126.98
Reliant	111027523322	02/06/2020	12730324 STREET LIGHT 4	100-46-56050		02/06/2020	803.50
Reliant	111027523322	02/06/2020	13182676 301 WYOMING	100-60-56050		02/06/2020	57.48
Reliant	111027523322	02/06/2020	12813947 304 W MAIN	100-60-56050		02/06/2020	50.44
Reliant	111027523322	02/06/2020	12734266 OFF CHESTNUT S	100-60-56050		02/06/2020	737.06
Reliant	111027523322	02/06/2020	14934433 BASEBALL CONCE	100-60-56050		02/06/2020	116.96
Reliant	111027523322	02/06/2020	14934432 BASEBALL	100-60-56050		02/06/2020	652.38
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	100-64-56050		02/06/2020	20.20
Reliant	111027523322	02/06/2020	12811365 310 CHESTNUT	100-64-56050		02/06/2020	81.79
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	100-64-56050		02/06/2020	29.99

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Brynda Pool	142841	02/06/2020	CLEANING- ADMIN	100-10-53810		02/06/2020	103.50
Brynda Pool	142841	02/06/2020	CLEANING- COMM CENTER	100-15-53810		02/06/2020	103.50
Brynda Pool	142841	02/06/2020	CLEANING - VMC	100-20-53810		02/06/2020	103.50
Brynda Pool	142841	02/06/2020	CLEANING- POLICE	100-30-53810		02/06/2020	206.00
Brynda Pool	142841	02/06/2020	CLEANING -MOVIE HOUSE	100-99-56425		02/06/2020	160.00
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-10-52250		02/06/2020	73.32
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-15-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-20-52250		02/06/2020	73.32
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-30-52250		02/06/2020	73.32
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-32-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-35-52250		02/06/2020	475.00
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-35-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-60-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	100-64-52250		02/06/2020	73.33
Van Zandt Newspaper, LLC	472192	02/06/2020	PUBLIC NOTICE - REZONING	100-10-53250		02/06/2020	103.00
Tyler Junior College	4928	02/06/2020	EDUCATION	100-30-56100		02/06/2020	25.00
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-10-53200		02/06/2020	199.16
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-15-53200		02/06/2020	199.16
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-20-53200		02/06/2020	199.16
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-30-53200		02/06/2020	199.16
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-32-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-35-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-46-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-60-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	100-64-53200		02/06/2020	198.92
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261081413	100-10-54200		02/06/2020	28.45
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261077933	100-10-54200		02/06/2020	28.45
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261080273	100-10-54200		02/06/2020	28.45
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261079100	100-10-54200		02/06/2020	22.30
Texas Municipal Clerks Certic	INV0003087	02/06/2020	2019 SUPPLEMENT	100-10-53013		02/06/2020	58.50
Champion EMS	INV0003088	02/06/2020	JANUARY 2020	100-99-53270		02/06/2020	2,786.00
Dr. Peter M. Sanfelippo	INV0003092	02/06/2020	DRUG SCREEN	100-35-53610		02/06/2020	130.00
Goode's Texaco	INV0003096	02/06/2020	VEHICLE MAINT	100-30-54350		02/06/2020	372.90
Goode's Texaco	INV0003096	02/06/2020	VEHICLE MAINT	100-30-54350		02/06/2020	9.95
Goode's Texaco	INV0003096	02/06/2020	VEHICLE MAINT	100-30-54350		02/06/2020	21.00
Goode's Texaco	INV0003096	02/06/2020	VEHICLE MAINT	100-32-54220		02/06/2020	7.00
Goode's Texaco	INV0003096	02/06/2020	VEHICLE MAINT	100-32-54350		02/06/2020	53.10
Goode's Texaco	INV0003096	02/06/2020	FUEL	100-46-52450		02/06/2020	172.09
Goode's Texaco	INV0003096	02/06/2020	FUEL	100-60-52450		02/06/2020	172.09
Global/Open Edge	INV0003101	02/12/2020	CREDIT CARDS	100-10-60885		02/12/2020	42.66
Global/Open Edge	INV0003101	02/12/2020	CRDEIT CARDS	100-10-60885		02/12/2020	128.40
Global/Open Edge	INV0003101	02/12/2020	CREDIT CARDS	100-60-60885		02/12/2020	58.75
REPUBLIC SERVICES	0070-002884766	02/13/2020	FEBRUARY 2020	100-99-56420		02/13/2020	20,645.18
East Texas Ice Machines	1077	02/13/2020	ICE MACHINE	100-15-57200		02/13/2020	50.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
East Texas Ice Machines	1077	02/13/2020	ICE MACHINE	100-60-57200		02/13/2020	87.50
East Texas Ice Machines	1077	02/13/2020	ICE MACHINE	100-64-57200		02/13/2020	50.00
Clear Cut Land, LLC	1121	02/13/2020	PARKS- BASEBALL	100-60-54200		02/13/2020	2,200.00
Ables-Land, Inc	27717-0	02/13/2020	BUSINESS CARDS	100-10-52250		02/13/2020	150.00
FR of Texas	393925	02/13/2020	393925	100-35-56010		02/13/2020	12.50
FR of Texas	393925	02/13/2020	394079	100-35-56010		02/13/2020	520.00
Verizon Wireless	9847536032	02/13/2020	903-368-4916	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4841	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4850	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4872	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4881	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4912	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4883	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-0196 ADMIN	100-10-56700		02/13/2020	41.47
Verizon Wireless	9847536032	02/13/2020	903-638-4238 ADMIN IPAD	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-4887	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-263-1621 ADMIN I PAD-	100-10-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-963-1059 EDC	100-11-56700		02/13/2020	29.43
Verizon Wireless	9847536032	02/13/2020	903-754-2589 MAYOR	100-12-56700		02/13/2020	41.47
Verizon Wireless	9847536032	02/13/2020	903-216-0783	100-20-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-7121 UNIT # 203	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-6147 UNIT # 105	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-245-3520 PD	100-30-56700		02/13/2020	31.04
Verizon Wireless	9847536032	02/13/2020	903-497-7110 UNIT # 107	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-7315 POLICE MIFI	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-6018 UNIT # 108	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-7100 UNIT # 106	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-497-6013 UNIT # 750	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-5502	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-638-4241 POLICE I PAD	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-638-1001	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-569-4338 Admin mifi	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-368-5495	100-30-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-569-4075 CODE ENFORC	100-32-56700		02/13/2020	41.47
Verizon Wireless	9847536032	02/13/2020	903-638-1289 PARK # 2	100-60-56700		02/13/2020	24.05
Xerox Corporation	INV0003103	02/13/2020	3TX-389176	100-10-56650		02/13/2020	50.02
Xerox Corporation	INV0003103	02/13/2020	3TX-389176	100-20-56650		02/13/2020	50.02
Xerox Corporation	INV0003103	02/13/2020	3TX-386842	100-30-56650		02/13/2020	128.08
Xerox Corporation	INV0003103	02/13/2020	3TX -394314	100-64-56650		02/13/2020	132.26
CVZCC	INV0003104	02/13/2020	VISION	100-99-53550		02/13/2020	24.00
JAY MILLS	INV0003105	02/13/2020	FEBRUARY 2020	100-10-53100		02/13/2020	350.00
Linzy Neal	INV0003106	02/13/2020	FEBRUARY 2020	100-12-51901		02/13/2020	50.00
Amanda Davis	INV0003107	02/13/2020	FEBRUARY 2020	100-12-51901		02/13/2020	50.00
Don Smith	INV0003108	02/13/2020	FEBRUARY 2020	100-12-51901		02/13/2020	50.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Pete Lucas	INV0003109	02/13/2020	FEBRUARY 2020	100-12-51901		02/13/2020	50.00
Ernest Burns	INV0003110	02/13/2020	FEBRUARY 2020	100-12-51901		02/13/2020	50.00
Sereca D. Huff-Huggins	INV0003111	02/13/2020	FEBRUARY 2020	100-10-56700		02/13/2020	60.00
John Brown	INV0003112	02/13/2020	FEBRUARY 2020	100-30-56700		02/13/2020	60.00
TransUnion Risk and Alterna	INV0003115	02/13/2020	1/1/2020 - 1/31/2020	100-30-53610		02/13/2020	50.00
Charles Edward Dintelman	INV0003116	02/13/2020	ELECTRIC	100-60-54200		02/13/2020	499.00
City of Van	INV0003131	02/14/2020	REI PAYROLL G F PPE 2/14/2	100-22900		02/14/2020	33,547.38
TXU Energy	055302417820	02/20/2020	ELECTRIC	100-10-56050		02/20/2020	23.17
East Texas Council of Govern	1265	02/20/2020	ANNUAL MEMBERSHIP FOR	100-10-56000		02/20/2020	395.00
James M. Renfro	3706	02/20/2020	FIRE DEPT	100-35-54200		02/20/2020	1,419.40
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL- ADMIN	100-10-52450		02/20/2020	179.61
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL	100-30-52450		02/20/2020	-17.21
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL POLICE DEPT	100-30-52450		02/20/2020	1,549.92
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL	100-32-52450		02/20/2020	280.00
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL FIRE DEPT	100-35-52450		02/20/2020	680.60
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL PARKS	100-60-52450		02/20/2020	2.00
Crossroad Communications	9945	02/20/2020	RADIO REPEATER LINK	100-30-57580		02/20/2020	175.00
MES- Municipal Emergency S	IN1423323	02/20/2020	AIR PACK REPAIR	100-35-54250		02/20/2020	1,113.20
CACAS International, Inc	INV0003137	02/20/2020	VANDI GRAS EVENT - BANNE	100-99-53615		02/20/2020	1,295.57
Deer Oaks EAP Services LLC	PCOV20-02	02/20/2020	AUG EAP SERVICE	100-10-51500		02/20/2020	3.72
Deer Oaks EAP Services LLC	PCOV20-02	02/20/2020	AUG EAP SERVICE	100-20-51500		02/20/2020	1.24
Deer Oaks EAP Services LLC	PCOV20-02	02/20/2020	AUG EAP SERVICE	100-30-51500		02/20/2020	11.15
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE -ADMIN	100-10-56700		02/24/2020	74.85
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-10-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE - VMC	100-20-56700		02/24/2020	49.90
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-20-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE- POLICE	100-30-56700		02/24/2020	419.18
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-30-56705		02/24/2020	105.00
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-30-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE - CODE COMPLI	100-32-56700		02/24/2020	14.95
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-32-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE -FIRE DEPT	100-35-56700		02/24/2020	9.95
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-35-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE - LIBRARY	100-64-56700		02/24/2020	49.90
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-64-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	100-64-56705		02/24/2020	105.00
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-10-53200		02/27/2020	1,618.63
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-15-53200		02/27/2020	1,616.69
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-20-53200		02/27/2020	1,616.69
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-30-53200		02/27/2020	1,618.63
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-32-53200		02/27/2020	1,616.69
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-35-53200		02/27/2020	1,618.63
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-46-53200		02/27/2020	1,616.69
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-60-53200		02/27/2020	1,616.69

