



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, June 12, 2025
7:00 PM**

Ernie Burns
Mayor

Mayor Pro-Tem

Mark Heatwole
Council Member

Samantha Smith
Council Member

Bill Dwyer
Council Member

Laura Duncan
Council Member

Jeff Hudgens
Interim City Manager

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting Thursday, June 12, 2025, at 7:00 PM at Van City Hall, 310 Chestnut St., Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I. CALL MEETING TO ORDER

A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

A. Meeting Minutes

1. Minutes from the regular meeting on May 8, 2025.
2. Minutes from the called meeting on May 9, 2025.

- B. Financial Report

VI. INFORMATION AND DISCUSSION

- A. Presentation of the independent financial audit for the October 1, 2023 - September 30, 2024 budget year.

VII. REPORTS

- A. City Manager Monthly Report
- B. Fire Department Monthly Report
- C. Library Monthly Report
- D. Municipal Court Monthly Report
- E. Police Monthly Report
- F. Public Works & Parks Monthly Report

VIII. PUBLIC HEARING

- A. Re-Zoning application # 162 Johnny Gerner from R-1 Residential to C-2 Commercial, on the property located at 430 W Main, property ID: R20169, legal description acres 0.3950, ABST:299 Sur: Gross in the City of Van, Texas.

IX. ACTION ITEMS

- A. Discussion, Consideration, and Possible Action on Re-Zoning application # 162 Johnny Gerner from R-1 Residential to C-2 Commercial, on the property located at 430 W Main, property ID: R20169, legal description acres 0.3950, ABST:299 Sur: Gross in the City of Van, Texas.
- B. Discussion, Consideration, and Possible Action on naming Pape-Dawson Consulting Engineers, LLC, formerly KSA Engineering, as the designated Professional Engineering Firm for the City.
- C. Discussion, Consideration, and Possible Action on Project No. 102865 for Water Well #3.
- D. Discussion, Consideration, and Possible Action on using Hotel Occupancy Tax funds to share funding on scoreboards for the Van Sports Complex.
- E. Discussion, Consideration, and Possible Action on Ordinances 06-12-2025 Prohibiting amusement redemption machines, gambling devices and game rooms.
- F. Discussion, Consideration, and Possible Action on resolution 6-12-2025 to utilize the TXDOT right of way.
- G. Discussion, Consideration, and Possible Action on appointing Jennifer Hudgens to the Planning & Zoning board.
- H. Discussion, Consideration, and Possible Action on appointing Lori Thompson to the Planning & Zoning board.
- I. Discussion, Consideration, and Possible Action on appointing Dwayne Wheeler to the EDC Board.
- J. Discussion, Consideration, and Possible Action on appointing Ivy Lopez to the EDC Board.
- K. Discussion, Consideration, and Possible Action on selecting a Mayor Pro Tem
- L. Discussion, Consideration, and Possible Action on the destruction of outdated records in accordance with the State Statutes concerning record retention standards.
- M. Discussion, Consideration, and Possible Action on repealing certain items from the City Code of Ordinances.
- N. Discussion, Consideration, and Possible Action on amending Chapter 25 of the City Code of Ordinances - Signage.
- O. Discussion, Consideration, and Possible Action on vacant City Council position.

X. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

- A. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

XI. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted on the bulletin board at Van City Hall, 310 Chestnut St., Van, Texas 75790 by 5:00 pm on Monday, June 9, 2025.

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, May 8, 2025
7:00 PM**

Mayor
Ernie Burns
Mayor Pro-Tem
Mark Heatwole
Council Member
Samantha Smith
Council Member
Charles Ryan
Council Member
Laura Duncan
Council Member
Jeff Hudgens
Interim City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Pro Tem Burns.

A. Roll Call and Establish a Quorum

Present: Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns

Absent: Charles Ryan

II. INVOCATION

Invocation was led by David Barber.

III. PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Burns.

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (limit 3 minutes per person); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Samantha Smith
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns

NAYS:	None
ABSTAINED:	None

A. Meeting Minutes

1. Minutes from the regular meeting April 10, 2025.

B. Financial Report

VI. **INFORMATION AND DISCUSSION**

VII. **REPORTS**

A. City Manager Monthly Report

B. Fire Department Monthly Report

C. Fire Marshal Monthly Report

D. Library Monthly Report

E. Municipal Court Monthly Report

F. Police Monthly Report

G. Public Works & Parks Monthly Report

VIII. **PUBLIC HEARING**

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

Open public hearing at 7:23 p.m.

