



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, September 4, 2025
7:00 PM**

Ernie Burns
Mayor

Mark Heatwole
Mayor Pro-Tem

Samantha Smith
Council Member

Bill Dwyer
Council Member

Laura Duncan
Council Member

Mark Thompson
Council Member

Jeff Hudgens
City Manager

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting September 4, 2025 at 7:00 PM at Van City Hall, 310 Chestnut St., Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matter listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I. CALL MEETING TO ORDER

- A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

- A. US Flag

- B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

- A. Meeting Minutes

1. Minutes from August 14, 2025, Budget Workshop.
2. Minutes from August 14, 2025, Regular Meeting.

B. Financial Report

VI. **INFORMATION AND DISCUSSION**

VII. **REPORTS**

- A. City Manager Monthly Report
- B. Fire Department Monthly Report
- C. Library Monthly Report
- D. Municipal Court Monthly Report
- E. Police Monthly Report
- F. Public Works & Parks Monthly Report

VIII. **ACTION ITEMS**

- A. Discussion, Consideration, and Possible Action regarding tires, Don Smith.
- B. Discussion, Consideration, and Possible Action on appointing Howard Patterson to the EDC board.
- C. Discussion, Consideration, and Possible Action on updating agenda guidelines.
- D. Discussion, Consideration, and Possible Action on Resolution 09-04-2025 purchasing policy.
- E. Discussion, Consideration, and Possible Action on Ordinance 09-04-2025 Water & Sewer .
- F. Discussion, Consideration, and Possible Action on Ordinance 09-04-2025-1 Fee Schedule.

IX. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

- A. City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Municipal Judge.

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

- A. Discussion, Consideration, and Possible Action on IX. A. concerning the Municipal Judge.

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted on the bulletin board at Van City Hall, 310 Chestnut St., Van, Texas 75790 by 5:00 pm on Friday, August 29, 2025.

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



**NOTICE OF BUDGET WORKSHOP OF
THE CITY COUNCIL
Thursday, August 14, 2025
6:00 PM**

Ernie Burns
Mayor

Mark Heatwole
Mayor Pro-Tem

Samantha Smith
Council Member

Bill Dwyer
Council Member

Laura Duncan
Council Member

Mark Thompson
Council Member

Jeff Hudgens
City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Burns.

A. Roll Call and Establish a Quorum

Present: Laura Duncan, Mark Heatwole, Bill Dwyer
Mark Thompson and Samantha Smith on teams.

Absent:

II. PUBLIC COMMENTS

None

III. BUDGET WORKSHOP

A. Discuss the FY 2025/2026 budget.
Discussed FY 2025/2026 budget.

IV. ADJOURN

RESULT:	Adjourn
MOVER:	Laura Duncan
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Attest:

Mayor

City Secretary



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, August 14, 2025
7:00 PM**

Ernie Burns
Mayor

Mark Heatwole
Mayor Pro-Tem

Laura Duncan
Council Member

Samantha Smith
Council Member

Bill Dwyer
Council Member

Mark Thompson
Council Member

Jeff Hudgens
City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Burns.

A. Roll Call and Establish a Quorum

Present: Laura Duncan, Mark Heatwole, Bill Dwyer
Mark Thompson and Samantha Smith on Teams

Absent:

II. INVOCATION

The invitation was led by David Barber.

III. PLEDGE OF ALLEGIANCE

Led by Mayor Burns.

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

Ward Hansen spoke on the building permit ordinance.

Donna Green in opposition to Grand Saline Reservoir.

Jeff Reins in opposition to Grand Saline Reservoir.

V. PUBLIC HEARING

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson

NAYS:	None
ABSTAINED:	None

Open public hearing at 7:25 p.m.

- A. Regarding the replat of Property ID R20459 subdivision of lot 2 of the Crocker Addition located within the Nacogdoches School Land Survey, Abstract No. 620, Van Zandt County, according to the said subdivision as appears of record on Glide 375A, of the Plat Records of Van Zandt, County.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Closed public hearing at 7:27 p.m.

VI. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	Passed
MOVER:	Bill Dwyer
SECONDER:	Mark Heatwole
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Mark Heatwole requested that staff review the square footage of the ADU's.

- A. Meeting Minutes

1. Minutes from the regular meeting on July 11, 2025.

- B. Financial Report

VII. **INFORMATION AND DISCUSSION**

- A. Presentation of No New Revenue and Voter approval tax rates as calculated by VZCAD. Certified tax rate worksheets are presented.

VIII. **REPORTS**

- A. City Manager Monthly Report
- B. Fire Department Monthly Report
- C. Library Monthly Report

- D. Municipal Court Monthly Report
- E. Police Monthly Report
- F. Public Works & Parks Monthly Report

IX. **ACTION ITEMS**

- A. Discussion, Consideration, and Possible Action on replat of Property ID R20459 subdivision of lot 2 of the Crocker Addition located within the Nacogdoches School Land Survey, Abstract No. 620, Van Zandt County, according to the said subdivision as appears of record on Glide 375A, of the Plat Records of Van Zandt, County.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Mark Thompson
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- B. Discussion, Consideration, and Possible Action on surface water reservoir for the City of Canton.

No action was taken.

- C. Discussion, Consideration, and Possible Action on all matters incident and related to the issuance and sale of “City of Van, Texas, General Obligation Bonds, Series 2025”, including the adoption of an ordinance authorizing the issuance of such bonds.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- D. Discussion, Consideration, and Possible Action on the budget FY 26, proposing a tax rate for FY 26 and setting a date for a public hearing.

RESULT:	Passed
MOVER:	Mark Thompson
SECONDER:	Samantha Smith
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

RESULT:	Passed
MOVER:	Mark Thompson
SECONDER:	Samantha Smith
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson

NAYS:	None
ABSTAINED:	None

The proposed tax rate for FY 26 is .7358.

The budget public hearing is set for September 4, 2025 at 6:00 p.m.

- E. Discussion, Consideration, and Possible Action on amending Chapter 25 of the City Code of Ordinances - Signage
No action was taken.

- F. Discussion, Consideration, and Possible Action on Ordinance 08-14-2025 repealing multiple sections of the City Code of Ordinances

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- G. Discussion, Consideration, and Possible Action on Resolution 08-14-2025 transferring funds related to Hotel Occupancy Tax into a TEXLOGIC account.

RESULT:	Passed
MOVER:	Mark Thompson
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- H. Discussion, Consideration, and Possible Action on Resolution 08-14-2025-1 approving the City of Van Investment Policy.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- I. Discussion, Consideration, and Possible Action on Ordinance 08-14-2025-1 changing its municipal election to the November uniform election date.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Mark Heatwole
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

- J. Discussion, Consideration, and Possible Action on tires/outside storage.
No action was taken.

X. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Convene into executive session at 8:55 p.m.

- A. In compliance with LGC 551.072 Deliberation regarding purchase of Real Property - property abutting the City sports complex.

XI. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

- A. Discussion, Consideration, and Possible Action on regarding purchase of Real Property - property abutting the City sports complex.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Jeff to move forward with the negotiations on two parcels of land for the city.

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. ADJOURN

RESULT:	Adjourn
MOVER:	Samantha Smith
SECONDER:	Bill Dwyer
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Bill Dwyer, Mark Thompson
NAYS:	None
ABSTAINED:	None

Attest:

Mayor

City Secretary



City of Van, TX

Expense Approval Report

By Fund

Payable Dates 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 100 - General Fund				
Global/Open Edge	INV0009364	08/04/2025	CREDIT CARDS	30.48
Global/Open Edge	INV0009364	08/04/2025	CREDIT CARDS	279.32
Texas Comptroller of Public Accounts	INV0009330	08/06/2025	PERIOD ENDING 7/31/2025	3725.54
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.12
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	200
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	43.75
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	43.75
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	165
Bureau Veritas North America	INV0009327	08/07/2025	INSPECTIONS	2156.29
Christus EMS	INV0009328	08/07/2025	JUNE & JULY 2025	5453
Mineola Animal Shelter	INV0009329	08/07/2025	ANIMAL CONTROL	40
Goode's Texaco	INV0009331	08/07/2025	VEHICLE MAINT	455.9
Goode's Texaco	INV0009331	08/07/2025	VEHICLE MAINT	78.66
TransUnion Risk and Alternativ	INV0009332	08/07/2025	7/1/2025 - 7/31/2025	119
Misty Stanberry - Tax Assessor	INV0009335	08/07/2025	VEHICLE REG	7.5
Misty Stanberry - Tax Assessor	INV0009335	08/07/2025	VEHICLE REG	7.5
O'Reilly Automotive, Inc	INV0009336	08/07/2025	VEHICLE/EQUIPMENT MAINT	41.94
O'Reilly Automotive, Inc	INV0009336	08/07/2025	VEHICLE/EQUIPMENT MAINT	39.94
O'Reilly Automotive, Inc	INV0009336	08/07/2025	VEHICLE/EQUIPMENT MAINT	109.95
O'Reilly Automotive, Inc	INV0009336	08/07/2025	VEHICLE/EQUIPMENT MAINT	-8
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	169.58
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	46.78
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	192.98
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	46.78
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	17.54
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	146.69
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	163.95
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	23.39
Texas Bank and Trust	INV0009338	08/07/2025	HUDGENS	498.89
Texas Bank and Trust	INV0009338	08/07/2025	HUFF	365
Texas Bank and Trust	INV0009338	08/07/2025	HUFF	37.65
Texas Bank and Trust	INV0009338	08/07/2025	DOERING	156.17
Texas Bank and Trust	INV0009338	08/07/2025	HUDGENS	60.7
Texas Bank and Trust	INV0009338	08/07/2025	HUDGENS	-173.01
Texas Bank and Trust	INV0009338	08/07/2025	HUDGENS	349
Texas Bank and Trust	INV0009338	08/07/2025	DOERING	273.1
Texas Bank and Trust	INV0009338	08/07/2025	DOERING	240.9
Texas Bank and Trust	INV0009338	08/07/2025	HUDGENS	85.15
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	327.48
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	45.4
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	54.07
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	12.49
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	14.99