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	100-64-53200		02/27/2020	1,616.69
Waukesha-Pearce Industries,	1046823	02/27/2020	EQUIP MAINT	100-46-54250		02/27/2020	723.73
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	100-10-53200		02/27/2020	61.11
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	100-20-53200		02/27/2020	61.11
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	100-30-53200		02/27/2020	61.11
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	100-35-53200		02/27/2020	61.11
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	100-64-53200		02/27/2020	61.11
ARTHUR AUDIO	20203	02/27/2020	VANDI GRAS	100-99-53615		02/27/2020	1,500.00
Komatsu Financial	3874390	02/27/2020	CONTRACT # 777-0085637	100-46-57200		02/27/2020	12,446.14
Parade Float Supplies Now	7959650	02/27/2020	VAN DI GRAS	100-99-53615		02/27/2020	548.41
NorthEast Texas Chapter TM	INV0003141	02/27/2020	2020	100-10-56000		02/27/2020	25.00
North Texas Tollway Authorit	INV0003143	02/27/2020	TRAVEL	100-10-56800		02/27/2020	7.82
Interface Security Systems, L	INV0003144	02/27/2020	C1062099	100-10-53990		02/27/2020	27.73
Interface Security Systems, L	INV0003144	02/27/2020	C1141964	100-15-53990		02/27/2020	13.50
Interface Security Systems, L	INV0003144	02/27/2020	C1062099	100-20-53990		02/27/2020	27.73
Interface Security Systems, L	INV0003144	02/27/2020	C054057	100-30-53990		02/27/2020	32.20
Interface Security Systems, L	INV0003144	02/27/2020	C1142329	100-60-53990		02/27/2020	52.00
Interface Security Systems, L	INV0003144	02/27/2020	C1141964	100-64-53990		02/27/2020	13.50
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-52250		02/27/2020	94.98
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-56000		02/27/2020	270.00
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-56100		02/27/2020	85.00
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-56100		02/27/2020	180.00
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56550		02/27/2020	15.80
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56800		02/27/2020	10.28
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56800		02/27/2020	26.18
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-56800		02/27/2020	27.00
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56800		02/27/2020	12.30
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-10-56800		02/27/2020	7.67
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56800		02/27/2020	14.20
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-10-56800		02/27/2020	394.10
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-15-52500		02/27/2020	15.40
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-20-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-30-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	BROWN 3874	100-30-54250		02/27/2020	754.60
Texas Bank and Trust	INV0003145	02/27/2020	BROWN 3874	100-30-54250		02/27/2020	47.82
Texas Bank and Trust	INV0003145	02/27/2020	BROWN 3874	100-30-56100		02/27/2020	85.00
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-32-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	RYAN 3459	100-32-56550		02/27/2020	6.35
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-35-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54200		02/27/2020	60.05
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54200		02/27/2020	60.00
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54250		02/27/2020	15.13
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54250		02/27/2020	50.52

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54250		02/27/2020	19.36
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54250		02/27/2020	13.58
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-54250		02/27/2020	44.98
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	100-35-56800		02/27/2020	107.96
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-46-52500		02/27/2020	15.45
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-60-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-64-52255		02/27/2020	8.98
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-64-52255		02/27/2020	3.50
Texas Bank and Trust	INV0003145	02/27/2020	HUFF 7480	100-64-52255		02/27/2020	5.41
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-64-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	100-99-53550		02/27/2020	75.46
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	100-99-53615		02/27/2020	86.20
CACAS International, Inc	INV0003146	02/27/2020	VANDI GRAS EVENT - BANNE	100-99-53615		02/27/2020	467.71
All American Party And Tent	INV0003147	02/27/2020	VANDI GRAS	100-99-53615		02/27/2020	2,973.88
Allianz	INV0003148	02/27/2020	DUNCAN, GEDDIE JR, HILLIA	100-35-51500		02/27/2020	180.00
Centerpoint Energy	INV0003149	02/27/2020	6400233473-4 CITY HALL	100-10-56050		02/27/2020	67.99
Centerpoint Energy	INV0003149	02/27/2020	2869657-3 COMM CENTER	100-15-56050		02/27/2020	144.22
Centerpoint Energy	INV0003149	02/27/2020	2868820-8 POLICE DEPT	100-30-56050		02/27/2020	76.45
Centerpoint Energy	INV0003149	02/27/2020	2868803-4 FIRE DEPT	100-35-56050		02/27/2020	297.96
Centerpoint Energy	INV0003149	02/27/2020	6401930091-8 PARK	100-60-56050		02/27/2020	39.57
JAY MILLS	INV0003151	02/27/2020	PRE-TRIALS	100-20-53100		02/27/2020	150.00
Dusty Deaton	INV0003152	02/27/2020	VANDI GRAS EVENT	100-99-53615		02/27/2020	1,250.00
City of Van Economic Develo	INV0003153	02/27/2020	FEBRUARY 2020	100-99-60100		02/27/2020	22,386.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-10-52500		02/27/2020	100.30
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-15-52500		02/27/2020	100.30
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-20-52500		02/27/2020	100.30
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-30-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-32-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-35-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-46-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-60-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-60-52500		02/27/2020	767.40
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	100-64-52500		02/27/2020	100.18
Maclaine Miller	INV03063	02/27/2020	VANDI GRAS EVENT	100-99-53615		02/27/2020	698.16
						Fund 100 - General Fund Total:	**184,088.74**
Fund: 110 - Economic Development Fund							
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	110-11-56705		02/24/2020	105.00
						Fund 110 - Economic Development Fund Total:	**105.00**
Fund: 115 - Fire Department Equiment Fund							
Tony Ammons	100	02/06/2020	EQUIPMENT	115-35-57200		02/06/2020	1,500.00
THE MUFFLER & HITCH SHOP	INV0003091	02/06/2020	39520 A	115-35-57200		02/06/2020	1,039.80
THE MUFFLER & HITCH SHOP	INV0003091	02/06/2020	39519 A	115-35-57200		02/06/2020	6,500.00
Metro Fire	149782-1	02/20/2020	EQUIP MAINT	115-35-54250		02/20/2020	35.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Metro Fire	149782-1	02/20/2020	EQUIPMENT	115-35-57200		02/20/2020	1,100.00
Texas Bank and Trust	INV0003145	02/27/2020	FIRE CHIEF 9136	115-35-53200		02/27/2020	132.83
						Fund 115 - Fire Department Equiment Fund Total:	**10,307.63**
Fund: 400 - Interest & Sinking Fund							
ZFNB Corporate Trust Wire	INV0003156	02/28/2020	CERTIFICATE OF OBLIGATION	400-99-53700		02/28/2020	107,059.45
						Fund 400 - Interest & Sinking Fund Total:	**107,059.45**
Fund: 415 - Capital Projects							
Carlos Fence Works	INV0003090	02/06/2020	I - 20 PROJECT	415-99-57129		02/06/2020	3,501.00
MHS Planning & Design, LLC	INV0003094	02/06/2020	PROJECT # 19-020	415-99-53610		02/06/2020	19,856.20
Landmark Structures	INV0003117	02/13/2020	PAY ESTIMATE NO. 13 250,00	415-99-57125		02/13/2020	53,021.40
KSA	INV0003138	02/20/2020	WEST LIFT STATION STUDY	415-99-53610		02/20/2020	1,541.76
KSA	INV0003138	02/20/2020	250,000 GALLON ELEVATED S	415-99-57125		02/20/2020	3,800.00
KSA	INV0003138	02/20/2020	250,000 GALLON GROUND S	415-99-57127		02/20/2020	2,302.47
KSA	INV0003138	02/20/2020	100,000 GALLON ELEVATED T	415-99-57136		02/20/2020	5,136.84
						Fund 415 - Capital Projects Total:	**89,159.67**
Fund: 500 - Water / Wastewater Fund							
City of Van	INV0003083	02/03/2020	REI PAYROLL W S PPE 1/31/2	500-22900		02/03/2020	13,325.44
GT Distributors	INV0745243	02/04/2020	Flashlights and batteries	500-40-52500		02/04/2020	403.82
Reliant	111027523322	02/06/2020	128111388 113 W MAIN	500-40-56050		02/06/2020	29.99
Reliant	111027523322	02/06/2020	12813941 800 E PENNSYLV	500-40-56050		02/06/2020	1,243.38
Reliant	111027523322	02/06/2020	13182673 642 S BOIS D ARC	500-40-56050		02/06/2020	27.26
Reliant	111027523322	02/06/2020	12811363 227 W MAIN	500-40-56050		02/06/2020	20.21
Reliant	111027523322	02/06/2020	12813942 237 WAYNES AL	500-40-56050		02/06/2020	18.11
Reliant	111027523322	02/06/2020	12731040 CHESTNUT	500-40-56050		02/06/2020	17.29
Reliant	111027523322	02/06/2020	12813943 283 E PENNSYLV	500-40-56050		02/06/2020	14.64
Reliant	111027523322	02/06/2020	12802061 -153 REDBUD PU	500-40-56050		02/06/2020	8.52
Reliant	111027523322	02/06/2020	15573664 642 S BOIS D ARC	500-40-56050		02/06/2020	197.62
Reliant	111027523322	02/06/2020	12813944 881 E MAIN	500-45-56050		02/06/2020	206.93
Reliant	111027523322	02/06/2020	12811364 OFF HICKORY	500-45-56050		02/06/2020	34.66
Reliant	111027523322	02/06/2020	12811387 902 PARK ROW	500-45-56050		02/06/2020	2,853.59
Reliant	111027523322	02/06/2020	12811369 9615 FM SEWR	500-45-56050		02/06/2020	37.16
Reliant	111027523322	02/06/2020	12811366 311 CHESTNUT S	500-45-56050		02/06/2020	8.22
Brynda Pool	142841	02/06/2020	CLEANING -WATER	500-10-53810		02/06/2020	103.50
Staples Advantage,Dept Dal	1627626838	02/06/2020	SUPPLIES	500-40-52250		02/06/2020	211.24
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	500-10-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	500-40-52250		02/06/2020	73.33
Office Barn	19F5075	02/06/2020	OFFICE - FIRE DEPT	500-45-52250		02/06/2020	73.33
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	500-10-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	500-40-53200		02/06/2020	198.92
Archive Social	9661	02/06/2020	1/17/2020- 1/17/2021	500-45-53200		02/06/2020	198.92
Dataprose LLC	DP2000351	02/06/2020	BILL PERIOD 1/1/2020 - 1/31	500-10-56550		02/06/2020	697.63
Crow-Burlingame	INV0003085	02/06/2020	SUPPLIES	500-40-52500		02/06/2020	68.52
Crow-Burlingame	INV0003085	02/06/2020	VEHICLE MAINT	500-40-54350		02/06/2020	18.93