- A. Regarding the replat of Property ID R115213 & R115214 located within the John Walling Survey, Abstract NO. 891, Van Zandt County. Being described Lots 1 and 2 of Monds Subdivision being described in glide 434A.

- B. Re-Zoning application # 161 Brandon Brown from Commercial 1 to two family Planned Development, on the property located at W Iowa, property I.D. R000114410, Acres 0.360, BLK: LOT 2, ADDN: HILLIARD RUST ADDN 2023.

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Mark Heatwole

AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

Close public hearing at 7:26 p.m.

IX. ACTION ITEMS

- A. Discussion, Consideration, and Possible Action on the replat of Property ID R115213 & R115214 located within the John Walling Survey, Abstract NO. 891, Van Zandt County. Being described Lots 1 and 2 of Monds Subdivision being described in glide 434A.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

- B. Discussion, Consideration, and Possible Action on the Re-Zoning application # 161 Brandon Brown from Commercial 1 to two family Planned Development, on the property located at W Iowa, property I.D. R000114410, Acres 0.360, BLK: LOT 2, ADDN: HILLIARD RUST ADDN 2023.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

- C. Discussion, Consideration, and Possible Action on Lift Station #2 relocation and development.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Samantha Smith
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

Approve the lift station on HWY 16 with pumps, rails, and control panel.

- D. Discussion, Consideration, and Possible Action on Ordinance 05-08-2025 abandoning a portion of the City's right of way, being an area on E Iowa Street of 0.077 acres; between Spruce street and N. Dove.

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

- E. Discussion, Consideration, and Possible Action on an appeal of a residential parking violation.
No action was taken.

- F. Discussion, Consideration, and Possible Action on the process and procedure to hire a City Manager.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Samantha Smith
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

Council requested item to be moved into executive session.

Convene in executive session at 7:45 p.m.

Reconvene from the executive session at 8:12 p.m.

No action was taken.

X. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

XI. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

The hiring of a City manager.

XII. ADJOURN

RESULT:	Adjourn
MOVER:	Laura Duncan
SECONDER:	Mark Heatwole
AYES:	Laura Duncan, Samantha Smith, Mark Heatwole, Ernie Burns
NAYS:	None
ABSTAINED:	None

Attest:

Mayor

City Secretary



**NOTICE OF A CALLED MEETING OF
THE CITY COUNCIL
Friday, May 9, 2025
5:30 PM**

Mayor
Ernie Burns
Mayor Pro-Tem

Mark Heatwole
Council Member

Samantha Smith
Council Member

Charles Ryan
Council Member

Laura Duncan
Council Member

City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Council Member Duncan.

A. Roll Call and Establish a Quorum

Present: Laura Duncan, Mark Heatwole

Absent:

II. ACTION ITEMS

- A.** Discussion, Consideration, and Possible Action on resolution 05-09-2025 canvassing the returns and declaring the results of the General Election held on May 3, 2025, by the City of Van.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Mark Heatwole
NAYS:	None
ABSTAINED:	None

- B.** Discussion, Consideration, and Possible Action on resolution 05-09-2025-1 canvassing the returns and declaring the results of a Bond Election held on May 3, 2025, by the City of Van, Texas.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Laura Duncan, Mark Heatwole
NAYS:	None
ABSTAINED:	None

III. ADJOURN

RESULT:	Adjourn
MOVER:	Laura Duncan
SECONDER:	Mark Heatwole

AYES:	Laura Duncan, Mark Heatwole
NAYS:	None
ABSTAINED:	None

Attest:

Mayor

City Secretary



City of Van, TX

Expense Approval Report

By Fund

Payable Dates 5/1/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - General Fund					
PathMark Traffic Products of ...	23310	05/01/2025	SIGNS	100-46-57450	78.80
Civic Plus	332491	05/01/2025	CIVIC CLERK	100-12-53200	14,199.54
Barry Wilson Rath	INV0009065	05/01/2025	PSYCHOLOGICAL EVALUATION	100-30-53610	300.00
Allianz	INV0009066	05/01/2025	DUNCAN, HILLIARD	100-35-51500	120.00
Christus EMS	INV0009067	05/01/2025	APRIL 2025	100-99-53270	2,733.50
O'Reilly Automotive, Inc	INV0009068	05/01/2025	VEHICLE MAINT	100-30-54350	7.49
Charles Edward Dintelman	INV0009070	05/01/2025	ELECTRIC	100-60-54200	182.50
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-10-56700	169.58
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-10-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-20-56700	46.78
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-20-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-30-56700	192.98
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-30-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-35-56700	46.78
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-35-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-60-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-64-56700	17.54
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-64-56705	146.69
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	100-99-56425	163.95
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	100-99-56425	23.39
Susan Shinn	INV0009072	05/01/2025	JANITORIAL SERVICES	100-99-53810	712.50
Global/Open Edge	INV0009100	05/02/2025	CREDIT CARDS	100-10-60885	27.40
Global/Open Edge	INV0009100	05/02/2025	CREDIT CARDS	100-10-60885	259.24
Ron Duke	INV0009074	05/05/2025	CONTRACT LABOR PPE 5/2/20...	100-30-53060	760.00
City of Van	INV0009088	05/05/2025	REI PAYROLL GF PPE 5/2/2025	100-22900	47,171.49
City of Van	INV0009091	05/07/2025	REI PAYROLL GF PPE 5/3/2025	100-22900	2,013.11
Laura Duncan	INV0009092	05/08/2025	MAY 2025	100-12-51901	50.00
Mark Heatwole	INV0009093	05/08/2025	MAY 2025	100-12-51901	50.00
Ernest Burns	INV0009094	05/08/2025	MAY 2025	100-12-51901	50.00
Charles Ryan	INV0009095	05/08/2025	MAY 2025	100-12-51901	50.00
Samantha Smith	INV0009096	05/08/2025	MAY 2025	100-12-51901	50.00
TransUnion Risk and Alternati...	INV0009097	05/08/2025	4/1/2025 - 4/30/2025	100-30-56000	137.00
Crow-Burlingame	INV0009098	05/08/2025	EQUIPMENT MAINT	100-60-54250	29.00
Deen Kubota	INV0009099	05/08/2025	EQUIPMENT MAINT	100-60-54250	274.56
Burnett Family Tires	172678	05/09/2025	VEHICLE MAINT	100-30-54350	182.40
Leaf	18358033	05/09/2025	PANASONIC TOUGH PAD	100-30-57250	507.05
Radiotronics, Inc	300882	05/09/2025	HEAT ALARM	100-30-52500	921.92
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-10-57250	9.10
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-20-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-30-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-32-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-35-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-35-57250	200.00
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-46-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-46-57250	43.75
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-60-57250	43.75
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-60-57250	165.00
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-60-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	100-64-57250	9.09
Lindale Veterinary Clinic	737091	05/09/2025	K-9	100-30-53360	322.74
Texas Comptroller of Public Ac...	INV0009101	05/09/2025	PERIOD ENDING 4/30/2025	100-20920	3,699.69
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780151963	100-99-54200	20.47
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780153247	100-99-54200	22.22