Expense Approval Report

Payable Dates: 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	17.27
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	9.99
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	25.97
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	9.8
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	28.81
Texas Bank and Trust	INV0009338	08/07/2025	FIRE CHIEF	127.12
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	55.85
Texas Bank and Trust	INV0009338	08/07/2025	WILLIAMS	11.97
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	55.85
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	68.48
Texas Bank and Trust	INV0009338	08/07/2025	WILLIAMS	7.18
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	15.99
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	224.04
Texas Bank and Trust	INV0009338	08/07/2025	HUFF	100
Texas Bank and Trust	INV0009338	08/07/2025	GREEN	20.78
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	27.58
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	30.66
Charles Edward Dintelman	INV0009339	08/07/2025	ELECTRIC	217.66
Luke Hudgens	INV0009340	08/07/2025	TRAINING - FIRE	399.99
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780170176	26.69
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780172739	24.07
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780167612	20.47
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780169055	22.22
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780170176	108.21
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780172739	109.52
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780169055	110.45
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780167612	111.32
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780171348	121.56
Means Home Center	INV0009342	08/07/2025	EQUIPMENT - FUEL	239.98
Crow-Burlingame	INV0009343	08/07/2025	EQUIPMENT MAINT	27.14
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
Cynergy Technology	TY72757	08/07/2025	IT SERVICES	3044.96
Cynergy Technology	TY72757	08/07/2025	IT SERVICES	435
Ron Duke	INV0009349	08/11/2025	CONTRACT LABOR PPE 8/8/2025	640
City of Van	INV0009363	08/11/2025	REI PAYROLL G F PPE 8/8/2025	51015.03
Texas National Bank	INV0009365	08/12/2025	WATER & FIRE VEHICLES	6451.05
Martha Kay Cole	DM0000003	08/13/2025	CORRECT BANK RECON CK # 76	360
Northwestern Mutual	INV0009383	08/13/2025	LIFE INSURANCE	4.9
Northwestern Mutual	INV0009383	08/13/2025	LIFE INSURANCE	17.07
Republic Services	0070-003659420	08/14/2025	JULY 2025	252
Republic Services	0070-003659420	08/14/2025	JULY 2025	30628.16
TXU Energy	055228645962	08/14/2025	8151767 190 VZ CR 1501	6.95
TXU Energy	055228645962	08/14/2025	2737121 190 VZ CR 1501 FRNT	159.54
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.49
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.85
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	8.5
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	8.58
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	77.25
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	8.58
TXU Energy	055228645962	08/14/2025	7500922 602 S Oak St	3.61
TXU Energy	055228645962	08/14/2025	4573840 113 W MAIN	330.33

Expense Approval Report

Payable Dates: 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
TXU Energy	055228645962	08/14/2025	7499806 1002 N Walnut Sirn	3.6
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	7500922 602 S Oak St	3.6
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	7499806 1002 N Walnut Sirn	3.61
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	8.5
TXU Energy	055228645962	08/14/2025	4573778 107 S Maple Fire Depi	287.41
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	4419774 Street Light 4	271.35
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.56
TXU Energy	055228645962	08/14/2025	4419805 Street Light 5	639.63
TXU Energy	055228645962	08/14/2025	6000708 Street Light 1	963.44
TXU Energy	055228645962	08/14/2025	4419898 Street Light 2	21.27
TXU Energy	055228645962	08/14/2025	4419867 Street Light 3	78.48
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	1560877 Van Led 141-180	88.32
TXU Energy	055228645962	08/14/2025	4419836 Street Light 6	138.31
TXU Energy	055228645962	08/14/2025	3478662 Van Led 101-140	707.39
TXU Energy	055228645962	08/14/2025	8929788 led -055	1894.27
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	9909325 301 Wyoming	285.6
TXU Energy	055228645962	08/14/2025	641676 315 W MAIN	59.13
TXU Energy	055228645962	08/14/2025	2727728 1011 Pennsylvania	864.08
TXU Energy	055228645962	08/14/2025	4963804 712 E MAIN	13.78
TXU Energy	055228645962	08/14/2025	7639058 Chestnut Pole	589.48
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.42
TXU Energy	055228645962	08/14/2025	4577312 304 W Main	7.36
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	4577126 300 W MAIN	6.95
TXU Energy	055228645962	08/14/2025	9479512 712 E MAIN	32.01
TXU Energy	055228645962	08/14/2025	6623560 Off Chestnut	253.75
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.03
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	6396578 255 W Main	225.83
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
Leaf	18827024	08/14/2025	PANASONIC TOUGHPAD	507.05
Ernest Burns	INV0009366	08/14/2025	AUGUST 2025	50
Laura Duncan	INV0009367	08/14/2025	AUGUST 2025	50
Mark Heatwole	INV0009368	08/14/2025	AUGUST 2025	50
Samantha Smith	INV0009369	08/14/2025	AUGUST 2025	50
Mark Thompson	INV0009370	08/14/2025	AUGUST 2025	50
Blake Armstrong, PC	INV0009372	08/14/2025	ATTORNEY FEES	117.5
Blake Armstrong, PC	INV0009372	08/14/2025	ATTORNEY FEES	3267.5
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	36.01
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	35.9
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	35.9
PEAC Solutions	INV0009373	08/14/2025	471-407890-002	174.59
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	35.9
PEAC Solutions	INV0009373	08/14/2025	471-44074890-003	131.33
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	35.9
Pennys Kwik Lube	INV0009375	08/14/2025	VEHICLE MAINT	285
Cheap Pins, LLC	INV0009377	08/14/2025	UNIFORMS	392
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	4.39
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	44.38
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	44.38
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	44.4
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	21.69

Expense Approval Report

Payable Dates: 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	44.38
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	48.95
KEVIN STRYKER	INV0009379	08/14/2025	SPLASH PAD & MCMILLAN PAR	387.25
KEVIN STRYKER	INV0009379	08/14/2025	SPLASH PAD & MCMILLAN PAR	589.51
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	1902.15
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	2323.06
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	7217.25
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	15
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	1336.22
Enterprise Fleet Managemnet (INV0009380		08/14/2025	615638	7.5
East Texas Council of Governm INV0009381		08/14/2025	1 YR AGREEMENT FOR 911	1680.7
William L. Dwyer	INV0009382	08/14/2025	AUGUST 2025	50
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.24
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390		08/19/2025	POSTAGE	19.21
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.65
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.8
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	6400233473-4 113 W MAIN	58.89
Centerpoint Energy	INV0009384	08/19/2025	2868803-4 FIRE DEPT	59.81
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	6403746080-1 SHOP 642 S BOI	15.93
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	6401930091-8 301 WYOMING	55.32
Centerpoint Energy	INV0009384	08/19/2025	6403746080-1 SHOP 642 S BOI	15.94
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Rush Truck Center	INV0009385	08/19/2025	VEHICLE MAINT	8192.4
KOLOGIK	INV-14895	08/19/2025	COPSYNC SOFTWARE 9/23/202	8649
Ables-Land, Inc	42293-0	08/20/2025	OFFICE SUPPLIES	279.48
Samantha Smith	INV0009386	08/20/2025	TRAINING - COUNCIL	200.64
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	336.29
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	164.4
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	302.77
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	17.31
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	300.65
Hansel Custom Homes	INV0009389	08/20/2025	WELCOME SIGN	4953.75
Ron Duke	INV0009391	08/25/2025	CONTRACT LABOR PPE 8/22/20	680
City of Van	INV0009409	08/25/2025	REI PAYROLL GF PPE 8/22/202	51442.79
City of Van	INV0009414	08/25/2025	REI PAYROLL STEP PROGRAM	1937.24
Wex Bank	106865062	08/28/2025	FUEL - ADMIN	217.41
Wex Bank	106865062	08/28/2025	FUEL	-40.43
Wex Bank	106865062	08/28/2025	FUEL - POLICE DEPT	3212.01
Wex Bank	106865062	08/28/2025	FUEL - FIRE DEPT	266.09
Wex Bank	106865062	08/28/2025	FUEL - STREET	162.17
Wex Bank	106865062	08/28/2025	FUEL - EQUIPMENT	293.23
Wex Bank	106865062	08/28/2025	FUEL - PARKS	144.17
Wex Bank	106865062	08/28/2025	FUEL - EQUIPMENT	293.23

Expense Approval Report

Payable Dates: 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
PathMark Traffic Products of Tr	24563	08/28/2025	CUSTOM SIGN	470
Civic Plus	346405	08/28/2025	MUNICODE UPDATE	2269.35
Victron Stores, LP	INV0009415	08/28/2025	ABATEMENT	9160.43
Ricardo Alvarado	INV0009416	08/28/2025	UNIFORMS	86.98
Waukesha-Pearce Industries, Ir	INV0009419	08/28/2025	EQUIPMENT	1512.26
Allianz	INV0009420	08/28/2025	DUNCAN, HILLIARD	120
Kilgore College	INV0009421	08/28/2025	EDUCATION	25
Susan Shinn	INV0009422	08/28/2025	JANITORIAL SERVICES	712.5
Motorola Solutions Inc.	INV0009423	08/28/2025	EQUIPMENT	5364
Bobcat of Dallas	INV0009424	08/28/2025	EQUIPMENT MAINT	134.22
Bobcat of Dallas	INV0009424	08/28/2025	EQUIPMENT MAINT	134.24
City of Van Economic Developm	INV0009425	08/28/2025	AUGUST 2025	25886.75
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	52.7
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	52.69
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	47.18
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	52.7
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	52.7
			Fund 100 - General Fund Total:	270086.99
Fund: 200 - Hotel Occupancy Tax Fund				
Sunbelt Rentals	INV0009387	08/20/2025	4TH OF JULY EVENT	330.34
			Fund 200 - Hotel Occupancy Tax Fund Total:	330.34
Fund: 400 - Interest & Sinking Fund				
ZFNB Corporate Trust Wire	INV0009348	08/07/2025	CERTIFICATE OF OBLIGATION 2	144056.25
ZFNB Corporate Trust Wire	INV0009348	08/07/2025	CERTIFICATE OF OBLIGATION 2	215175
ZFNB Corporate Trust Wire	INV0009348	08/07/2025	CERTIFICATE OF OBLIGATION 2	159800
Zions Bank Corporate Trust	INV0009390	08/20/2025	CERTIFICATE OF OBLIGATION ,	500
			Fund 400 - Interest & Sinking Fund Total:	519531.25
Fund: 500 - Water / Wastewater Fund				
Global/Open Edge	INV0009364	08/04/2025	CREDIT CARDS	274.29
Global/Open Edge	INV0009364	08/04/2025	CREDIT CARDS	2513.9
Texas Specialty Steel, LLC	10348	08/07/2025	SEWER SYSTEM	991.2
Lonestar Maintenance & Servic	157252	08/07/2025	MAINT WELLS	721
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	43.75
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	43.75
East Texas Ice Machines	5561	08/07/2025	ICE MACHINE	11.11
SPL	A0641816	08/07/2025	LABS FOR JULY	110
SPL	A0641816	08/07/2025	LABS FOR JULY	1041
Dataprose LLC	DP2503646	08/07/2025	BILL PERIOD 7/1/2025 - 7/31/2	1086.8
Frontier Communications	INV0009333	08/07/2025	903-963-5360-110104-5 SEWR	95.57
Sean Snider	INV0009334	08/07/2025	UNIFORMS	100
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	60.4
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	94.92
Peoples Telephone Cooperativ	INV0009337	08/07/2025	TELEPHONE	87.72
Peoples Telephone Cooperativ	INV0009337	08/07/2025	INTERNET	94.92
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	55.85
Texas Bank and Trust	INV0009338	08/07/2025	GREEN	35
Texas Bank and Trust	INV0009338	08/07/2025	JOHNSON	55.85
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780170176	108.21
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780172739	109.52
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780169055	110.44
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780167612	111.32
UniFirst Corp. Attention: Accou	INV0009341	08/07/2025	2780171348	121.55
Underground Utility Supply	INV0009344	08/07/2025	SUPPLIES	359.56
Underground Utility Supply	INV0009344	08/07/2025	SUPPLIES	2170
Johnson Lab & Supply Inc.	INV0009345	08/07/2025	279829-000	110
Johnson Lab & Supply Inc.	INV0009345	08/07/2025	280000-000	1259.28
Johnson Lab & Supply Inc.	INV0009345	08/07/2025	279829-000	110