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Crow-Burlingame	INV0003085	02/06/2020	VEHICLE MAINT	500-40-54350		02/06/2020	37.37
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261081406	500-40-56010		02/06/2020	84.09
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261079093	500-40-56010		02/06/2020	179.15
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261077927	500-40-56010		02/06/2020	75.40
UniFirst Corp. Attention: Acc	INV0003086	02/06/2020	8261080267	500-40-56010		02/06/2020	84.09
Johnson Lab & Supply Inc.	INV0003089	02/06/2020	228387-000	500-40-52950		02/06/2020	194.14
Johnson Lab & Supply Inc.	INV0003089	02/06/2020	228203-000	500-40-52950		02/06/2020	110.00
Johnson Lab & Supply Inc.	INV0003089	02/06/2020	228387-000	500-45-52950		02/06/2020	194.14
Johnson Lab & Supply Inc.	INV0003089	02/06/2020	228203-000	500-45-52950		02/06/2020	110.00
Ana-Lab	INV0003093	02/06/2020	LABS FOR JANUARY	500-40-56400		02/06/2020	2,580.00
Ana-Lab	INV0003093	02/06/2020	LABS FOR JANUARY	500-45-56400		02/06/2020	110.00
Ana-Lab	INV0003093	02/06/2020	LABS FOR JANUARY	500-45-56400		02/06/2020	464.00
Carroll Water Supply	INV0003095	02/06/2020	UTILITIES	500-40-56050		02/06/2020	39.49
Goode's Texaco	INV0003096	02/06/2020	FUEL	500-40-52250		02/06/2020	172.13
Shirley Chisham - Tax Assess	INV0003098	02/06/2020	VEHICLE REG	500-40-54220		02/06/2020	15.00
Shirley Chisham - Tax Assess	INV0003098	02/06/2020	VEHICLE REG	500-45-54220		02/06/2020	15.00
Global/Open Edge	INV0003101	02/12/2020	CRDEIT CARDS	500-10-60885		02/12/2020	385.18
Global/Open Edge	INV0003101	02/12/2020	CREDIT CARDS	500-10-60885		02/12/2020	127.97
Goodyear	015-1177780	02/13/2020	VEHICLE MAINT	500-40-54350		02/13/2020	266.08
East Texas Ice Machines	1077	02/13/2020	ICE MACHINE	500-40-57200		02/13/2020	87.50
Usa Bluebook	121235	02/13/2020	WWTP	500-45-54510		02/13/2020	222.24
Lonestar Maintenance & Ser	139639	02/13/2020	SUPPLIES	500-40-54600		02/13/2020	406.70
Ables-Land, Inc	27717-0	02/13/2020	BUSINESS CARDS	500-40-52250		02/13/2020	65.00
Verizon Wireless	9847536032	02/13/2020	903-574-5542 WASTEWATER	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-574-5541 WATER DEPT	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-574-5539 WATER DEPT	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-368-4817 WATER DEPT	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-638-1005 PARKS # 1	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-368-4134 WATER DEPT	500-40-56700		02/13/2020	24.05
Verizon Wireless	9847536032	02/13/2020	903-574-5543 PW DIRECTO	500-40-56700		02/13/2020	41.95
Verizon Wireless	9847536032	02/13/2020	903-638-4239 WATER DEPT I	500-40-56700		02/13/2020	37.99
Verizon Wireless	9847536032	02/13/2020	903-574-4646 WATER DEPT	500-40-56700		02/13/2020	41.47
Verizon Wireless	9847536032	02/13/2020	903-638-9517	500-40-56700		02/13/2020	17.00
Verizon Wireless	9847536032	02/13/2020	903-638-5522	500-40-56700		02/13/2020	17.00
Verizon Wireless	9847536032	02/13/2020	903-638-5106	500-40-56700		02/13/2020	17.00
Verizon Wireless	9847536032	02/13/2020	903-638-1190	500-40-56700		02/13/2020	17.00
Verizon Wireless	9847536032	02/13/2020	903-638-1146	500-40-56700		02/13/2020	17.00
CORE & MAIN	INV0003102	02/13/2020	L753554	500-40-54420		02/13/2020	111.84
CORE & MAIN	INV0003102	02/13/2020	L776651	500-40-54420		02/13/2020	30.00
Xerox Corporation	INV0003103	02/13/2020	3TX-389176	500-40-56650		02/13/2020	50.01
JAY MILLS	INV0003105	02/13/2020	EASEMENTS	500-40-53610		02/13/2020	200.00
PENNYS KWIK LUBE	INV0003113	02/13/2020	EQUIPMENT MAINT	500-40-54250		02/13/2020	18.50
PENNYS KWIK LUBE	INV0003113	02/13/2020	VEHICLE MAINT	500-40-54350		02/13/2020	10.00
PENNYS KWIK LUBE	INV0003113	02/13/2020	VEHICLE MAINT	500-40-54350		02/13/2020	59.60

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
PENNYS KWIK LUBE	INV0003113	02/13/2020	VEHICLE MAINT	500-40-54350		02/13/2020	50.00
City of Van	INV0003131	02/14/2020	REI PAYROLL W S PPE 2/14/2	500-22900		02/14/2020	13,985.56
Texas Rural Water Associatio	11784	02/20/2020	EDUCATION	500-40-56100		02/20/2020	630.00
Texas Rural Water Associatio	11784	02/20/2020	EDUCATION	500-45-56100		02/20/2020	315.00
WEX BANK - ExxonMobil Flee	63900186	02/20/2020	FUEL WATER DEPT	500-40-52450		02/20/2020	888.79
KSA	INV0003138	02/20/2020	GENERAL ENGINEERING	500-40-53610		02/20/2020	1,100.00
Frontier Communications	INV0003139	02/20/2020	903-963-3256-010165-5- GR	500-40-56700		02/20/2020	190.35
Frontier Communications	INV0003139	02/20/2020	210-188-1570-102104-5 106	500-40-56700		02/20/2020	147.00
Frontier Communications	INV0003139	02/20/2020	210-030-2702-050214-5 WE	500-40-56700		02/20/2020	103.02
Frontier Communications	INV0003139	02/20/2020	903-963-1423-110602-5 WE	500-40-56700		02/20/2020	66.77
Deer Oaks EAP Services LLC	PCOV20-02	02/20/2020	AUG EAP SERVICE	500-40-51500		02/20/2020	8.68
Deer Oaks EAP Services LLC	PCOV20-02	02/20/2020	AUG EAP SERVICE	500-45-51500		02/20/2020	1.24
Peoples Telephone Cooperati	INV0003140	02/24/2020	TELEPHONE -W & S	500-40-56700		02/24/2020	57.08
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	500-40-56705		02/24/2020	26.25
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	500-40-56705		02/24/2020	58.94
Peoples Telephone Cooperati	INV0003140	02/24/2020	INTERNET	500-45-56705		02/24/2020	26.25
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	500-10-53200		02/27/2020	1,616.69
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	500-40-53200		02/27/2020	1,618.63
Tyler Technologies, Inc.	025-286576	02/27/2020	2/1/2020 THRU 1/31/2021	500-45-53200		02/27/2020	1,616.65
Waukesha-Pearce Industries,	1046823	02/27/2020	EQUIP MAINT	500-40-54250		02/27/2020	723.73
GRANICUS	123626	02/27/2020	AGENDA & MINUTES	500-40-53200		02/27/2020	61.12
JDR Contracting, INC	185	02/27/2020	REPLACEMENT	500-40-54420		02/27/2020	2,700.00
Young Oil Company-Mineola	F236	02/27/2020	OIL PRODUCTS	500-40-54600		02/27/2020	1,427.00
Ricky G's Auto Repair	INV0003142	02/27/2020	DUMP	500-40-54350		02/27/2020	1,215.68
Interface Security Systems, L	INV0003144	02/27/2020	C1128117	500-40-53990		02/27/2020	50.00
Interface Security Systems, L	INV0003144	02/27/2020	C1062099	500-40-53990		02/27/2020	27.74
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	500-10-52500		02/27/2020	15.40
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	500-40-52500		02/27/2020	15.38
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	500-40-52500		02/27/2020	30.48
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	500-40-54350		02/27/2020	270.60
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	500-40-56010		02/27/2020	38.00
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	500-40-56100		02/27/2020	475.00
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	500-40-56400		02/27/2020	111.00
Texas Bank and Trust	INV0003145	02/27/2020	WEST 4756	500-45-52500		02/27/2020	15.40
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	500-45-54250		02/27/2020	120.00
Texas Bank and Trust	INV0003145	02/27/2020	JOHNSON 9722	500-45-54250		02/27/2020	1.20
Wood County Electric	INV0003150	02/27/2020	WATER WELL VCR 447 -5365	500-40-56050		02/27/2020	44.25
Wood County Electric	INV0003150	02/27/2020	NORTH WATER WELL # 2 - 53	500-40-56050		02/27/2020	785.81
Wood County Electric	INV0003150	02/27/2020	3-PHASE WELL -5365004	500-40-56050		02/27/2020	1,308.00
Wood County Electric	INV0003150	02/27/2020	SOUTH WATERWELL # 1 - 53	500-40-56050		02/27/2020	2,130.03
Wood County Electric	INV0003150	02/27/2020	WATER WELL # 3 -5365003	500-40-56050		02/27/2020	1,372.52
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	500-10-52500		02/27/2020	100.18
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	500-40-52500		02/27/2020	100.30
JP Gould Baxter - Longview	INV0003154	02/27/2020	SUPPLIES	500-45-52500		02/27/2020	100.14

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Action Cleaning Systems	T42782SVC	02/27/2020	HEATER	500-40-54250		02/27/2020	186.50
						Fund 500 - Water / Wastewater Fund Total:	**63,151.10**
						Grand Total:	**453,871.59**

Report Summary

Fund Summary

Fund		Expense Amount	Payment Amount
100 - General Fund		184,088.74	184,088.74
110 - Economic Development Fund		105.00	105.00
115 - Fire Department Equiment Fund		10,307.63	10,307.63
400 - Interest & Sinking Fund		107,059.45	107,059.45
415 - Capital Projects		89,159.67	89,159.67
500 - Water / Wastewater Fund		63,151.10	63,151.10
	Grand Total:	**453,871.59**	**453,871.59**

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-10-51500	Benefits-Health, Dental,	3.72	3.72
100-10-52250	Office Supplies	318.30	318.30
100-10-52450	Fuel	179.61	179.61
100-10-52500	Supplies	115.68	115.68
100-10-53013	Book Purchase - Legal &	58.50	58.50
100-10-53100	Attorney Fees	350.00	350.00
100-10-53200	Computer Software & Eq	1,878.90	1,878.90
100-10-53250	Advertising/Publications	103.00	103.00
100-10-53810	Janitorial Service	103.50	103.50
100-10-53990	Security Cameras / Alar	27.73	27.73
100-10-54200	Building & Grounds Mai	107.65	107.65
100-10-56000	Dues and Subscriptions	690.00	690.00
100-10-56050	Utilities	192.46	192.46
100-10-56100	Training/Education	265.00	265.00
100-10-56550	Postage	15.80	15.80
100-10-56650	Copier Lease	50.02	50.02
100-10-56700	Telephone / Cellular Ser	556.22	556.22
100-10-56705	Internet Service	26.25	26.25
100-10-56800	Travel/Lodging/Meals	499.55	499.55
100-10-60885	Credit Card Payment Pro	171.06	171.06
100-11-56700	Telephone/Cellular Servi	29.43	29.43
100-12-51901	City Council Stipend	250.00	250.00
100-12-56700	Telephone / Cellular Ser	41.47	41.47
100-15-52250	Office Supplies	73.33	73.33
100-15-52500	Supplies	115.70	115.70
100-15-53200	Computer Software & Eq	1,815.85	1,815.85
100-15-53810	Janitorial Service	103.50	103.50
100-15-53990	Security Cameras / Alar	13.50	13.50
100-15-56050	Utilities	226.00	226.00
100-15-57200	Equipment	50.00	50.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-20-51500	Benefits-Health, Dental,	1.24	1.24
100-20-52250	Office Supplies	73.32	73.32
100-20-52500	Supplies	115.68	115.68
100-20-53100	Attorney Fees	150.00	150.00
100-20-53200	Computer Software & Eq	1,876.96	1,876.96
100-20-53810	Janitorial Service	103.50	103.50
100-20-53990	Security Cameras / Alar	27.73	27.73
100-20-56050	Utilities	50.18	50.18
100-20-56650	Copier Lease	50.02	50.02
100-20-56700	Telephone / Cellular Ser	87.89	87.89
100-20-56705	Internet Service	26.25	26.25
100-20920	Sales Tax Payable - Garb	2,420.52	2,420.52
100-22900	DUE TO PAYROLL	67,752.40	67,752.40
100-30-51500	Benefits-Health, Dental,	11.15	11.15
100-30-52250	Office Supplies	73.32	73.32
100-30-52450	Fuel	1,532.71	1,532.71
100-30-52500	Supplies	115.56	115.56
100-30-53200	Computer Software & Eq	1,878.90	1,878.90
100-30-53610	Professional Services or	50.00	50.00
100-30-53810	Janitorial Service	206.00	206.00
100-30-53990	Security Cameras / Alar	32.20	32.20
100-30-54250	Equipment – Maint & Re	802.42	802.42
100-30-54350	Vehicle – Maint & Repair	403.85	403.85
100-30-56050	Utilities	491.81	491.81
100-30-56100	Training/Education	110.00	110.00
100-30-56650	Copier Lease	128.08	128.08
100-30-56700	Telephone / Cellular Ser	966.10	966.10
100-30-56705	Internet Service	131.25	131.25
100-30-57580	Communication Radios	175.00	175.00
100-32-52250	Office Supplies	73.33	73.33
100-32-52450	Fuel	280.00	280.00
100-32-52500	Supplies	115.56	115.56
100-32-53200	Computer Software & Eq	1,815.61	1,815.61
100-32-54220	Vehicle Registration	7.00	7.00
100-32-54350	Vehicle – Maint & Repair	53.10	53.10
100-32-56550	Postage	6.35	6.35
100-32-56700	Telephone / Cellular Ser	56.42	56.42
100-32-56705	Internet Service	26.25	26.25
100-35-51500	Benefits-Health, Dental,	180.00	180.00
100-35-52250	Office Supplies	548.33	548.33
100-35-52450	Fuel	680.60	680.60
100-35-52500	Supplies	115.56	115.56