Expense Approval Report

Payable Dates: 5/1/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780157005	100-99-54200	24.70
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780154548	100-99-54200	31.02
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780154548	100-99-56010	125.73
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780153247	100-99-56010	110.45
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780151963	100-99-56010	111.32
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780157005	100-99-56010	112.39
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780155762	100-99-56010	124.75
Blake Armstrong, PC	INV0009103	05/09/2025	ATTORNEY FEES	100-20-53611	975.00
Blake Armstrong, PC	INV0009103	05/09/2025	ATTORNEY FEES	100-99-53611	2,377.50
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	100-10-57150	1,929.57
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	100-30-54350	1,629.97
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	100-30-57150	7,217.25
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	100-46-57150	1,336.22
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	100-60-54350	7.50
Republic Services	0070-003620403	05/15/2025	APRIL 2025	100-99-56420	10.26
Republic Services	0070-003620403	05/15/2025	APRIL 2025	100-99-56420	30,447.63
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-10-56050	39.21
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-10-56050	3.81
TXU Energy	054007791678	05/15/2025	2737121 190 VZ CR 1501 FRNT	100-10-56050	321.69
TXU Energy	054007791678	05/15/2025	8151767 190 VZ CR 1501	100-10-56050	6.95
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-10-56050	6.03
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-20-56050	39.19
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-20-56050	3.77
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-20-56050	6.09
TXU Energy	054007791678	05/15/2025	7500922 602 S Oak St	100-30-56050	3.60
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-30-56050	54.87
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-30-56050	6.09
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-30-56050	3.81
TXU Energy	054007791678	05/15/2025	4573840 113 W MAIN	100-30-56050	229.71
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-30-56050	39.19
TXU Energy	054007791678	05/15/2025	7499806 1002 N Walnut Sirn	100-30-56050	3.60
TXU Energy	054007791678	05/15/2025	7499806 1002 N Walnut Sirn	100-35-56050	3.60
TXU Energy	054007791678	05/15/2025	4573778 107 S Maple Fire Dept	100-35-56050	239.93
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-35-56050	3.81
TXU Energy	054007791678	05/15/2025	7500922 602 S Oak St	100-35-56050	3.60
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-35-56050	39.19
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-35-56050	6.03
TXU Energy	054007791678	05/15/2025	4419898 Street Light 2	100-46-56050	21.02
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-46-56050	39.19
TXU Energy	054007791678	05/15/2025	8929788 led -055	100-46-56050	1,701.63
TXU Energy	054007791678	05/15/2025	6000708 Street Light 1	100-46-56050	1,109.42
TXU Energy	054007791678	05/15/2025	4419836 Street Light 6	100-46-56050	137.18
TXU Energy	054007791678	05/15/2025	4419867 Street Light 3	100-46-56050	116.42
TXU Energy	054007791678	05/15/2025	1560877 Van Led 141-180	100-46-56050	87.85
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-46-56050	5.37
TXU Energy	054007791678	05/15/2025	4419805 Street Light 5	100-46-56050	666.01
TXU Energy	054007791678	05/15/2025	3478662 Van Led 101-140	100-46-56050	649.95
TXU Energy	054007791678	05/15/2025	4419774 Street Light 4	100-46-56050	354.57
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-46-56050	3.81
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-60-56050	39.19
TXU Energy	054007791678	05/15/2025	7639058 Chestnut Pole	100-60-56050	543.20
TXU Energy	054007791678	05/15/2025	6623560 Off Chestnut	100-60-56050	396.09
TXU Energy	054007791678	05/15/2025	2727728 1011 Pennsylvania	100-60-56050	825.66
TXU Energy	054007791678	05/15/2025	9479512 712 E MAIN	100-60-56050	30.86
TXU Energy	054007791678	05/15/2025	4963804 712 E MAIN	100-60-56050	14.99
TXU Energy	054007791678	05/15/2025	4577312 304 W Main	100-60-56050	7.35
TXU Energy	054007791678	05/15/2025	4577126 300 W MAIN	100-60-56050	6.95
TXU Energy	054007791678	05/15/2025	641676 315 W MAIN	100-60-56050	51.84
TXU Energy	054007791678	05/15/2025	9909325 301 Wyoming	100-60-56050	44.42
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-60-56050	5.27

Expense Approval Report

Payable Dates: 5/1/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-60-56050	3.81
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-64-56050	39.19
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	100-64-56050	4.99
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-64-56050	3.81
TXU Energy	054007791678	05/15/2025	6396578 255 W Main	100-99-56425	147.37
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	100-99-56425	39.19
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	100-99-56425	3.81
The You Name it Shop	21348	05/15/2025	ENGRAVED PLATES	100-12-52500	41.50
FR of Texas	421434	05/15/2025	UNIFORMS	100-30-56010	82.50
Dalmatian Fire Equipment, LLC	502315	05/15/2025	EQUIPMENT	100-35-57200	2,935.00
Blac-Rac Manufacturing, Inc	9291	05/15/2025	VEHICLE OUTFIT	100-30-57200	667.44
Van Zandt County Clerks Office	INV0009105	05/15/2025	ELECTION 2025	100-99-53130	1,994.85
City of Van Economic Develo...	INV0009106	05/15/2025	MAY 2025	100-99-60100	25,190.58
Misty Stanberry - Tax Assessor	INV0009107	05/15/2025	VEHICLE REG	100-35-54350	15.00
Victron Stores, LP	INV0009110	05/15/2025	ABATEMENT	100-99-60695	9,220.80
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	100-10-56650	33.38
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	100-12-56650	33.28
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	100-20-56650	33.28
Marlin Leasing Corporation	INV0009111	05/15/2025	471-407890-002	100-30-56650	188.23
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	100-60-56650	33.28
Marlin Leasing Corporation	INV0009111	05/15/2025	471-44074890-003	100-64-56650	131.33
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	100-99-56425	33.28
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-10-53250	59.50
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-10-53250	42.10
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-99-53130	329.40
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-99-53130	336.40
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-99-53130	236.40
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-99-53130	243.40
Van Zandt Newspaper, LLC	INV0009112	05/15/2025	ADVERTISING	100-99-53130	48.70
Motorola Solutions Inc.	INV0009113	05/15/2025	EQUIPMENT/CABLES	100-30-54350	450.00
Motorola Solutions Inc.	INV0009113	05/15/2025	EQUIPMENT/CABLES	100-30-57250	15,012.00
Justin Carlson	INV0009114	05/15/2025	UNIFORMS	100-30-56010	100.00
Cynergy Technology	TY71810	05/15/2025	IT SERVICES	100-99-53605	2,945.53
Cynergy Technology	TY71810	05/15/2025	IT SERVICES	100-99-56425	420.79
City of Van	INV0009128	05/19/2025	REI PAYROLL GF PPE 5/16/20...	100-22900	46,342.22
Ron Duke	INV0009129	05/19/2025	CONTRACT LABOR PPE 5/16/2...	100-30-53060	710.00
Tyler Power Equipment	112839	05/21/2025	EQUIPMENT MAINT	100-60-54250	453.42
Metro Fire	22549	05/21/2025	EQUIPMENT	100-35-57200	142.00
Occupational Health Centers o...	326239964	05/21/2025	DRUG SCREEN & PHYS	100-99-53610	95.00
Benchmark Tool & Supply	INV0009130	05/21/2025	EQUIPMENT	100-46-57200	2,101.20
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-10-56050	5.09
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-10-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-20-56050	4.88
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-20-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-30-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	6400233473-4 113 W MAIN	100-30-56050	52.90
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-30-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-35-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-35-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2868803-4 FIRE DEPT	100-35-56050	52.90
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-46-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-46-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	6403746080-1 SHOP 642 S BO...	100-46-56050	13.83
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-60-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-60-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	6403746080-1 SHOP 642 S BO...	100-60-56050	13.83
Centerpoint Energy	INV0009131	05/21/2025	6401930091-8 301 WYOMING	100-60-56050	48.00
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-64-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-64-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	100-99-56425	4.89