Expense Approval Report

Payable Dates: 8/1/2025 - 8/31/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Johnson Lab & Supply Inc.	INV0009345	08/07/2025	280000-000	1259.28
Pape-Dawson Engineers	INV0009346	08/07/2025	ENGINEERING	555
Pape-Dawson Engineers	INV0009346	08/07/2025	ENGINEERING	277.5
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.86
JP Gould Baxter - Longview	INV0009347	08/07/2025	SUPPLIES	29.91
Cynergy Technology	TY72757	08/07/2025	IT SERVICES	869.99
City of Van	INV0009363	08/11/2025	REI PAYROLL W S PPE 8/8/202	15578.36
Texas National Bank	INV0009365	08/12/2025	WATER & FIRE VEHICLES	5263.47
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.05
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	7549003 304 S Bois D Arc	228.5
TXU Energy	055228645962	08/14/2025	4019854 642 S Bois D Arc	26.06
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	4515436 283 E Pennsylvania	7.76
TXU Energy	055228645962	08/14/2025	2723178 642 S Bois D Arc Wate	59.1
TXU Energy	055228645962	08/14/2025	8605483 337 E Pennsylvania	316.67
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.03
TXU Energy	055228645962	08/14/2025	4514940 237 Waynes Alley	14.36
TXU Energy	055228645962	08/14/2025	6587383 359 Hickory	7.53
TXU Energy	055228645962	08/14/2025	3661090 199 S Maple	7.03
TXU Energy	055228645962	08/14/2025	6747560 310 Chestnut Dr	52.48
TXU Energy	055228645962	08/14/2025	9544938 9615 FM 16 Sewr	9.33
TXU Energy	055228645962	08/14/2025	7315803 881 E Main Sewr 2	276.83
TXU Energy	055228645962	08/14/2025	4811861 310 Chestnut Dr Grdl	3.83
TXU Energy	055228645962	08/14/2025	9787327 153 Redbud Pump	6.95
TXU Energy	055228645962	08/14/2025	2739973 902 Parkrow	3163.95
Lazaro Hernandez	INV0009371	08/14/2025	UNIFORMS	100
PEAC Solutions	INV0009373	08/14/2025	471-4074890-001	35.9
Core & Main	INV0009374	08/14/2025	SUPPLIES	234.48
Core & Main	INV0009374	08/14/2025	SUPPLIES	-117.98
Core & Main	INV0009374	08/14/2025	SUPPLIES	26.22
Core & Main	INV0009374	08/14/2025	SUPPLIES	78.66
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	73.87
Staples Advantage,Dept Dal	INV0009378	08/14/2025	OFFICE SUPPLIES	44.38
Enterprise Fleet Managemnet (INV0009380	INV0009380	08/14/2025	615638	1221.64
Enterprise Fleet Managemnet (INV0009380	INV0009380	08/14/2025	615638	201.31
Enterprise Fleet Managemnet (INV0009380	INV0009380	08/14/2025	615638	7.5
Pitney Bowes Reserve Account 3321158390	3321158390	08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390	3321158390	08/19/2025	POSTAGE	19.21
Pitney Bowes Reserve Account 3321158390	3321158390	08/19/2025	POSTAGE	19.21
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	6403746080-1 SHOP 642 S BOI	15.94
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
Centerpoint Energy	INV0009384	08/19/2025	6403746080-1 SHOP 642 S BOI	15.94
Centerpoint Energy	INV0009384	08/19/2025	11661741-6 CITY HALL GENERA	5.77
Centerpoint Energy	INV0009384	08/19/2025	2869657-3 CITY HALL	5.6
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	16.56
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	90.92
AT&T MOBILITY	INV0009388	08/20/2025	287326733658	16.56
City of Van	INV0009409	08/25/2025	REI PAYROLL WS PPE 8/22/202	15516.2
Wex Bank	106865062	08/28/2025	FUEL -WATER	1252.58
Wex Bank	106865062	08/28/2025	FUEL - EQUIPMENT	293.23
Wex Bank	106865062	08/28/2025	FUEL - EQUIPMENT	293.23
Texas Excavation Safety System	25-11122	08/28/2025	VANTX01	42.55
Ovivo USA, LLC	8490649	08/28/2025	WWTP	1585.03

Expense Approval Report**Payable Dates: 8/1/2025 - 8/31/2025**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Wood County Electric	INV0009417	08/28/2025	NORTH WATER WELL # 2 - 5361	1223.19
Wood County Electric	INV0009417	08/28/2025	SOUTH WATERWELL # 1 - 5365	2926.61
Wood County Electric	INV0009417	08/28/2025	3 PH WATERWELL # 4 -536500	2625.09
Edward J. Milewski	INV0009418	08/28/2025	WELL MAINT	950
Susan Shinn	INV0009422	08/28/2025	JANITORIAL SERVICES	237.5
Bobcat of Dallas	INV0009424	08/28/2025	EQUIPMENT MAINT	134.24
Bobcat of Dallas	INV0009424	08/28/2025	EQUIPMENT MAINT	134.24
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	5.5
Staples Advantage,Dept Dal	INV0009426	08/28/2025	OFFICE SUPPLIES	52.7
Fund 500 - Water / Wastewater Fund Total:				69734.97
Fund: 900 - Payroll Fund				
Texas Child Support SDU	INV0009358	08/11/2025	Child Support - Case ID#00137	299.08
Texas Child Support SDU	INV0009400	08/25/2025	Child Support - Case ID#00137	299.08
Fund 900 - Payroll Fund Total:				598.16
Grand Total:				860281.71

Fund Summary

Fund	Amount
100 - General Fund	270087
200 - Hotel Occupancy Tax Fund	330.34
400 - Interest & Sinking Fund	519531
500 - Water / Wastewater Fund	69735
900 - Payroll Fund	<u>598.16</u>
Grand Total:	860282

Account Summary

Account Number	Account Name	Amount
100-10-52250	Office Supplies	101.47
100-10-52450	Fuel	217.41
100-10-52500	Supplies	29.86
100-10-53200	Computer Software	2269.4
100-10-53610	Professional Services or F	1680.7
100-10-53612	Contract Inspection and P	2156.3
100-10-54250	Equipment – Maint & Rep	285
100-10-56000	Dues and Subscriptions	498.89
100-10-56050	Utilities	242.78
100-10-56100	Training/Education	365
100-10-56550	Postage	19.24
100-10-56650	Copier Lease	36.01
100-10-56700	Telephone Service	169.58
100-10-56701	Cellular Service	336.29
100-10-56705	Internet Service	60.4
100-10-57150	Vehicles - Cap Outlay	1902.2
100-10-57250	Equipment Lease / Tool R	11.12
100-10-60885	Credit Card Payment Proc	309.8
100-12-51901	City Council Stipend	300
100-12-56550	Postage	19.21
100-12-56650	Copier Lease	35.9
100-12-56701	Cellular Service	164.4
100-12-56800	Travel/Lodging/Meals	200.64
100-20-52250	Office Supplies	134.72
100-20-52500	Supplies	29.86
100-20-53611	Attorney Fees	117.5
100-20-56050	Utilities	76.26
100-20-56550	Postage	19.21
100-20-56650	Copier Lease	35.9
100-20-56700	Telephone Service	46.78
100-20-56705	Internet Service	60.4
100-20920	Sales Tax Payable - Garba	3725.5
100-22900	DUE TO PAYROLL	104395
100-30-52250	Office Supplies	579.93
100-30-52450	Fuel	3171.6
100-30-52500	Supplies	90.56
100-30-53060	Contract Labor/Services	1320
100-30-53200	Computer Software	8649
100-30-53350	Animal Control	40
100-30-53360	K-9 Officer Expenses	-173
100-30-54350	Vehicle – Maint & Repairs	3209.8
100-30-56000	Dues and Subscriptions	119
100-30-56010	Uniform & Clothing	86.98
100-30-56050	Utilities	549.94
100-30-56100	Training/Education	25
100-30-56550	Postage	19.21
100-30-56650	Copier Lease	174.59
100-30-56700	Telephone Service	192.98

Account Summary

Account Number	Account Name	Amount
100-30-56701	Cellular Service	302.77
100-30-56705	Internet Service	60.4
100-30-56800	Travel/Lodging/Meals	514
100-30-57120	Capital Expense/Patrol Ve	85.15
100-30-57150	Vehicles - Cap Outlay	7217.3
100-30-57250	Equipment Lease / Tool R	5882.2
100-32-57250	Equipment Lease / Tool R	11.11
100-35-51500	Benefits-Health, Dental,V	141.97
100-35-52450	Fuel	266.09
100-35-52500	Supplies	547.32
100-35-54250	Equipment – Maint & Rep	28.81
100-35-54350	Vehicle – Maint & Repairs	8405.7
100-35-56010	Uniform & Clothing	392
100-35-56050	Utilities	430.61
100-35-56550	Postage	19.21
100-35-56700	Telephone Service	46.78
100-35-56705	Internet Service	60.4
100-35-56800	Travel/Lodging/Meals	399.99
100-35-57150	Vehicles - Cap Outlay	6451.1
100-35-57250	Equipment Lease / Tool R	211.11
100-46-52450	Fuel	162.17
100-46-52455	Equipment Fuel	293.23
100-46-52500	Supplies	85.71
100-46-54250	Equipment – Maint & Rep	134.22
100-46-54350	Vehicle – Maint & Repairs	22.5
100-46-56050	Utilities	4893.6
100-46-56701	Cellular Service	17.31
100-46-57150	Vehicles - Cap Outlay	1336.2
100-46-57200	Equipment	1512.3
100-46-57250	Equipment Lease / Tool R	54.86
100-60-52450	Fuel	144.17
100-60-52455	Equipment Fuel	533.21
100-60-52500	Supplies	97.68
100-60-53060	Contract Labor/Services	360
100-60-54200	Building & Grounds Maint	925.73
100-60-54250	Equipment – Maint & Rep	263.33
100-60-54350	Vehicle – Maint & Repairs	7.5
100-60-54530	Splashpad Maint & Repair	612.68
100-60-56050	Utilities	2258.5
100-60-56650	Copier Lease	35.9
100-60-56701	Cellular Service	300.65
100-60-56705	Internet Service	60.4
100-60-57200	Equipment	224.04
100-60-57250	Equipment Lease / Tool R	219.86
100-64-52250	Office Supplies	118.77
100-64-52260	Summer Reading Program	100
100-64-52500	Supplies	29.86
100-64-56050	Utilities	74.71
100-64-56650	Copier Lease	131.33
100-64-56700	Telephone Service	17.54
100-64-56705	Internet Service	146.69
100-99-53270	Ambulance Membership I	5453
100-99-53550	Hosting / Meeting Expens	79.02
100-99-53605	IT Services	3045
100-99-53611	Attorney Fees	3267.5
100-99-53810	Janitorial Service	712.5
100-99-54200	Building & Grounds Maint	5264.9
100-99-56010	Uniform & Clothing	561.06