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-35-53200	Computer Software & Eq	1,878.66	1,878.66
100-35-53610	Professional Services or	130.00	130.00
100-35-54200	Building & Grounds Mai	1,539.45	1,539.45
100-35-54250	Equipment – Maint & Re	1,256.77	1,256.77
100-35-56010	Uniform & Clothing	724.50	724.50
100-35-56050	Utilities	680.58	680.58
100-35-56700	Telephone / Cellular Ser	9.95	9.95
100-35-56705	Internet Service	26.25	26.25
100-35-56800	Travel/Lodging/Meals	107.96	107.96
100-46-52450	Fuel	172.09	172.09
100-46-52500	Supplies	115.63	115.63
100-46-53200	Computer Software & Eq	1,815.61	1,815.61
100-46-54250	Equipment – Maint & Re	723.73	723.73
100-46-56050	Utilities	5,217.22	5,217.22
100-46-57200	Equipment	12,446.14	12,446.14
100-60-52250	Office Supplies	73.33	73.33
100-60-52450	Fuel	174.09	174.09
100-60-52500	Supplies	882.96	882.96
100-60-53200	Computer Software & Eq	1,815.61	1,815.61
100-60-53990	Security Cameras / Alar	52.00	52.00
100-60-54200	Building & Grounds Mai	2,699.00	2,699.00
100-60-56050	Utilities	1,653.89	1,653.89
100-60-56700	Telephone / Cellular Ser	24.05	24.05
100-60-57200	Equipment	87.50	87.50
100-60-60885	Credit Card Processing F	58.75	58.75
100-64-52250	Office Supplies	73.33	73.33
100-64-52255	Story Time Supplies	17.89	17.89
100-64-52500	Supplies	115.56	115.56
100-64-53200	Computer Software & Eq	1,876.72	1,876.72
100-64-53990	Security Cameras / Alar	13.50	13.50
100-64-56050	Utilities	131.98	131.98
100-64-56650	Copier Lease	132.26	132.26
100-64-56700	Telephone / Cellular Ser	49.90	49.90
100-64-56705	Internet Service	131.25	131.25
100-64-57200	Equipment	50.00	50.00
100-99-53270	Ambulance Membership	2,786.00	2,786.00
100-99-53550	Hosting / Meeting Expen	99.46	99.46
100-99-53615	Promotional Events & Tr	8,819.93	8,819.93
100-99-56420	Garbage Service Expens	20,645.18	20,645.18
100-99-56425	EDC Expense to be Reim	160.00	160.00
100-99-60100	Sales Tax Due to EDC	22,386.18	22,386.18
110-11-56705	Internet Service	105.00	105.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
115-35-53200	Computer Software & Eq	132.83	132.83
115-35-54250	Equipment – Maint & Re	35.00	35.00
115-35-57200	Equipment	10,139.80	10,139.80
400-99-53700	I&S Indebitness	107,059.45	107,059.45
415-99-53610	Professional Services or	21,397.96	21,397.96
415-99-57125	250,000 Elevated Storag	56,821.40	56,821.40
415-99-57127	Ground Storage #2	2,302.47	2,302.47
415-99-57129	I-20 Utility Extension Pro	3,501.00	3,501.00
415-99-57136	100k Elevated Storage R	5,136.84	5,136.84
500-10-52250	Office Supplies	73.33	73.33
500-10-52500	Supplies	115.58	115.58
500-10-53200	Computer Software & Eq	1,815.61	1,815.61
500-10-53810	Janitorial Service	103.50	103.50
500-10-56550	Postage	697.63	697.63
500-10-60885	Credit Card Payment Pro	513.15	513.15
500-22900	DUE TO PAYROLL	27,311.00	27,311.00
500-40-51500	Benefits-Health, Dental,	8.68	8.68
500-40-52250	Office Supplies	521.70	521.70
500-40-52450	Fuel	888.79	888.79
500-40-52500	Supplies	618.50	618.50
500-40-52950	Chemicals	304.14	304.14
500-40-53200	Computer Software & Eq	1,878.67	1,878.67
500-40-53610	Professional Services or	1,300.00	1,300.00
500-40-53990	Security Cameras / Alar	77.74	77.74
500-40-54220	Vehicle Registration	15.00	15.00
500-40-54250	Equipment – Maint & Re	928.73	928.73
500-40-54350	Vehicle – Maint & Repair	1,928.26	1,928.26
500-40-54420	Maint & Repairs - Distrib	2,841.84	2,841.84
500-40-54600	Maint & Repairs - Water	1,833.70	1,833.70
500-40-56010	Uniform & Clothing	460.73	460.73
500-40-56050	Utilities	7,257.12	7,257.12
500-40-56100	Training/Education	1,105.00	1,105.00
500-40-56400	Permits, License and Lab	2,691.00	2,691.00
500-40-56650	Copier Lease	50.01	50.01
500-40-56700	Telephone / Cellular Ser	914.93	914.93
500-40-56705	Internet Service	85.19	85.19
500-40-57200	Equipment	87.50	87.50
500-45-51500	Benefits-Health, Dental,	1.24	1.24
500-45-52250	Office Supplies	73.33	73.33
500-45-52500	Supplies	115.54	115.54
500-45-52950	Chemicals	304.14	304.14
500-45-53200	Computer Software & Eq	1,815.57	1,815.57

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
500-45-54220	Vehicle Registration	15.00	15.00
500-45-54250	Equipment – Maint & Re	121.20	121.20
500-45-54510	Maint & Repairs - WWTP	222.24	222.24
500-45-56050	Utilities	3,140.56	3,140.56
500-45-56100	Training/Education	315.00	315.00
500-45-56400	Permits, License and Lab	574.00	574.00
500-45-56705	Internet Service	26.25	26.25
	Grand Total:	**453,871.59**	**453,871.59**

Project Account Summary

Project Account Key		Expense Amount	Payment Amount
None		453,871.59	453,871.59
	Grand Total:	**453,871.59**	**453,871.59**

Monthly Transaction Report

City of Van, TX

Date Range: 2/1/2020 - 2/29/2020

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type
03-08630-01	**DAVIS, COURTNEY**	**2/6/2020**	**Bill Adjustment**	**0.00**	**OTHER BILL ADJUSTMENT 12/7/2019 - 1/6/2020**	**UBPKT01802**		

Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
	0.00	0.00	0.00	0.00	0.00	0.00
Aging Total:	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type
03-10460-00	**VAN CHURCH OF CHRIST**	**2/7/2020**	**Bill Adjustment**	**184.33**	**OTHER BILL ADJUSTMENT 11/7/2019 - 12/7/2019**	**UBPKT01810**		

Over read

Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
100	113.04	0.00	0.00	0.00	0.00	113.04
400	71.29	0.00	0.00	0.00	0.00	71.29
Aging Total:	184.33	0.00	0.00	0.00	0.00	184.33

Account Number	Name	Date	Type	Amount	Reference	Packet	Receipt	Adj Type
02-05140-00	**FATTIG, AMY**	**2/26/2020**	**Bill Adjustment**	**75.22**	**OTHER BILL ADJUSTMENT 12/7/2019 - 1/6/2020**	**UBPKT01838**		

Meter change
caused wrong reading

Revenue Code	Current	Plus 1	Plus 2	Plus 3	Plus 4	Balance
100	29.21	0.00	0.00	0.00	0.00	29.21
400	23.07	0.00	0.00	0.00	0.00	23.07
500	17.50	0.00	0.00	0.00	0.00	17.50
590	1.44	0.00	0.00	0.00	0.00	1.44
700	4.00	0.00	0.00	0.00	0.00	4.00
Aging Total:	75.22	0.00	0.00	0.00	0.00	75.22

Transaction Grand Total for Period: 259.55

Totals by Transaction Type

Transaction Type		Count	Amount
Bill Adjustment		3	259.55
	Total for Period:	3	259.55

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
Bill Adjustment			
	100 - WATER	2	142.25
	400 - SEWER	2	94.36
	500 - GARBAGE	1	17.50
	590 - GARBAGE TAX	1	1.44

Totals by Transaction Type and Revenue Code

Transaction Type	Revenue Code	Count	Amount
	700 - MEMBERSHIP	1	4.00
	Bill Adjustment Total:		259.55
	Total for Period:	7	259.55

Totals by Revenue Code

Revenue Code	Count	Amount
100 - WATER	2	142.25
400 - SEWER	2	94.36
500 - GARBAGE	1	17.50
590 - GARBAGE TAX	1	1.44
700 - MEMBERSHIP	1	4.00
Total for Period:	7	259.55

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Paul Bullington
Councilmember

Ernie Burns
Councilmember

NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, February 13, 2020
7:00 PM

MINUTES

I. **CALL MEETING TO ORDER**

Present: Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
City Staff: Charles West, Sereca Huff-Huggins, Kevin Johnson, Chief Brown, Charles Ryan

II. **INVOCATION**

Invocation was led by: David Barber

III. **PLEDGE OF ALLEGIANCE**

Led by Mayor Smith

A. US Flag

B. Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. **OPEN FORUM**
The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

Ryan Hanson gave update on Vandi Gras event.

V. **PROCLAMATION**

A. Proclamation Declaring April 2020 as Van Community Ministries Month

Council Member Burns presented proclamation declaring April 2020 as Van Community Ministries month.

VI. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	**Passed**
MOVER:	Amanda Davis
SECONDER:	Pete Lucas
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

A. January 2020 Expenditures

B. January 9, 2020 City Council meeting minutes

C. January 16, 2020 Workshop with Baseball and Soccer

D. January 28, 2020 City Council workshop on Parks

VII. **INFORMATION AND DISCUSSION**

A. Discussion on the City of Van Municipal Court Judge salary/compensation

No action taken.

B. Discussion and update on the City of Van 5 year plan

Kevin and Charles discussed five year plan with council.

C. Discussion on filling a vacancy on the Library Board

Reviewed

D. Discussion on filling two vacancies on the Planning & Zoning Commission

Reviewed

E. Discussion on submitting letter of interest to Texas A&M University in applying for technical assistance on strategic planning, development projects, or long-term recovery planning to increase resiliency.

Reviewed

F. Discussion on agreement with Van Baseball Softball Association and the Van Soccer Association on use of City of Van owned facilities.

Reviewed

G. Discussion on applying for a Texas Parks and Wildlife Grant for the Van Sports Complex (City of Van Baseball, Softball and Soccer Field Complex located on Chestnut Street)

Reviewed

H. Discussion on adding a full time Parks & Grounds Maintenance position to city staff

Reviewed

I. Discussion on Planning & Zoning Ordinance update along with other development ordinances such as building codes, subdivision, and annexation.

Reviewed

VIII. ACTION ITEMS

A. Accept the resignation of Council Member Paul Bullington

RESULT:	**Passed**
MOVER:	Linzy Neal
SECONDER:	Amanda Davis
AYES:	Ernie Burns, Amanda Davis, Linzy Neal
NAYS:	None
ABSTAINED:	Pete Lucas

B. Approve resolution calling and ordering an election to be held on May 2, 2020 for the purpose pf electing the Mayor and two(2) City Council Members for a two year term.