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	100-99-56425	5.05
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-10-53705	7,405.67
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-12-53705	7,405.67
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-20-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-30-53705	7,405.67
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-35-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-46-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-60-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-64-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	100-99-56425	7,396.79
Civic Plus	330637	05/23/2025	CIVICREADY	100-32-53200	2,656.21
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	100-10-56701	360.62
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	100-12-56701	176.29
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	100-30-56701	324.67
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	100-46-56701	18.56
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	100-60-56701	322.40
Northwestern Mutual	INV0009138	05/27/2025	LIFE INSURANCE	100-35-51500	122.89
Wex Bank	104882932	05/28/2025	FUEL - ADMIN	100-10-52450	159.03
Wex Bank	104882932	05/28/2025	FUEL - POLICE DEPT	100-30-52450	3,351.12
Wex Bank	104882932	05/28/2025	FUEL	100-30-52450	-30.99
Wex Bank	104882932	05/28/2025	FUEL - FIRE DEPT	100-35-52450	466.89
Wex Bank	104882932	05/28/2025	FUEL - STREET	100-46-52450	191.47
Wex Bank	104882932	05/28/2025	FUEL - EQUIPMENT	100-46-52455	240.27
Wex Bank	104882932	05/28/2025	FUEL - PARKS	100-60-52450	41.62
Wex Bank	104882932	05/28/2025	FUEL - EQUIPMENT	100-60-52455	240.26
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-10-56550	19.24
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-12-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-20-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-30-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-35-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	100-99-56425	19.21
Allianz	INV0009136	05/28/2025	DUNCAN, HILLIARD	100-35-51500	120.00
Susan Shinn	INV0009137	05/28/2025	JANITORIAL SERVICES	100-99-53810	712.50
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-10-52500	14.98
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-10-56000	110.00
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-20-52250	256.98
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-30-52500	256.50
Texas Bank and Trust	INV0009139	05/28/2025	DOERING	100-30-52500	31.86
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-30-52500	17.36
Texas Bank and Trust	INV0009139	05/28/2025	DOERING	100-30-53250	138.29
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-30-53360	59.84
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-30-54200	23.97
Texas Bank and Trust	INV0009139	05/28/2025	DOERING	100-30-57150	358.08
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-30-57150	195.62
Texas Bank and Trust	INV0009139	05/28/2025	DOERING	100-30-57200	246.96
Texas Bank and Trust	INV0009139	05/28/2025	FIRE CHIEF	100-35-52250	4.48
Texas Bank and Trust	INV0009139	05/28/2025	FIRE CHIEF	100-35-52250	61.30
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-35-52500	18.79
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-35-52500	-18.79
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-35-54200	23.97
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-35-54200	14.15
Texas Bank and Trust	INV0009139	05/28/2025	FIRE CHIEF	100-35-54250	15.96
Texas Bank and Trust	INV0009139	05/28/2025	FIRE CHIEF	100-35-54350	30.79
Texas Bank and Trust	INV0009139	05/28/2025	HUDGENS	100-35-54350	12.58
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-52500	-0.15
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-52500	50.97
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54200	28.15
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54200	30.27
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54200	8.70
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54200	54.00