Account Summary

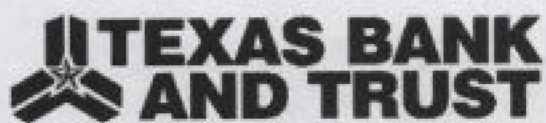
Account Number	Account Name	Amount
100-99-56420	Garbage Service Expense	30880
100-99-56425	EDC Expense to be Reimb	1019.9
100-99-60100	Sales Tax Due to EDC	25887
100-99-60695	Refund / Reimbursement	9160.4
200-99-53250	HOT Advertising & Promo	330.34
400-99-53700	I&S Indebitness	519531
500-10-52250	Office Supplies	79.37
500-10-52500	Supplies	29.86
500-10-56050	Utilities	74.73
500-10-56550	Postage	1106
500-10-56701	Cellular Service	16.56
500-10-56705	Internet Service	60.4
500-10-57150	Vehicles - Cap Outlay	1221.6
500-10-57250	Equipment Lease / Tool R	11.11
500-10-60885	Credit Card Payment Proc	2788.2
500-22900	DUE TO PAYROLL	31095
500-40-52250	Office Supplies	97.08
500-40-52450	Fuel	1252.6
500-40-52455	Equipment Fuel	293.23
500-40-52500	Supplies	85.71
500-40-52950	Chemicals	1369.3
500-40-53610	Professional Services or Fi	555
500-40-54250	Equipment – Maint & Rep	134.24
500-40-54350	Vehicle – Maint & Repairs	201.31
500-40-54420	Maint & Repairs - Distribu	594.04
500-40-54600	Maint & Repairs - Water \	1671
500-40-56050	Utilities	7503.6
500-40-56100	Training/Education	35
500-40-56400	Permits, License and Lab \	110
500-40-56550	Postage	19.21
500-40-56650	Copier Lease	35.9
500-40-56701	Cellular Service	90.92
500-40-56705	Internet Service	94.92
500-40-57150	Vehicles - Cap Outlay	5263.5
500-40-57250	Equipment Lease / Tool R	54.86
500-45-52455	Equipment Fuel	293.23
500-45-52500	Supplies	85.76
500-45-52950	Chemicals	1369.3
500-45-53610	Professional Services or Fi	277.5
500-45-54250	Equipment – Maint & Rep	134.24
500-45-54350	Vehicle – Maint & Repairs	7.5
500-45-54500	Maint & Repairs - Sewer S	978.1
500-45-54510	Maint & Repairs - WWTP	3755
500-45-56050	Utilities	3569.6
500-45-56400	Permits, License and Lab \	1041
500-45-56550	Postage	19.21
500-45-56700	Telephone Service	183.29
500-45-56701	Cellular Service	16.56
500-45-56705	Internet Service	94.92
500-45-57250	Equipment Lease / Tool R	54.86
500-99-53605	IT Services	869.99
500-99-53610	Professional Services or Fi	42.55
500-99-53810	Janitorial Service	237.5
500-99-56010	Uniform & Clothing	761.04
900-20500	Child Support	598.16
Grand Total:		860282

Project Account Summary

Project Account Key
None

it Amount
860282
860282

Grand Total:



BL ACCT [REDACTED]
CITY OF VAN
Account Number: ##### [REDACTED]
Page 1 of 5



SCORECARD

Bonus Points
Available
163,118

Account Summary

Billing Cycle		08/13/2025
Days In Billing Cycle		31
Previous Balance		\$3,332.02
Purchases	+	\$6,218.38
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$3,332.02
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$6,218.38

Credit Summary

Total Credit Line	\$32,500.00
Available Credit Line	\$26,281.62
Available Cash	\$26,281.62
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485



Go to www.texasbankandtrust.com



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE \$6,218.38

MINIMUM PAYMENT \$218.00

PAYMENT DUE DATE 09/07/2025

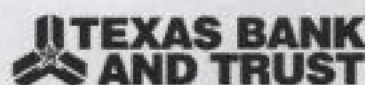
NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$3,332.02-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
08/07	08/07	CITY OF VAN	PAYMENT - THANK YOU	\$3,332.02-

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS BANK AND TRUST
PO BOX 3162
LONGVIEW TX 75606-3162



Account Number

[REDACTED]

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

08/13/25

New Balance

\$6,218.38

Total Minimum
Payment Due

\$218.00

Payment Due Date

09/07/25

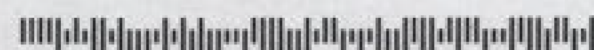
\$

BL ACCT [REDACTED]
CITY OF VAN
P O BOX 487
VAN TX 75790-0487



2285

MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

Please provide a legal document evidencing your name change, such as a court document.
Please use blue or black ink to complete form

[illegible]

Cell Phone	(			)		-				E-mail Address
------------	---	--	--	---	--	---	--	--	--	----------------

Page 24 of 69



BL ACCT [REDACTED]
CITY OF VAN
Account Number: #### #### #### [REDACTED]
Page 3 of 5

Cardholder Account Summary						
KEVIN N JOHNSON #### #### #### [REDACTED]			Payments & Other Credits \$0.00	Purchases & Other Charges \$2,734.52	Cash Advances \$0.00	Total Activity \$2,734.52
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
07/22	07/22	PBUS01	24011345203100022871122	AMAZON RETA* E057830D3 WWW.AMAZON.CO WA	\$48.95	
07/22	07/22	PBUS01	24011345203100041580183	AMAZON RETA* 4L29N2H33 WWW.AMAZON.CO WA	\$344.94	
07/21	07/22	PBUS01	24399005202503218080056	BESTBUYCOM807073259789 888BESTBUY MN	\$1,449.98	
07/21	07/22	PBUS01	24399005202503221005223	BESTBUYCOM807073259789 888BESTBUY MN	\$169.99	
07/22	07/23	PBUS01	24692165203100867787761	AMAZON MKTPL*L917O6TL3 Amzn.com/bill WA	\$324.00	
07/23	07/23	PBUS01	24692165204101245581883	AMAZON MKTPL*TZ4498EJ3 Amzn.com/bill WA	\$47.94	
07/25	07/27	PBUS01	24207855206204400224570	HILLIARD HARDWARE VAN TX	\$3.50	
08/06	08/07	PBUS01	24399005218503057746462	BESTBUYCOM807076847335 888BESTBUY MN	\$169.99	
08/08	08/10	PBUS01	24692165220103630781011	AMAZON MKTPL*Z90T94353 Amzn.com/bill WA	\$175.23	

Cardholder Account Summary						
JEFF GREEN #### #### #### [REDACTED]			Payments & Other Credits \$0.00	Purchases & Other Charges \$46.14	Cash Advances \$0.00	Total Activity \$46.14
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
07/31	08/01	PBUS01	24207855212208300231116	HILLIARD HARDWARE VAN TX	\$5.94	
08/01	08/03	PBUS01	24388945213939116459983	TYLER JUNIOR COLLEGE TYLER TX	\$35.00	
08/08	08/10	PBUS01	24207855220206900225066	HILLIARD HARDWARE VAN TX	\$5.20	

Cardholder Account Summary						
SERECA D HUFF #### #### #### [REDACTED]			Payments & Other Credits \$0.00	Purchases & Other Charges \$1,595.59	Cash Advances \$0.00	Total Activity \$1,595.59
Cardholder Account Detail						
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount	
07/25	07/25	PBUS01	24692165206102943096677	TEEX ECOMMERCE 979-458-6898 TX	\$550.00	
07/24	07/25	PBUS01	24207855205202100028532	VAN ZANDT CO TX CC FINES FORT WORTH TX	\$2.00	
07/24	07/25	PBUS01	24207855205202100028615	VAN ZANDT CO TX CC FINES CANTON TX	\$75.00	
07/29	07/30	PBUS01	24445005211000687435740	DOLLAR-GENERAL #7084 VAN TX	\$100.00	
07/29	07/30	PBUS01	24137465211001124179932	BROOKSHIRES 2 VAN TX	\$50.00	
08/08	08/10	PBUS01	24943005221262954033278	HILTON WACO WACO TX	\$378.96	
08/08	08/10	PBUS01	24692165220103103143434	AMAZON MKTPL*LE2K08KL3 Amzn.com/bill WA	\$52.15	
08/12	08/13	PBUS01	24269795225001058638808	2201 - SPRINKLERWHSE 281-500-9800 TX	\$367.48	
08/13	08/13	PBUS01	24793385225000066703054	East Texas Human Resou Longview TX	\$20.00	

Cardholder Account Summary

ERIC DOERING #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,454.37	Cash Advances \$0.00	Total Activity \$1,454.37
--------------------------------	---------------------------------------	--	-------------------------	------------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/15	07/17	PBUS01	24223695197030038898472	OSS ACADEMY 281-288-9190 TX	\$40.00
07/24	07/25	PBUS01	24270745205900010100078	GT DISTRIBUTORS DALLAS 800-7755996 TX	\$134.93
07/27	07/28	PBUS01	24692165208105402480751	AMAZON MKTPL*O08CT5ZN3 Amzn.com/bill WA	\$199.09
07/29	07/30	PBUS01	24011345210100116147810	ALLIANCEFORHOPE.COM WWW.ALLIANCEF CA	\$45.00
07/29	07/30	PBUS01	24011345210100116168105	ALLIANCEFORHOPE.COM WWW.ALLIANCEF CA	\$45.00
08/07	08/10	PBUS01	24692165220103442746418	DALLAS MARRIOTT DTWN DALLAS TX	\$941.66
08/12	08/13	PBUS01	24036295224742148642920	VISTAPRINT 866-207-4955 MA	\$48.69

Cardholder Account Summary

JEFF HUDGENS #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$162.94	Cash Advances \$0.00	Total Activity \$162.94
--------------------------------	---------------------------------------	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/18	07/20	PBUS01	24207855200200500094927	HILLIARD HARDWARE VAN TX	\$26.60
07/19	07/20	PBUS01	24431055201178520957386	O'REILLY 6269 VAN TX	\$69.71
07/18	07/20	PBUS01	24755425199271998960078	AAXION INC 1 TYLER TX	\$53.75
08/09	08/10	PBUS01	24692165222104743908564	BUMPER TO BUMPER 213 VAN TX	\$12.88

Cardholder Account Summary

FIRE CHIEF #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$165.96	Cash Advances \$0.00	Total Activity \$165.96
------------------------------	---------------------------------------	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/23	07/24	PBUS01	24207855204209700181141	HILLIARD HARDWARE VAN TX	\$30.42
07/31	08/01	PBUS01	24492165213100004963887	SP GEAR 911 GEAR911.COM CA	\$78.65
08/12	08/13	PBUS01	24692165224107057690908	AMAZON MKTPL*KG2S573C3 Amzn.com/bill WA	\$56.89

Cardholder Account Summary

MARILYN WILLIAMS #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$58.86	Cash Advances \$0.00	Total Activity \$58.86
------------------------------------	---------------------------------------	---	-------------------------	---------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
07/29	07/30	PBUS01	24207855210203700189040	HILLIARD HARDWARE VAN TX	\$12.38
07/29	07/30	PBUS01	24207855210203700189339	HILLIARD HARDWARE VAN TX	\$18.52
08/12	08/13	PBUS01	24207855224206200177922	HILLIARD HARDWARE VAN TX	\$27.96

Additional Information About Your Account

THE SCOREBIG SWEEPSTAKES IS BACK WITH HUGE POINT PRIZES. WIN UP TO 1,500,000 BONUS POINTS! YOU AUTOMATICALLY RECEIVE A FREE ENTRY EACH MONTH, BUT EACH QUALIFYING PURCHASE EARNS YOU AN ADDITIONAL ENTRY BETWEEN 8/1 AND 10/31/25. VISIT [HTTPS://INFO.SCORECARDREWARDS.COM/SCOREBIG](https://info.scorecardrewards.com/scorebig) FOR OFFICIAL RULES AND MORE INFORMATION.