RESULT:	**Passed**
MOVER:	Pete Lucas
SECONDER:	Amanda Davis
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

C. Approve creation of Parks & Grounds Maintenance position

RESULT:	**Passed**
MOVER:	Pete Lucas
SECONDER:	Ernie Burns
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

D. Approve facility use agreement with Van Baseball Softball Association (VBSA)

RESULT:	**Passed**
MOVER:	Ernie Burns
SECONDER:	Amanda Davis
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

E. Approve facility use agreement with Van Soccer Association (VSA)

RESULT:	**Passed**
MOVER:	Pete Lucas
SECONDER:	Linzy Neal
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

IX. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

RESULT:	**Passed**
MOVER:	Amanda Davis
SECONDER:	Ernie Burns
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

Convene at 7:09 p.m.

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

Reconvene at 7:16 p.m.

XI. **REPORTS**

A. City Administrator Report & Update on current and future projects

Charles gave update on sales tax report and McMillan Park.

B. Police Monthly January 2020

Reviewed

C. Fire Department Report January 2020

Reviewed

D. Code Compliance January 2020

E. Water / Wastewater Report January 2020

Reviewed

F. Library Report January 2020

Reviewed

G. Municipal Court Report January 2020

Reviewed

H. Christus EMS response time report January 2020

Reviewed

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. **ADJOURN**

RESULT:	**Passed**
MOVER:	Ernie Burns
SECONDER:	Linzy Neal
AYES:	Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	None

DATA SHEET
AGENDA ITEM NO. VII.A.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Discussion on current water / wastewater rates

Background:
This is a discussion only to gather input from the City Council on the current rates and any possible increases in the future

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by Charles West

DATA SHEET
AGENDA ITEM NO. VII.B.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Discussion on current fees for permits and rental of city owned facilities

Background:
This is a discussion item only concerning the current fees charged by the city for permits and rental of city facilities

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

DATA SHEET
AGENDA ITEM NO. VII.C.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Discussion on Budget Amendments to be presented at the next City Council Meeting

Background:
This is a discussion to let you know that staff will be bringing budget amendments to you at the next City Council meeting

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

DATA SHEET
AGENDA ITEM NO. VII.D.

Meeting Date: March 12, 2020

Department:
Administration

Agenda Item:
Update on current and future City Projects

Background:
The City Manager will provide an update on current and future projects such as McMillan Park and all of the current Certificate of Obligation projects.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Submitted by NAME, DATE

CITY COUNCIL REPORT

Van Police Summary Report
February 2020

REPORTS……………………………………………………………… 26
{Number does not include supplemental reports or follow-up reports}

TOTAL CALLS FOR SERVICE……………………………… 126

ARRESTS………………………………………………………. 6

DRUG PARAPHERNALIA POSSESSION…………………...... 2

DRUG ARRESTS……………………………………………. 2

CITATIONS…………………………………………………….. 51

TRAFFIC CONTACTS…………………………………………… 158

ACCIDENTS……………………………………………………… 17

VEHICLES- #106, #107, #108, #750, #201, #202, #203, #204, #205

MILES DRIVEN……………	**# 106**	**:**	**1,400**	**{Current 145,885}**
	# 107	**:**	**922**	**{Current 156,864}**
	# 108	**:**	**259**	**{Current 123,174}**
	# 750	**:**	**418**	**{Current 71,062}**
	# 201	**:**	**750**	**{Current 38,587}**
	# 202	**:**	**787**	**{Current 32,460}**
	# 203	**:**	**1,105**	**{Current 28,834}**
	# 204	**:**	**530**	**{Current 2,473}**
	# 205	**:**	**1,127**	**{Current 5,223}**

Additional Info:
The Police Department Reserve Officers {Shadbolt, Duke, and Smith} logged a total of 62.5 hours volunteering to serve the citizens of Van during this February 2020.
Reserve Officer Anthony Katsoulas was released from the Van PD effective 01/31/2020
Reserve Officer Nick Sandifer has been released from the Van PD effective 03/02/2020.

The police department currently has one full-time peace officer position vacant.

Animal Calls: 13
Livestock - 6
Dogs - 4

Wildlife - 1

Vandi Gras Event went well with no police incidents reported.

The police department's Facebook page continues to be an asset for disseminating information to the public.

CITY COUNCIL MONTHLY REPORT		
FEBRUARY 2020		
Citations filed with the court	51	
Dismissals:		
Dismissed by Prosecutor	5	
Drivers Safety Course	3	
Deferred Disposition	3	
Proof of Insurance	4	
Other Compliance Dismissals	4	
Number Paid in Full	13	
Number of Appealed Cases	0	
Number of Jury Trials	0	
Number of Pre-Trials	9	

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL

OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month February   Year 2020

Municipal Court for the City City of Van

Presiding Judge Judge Wade McMillan

If new, date assumed office

Court Mailing Address PO Box 487

City Van   , TX   Zip 7-5790

Phone Number (903) 963-3372

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by Julie McGowan

Date Mar 3, 2020   Phone Number (903) 963-3372

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CRIMINAL SECTION

City of City of Van

Month February   Year 2020

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	984	1	0	359	505	24
a. Active Cases	333	0	0	56	48	12
b. Inactive Cases	651	1	0	303	457	12
2. New Cases Filed	35	0	0	2	3	2
3. Cases Reactivated	64	0	0	9	4	2
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	432	0	0	67	55	16
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	16	0	0	0	0	1
b. Dismissed by Prosecution	0	0	0	3	0	2
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	3					
b: After Deferred Disposition	3	0	0	0	0	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	4					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	3	0	0	1	0	0
10. Total Cases Disposed	29	0	0	4	0	3
11. Cases Placed On Inactive Status	57	0	0	5	4	2
12. Total Cases Pending End of Month:	990	1	0	357	508	23
a: Active Cases	346	0	0	58	51	11
b: Inactive Cases	644	1	0	299	457	12
13. Show Cause Hearings Held	3 ~~0~~	0	0	0	0	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court City of Van Month February Year 2020	TOTAL
1. Transportation Code Cases Filed	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court: a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning: a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court City of Van Month February Year 2020	Number Given	Number Requests For Counsel
1. **Magistrate Warnings:** a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	
c. Felonies	0	

	TOTAL
2. Arrest Warrants Issued: a. Class C Misdemeanors	68
b. Class A and B Misdemeanors	0
c. Felonies	0
3. Capiases Pro Fine Issued	0
4. Search Warrants Issued	0
5. Warrants for Fire, Health and Code Inspections Filed	0
6. Examining Trials Conducted	0
7. Emergency Mental Health Hearings Held	0
8. Magistrate's Orders for Emergency Protection Issued	0
9. Magistrate's Orders for Ignition Interlock Device Issued	0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond	0
11. Driver's License Denial, Revocation or Suspension Hearings Held	0
12. Disposition of Stolen Property Hearings Held	0
13. Peace Bond Hearings Held	0
14. Cases in Which Fine and Court Costs Satisfied by Community Service: a. Partial Satisfaction	0
b. Full Satisfaction	4
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit	2
16. Cases in Which Fine and Court Costs Waived for Indigency	0
17. Amount of Fines and Court Costs Waived for Indigency	$0.00
18. Fines, Court Costs and Other Amounts Collected: a. Kept by City	$4,918.70
b. Remitted to State	$1,064.30
c. Total	$5,983.00

Office of Court Administration

Collection Improvement Program

Monthly Collection Report Form

1. County or City Name: City of Van	2. Date: 03/03/2020
3. Year: 2020	
4. Month: Feb	
5. Court Level (check only one):	
6. Number of cases in which court costs, fees, and fines were assessed during the month in item #4	42
7. Court Costs and Fees	
8. Dollar amount assessed during the month:	4793.00
9. Dollar amount collected during the month:	3889.95
10. Dollar amount waived during the month:	0
11. Dollar amount of jail time served credit given:	132.10
12. Dollar amount of community service credit given:	88.00

13. Court Costs and Fees Aging Schedule		
14. Dollar amount collected from date of assessment through date of payment		
15. 0 - 30 days:	1569.00	Note: The sum of items 15 - 19 should equal Item 9 "Dollar amount collected" during the current month
16. 31 - 60 days:	411.00	
17. 61 - 90 days:	332.00	
18. 91 - 120 days:	88.23	
19. 120+ days:	1489.72	

20. Court Fines	
21. Dollar amount assessed during the month:	5511.00
22. Dollar amount collected during the month:	2093.05
23. Dollar amount waived during the month:	0
24. Dollar amount of jail time served credit given:	393.90
25. Dollar amount of community service credit given:	514.00

26. Court Fines Aging Schedule		
27. Dollar amount collected from date of assessment through date of payment		
28. 0 - 30 days:	252.00	Note: The sum of items 28 - 32 should equal item 22 "Dollar amount collected" during the current month
29. 31 - 60 days:	202.00	
30. 61 - 90 days:	0.00	
31. 91 - 120 days:	297.77	
32. 120+ days:	1341.28	

33. Total Court Costs, Fees, and Fines	
34. Dollar amount assessed during the	0
35. Dollar amount collected during the month:	5983.00
36. Dollar amount waived during the month:	0
37. Dollar amount of jail time served credit given:	0
38. Dollar amount of community service credit given:	0

39. Total Court Costs, Fees, and Fines Aging Schedule		
40. Dollar amount collected from date of assessment through date of payment		
41. 0 - 30 days:	1821.00	Note: The sum of Items 41 - 45 should equal Item 35 "Dollar amount collected" during the current month
42. 31 - 60 days:	613.00	
43. 61 - 90 days:	332.00	
44. 91 - 120 days:	386.00	
45. 120+ days:	2831.00	

THE BRIEF

Information for Texas Municipalities about Texas Municipal Courts (January 2020)

Regarding the Appointment of Municipal Judges: THREE BASIC ISSUES

Unlike in some states, municipal courts in Texas are part of the state judicial system. Municipal judges constitute the largest segment of the Texas judiciary. Once a Texas city passes the requisite ordinance activating the court, the municipality becomes the local host of a state court.

Because most cities activate the municipal court upon incorporation of the municipality, by the time most mayors and city council members take office, the decision whether to host a municipal court has been made. However, for most city councils, questions regarding appointment of municipal judges remain.

Historically, Texas has long favored the election of judges. State law, however, allows Texas cities to choose whether to elect or appoint municipal judges. Most cities have opted to appoint, rather than elect municipal judges. The appointment of judges can be thought of as an indirect election. The people elect the city council who in turn acts as the people's representative in choosing who shall serve on the municipal court. Thus, city council members bear great responsibility to the public in making judicial appointments.

Although it may be intentional, state law gives zero direction to city hall on how to make such appointments. In recent years, nearly every aspect of the criminal justice system, including municipal courts and the appointment process of judges has been the subject of public scrutiny. An increasing number of city council members have become aware of how important it is to understand different aspects of the appointment process.

This is the first in a series of installments of *The Brief* aimed at providing decision-makers at city hall information and food for thought about the appointment of municipal judges. Because appointed municipal judges adjudicate the greatest number of criminal cases in Texas and have more contact with the public than other judges in Texas, the dearth of literature on appointment is surprising. Accordingly, this installment focuses on three basic aspects: (1) selection; (2) term of office; and (3) removal.

Selection

Separate statutory authorization for the selection of municipal judges exists for home-rule cities and for general-law cities. Under home-rule, state law provides that the judge may be selected in the manner prescribed by the city charter. The selection may be by election or by appointment.

Pursuant to Section 29.004(b) of the Government Code, the mayor in a general-law city is ex officio judge of the municipal court unless the city provides by ordinance for the appointment or election of a municipal judge. In that capacity, the mayor exercises both the authority of mayor and judge without violating restrictions on dual office holding.