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Payable Dates: 5/1/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54200	58.74
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54250	10.00
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-54250	15.00
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	100-60-54530	121.78
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	100-60-54530	26.99
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	100-60-54530	43.28
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-57200	10.78
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-60-57200	33.17
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-99-53130	61.53
Texas Bank and Trust	INV0009139	05/28/2025	HUFF	100-99-53130	11.99
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	100-99-54200	240.57
Texas Bank and Trust	INV0009139	05/28/2025	WILLIAMS	100-99-56425	23.97
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	100-99-56425	53.46
Citizens 1st Bank Tyler	INV0009141	05/28/2025	LOAN 59982	100-46-53705	12,820.44
Citizens 1st Bank Tyler	INV0009141	05/28/2025	LOAN 59982	100-60-53705	12,820.43
Loretta Eve Wilson	INV0009142	05/28/2025	DRUG SCREEN & PHYS	100-99-53610	150.00
Cynergy Technology	TY71889	05/28/2025	IT SERVICE	100-30-53605	4,799.81
Cynergy Technology	TY71889	05/28/2025	IT SERVICE	100-99-53605	2,745.04
Fund 100 - General Fund Total:					354,545.22

Fund: 200 - Hotel Occupancy Tax Fund

Van Zandt Newspaper, LLC	532407	05/15/2025	ADVERTISING	200-99-53250	1,750.00
Print and Design	1523	05/23/2025	ADVERTISING	200-99-53250	3,425.00
Bel USA LLC	DM8037284	05/23/2025	ADVERTISING	200-99-53250	1,174.05
Butler7media, LLC	7748	05/28/2025	KMOO	200-99-54205	400.00
Texas Bank and Trust	INV0009140	05/28/2025	CREDIT CARDS	200-99-53250	38.66
Fund 200 - Hotel Occupancy Tax Fund Total:					6,787.71

Fund: 500 - Water / Wastewater Fund

Mid-American Research Chem...	0845062-IN	05/01/2025	CHEMICALS	500-45-52950	504.03
Texas Rural Water Association	200029371	05/01/2025	EDUCATION	500-40-56100	2,375.00
Texas Excavation Safety Syste...	25-05148	05/01/2025	VANTX01	500-99-53610	35.65
SPL	A0634631	05/01/2025	LABS FOR APRIL	500-40-56400	110.00
SPL	A0634631	05/01/2025	LABS FOR APRIL	500-45-56400	1,165.00
Underground Utility Supply	INV0009069	05/01/2025	SUPPLIES	500-40-53200	2,904.00
Underground Utility Supply	INV0009069	05/01/2025	SUPPLIES	500-40-54420	1,007.80
Underground Utility Supply	INV0009069	05/01/2025	SUPPLIES	500-40-54420	500.51
Underground Utility Supply	INV0009069	05/01/2025	SUPPLIES	500-40-54420	103.08
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	500-10-56705	60.40
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	500-40-56705	94.92
Peoples Telephone Cooperati...	INV0009071	05/01/2025	TELEPHONE	500-45-56700	87.72
Peoples Telephone Cooperati...	INV0009071	05/01/2025	INTERNET	500-45-56705	94.92
Susan Shinn	INV0009072	05/01/2025	JANITORIAL SERVICES	500-99-53810	237.50
Johnson Lab & Supply Inc.	INV0009073	05/01/2025	278333-000	500-40-52950	1,407.31
Johnson Lab & Supply Inc.	INV0009073	05/01/2025	277985-000	500-40-52950	110.00
Johnson Lab & Supply Inc.	INV0009073	05/01/2025	277985-000	500-45-52950	110.00
Johnson Lab & Supply Inc.	INV0009073	05/01/2025	278333-000	500-45-52950	1,407.32
Global/Open Edge	INV0009100	05/02/2025	CREDIT CARDS	500-10-60885	246.62
Global/Open Edge	INV0009100	05/02/2025	CREDIT CARDS	500-10-60885	2,333.15
City of Van	INV0009088	05/05/2025	REI PAYROLL W S PPE 5/2/20...	500-22900	18,306.42
Young Oil Company-Mineola	F10474	05/08/2025	MAINT WELLS	500-40-54600	3,000.00
JDS Surveying Inc	01857-B	05/09/2025	FIELD & OFFICE WORK	500-40-53610	150.00
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	500-10-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	500-40-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	500-40-57250	43.75
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	500-45-57250	9.09
East Texas Ice Machines	5342	05/09/2025	ICE MACHINE	500-45-57250	43.75
Dataprose LLC	DP2501909	05/09/2025	BILL PERIOD 4/1/2025 - 4/30/...	500-10-56550	1,014.80
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780154548	500-99-56010	125.74
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780155762	500-99-56010	124.74
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780157005	500-99-56010	112.40
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780151963	500-99-56010	111.32