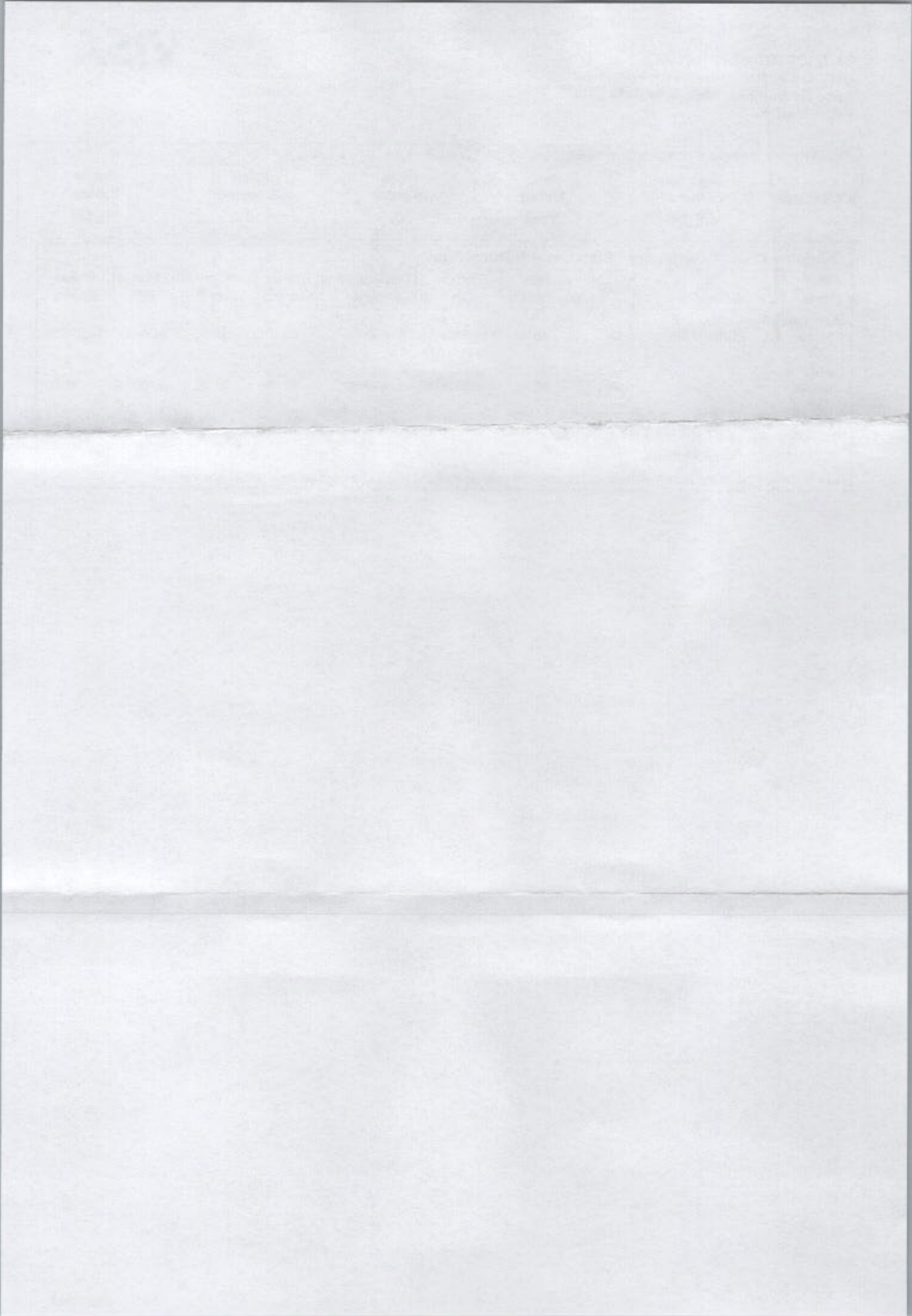
MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!



BL ACCT [REDACTED]
CITY OF VAN
Account Number: #### #### #### [REDACTED]
Page 5 of 5

ScoreCard Bonus Points Information as of 08/12/2025					
SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	157,249	5,869	0	0	163,118

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$6,218.38
Cash									
CBUS01 001	CASH	A	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 31		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



Usage

Patrons (Adults/Children)	70/43	Book Donations:	0
New Cards Issued	12	Book Donation <i>Value</i>	\$0
Items Checked In/Out	69/82	Copies, Faxes, Fines	\$35.30/\$0/\$7.60
Patron Money Saved	\$974.97	Cash Donations	\$7
Computer Patrons/Hours	20/3.10 hrs	Weeded items/ <i>Value</i>	301/\$4,198.54

Library Hours

Starting September 6th, 2025, the Library will be open on Saturdays 8 a.m. – 12 p.m.

Innovation

We have begun the process of weeding out items due to not being circulated for over 5 years. This method will ensure we will be able to accommodate and welcome our fresh, high-quality books while reflecting current interests and needs. As for the weeded items, we will be reaching out to libraries to see if they would like to repurpose them.

Community Feedback

Across the library, we have a couple of feedback-driven activities encouraging our patrons to let us know what authors, books, and genres they would like to see more of in our library. This has proven successful in helping us better understand our community's interests.

Upcoming Events

Book club

To further enrich our community's engagement with literature, we will be launching a weekly book club this fall. This initiative will help connect our community of readers by creating a welcoming environment that's centralized around books that patrons enjoy. This book club will not be limited to one book per month to encourage fellow readers to attend. Snacks will be provided for participants.

4th Grader Library Field Trip

Our local middle school reached out to coordinate another field trip to our library to meet our new Librarians, read a book, and participate in a scavenger hunt!

Storytime

Weekly Storytimes are set to resume September 17th and are open to anyone. Snacks will also be provided for participants.

Quarterly Goals & Activities (August – October 2025)

- Increase Community Awareness and use of VCL library facility, programs and services
- Promote Technology resources available in Library
- Collaborate with local and area businesses to promote literacy and the Van Community Library
- Increase Science Technology Engineering Art and Mathematics materials, toddler manipulatives and games for children and families
- Liaise with Library Advisory Board reforward planning
- Discover and create programs to attract our adult clientele

Monthly Council Report

August 2025

Printed: 8/27/2025

Cases Filed

Penal Count	6	Ordinance Count	0
Traffic Count	47	Parking Count	0
Other Count	3	STEP Count	0

Total Filed 56

Amounts Collected

Tech Fund	\$ 184.24	Building Security Fund	\$ 225.20
State	\$ 4,883.80	Fine	\$ 5,259.00
City	\$ 724.49	Warrant Fee	\$ 12.19

Total Amount \$ 11,276.73

Warrants

Issued	0	Recalled	4
Served	0	Outstanding Amount	\$ 308,630.08

Total Amount \$ 1,585.00

Dispositions

Paid in Full	37	Credit for Time Served	11
Paid Partial	42	Dismissed	18
Appealed	0	Total Disposed	66

Trials

Jury	0	Total	30
Bench	30		



Van Police Department

113 W. Main Street, Van, Texas 75790
Office: (903) 963-5642 Fax: (903) 963-3431



8/27/2025

Dear City of Van,

To wrap up the month of August (almost,)

151 calls for service

12 incident reports

18 offense reports

3 crash reports

166 traffic violations logged

121 warnings

45 citations

280 security checks

We have taken a wide range of calls this month, some of which include recovering stolen vehicles and trailers, theft, forgery, criminal mischief, and possession of illegal substances. Of our offense reports taken we had 2 of the 18 reports that were not closed by the end of the month, giving an 89% clearance rate. Bear in mind, the national clearance rate for all violent crimes is 43.8% and all property crimes are 15.9%. Of the two unsolved cases (stolen diesel from a truck at Solman's and a person driving off from Gateway with a fuel pump attached to their vehicle) one is still under investigation.

School is in session! We are happy to have our students and parents back, looking forward to a great school year. As always, the Van PD actively works in the school zones as much as possible during morning and afternoon times. Friendly reminder: to watch your speed, do not use cell phones in the zones and follow traffic laws. The first week we usually give warnings in the school zones for everyone to acclimate, after that we move into our "Zero-tolerance" for traffic violations in the school zone.

This month we have made more effort to be visible in areas that we previously had crime in, specifically our businesses on I-20. For August we went from multiple petty thefts the months before at our travel plazas down to one.



Van Police Department

113 W. Main Street, Van, Texas 75790

Office: (903) 963-5642 Fax: (903) 963-3431



We have also visited with more businesses this month, performing walk through checks and conversating with the owners and employees. For some of us, it was the first time we have been inside of a coffee and board game shop or drank a cup of coffee from a large chain shop.

This month also end a 4-year training cycle through TCOLE, who mandates our training and licensure. All of our Officers are currently in good standing with licensure and training.

Respectfully,

A handwritten signature in blue ink, appearing to read "E. Doering".

Eric Doering
Chief of Police

Call Type Report

VAN POLICE DEPARTMENT

From: 08/01/2025

To: 08/27/2025

Call Type Description	Number of Calls
10-50	9
ABANDONED VEHICLE	4
AGENCY ASSIST - EMS	9
AGENCY ASSIST - FIRE DEPARTMENT	3
AGENCY ASSIST - LAW ENFORCEMENT	16
ALARM	2
ANIMAL CALL	4
ASSAULT	1
ASSISTANCE	1
CANINE - NARCOTIC SEARCH	1
CHILD CUSTODY	1
CITY ORDINANCE VIOLATION	2
CIVIL MATTER	1
COURTESY TRANSPORT	1
CRIMINAL TRESPASS	3
DISTURBANCE	6
DOG BITE	1
FOLLOW UP INVESTIGATION	2
GUNSHOTS	1
INFORMATION	13
INQUEST	1
INTOXICATED - PEDESTRIAN	1
INVESTIGATION	1
MOTORIST ASSIST	11
OTHER	12
POSSESSION ILLEGAL SUBSTANCE	3
PROWLER	3

Call Type Report

VAN POLICE DEPARTMENT

From: 08/01/2025

To: 08/27/2025

Call Type Description	Number of Calls
RECKLESS CONDUCT	1
RECKLESS DRIVER	7
RECOVER STOLEN VEHICLE	1
SELECT	3
SUSPICIOUS ACTIVITY	10
THEFT	2
WARRANT SERVICE	1
WELFARE CONCERN	15



**DATA SHEET
AGENDA ITEM NO. VIII.A.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action regarding tires, Don Smith.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



**DATA SHEET
AGENDA ITEM NO. VIII.B.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on appointing Howard Patterson to the EDC board.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire are automatically considered for reappointment unless they indicate non-interest. Applicant must be a citizen of the United State and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2021 will expire in 2023.