If a general-law city adopts an ordinance authorizing an election, the judge shall be elected in the same manner and for the same length of term as the mayor. If instead an ordinance authorizes appointment of a municipal judge, the mayor immediately ceases to function as ex officio judge on the enactment of the ordinance. The first elected or appointed judge serves until the expiration of the mayor's term. If changing from the elective to the appointive method of selection, a new judge may not be appointed until after the incumbent's term has expired.

While a few general-law cities still utilize the law allowing the mayor to act as the ex officio judge, the constitutionality of Section 29.004(b) is disputable. (See, *Ward v. Village of Monroeville*, 409 U.S. 57 (1972), holding that a mayor presiding over a trial violated the Due Process Clause of the 14th Amendment because the mayor's executive responsibilities for village finances created a possible temptation.)

Term of Office

A municipal judge's term of office is two years unless the municipality provides for a longer term as authorized by the Texas Constitution. While most municipal judges in Texas have two-year terms of office, some have a four-year term. Municipal judges are encouraged to keep on file a current copy of their oath of office and to know their appointment date. It is important that someone at city hall do the same.

In instances where a judge resigns or dies during a term of office, it is the responsibility of the governing body to fill the vacancy for the remainder of the unexpired term. It is important for Texas cities to maintain records specifying a judge's term of office. Who in your city is responsible for monitoring the municipal judge's term of office?

Particularly in instances where a city council does not intent to reappoint a judge, time is of the essence. Section 29.005 of the Government Code states that a municipal judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the appointing authority, continue to serve for another term of office beginning on the date the previous term of office expired.

Removal

Regardless if written agreements are utilized to specify compensation, benefits, and expectations, it is important for city officials to distinguish municipal judges from contract employees and at-will employees. Texas appellate courts have held that municipal judges are not employees. Regardless if a municipal judge is elected or appointed, the judge is a public official entitled to a definite term of office. Respecting a judge's term of office is of paramount importance to promoting public confidence and judicial independence.

Because municipal judges are not "hired" (they are either appointed or elected), a municipal judge cannot be "fired." Like other public officials, however, municipal judges may be removed from office. Grounds for removal may be located in the ordinance or special statute creating a court of record. Texas case law states that in home-rule municipalities, judges may be removed pursuant to the terms of the city charter. Texas case law also states that state law creating municipal courts preempts any provisions in a city charter regarding selection of judges. Thus, a charter provision or ordinance governing removal of a municipal judge that contradicts the Texas constitution or state law is invalid.

Under Texas law, a municipal judge may be removed from office by the city's governing body for incompetence, corruption, misconduct, or malfeasance in office. A municipal judge may also be removed from office by the Supreme Court of Texas through formal proceedings initiated by the State Commission on Judicial Conduct upon a finding of judicial misconduct.

Texas Municipal Courts Education Center is funded by a grant from the Texas Court of Criminal Appeals

City of Van

Public Works Report

March 12, 2020

Council Meeting

Staff:

Kevin Johnson

Mark Jackson

Earl Brown

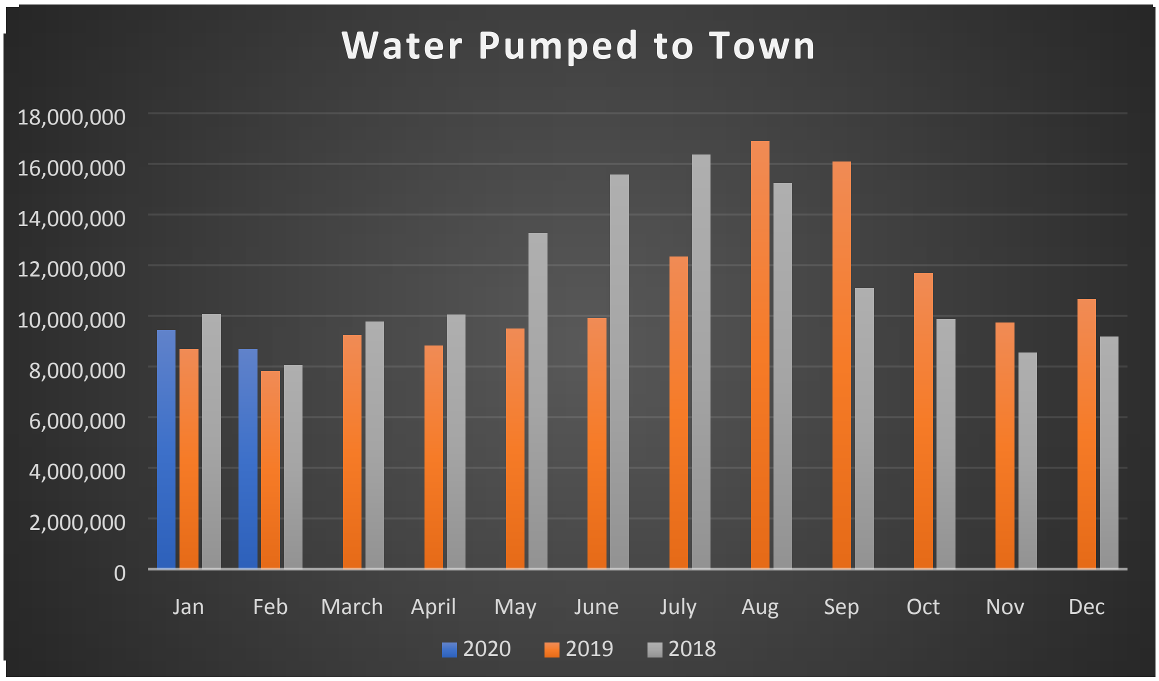
Jose Guerrero

Clint Welborn

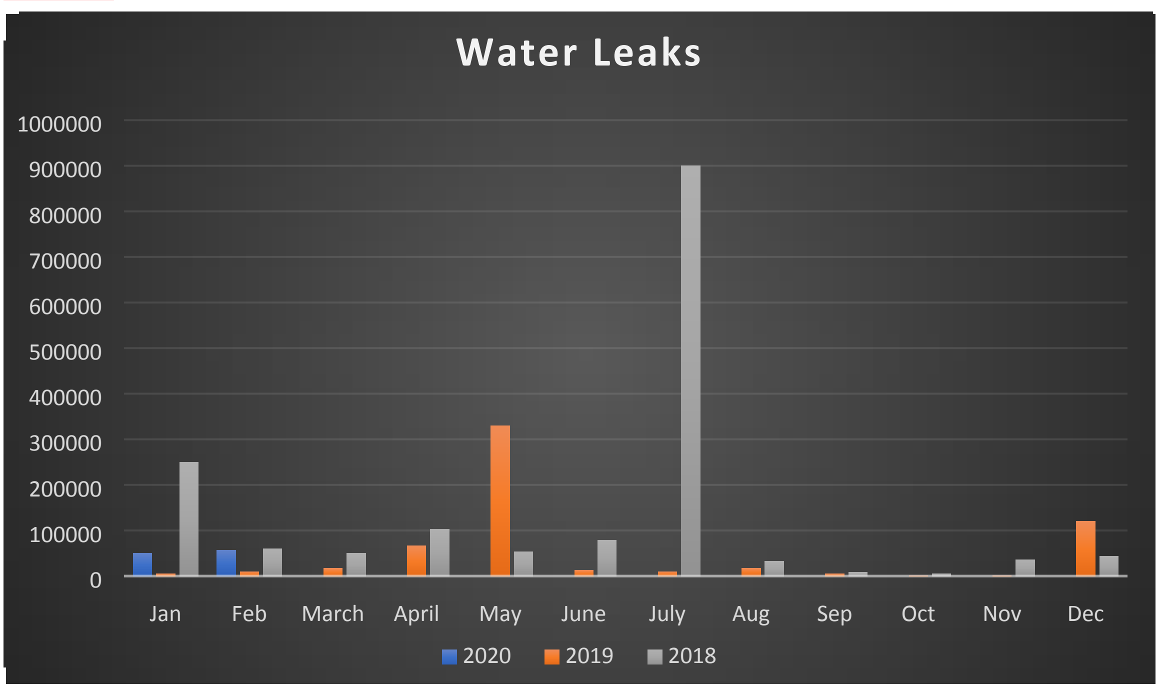
Jeff Green

Water

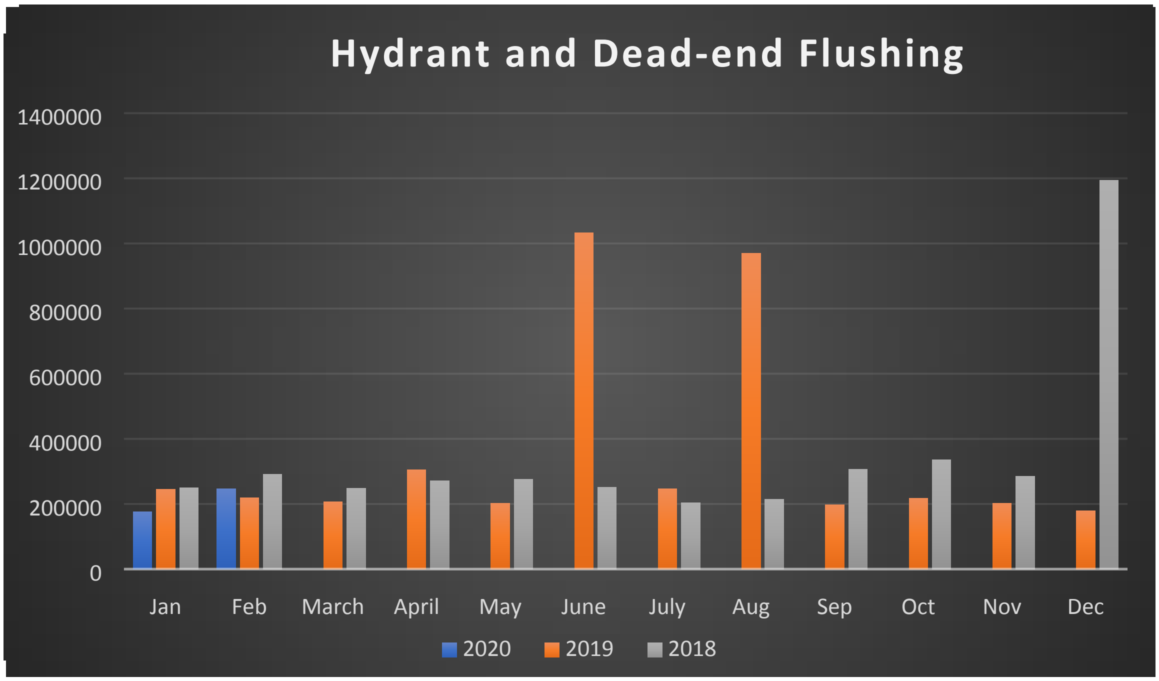
Water Pumped to Town 8,680,000



Leaks 56,500



Flushing 246,000



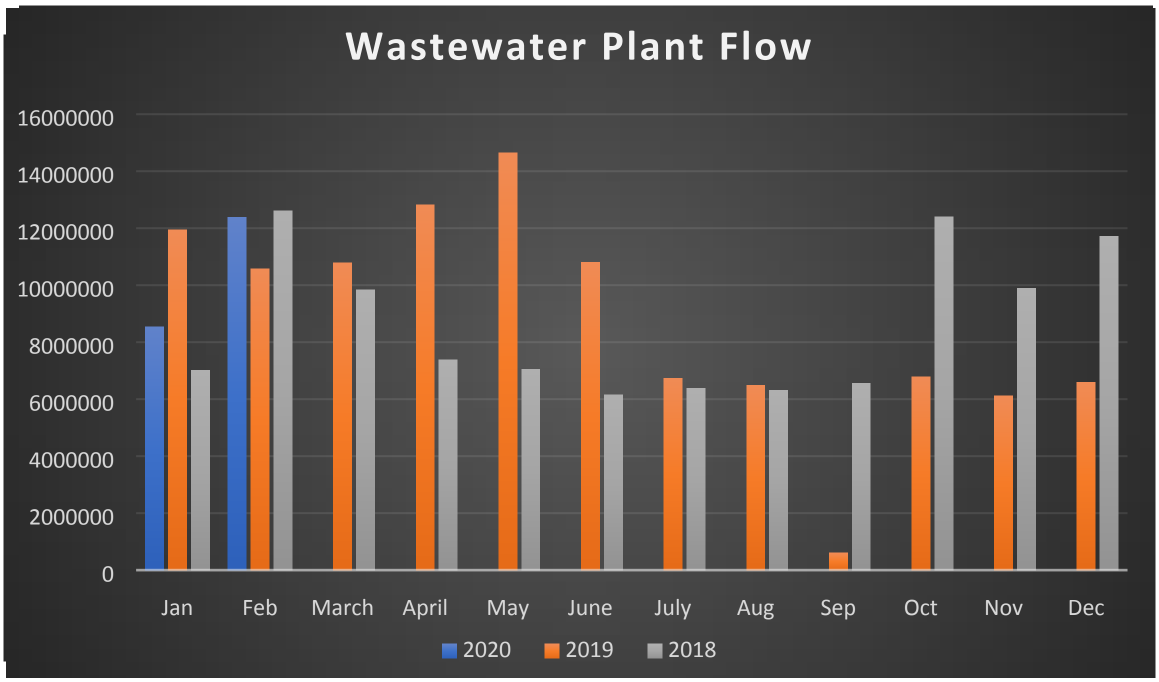
- We continue to conduct the monthly flushing program which is required by Texas Commission on Environmental Quality (TCEQ). The program requires staff to flush each dead-end mainlines once a month to ensure the quality of the drinking water and maintain the free chlorine residual in the water.

Leak Report

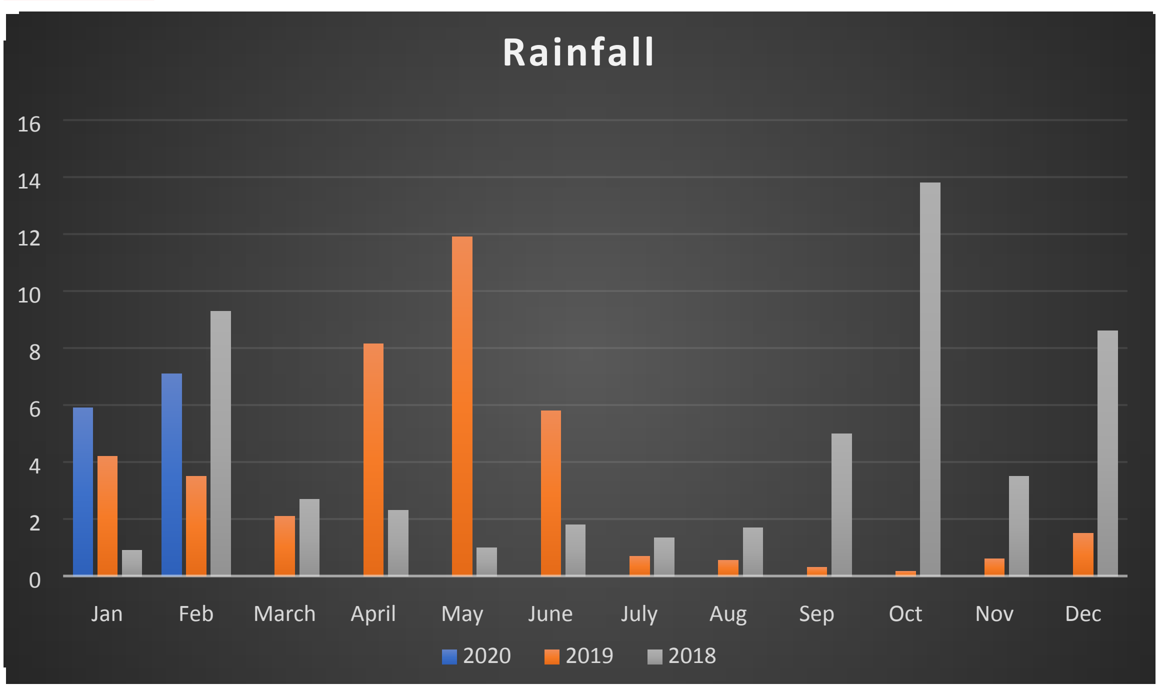
- We had two leaks this month.
- 1221 vzcr 1415
- 168 W Main

Wastewater

Wastewater Plant Flow 12,380,000



Rainfall 7.1”



Vehicles

	Mileage	Vehicle	Mileage
W-1 2010 F-150	95257	S-1 2004 F-350	43223
W-2 2013 GMC 1500	62430	S-2 2010 Chev 1500	83115
W-5 2000 F-550	40238	S-6 2004 Chev 6500	26,125
W-7 2016 F-250	54454	S-11 2016 F150	59000
		S-12 2007 GMC 1500	75198

If you have any questions, feel free to e-mail me. I will do my best to get you a prompt response.

Thanks,

Kevin Johnson

VAN COMMUNITY LIBRARY REPORT FOR February 2020

1. **Organizational Development**

   February was a very busy month for the library. We received a total 105 books from the Pilcrow Grant, all have been entered into our system and are available for checking out. We have received many great comments about our new hours and the possibility of more events coming to the library for the community to enjoy. Story Time for the month of February was Alligators and the month of March will be Dr. Seuss! The Library board is looking to add a new board member.

2. **Monthly Stats:**

   A. Adults – 142
   B. Children -38
   C. Program Attendance – 34
   D. Items checked out – 235
   E. DVD checked out **- 49**
   F. Library cards issued – 4
   G. Items donated -0
   H. Computer patrons – 45
   I. Computer hours – 26.58
   J. Personal Laptops- 25

3. **Needs**

   A. Volunteers needed for in the library and story time.
   B. Books and DVDs
   C. Library board looking to add a new board member.

4. **Goals**

   A. Continue to efficiently provide community access to information, materials, and programs.
   B. Continue to make the library appear fresh and acquire new material.

City of Van Fire Department

"Improving the quality of life for our citizens"

FEBRUARY MAN HOUR TOTALS

Company hours (Meetings and community events) - **NONE LOGGED**

Training – **20.50 Hours**

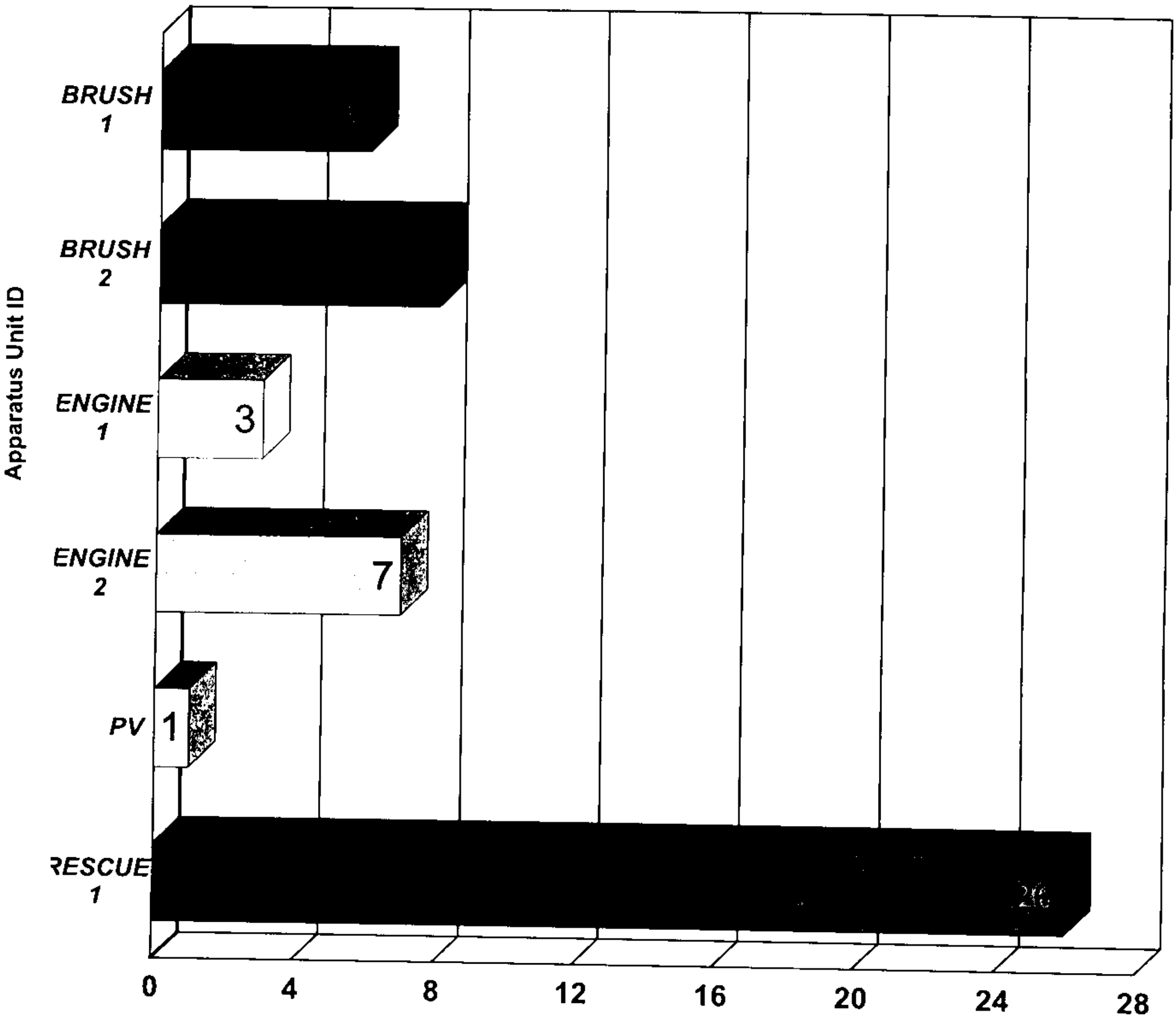
Emergency Response (non-duty) - **122.24 Hours**

Emergency Response (By FD Maintenance staff) - **18.52 Hours**

Jeff Hudgens, Assistant Fire Chief

Apparatus Responding to Incidents

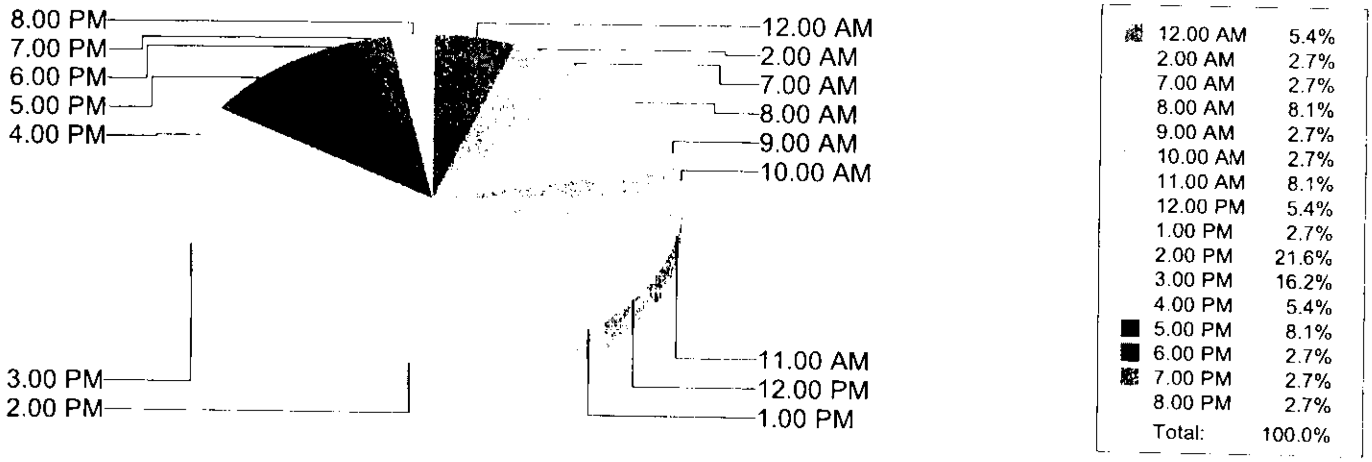
VAN FD FEBRUARY



Total Amount of Incidents: 37
Apparatus Count: 6

Print Date: 3/5/2020

Incident Statistics by Hour of the Day



Hour of the Day: 12.00 AM

Total # of Incidents: **2.00** % of Total Incidents: **5.41%**

Hour of the Day: 2.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **2.70%**