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
UniFirst Corp. Attention: Acco...	INV0009102	05/09/2025	2780153247	500-99-56010	110.44
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	500-10-57150	1,221.64
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	500-40-54350	81.00
Enterprise Fleet Managemnet...	INV0009104	05/09/2025	615638	500-45-54350	7.50
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	500-10-56050	5.00
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	500-10-56050	3.81
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	500-10-56050	39.19
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	500-40-56050	3.81
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	500-40-56050	39.19
TXU Energy	054007791678	05/15/2025	2723178 642 S Bois D Arc Wat...	500-40-56050	131.11
TXU Energy	054007791678	05/15/2025	7549003 304 S Bois D Arc	500-40-56050	185.54
TXU Energy	054007791678	05/15/2025	8605483 337 E Pennsylvania	500-40-56050	206.99
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	500-40-56050	4.99
TXU Energy	054007791678	05/15/2025	4019854 642 S Bois D Arc	500-40-56050	25.70
TXU Energy	054007791678	05/15/2025	4515436 283 E Pennsylvania	500-40-56050	8.33
TXU Energy	054007791678	05/15/2025	2739973 902 Parkrow	500-45-56050	3,421.70
TXU Energy	054007791678	05/15/2025	4811861 310 Chestnut Dr Grdl	500-45-56050	3.81
TXU Energy	054007791678	05/15/2025	3661090 199 S Maple	500-45-56050	4.99
TXU Energy	054007791678	05/15/2025	6587383 359 Hickory	500-45-56050	7.36
TXU Energy	054007791678	05/15/2025	9787327 153 Redbud Pump	500-45-56050	7.51
TXU Energy	054007791678	05/15/2025	4514940 237 Waynes Alley	500-45-56050	18.70
TXU Energy	054007791678	05/15/2025	9544938 9615 FM 16 Sewr	500-45-56050	9.61
TXU Energy	054007791678	05/15/2025	6747560 310 Chestnut Dr	500-45-56050	39.19
TXU Energy	054007791678	05/15/2025	7315803 881 E Main Sewr 2	500-45-56050	242.60
Core & Main	INV0009108	05/15/2025	SUPPLIES	500-40-54420	117.98
Core & Main	INV0009108	05/15/2025	SUPPLIES	500-40-54420	154.68
Frontier Communications	INV0009109	05/15/2025	903-963-5360-110104-5 SEWR...	500-45-56700	98.81
Marlin Leasing Corporation	INV0009111	05/15/2025	471-4074890-001	500-40-56650	33.28
Cynergy Technology	TY71810	05/15/2025	IT SERVICES	500-99-53605	841.58
City of Van	INV0009128	05/19/2025	REI PAYROLL W S PPE 5/16/2...	500-22900	18,869.76
Benchmark Tool & Supply	INV0009130	05/21/2025	EQUIPMENT	500-45-57200	2,101.20
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	500-10-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	500-10-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	500-40-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	6403746080-1 SHOP 642 S BO...	500-40-56050	13.83
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	500-40-56050	4.89
Centerpoint Energy	INV0009131	05/21/2025	11661741-6 CITY HALL GENER...	500-45-56050	5.05
Centerpoint Energy	INV0009131	05/21/2025	6403746080-1 SHOP 642 S BO...	500-45-56050	13.83
Centerpoint Energy	INV0009131	05/21/2025	2869657-3 CITY HALL	500-45-56050	4.89
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	500-10-53705	7,396.79
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	500-40-53705	7,405.67
Citizens 1st Bank Tyler	INV0009132	05/22/2025	LOAN 59930	500-45-53705	7,396.79
Wood County Electric	INV0009133	05/23/2025	NORTH WATER WELL # 2 - 53...	500-40-56050	1,311.21
Wood County Electric	INV0009133	05/23/2025	SOUTH WATERWELL # 1 - 536...	500-40-56050	2,326.60
Wood County Electric	INV0009133	05/23/2025	3 PH WATERWELL # 4 -53650...	500-40-56050	1,794.70
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	500-10-56701	17.76
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	500-40-56701	97.50
AT&T MOBILITY	INV0009135	05/23/2025	287326733658	500-45-56701	17.76
Wex Bank	104882932	05/28/2025	FUEL -WATER	500-40-52450	1,186.73
Wex Bank	104882932	05/28/2025	FUEL - EQUIPMENT	500-40-52455	240.26
Wex Bank	104882932	05/28/2025	FUEL - WASTEWATER	500-45-52450	217.32
Wex Bank	104882932	05/28/2025	FUEL - EQUIPMENT	500-45-52455	240.26
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	500-10-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	500-40-56550	19.21
Pitney Bowes Reserve Account	3320725005	05/28/2025	POSTAGE	500-45-56550	19.21
Susan Shinn	INV0009137	05/28/2025	JANITORIAL SERVICES	500-99-53810	237.50
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-52450	90.30
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-52500	2.19
Texas Bank and Trust	INV0009139	05/28/2025	DOERING	500-40-53610	15.59
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-54250	27.98