Please Type or Print Clearly:

Date: JUNE 29, 2020
Name: HOWARD Y PATTERSON Home Phone: X
Address: [REDACTED] Work Phone: X
Cell: [REDACTED] City/State/Zip VAN, TX 75790
Email: hyppatterson@gmail.com

I have lived in Van 1 year. I am X am not a U.S. Citizen

Occupation: Retired after 51 yrs in Higher Education
Starbright Equatrian BOD, founding board member of
Sport Tyler & First Tee

Professional and/or Community Activities: CHAIRMAN Tyler Chamber of Commerce
BOARD MEMBER Smith County BAR Foundation AND NETRMA

Additional Pertinent Information/References: SMARTWELT.ORG
SCOTT MARTINEZ, President/CEO Tyler Economic Dev. Council 903-592-2004
HENRY BELL, President Tyler Area Chamber of Commerce 903-592-1661
hbell@tylertexas.com

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions

Meeting Information

() Planning & Zoning Commission

Last Tuesday of Month @5:30pm

☒ Van Economic Development Corporation

4th Monday each Month @ 5:30pm
(special meetings may be called)

Advisory Boards and Commissions

Meeting Information

() Parks & Recreation Advisory Board

() Community Library Advisory Board

.....

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.

Howard Patterson
Signature of Applicant

Please return this application to: City Secretary
City of Van
PO Box 487
Van TX 75790



**DATA SHEET
AGENDA ITEM NO. VIII.C.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on updating agenda guidelines.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

GUIDELINES FOR PLACING ITEMS ON COUNCIL AGENDA FOR REGULAR CITY COUNCIL MEETINGS

1. The Mayor, individual Council Members or the City Manager may place items on the city Council agenda for consideration. Items placed on the agenda by the Mayor or Council members must be submitted to the City Manager by noon (12:00) Wednesday preceding the regular Council meeting on Thursday of the following week. All requests by Department Heads or administrative staff for agenda items must be submitted at the same time.
2. Citizens requesting an item to be placed on the agenda can only do so with the approval of Mayor, City Council Member, or City Manager.
3. The final agenda will be posted on Friday prior to the Thursday meeting and agenda packets with supporting documents emailed to City Council.
4. Citizens may address the Council at the meeting by signing a request form. Citizens have three (3) minutes to address the Council with no response or dialogue allowed.
5. Citizens may address the Council concerning an item that is posted on the agenda. They must sign the Opinion/Speaker Registration Form before the meeting begins. Response or dialogue is allowed with requestor if necessary.
6. The Mayor reserves the right to refuse an agenda request by citizens but reason must be in writing. His decision for refusal can be overturned by request of two (2) Council Members.
7. Emergency Meetings or Special Called meetings must meet Open Meeting requirements as described by State Statute.

Passed and Approved by Van City Council on this 4th day of September 2025.

Ernest Burns, Mayor

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. VIII.D.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on Resolution 09-04-2025 purchasing policy.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

RESOLUTION NO: 09-04-2025

A Resolution of the City Council of the City of Van, Texas reviewing and approving the City's' written Purchasing Policy and providing an effective date.

WHEREAS, Chapter 2256, subchapter A of the Texas Government Code requires the governing body of an investing entity to adopt a written investment policy regarding the investment of its funds and funds

under its control and to review said written investment policy on an annual basis and,

WHEREAS, the City Council has been presented the existing and duly approved Investment Policy which contains investment strategies a copy of which is attached and incorporated herein by reference and,

WHEREAS, the City Council authorizes the City Manager and/or City Secretary as the "Investment Officer" and to be responsible for the investment of the City's funds and establish written procedures for the operation of the investment program consistent with this investment policy.

WHEREAS, the City Council has reviewed the Investment Policy attached hereto and the investment strategies contained therein and finds that it is consistent with prudent fiscal policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN,

TEXAS THAT:

Section I. The City Council of the City of Van, Texas has reviewed the Investment Policy attached hereto as and the investment strategies contained therein.

Section II. The Public Funds Investment Policy hereto shall remain the official policy of the City of Van regarding the investment of public funds.

Section III. This Resolution shall become effective immediately upon its passage.

DULY PASSED AND APPROVED this the 04th day of September 2025.

Ernest Burns, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



City of Van

Administration and Water Department

Mailing Address: P.O. Box 487 Physical

Address: 310 Chestnut

Van, Texas 75790

Phone: (903) 963-7216 **Fax:** (903) 963-5643

PURCHASING POLICY AND PROCEDURES

Approved by the Council,

Purpose:

The purpose of the Purchasing Policy and Procedures is to provide a means for the acquisition of supplies and services that are required for the operations of the City of Van.

Responsibility:

Each city employee authorized to purchase supplies, equipment, or services must be familiar with the purchasing procedures and should adhere to them to obtain the best results.

This policy will not answer all questions but will be used as a guide and aid in securing materials and services needed to operate each department.

Duties of the Administration Department

- 1.0 To observe and enforce the procedures as outlined and any related regulations.
- 2.0 To encourage the purchasing policies and procedures to be followed whenever possible.
- 3.0 To review each account being charged for sufficient funds before authorizing a purchase or issuing a purchase order.
- 4.0 To process approved requests to purchase and issue purchase orders.
- 5.0 To explore the possibilities of quantity buying to take full advantage of discounts.
- 6.0 To assist in the disposal of surplus, obsolete, worn-out scrap material at city sales or other methods.
- 7.0 To maintain a listing of vendors, classified according to materials, equipment, supplies, and services. To advise vendors on the proper procedure by which they may be placed on the vendors' list.

8.0 To coordinate the preparation of all formal bid specifications to ensure minimum requirements and non-exclusion before submission to the City Council or mailing.

9.0 To assist with opening bids at a designated time and prepare a tabulation of the results.

10.0 To review the bids received with the City Council to determine the lowest most responsible bidder or the bidder whose bid gives the "best value" to the city.

11.0 To complete a bid memorandum with the Department Head's consent, making a recommendation to award the bid.

12.0 To turn in the bid tabulation, along with a memorandum addressed to the City Secretary for recommendation to award the bid for inclusion on the City Council agenda.

Duties of Department Heads

1.0 Departments should plan their work so that "rush orders" and emergencies will be held to an absolute minimum. The Purchasing Division should be notified of formal bid requests far enough in advance to allow sufficient time to obtain quotes through the proper bid procedures.

2.0 In the event that sufficient funds do not exist in a line item to cover a purchase request, the Department Head must complete and submit to the City Secretary a written line-item adjustment correcting insufficient accounts.

3.0 City Secretary must verify all invoices.

4.0 No city employee will purchase supplies, materials, or equipment of any kind through the city for personal use.

5.0 Minimum specifications on all formal bids must be submitted to the City Secretary/City Administrator for review and finalization.

Purchase Orders:

A purchase order number is required for all purchases over \$500.00, apart from those listed below. The Department Head or an authorized employee must present a requisition to the City Secretary and request a purchase order before proceeding to the vendor's place of business or placing an order.

If an emergency should arise during normal hours, the Department Head or designee will make the purchase that is needed, The Department Head must notify the City Secretary/City Administrator immediately upon opening the next business day and turn in the proper documentation.

The following payments and services do not require the issuance of a purchase order for payment authorization.

1. Tax Payments
2. Insurance Premium Payments
3. Retirement System Payments
4. Debt Service Payments
5. Investment Payments
6. Utility Services and Cell Phone/Pager Payments
7. Operating Leases/Maintenance Agreements
8. Annual Contracts
9. Invoices for Professional Services (i.e., Attorney Fees and Engineering)
10. Payments made for Employee Payroll Deductions
11. Inter-local Agreements
12. Reimbursements/Payments to other Agencies
13. Contract Services

When a Check Request Form is used

1. Travel and Lodging
2. Items/Services acquired through the competitive bid process.
3. Customer Deposit Refunds
4. Purchases under \$500.00

Purchase Dollar Limits and Authorization Required:

The following dollar limits and authorization requirements are to be followed whenever possible. Any exceptions will be noted and approved by the appropriate authorities on the invoice.

Employees are encouraged to use the City's purchase card based on the limit that is assigned to everyone. See attached quick reference sheet.

1. Purchases of \$.01 to \$1,499.99

- Requires Department Head approval.
- No Purchase Order Required

2. Purchases of \$1,500.00 to \$2,999.99

- Requires 3 telephone quotes or catalog quotes, internet.
- Requires Department Head approval.
- Purchase Order Required

3. Purchases of \$3000.00 to \$7,999.99

- Requires 3 written quotes (must be supplied by the vendor
- Requires Department Head approval.
- Requires City Secretary/City Administrator approval.
- Purchase Order Required

4. Purchases of \$8,000.00 to \$99,999.99

- Does the item or work involve engineering?
- If YES, you must contact the City of Van's engineering firm.
- If NO, Follow the following procedures.
- Requires 3 written quotes (must be supplied by the vendor - not from catalog or internet)
- Requires Contact of at least two historically underutilized businesses in Van Zandt County.
- Requires Department Head approval.
- Requires City Secretary approval.
- Requires City Administrator approval.

5. \$100,000 and up

- Requires competitive bids/proposals as required by state law.
- Requires Department Head approval.
- Requires City Secretary approval.
- Requires City administrator approval.
- Requires City Council approval.
- Purchase Order required if requested by the vendor.

The Requisition Process:

Requisitioning is formally requesting that a purchase be made and the issuance of a purchase order. It is the first step after the need for a good or service is recognized. It includes a system of authorization and safeguards so that improper or illegal purchasing is difficult both to initiate and to conceal.

The requisition form must be signed by the Department Head before it is forwarded to the City Secretary to receive a purchase order.

The requisition form originates in the using department. Preparation must be done far enough ahead of the date that the goods/services are needed to allow sufficient time for processing including.

Attach quotes to the requisition and forward to Finance

Use of Cooperative Purchasing Agreements:

Whenever possible the City of Van will utilize cooperative purchasing agreements. Cooperative purchasing agreements are normally agreements that will include a list of items that have already been through the bids process and the lowest or best-qualified bidders that have been approved. Listed below are examples of authorized purchasing agreements. However, the city is not limited to only those listed.

East Texas Council of Governments (ETOG)

State of Texas

Republic Services

PAPA-Dawson Consulting Engineering, LLC

Christus Ambulance

Attorney Blake Armstrong

Single Source Purchases:

From time – to -time items and/or services may qualify as a "single" source item, meaning that the item being requested is available from only one source. In these cases, any requirements for quotes will not apply.

DULY PASSED AND APPROVED this _____ of _____ 2025.

Ernest Burns, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. VIII.E.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on Ordinance 09-04-2025 Water & Sewer .