Hour of the Day: 7.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **2.70%**

Hour of the Day: 8.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **8.11%**

Hour of the Day: 9.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **2.70%**

Hour of the Day: 10.00 AM

Total # of Incidents: **1.00** % of Total Incidents: **2.70%**

Hour of the Day: 11.00 AM

Total # of Incidents: **3.00** % of Total Incidents: **8.11%**

Hour of the Day: 12.00 PM

Total # of Incidents: **2.00** % of Total Incidents: **5.41%**

Hour of the Day: 1.00 PM

Total # of Incidents: **1.00** % of Total Incidents: **2.70%**

Hour of the Day: 2.00 PM

Total # of Incidents: **8.00** % of Total Incidents: **21.62%**

Hour of the Day: 3.00 PM

Total # of Incidents:	**6.00**	% of Total Incidents:	**16.22%**
Hour of the Day: 4.00 PM			
Total # of Incidents:	**2.00**	% of Total Incidents:	**5.41%**
Hour of the Day: 5.00 PM			
Total # of Incidents:	**3.00**	% of Total Incidents:	**8.11%**
Hour of the Day: 6.00 PM			
Total # of Incidents:	**1.00**	% of Total Incidents:	**2.70%**
Hour of the Day: 7.00 PM			
Total # of Incidents:	**1.00**	% of Total Incidents:	**2.70%**
Hour of the Day: 8.00 PM			
Total # of Incidents:	**1.00**	% of Total Incidents:	**2.70%**
Grand Total Incidents:	**37.00**		

VAN FD FEBRUARY 2020

Census Tract:
City

Incident #	Exp #	Incident Date and Time	Incident Type
202027	0	2/3/2020 3:28:00PM	321 EMS call, excluding vehicle accident with injury
202029	0	2/1/2020 11:46:00AM	700 False alarm or false call, other
202031	0	2/9/2020 2:03:00AM	651 Smoke scare, odor of smoke
202032	0	2/6/2020 2:03:00PM	311 Medical assist, assist EMS crew
202037	0	2/8/2020 6:45:00PM	311 Medical assist, assist EMS crew
202038	0	2/8/2020 3:40:00PM	322 Vehicle accident with injuries
202040	0	2/14/2020 9:26:00AM	311 Medical assist, assist EMS crew
202042	0	2/15/2020 12:54:00AM	311 Medical assist, assist EMS crew
202043	0	2/17/2020 10:25:00AM	321 EMS call, excluding vehicle accident with injury
202045	0	2/15/2020 12:22:00AM	700 False alarm or false call, other
202046	0	2/22/2020 1:30:00PM	412 Gas leak (natural gas or LPG)
202047	0	2/22/2020 11:47:00AM	311 Medical assist, assist EMS crew
202049	0	2/24/2020 3:14:00PM	321 EMS call, excluding vehicle accident with injury
202051	0	2/16/2020 4:36:00PM	511 Lock-out
202054	0	2/21/2020 8:02:00AM	321 EMS call, excluding vehicle accident with injury
202056	0	2/25/2020 2:27:00PM	322 Vehicle accident with injuries
202059	0	2/28/2020 7:43:00AM	322 Vehicle accident with injuries
202061	0	2/29/2020 12:29:00PM	321 EMS call, excluding vehicle accident with injury

Total For This Census Tract: 18

Census Tract:
Smith

Incident #	Exp #	Incident Date and Time	Incident Type
202026	0	2/3/2020 11:02:00AM	322 Vehicle accident with injuries
202028	0	2/5/2020 5:56:00PM	651 Smoke scare, odor of smoke
202039	0	2/8/2020 2:28:00PM	340 Search, other
202052	0	2/21/2020 2:36:00PM	551 Assist police or other governmental agency
202060	0	2/28/2020 2:49:00PM	611 Dispatched & canceled en route

Total For This Census Tract: 5

VAN FD FEBRUARY 2020

Census Tract:
Van Za

Incident #	Exp #	Incident Date and Time	Incident Type
202030	0	2/11/2020 2:36:00PM	321 EMS call, excluding vehicle accident with injury
202033	0	2/7/2020 2:20:00PM	143 Grass fire
202034	0	2/7/2020 2:59:00PM	381 Rescue or EMS standby
202035	0	2/7/2020 3:21:00PM	143 Grass fire
202036	0	2/7/2020 5:30:00PM	631 Authorized controlled burning
202041	0	2/14/2020 7:11:00PM	600 Good intent call, other
202044	0	2/17/2020 8:19:00AM	321 EMS call, excluding vehicle accident with injury
202048	0	2/24/2020 8:25:00AM	321 EMS call, excluding vehicle accident with injury
202050	0	3/2/2020 3:30:00PM	611 Dispatched & canceled en route
202053	0	2/22/2020 3:25:00PM	611 Dispatched & canceled en route
202055	0	2/25/2020 12:26:00PM	131 Passenger vehicle fire
202057	0	2/25/2020 4:19:00PM	321 EMS call, excluding vehicle accident with injury
202058	0	2/26/2020 8:21:00PM	111 Building fire
202062	0	2/29/2020 5:09:00PM	142 Brush, or brush and grass mixture fire

Total For This Census Tract: 14

Print Date: 3/5/2020

Grand Total: 37

VAN FD FEBRUARY 2020

Incident Type		Total Incidents:
111	Building fire	1
131	Passenger vehicle fire	1
142	Brush, or brush and grass mixture fire	1
143	Grass fire	2
311	Medical assist, assist EMS crew	5
321	EMS call, excluding vehicle accident with injury	9
322	Vehicle accident with injuries	4
340	Search, other	1
381	Rescue or EMS standby	1
412	Gas leak (natural gas or LPG)	1
511	Lock-out	1
551	Assist police or other governmental agency	1
600	Good intent call, other	1
611	Dispatched & canceled en route	3
631	Authorized controlled burning	1
651	Smoke scare, odor of smoke	2
700	False alarm or false call, other	2
	Total Number of Incidents:	37
	Total Number of Incident Types:	17

Print Date: 3/5/2020

PURPOSE :

To define a procedure for the daily staffing for the purposes of maintenance and upkeep of the Fire Department apparatus and staffing. A pool of eligible individuals will be maintained to fill open shifts.

Maintenance staff will be responsible for the cleanliness and readiness of personal protective equipment and clothing, cleanliness and upkeep of the City of Van fire station and grounds, to include the Van City Emergency Helipad, cleanliness and readiness of all fire department apparatus and equipment, minor maintenance of equipment, periodic inspections of fire hydrants and other fire code related activities within the City. Maintenance staff may be allowed to respond to calls for service during their scheduled time in the event of an emergency.

PAY PERIOD

A pay period begins at 5:01 PM Friday and ends at 5:00 PM the following Friday.

Maintenance Crew staff are restricted from exceeding 30 hours in a single pay period and may not exceed 1,000 hours in a fiscal year.

Maintenance crew employees will be indicated separately when entered as responders in the records management system for purposes of auditing.

REQUIREMENTS

Prospective maintenance crew applicants must have at a minimum:

1. Must meet the minimum standards for employment as outlined in the City of Van Policies and Procedures Chapter 3
2. Possess or obtain a Texas Class B driver's license prior to operation of any Class B vehicle.
3. Be able to complete, if required, a physical fitness assessment
4. Existing members of the Van Fire Department as of October 1, 2019 are grandfathered in and considered eligible for maintenance staffing once all applicable paperwork is complete.

Preference may be given for individuals who hold a Texas Department of State Health Services EMT-Basic or higher certification

Personnel other than regular members of the City of Van Fire Department will be required to work at least one 9 hour shift per month. Failure to work the required hours will result in a written warning for the first offense. A second or subsequent offense may result in removal of the employee from eligibility to work.

SCHEDULING PROCEDURE

REQUESTING OPEN SHIFTS

Beginning October 1, the following procedure will be followed regarding scheduling:

Between the 1st and 15th of the month, send a list of dates you would like to work to the Scheduler at **vanfireschedule@yahoo.com**. This will be your requested dates for the following month.

Example: You will have until October 15th to send your dates for November to Scheduler.

On the 15th of the month, all individuals will be scheduled based on the scheduling priorities. Firefighters will be notified of their schedule by the end of the week that the 15th falls on. Each open day will be scheduled with two personnel and a third "on-call". Firefighters will be responsible for checking the schedule and notifying the Scheduler immediately of any changes in availability.

SCHEDULING PRIORITIES:

1. Regular members of the City of Van Fire Department will be given priority with regard to scheduling over non members from the manpower pool.

2. When multiple members request the same date, the requested shift will be awarded to the member with the highest average response percentage (excluding paid time) over the previous three months.

3. No individual will be pre-scheduled for more than two shifts (**18 hours**) per week, to avoid exceeding the 1000 hour per year maximum.

4. The list of requests will be maintained until the end of the month. Any last minute openings due to a scheduled member forfeiting his shift will be filled from this list when possible .

Once set, remaining slots will be available on a first come, first serve basis, provided the employee does not exceed the allowable hours per pay period and all probationary conditions are met.

FOREITURE OF SCHEDULED SHIFTS

A cancellation is defined as failure to work at least half of the scheduled hours in a shift.

There will be no penalty for personnel who cancel a scheduled shift no later than 5 PM the day prior to the scheduled shifts.

Cancellations after 5 PM on the day prior to the scheduled shift may result in reduced scheduling of future shifts. ***NOTE: There will be no penalty if the personnel arrange their own coverage from an approved employee who will not exceed their 30 hour limit.***

CITY COUNCIL REPORT

CITY PARKS SUMMARY REPORT

February 2020

BASEBALL FIELDS – Limed the whole complex. Brought in 6 loads of infield material for the upcoming season. Pulled up all bases and anchors to rebuild and replace anchor systems. Removed diseased trees on complex. We also mulched the property line on the backside of the complex. Mowed property 2 times this month.

SOCCER FIELDS – Limed the whole complex. Removed all diseased trees on complex. We also mulched the backside of the property line of the complex. The fence was taken down that separated the baseball and soccer facility. The property was mowed 2 times this month.

DOWNTOWN PARK – The park across the street from the movie house was mowed 2 times this month.

SPLASH PAD PARK – The property was mowed, edged, and weed eated 1 time this month.

POLICE STATION – The property including the helicopter pad was mowed 2 times this month.

CITY HALL – The property was mowed 1 time this month.

McMillan Park – The front of the property has been mowed 1 time this month.

ADDITIONAL INFORMATION;

On February 22nd (SATURDAY) I worked with Van Zandt Co probation department and City of Van Municipal Court with people needing community service hours. We picked up trash at the following locations Fur Street, Movie house, the Downtown Park, Baseball Fields, and Soccer Fields.