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

ORDINANCE NO. 09-04-2025

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS
AMENDING CHAPTER 34 (UTILITIES); PROVIDING A REPEALER CLAUSE; PROVIDING A
SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Van has adopted a water rate system ordinance to collect revenues for debt service, for current capital improvements, for the operation and maintenance of a publicly owned waterworks, and codified said rate system in Chapter 34 (Utilities) of the Van Code of Ordinances; and

WHEREAS, these revenues must be sufficient to cover all costs for operation and maintenance of said publicly owned water works, for current capital improvements to the publicly owned water works, and for payment of bonded indebtedness for the publicly owned water works: and

WHEREAS, the Water Rate System regulations contain various requirements for establishing water rates: and

WHEREAS, the Water Rate System regulations provide for the annual determination of user charges for water service and sewer service; and

WHEREAS, The City of Van must continue to operate its utility rate system in a financially solvent manner.

NOW, THEREFORE, BE ORDAINED by the City Council of the City of Van as follows:

I.
AMENDMENTS

Chapter 34 (Utilities) of the Van Code of Ordinances is hereby amended as follows:

- SECTION 34-103: DEFINITION OF USER.

Where the same water meter serves more than one residential, commercial or industrial unit, each unit shall constitute a dwelling unit, except in the case of wholesale.

- SECTION 34-104: PRESCRIBED CHARGES__

The rates per month shall be the rates charged for water service furnished to customers within and outside the corporate limits of the City, to wit. All fee rates are listed in the fee schedule.

- Water and Sewer Rates will increase on a yearly basis based on the 12 month average of the U.S Bureau of Labor Statistics Consumer Price Index (Water and Sewer) up to 5%. The increase will be reflected on the April billing cycle. Water Rates will increase every even year, and sewer rates will increase every odd year.

- Meter Reset Fee will be charged for any customer that has tampered with meter and meter must be reset.
- Water Deposits (Required of all customers regardless of if within or outside the city limits)

All customers shall pay a deposit on each metered service, it shall be paid in advance of any connections or establishment of service, includes irrigation meters, and shall not be paid out over time.

The deposit will be refundable to the customer when the utility account is closed. If there is an outstanding balance on the account, the deposit will be applied toward any outstanding balance, with any remainder being refunded to the customer.

- Service Charges for the following:

Transfer from one address to another

Returned check

A City of Van utility customer may request a temporary shut off or turn on of service for a maximum of 3 working days and maximum usage of 10,000 gallons of water for cleaning, plumbing inspections, and other similar activities for a maximum of three (3) business days. Service Charge will be applied and is on the fee schedule.

- Meter Testing Fee:

If a utility customer believes his or her meter is not registering correctly, the customer has the right to make a request to the City Administrator and or the Utility Superintendent that he or she requests that their meter be tested. If the testing of the meter shows that the meter is registering a flow of two percent (2%) or more than

registering on the meter, the city will replace the meter at no cost to the customer. If the meter is registering a flow of two percent (2%) or less than the actual flow, the customer will be charged a service fee.

- The administrative fee for reconnection:

The disconnection or scheduling of disconnection will result in a charge of regardless of if the service was disconnected or not.

- Monthly Meter Charges are listed on the fee schedule.
- Employee Rate:

City employees and active volunteer firemen will receive a discount on their residential water and on the residential sewer bill.

To maintain an active status the fireman must respond to a minimum of 10% of calls per calendar year.

- Dwelling Unit:

Charges will be per dwelling unit for each additional unit

- The Residential, Commercial and Irrigation Water Rates Formula for inside and outside city limits is listed on the fee schedule.

Fire Hydrant Meter

- Fee applied to set the hydrant meter
- Fee charged per thousand

SECTION 34-105 is amended as follows:

DISCONNECTION OF SERVICE

The city may disconnect service to any customer for any of the following reasons:

- Written request of the customer

- Failure to pay all water and sewer charges within 14 Calendar days after the first date of the month. After the fourteenth (14th) of the month, there shall be a late charged a penalty.
- Existence of a known dangerous condition resulting from water service to that customer.
- Service established through meter bypassing, unauthorized connection, or unauthorized reconnection. Anyone reconnecting their own or some other meter service or removing locks placed by the city is subject to a criminal violation under Texas Penal Code Section 28.03 & Section 31.01 and may be subject to criminal prosecution. Any tampering will result in meter removal and a fee 0B 350.00 paid by the property owner before the meter is reset.
- Any reasons listed in the Sewer Use Ordinance.
- Damage to City property-curb stop valve will result in valve replacement and man-hours. Fee listed in fee schedule must be paid by the customer before service is turned back on.

Disconnection due to failure to pay a monthly bill:

- On or by the 15th day of each month, the city may send a courtesy disconnect notice on each account that is past due. However, the City shall not be obligated to send a courtesy disconnect notice on a delinquent account and the failure of the City to send a courtesy disconnect notice or failure of a customer to receive a courtesy disconnect notice shall not alter the City's right to disconnect service for nonpayment as provided herein.
- The city will give ten (10) calendar days prior to disconnection, if payment is not received by the city on or before the twenty-fifth (25th) day of the month, then at 8 am on the twenty-sixth (26th) all water and sewer service will be scheduled for disconnection and the services be disconnected. All accounts scheduled for disconnection will be assessed an administrative fee regardless of if the service was disconnected or not.
- City personnel will be available to collect payments for delinquent accounts and to make reconnections during normal business hours.

7am — 4pm Monday — Friday

- No reconnection of services will be scheduled or performed on weekends or holidays for accounts that have disconnected for non-payment.

SECTION 34-106 is amended as follows:

ADJUSTMENT POLICY

- After proper notification of a leak by the customer to the City of Van Water Utility Clerk, a plumber's invoice, or receipt for repairs and /or parts shall be provided within 10 days after the leak for an adjustment to be made to a previous (6) six-month average.
- With proper documentation being presented, the City of Van Water Utility Clerk shall provide a (I) one-time adjustment per calendar year to the customers' sewer charges only. There will be a base charge amount of a minimum of 2000 gallons, not to exceed 30,000-gallon usage adjustment to the sewer charges.

II. REPEALER

All prior ordinances or parts of ordinances that conflict with this ordinance is hereby repealed to the extent of the conflict.

III. SEVERABILITY

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, subsections, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, subsection, or section of this Ordinance shall be declared unconstitutional by the judgment or decree of any court of competent jurisdiction, such unconstitutionality or illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, subsections, and sections of this Ordinance, since the City Council would have enacted the same without the incorporation in this Ordinance of any such unconstitutional or illegal phrase, clause, sentence, paragraph, subsection, or a section.

IV. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and its publication as required by law.

Duly Passed and Approved by the City Council of Van, Texas this 04 day of September 2025.

Ernest Burns, Mayor

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. VIII.F.**

Meeting Date: September 4, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on Ordinance 09-04-2025-1 Fee Schedule.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VAN, TEXAS
AMENDING THE PERMIT FEE SCHEDULE; PROVIDING A SEVERABILITY CLAUSE;
PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Van has established a permit fee schedule outlining building permit fees, other permits, sign permits, certificate of occupancy, miscellaneous fees, and production of public records which are intended to offset expenses incurred ensuring all construction meets the health and safety requirements of the State and the city; and

WHEREAS, the permit fee schedule has been codified in Article V (Fences) Section 6-173 (Permit Fee) Appendix "A" of the City of Van Code of Ordinances; and

WHEREAS, the City Council desires to amend Article V (Fences) Section 6-173 (Permit Fee) Appendix "A" and to adopt an amended permit schedule as referenced herein.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Van, Texas as follows:

**I.
AMENDMENTS**

Article V (Fences) Section 6-173 (Permit Fee) Appendix "A" is hereby amended as follows:

- Fee Table 1. Commercial and Multi-Family Construction Plan Review – see amended fees attached.
- Fee Table 2. Commercial and Multi-Family construction inspection – see amended fees attached.
- Fee Table 3. Construction of Improvement of a Residential Dwelling – see amended fees attached.
- Fee Table 4. Single Family Residential, Commercial, and Multifamily Fire Services - see amended fees attached.
- Other Permits. Sign Permits. Certificate of Occupancy Fees. Miscellaneous Fees. Production of Public Records – see amended fees attached.

**II.
REPEALER**

All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

III.
SEVERABILITY

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Van, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

IV.
EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage and approval by the Van City Council.

Duly Passed and Approved by the City Council of Van, Texas this 04 day of September 2025.

Erniest Burns, Mayor

Sereca Huff-Huggins, City Secretary

The fees found within Tables 1-4 and the document labeled “Other Permits” attached to this ordinance are hereby adopted:

Permit Fee Schedule

Fee Table 1 – Commercial and Multi-Family Construction Plan Review

Valuation	Fee
\$1.00 to \$10,000.00	\$62.50
\$10,001.00 to \$25,000.00	\$88.37 for the first \$10,000.00 plus \$6.83 for each additional \$1000.00
\$25,000.01 to \$50,000.00	\$190.74 for the first \$25,000.00 plus \$4.93 for each additional \$1,000.00
\$50,000.01 TO \$100,000.00	\$313.86 for the first \$50,000.00 plus \$3.41 for each additional \$1000.00
\$100,000.01 to \$500,000.00	\$484.49 for the first \$100,000.00 plus \$2.74 for each additional \$1000.00
\$500,000.01 to \$1,000,000.00	\$1,579.49 for the first \$500,000.00 plus \$2.31 for each additional \$1000.00
\$1,000,000.01 and up	\$2,735.74 for the first \$1,000,000.00 plus \$1.54 for each additional \$1000.00

Fee Table 2 – Commercial and Multi-Family construction inspection

Valuation	Fee
\$1.00 to \$10,000.00	\$96.15
\$10,001.00 to \$25,000.00	\$135.94 for the first \$10,000.00 plus \$10.50 for each additional \$1000.00
\$25,000.01 to \$50,000.00	\$293.44 for the first \$25,000.00 plus \$7.58 for each additional \$1,000.00
\$50,000.01 TO \$100,000.00	\$482.81 for the first \$50,000.00 plus \$5.25 for each additional \$1000.00
\$100,000.01 to \$500,000.00	\$745.31 for the first \$100,000.00 plus \$4.20for each additional \$1000.00
\$500,000.01 to \$1,000,000.00	\$2,425.31for the first \$500,000.00 plus \$3.56 for each additional \$1000.00
\$1,000,000.01 and up	\$4,206.56 for the first \$1,000,000.00 plus \$2.36 for each additional \$1000.00

Fee Table 3 – Construction or Improvement of a Residential Dwelling

Plan Review and Inspection Fee	
Square Footage (S.F)	Fee
0 - 1,500 S.F.	\$981.25
1,500 S.F and up	\$981.25 for the first 1,500 S.F. plus \$0.45 for each additional S.F. to 10,000 S.F.
Plan Review Only	
Plan Review Fee Only Per Dwelling Unit, a new plan for previously reviewed plan	\$250.00 per Plan or Per Address
Plan review fee when a permit has been issued for a dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)	\$200.00 per Plan or per Address
Alterations / Additions / Improvements for Residential Construction	
Trade Permits	Fee
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$150.00 per trade
Other project types not listed above	\$200.00 per trade
Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, Roofs, etc	See Fee Table 2

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using \$200.26 per square foot. The square-foot construction cost does not include the price of the land on which the building is built.

Example:

10,000 square feet total building area

Declared construction valuation \$2,000,000.

Calculated construction valuation – 10,000 square feet X \$200.26 per square foot = \$2,002,600

The calculated construction valuation is greater than the declared construction valuation so \$2,002,600 is used to calculate the permit value.

Fee Table 4 - Single Family Residential Fire Services

Fire Code Plan Review Services (residential fire sprinkler)	\$210.00
Fire Code Inspection Services (residential fire sprinkler)	\$480.00

Fire Code Plan Review Services - Commercial and Multi-Family construction (Fire Alarm System & Fire Sprinkler System)

Construction Valuation of Project	Fee, Each System
Less than \$6,250	\$240.00
\$6,250 to \$250,000	\$360.00
\$251,000 to \$500,000	\$510.00
\$501,000 to \$1,000,000	\$660.00
\$1,001,000 to \$3,000,000	\$960.00
\$3,001,000 to \$6,000,000	\$1,440.00
\$6,000,000 and up	\$1,440.00 plus \$0.46 for each additional \$1,000.00

Fire Code Inspection Services - Commercial and Multi-Family construction (Fire Alarm System & Fire Sprinkler System)

Construction Valuation of Project	Fee, Each System
Less than \$6,250	\$360.00
\$6,250 to \$250,000	\$510.00
\$251,000 to \$500,000	\$630.00
\$501,000 to \$1,000,000	\$810.00
\$1,001,000 to \$3,000,000	\$1,140.00
\$3,001,000 to \$6,000,000	\$1,710.00
\$6,000,000 and up	\$1,710.00 plus \$0.46 for each additional \$1,000.00

Valuation is based on construction valuation for project

Fire Underground

Fire Code Plan Review	\$240.00
Fire Code Plan Inspection	\$300.00

City of Van

Fire Extinguisher Suppression System

Per permit, one Inspection	\$550.00
Each re-inspection	\$120.00

Fire Certificate of Occupancy Inspections

Fire Certificate of Occupancy inspections * Minimum one hour per inspection	\$180.00
--	----------

Annual Fire Safety Inspections

Day Care, Foster Home, Commercial Business (each inspection and re-inspection per location)	\$120.00
Nursing Home / Assisted Living / School (each inspection and re-inspection per location)	\$300.00

Underground / Aboveground Fuel Storage Tanks

Fire Code Plan Review	\$420.00
Fire Code Inspection	\$540.00

Site Plan

Fire Code Plan Review	\$300.00
Fire Code Plan Inspection	\$300.00

Civil Engineering Review

City Engineer Civil Review	\$390 per hour
----------------------------	----------------

City of Van

Other Permits and Miscellaneous Fees

Fire Suppression Hood System	\$100.00
Flow Testing Fire Hydrant	\$100.00
Demolition Permit (TCEQ Approval Required Prior to issue)	\$150.00
Data Log (One Free Every 6 Months)	\$75.00
Lawn Irrigation System	\$75.00
Parking Lot	\$6.25 per 1000 square foot Minimum \$50.00
Fence Permit	\$20.00
Driveway Permit	\$25.00
Grading Permit	\$25.00
Flood Plane Development Permit	\$75.00
Cell Tower, Masts or Poles	\$250.00
Mobile or Manufactured Home Permit in Park	\$250 + utility permits
Carnival or Fair Permit	\$50.00
Pyrotechnics Display	\$100.00
Contractor's Registration Fee	\$60.00
Return Check Fee	\$50.00
Credit Card Transaction	3%
Food Truck Permit	\$50.00
Portable Building	\$0.10 sq ft, min \$25.00
Carport / Accessory Structure	\$0.10 sq ft, Min \$25.00

Sign Permits

Wall or Pole Sign < 51 sq. ft	\$30.00
Wall or Pole Sign 51-100 sq. ft.	\$60.00
Wall or Pole Sign >100 sq. ft.	\$75.00
Billboards, Single Sided	\$250.00
Billboards, Double Sided	\$500.00
Illuminated Sign Fee	\$250.00

Certificate of Occupancy Fees

Residential Certificate of Occupancy Inspection	\$80.00
Commercial Certificate of Occupancy Inspection	\$80.00

City of Van

Application Fees

Application of Annexation	\$250.00	The Application of Annexation identifies the lot or tract of land, ownership and starts the process to enable a lot or a tract of land to be annexed into the city limits. (See annex application for timeline and process)
Application of Zoning Change	\$250.00	Non-Refundable
Application for Specific Use Permit	\$250.00	To allow certain uses within a base zoning district that, under most circumstances, would not be compatible with other permitted uses but with certain conditions and development restrictions may be compatible.
Application for Specific Use Permit - ADU	\$300	To apply for the use of an Accessory Building for residential purposes in accordance with Section 36.036 (B)(6). (Requires certified mail notifications)
Amended Plat	\$200.00	A revised plat correcting errors or making minor changes to the original final plat.
Re-Plat	\$250.00	The re-subdividing of any part or all of a block or blocks of a previously platted subdivision, additional lot.
Plat	\$300.00	For a new subdivision or large-scale development
Minor Plat	\$150.00	A subdivision resulting in four or fewer lots, provided that the plat is for conveyance purposes only (i.e., sale of the property with no developments/construction proposed), that the plat does not create any new easements for public facilities, or the construction/development of said subdivision will not require that construction of any new street (or portion thereof) or the extension of any municipal facilities to serve any lot within the subdivision. Any property to be subdivided using a minor plat shall already be served by all required City utilities and services or in the ETJ of the City of Van with all City utilities and services.

City of Van

Production of Public Records	
\$6.00	Police Incident/Accident Report
\$20.00	Fingerprint Cards (Police Department)
\$100.00	Annual Emergency Alarm (Police Department)
\$25.00 per alarm	Alarm charge after the first (3) false alarms per calendar year (Police Department)
\$0.10 per page	Standard paper copy. Each side with recorded information is considered a page.
\$0.10 per page	Oversize paper copy. (e.g. 11"X7", greenbar, bluebar, not including maps & photographs)
Actual Cost	Specialty Paper (e.g. Mylar, blueprint, blueprint, map and photographic)
Non-Standard Copy	
\$1.00	Diskette, Rewritable CD (CD-RW), Non-rewritable CD (CD-R), Audio Cassette
Actual Cost	Magnetic Tape, Data Cartridge, Tape Cartridge, JAZ Drive, Other Electronic Media
\$20.00	Digital Video Disc (DVD)
\$20.00 per hour	Labor charge for locating, compiling, manipulating data, and reproducing public information for requests involving more than 50 pages and/or requiring retrieval from off-site storage, and/or redacting confidential information pursuant to a mandatory exception of the act which also qualifies for the labor charge pursuant to Texas Government Code, 552.261 (a)(1) or (2)
\$28.50 per hour	Large charge for programming if a request requires the services of a programmer in order to execute an existing program or to create a new program so that requested information may be accessed and copied. If the City does not have in-house programming capabilities, it shall comply with requests in accordance with §552.261 (b) of the Texas Government Code,
20% of labor charge	Overhead charges may be included for requests over 50 pages or if the production qualifies pursuant to Texas Government Code, §552.261(a)(1) or (2)
Actual Cost	Postage, shipping and supplies such as labels, boxes, etc.

Utility Fees

Water Tap Inside City Limits	
¾"	\$1500.00
1"	\$2300.00
All meters larger than 1"	\$4750.00 plus cost of materials
Water Tap Outside City Limits	
¾"	\$2800.00
1"	\$3800.00
All meters larger than 1"	\$6500.00 plus cost of materials
Sewer Tap Inside City Limits	
4"	\$1500.00
6"	\$2000.00

City of Van

Any taps requiring a bore or requiring the installation of a manhole will be charged the cost of the bore and or manhole. Any tap requiring the road to be cut will result in cost to fix the road.

Service Charges for the following:

Transfer from one address to another	\$30.00
Temporary shut off or turn on	\$50.00
Meter Testing Fee	\$125.00
Meter Reset Fee	\$750.00
Administrative fee for reconnection	\$45.00
Dwelling unit	\$20.00 per unit
Fire Hydrant Meter	\$75.00 meter fee and \$25.00 per thousand
Damage to City curb stop valve	\$200.00 plus parts
City Employee and fireman residential discount	\$25.00 water monthly discount and \$20.00 sewer monthly discount

Monthly Meter Charge

¾"	\$25.00
1"	\$35.00
1 ½"	\$45.00
2"	\$55.00
3"	\$65.00
4'	\$75.00
6"	\$85.00

Residential Water Rates:

Inside City Limits:

\$3.00 per thousand for 0 gallons to 2,000 gallons of water
\$4.00 per thousand for 2,001 gallons to 4,000 gallons of water
\$5.00 per thousand for 4,001 gallons to 6,000 gallons of water
\$6.00 per thousand for 6,001 gallons to 8,000 gallons of water
\$7.00 per thousand for 8,001 gallons to 10,000 gallons of water
\$8.00 per thousand for 10,001 gallons and up

City of Van

Outside City Limits:

\$6.00 per thousand for 0 gallons to 2,000 gallons of water \$8.00 per thousand for 2,001 gallons to 4,000 gallons of water \$10.00 per thousand for 4,001 gallons to 6,000 gallons of water \$12.00 per thousand for 6,001 gallons to 8,000 gallons of water \$14.00 per thousand for 8,001 gallons to 10,000 gallons of water \$16.00 per thousand for 10,001 and up
--

Commercial & Irrigation Water Rates:

\$4.00 per thousand for 0 gallons to 2,000 gallons of water \$5.00 per thousand for 2,001 gallons to 4,000 gallons of water \$6.00 per thousand for 4,001 gallons to 6,000 gallons of water \$7.00 per thousand for 6,001 gallons to 8,000 gallons of water \$8.00 per thousand for 8,001 gallons to 10,000 gallons of water \$9.00 per thousand for 10,001 gallons and up
--

City of Van

Residential Sewer Rates:

Inside City Limits:

\$22.00 minimum monthly charge for the first 2,000 gallons per month
\$1.10 per thousand for 2,001 gallons to 10,000 gallons of water
\$ 1.38 per thousand for 10,001 gallons and over

Outside City Limits:

\$44.00 minimum monthly charge for the first 2,000 gallons per month
\$3.58 per thousand for 2,001 gallons to 10,000 gallons of water
\$3.85 per thousand for 10,001 gallons and over, with no maximum

Commercial Sewer Rates:

Inside City Limits:

\$33.00 minimum monthly charge for the first 2,000 gallons per month
\$1.92 per thousand for 2,001 gallons to 10,000 gallons
\$2.20 per thousand for 10,001 gallons to 20,000 gallons of
\$2.59 per thousand for 20,001 gallons to 30,000 gallons of
\$2.86 per thousand for 30,001 gallons and over, no maximum

Outside City Limits:

\$60.50 minimum monthly charge for the first 2,000 gallons per month
\$5.78 per thousand for 2,001 gallons to 10,000 gallons
\$6.33 per thousand for 10,001 gallons to 20,000 gallons of
\$7.26 per thousand for 20,001 gallons to 30,000 gallons of
\$7.81 per thousand for 30,001 gallons and over, no maximum