Expense Approval Report

Payable Dates: 5/1/2025 - 5/30/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Texas Bank and Trust	INV0009139	05/28/2025	GREEN	500-40-54420	11.00
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-54600	48.78
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-54790	323.00
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-54790	29.47
Texas Bank and Trust	INV0009139	05/28/2025	GREEN	500-40-56100	129.95
Texas Bank and Trust	INV0009139	05/28/2025	GREEN	500-40-56400	111.00
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-40-56400	113.75
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-45-52500	2.19
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-45-54790	29.47
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-45-54790	323.00
Texas Bank and Trust	INV0009139	05/28/2025	JOHNSON	500-99-54200	240.57
Citizens 1st Bank Tyler	INV0009141	05/28/2025	LOAN 59982	500-40-53705	12,820.44
Citizens 1st Bank Tyler	INV0009141	05/28/2025	LOAN 59982	500-45-53705	12,820.44
KSA	INV0009143	05/28/2025	Replace Water Well # 4	500-40-53610	2,969.40
Fund 500 - Water / Wastewater Fund Total:					126,112.60
Fund: 900 - Payroll Fund					
Texas Child Support SDU	INV0009083	05/05/2025	Child Support - Case ID#0013...	900-20500	299.08
Texas Child Support SDU	INV0009123	05/19/2025	Child Support - Case ID#0013...	900-20500	299.08
Fund 900 - Payroll Fund Total:					598.16
Grand Total:					488,043.69

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	354,545.22
200 - Hotel Occupancy Tax Fund	6,787.71
500 - Water / Wastewater Fund	126,112.60
900 - Payroll Fund	598.16
Grand Total:	488,043.69

Account Summary

Account Number	Account Name	Payment Amount
100-10-52450	Fuel	159.03
100-10-52500	Supplies	14.98
100-10-53250	Advertising/Publications	101.60
100-10-53705	Debt Svc / Lease Payment	7,405.67
100-10-56000	Dues and Subscriptions	110.00
100-10-56050	Utilities	387.67
100-10-56550	Postage	19.24
100-10-56650	Copier Lease	33.38
100-10-56700	Telephone Service	169.58
100-10-56701	Cellular Service	360.62
100-10-56705	Internet Service	60.40
100-10-57150	Vehicles - Cap Outlay	1,929.57
100-10-57250	Equipment Lease / Tool ...	9.10
100-10-60885	Credit Card Payment Pro...	286.64
100-12-51901	City Council Stipend	250.00
100-12-52500	Supplies	41.50
100-12-53200	Computer Software	14,199.54
100-12-53705	Debt Svc / Lease Payment	7,405.67
100-12-56550	Postage	19.21
100-12-56650	Copier Lease	33.28
100-12-56701	Cellular Service	176.29
100-20-52250	Office Supplies	256.98
100-20-53611	Attorney Fees	975.00
100-20-53705	Debt Svc / Lease Payment	7,396.79
100-20-56050	Utilities	58.98
100-20-56550	Postage	19.21
100-20-56650	Copier Lease	33.28
100-20-56700	Telephone Service	46.78
100-20-56705	Internet Service	60.40
100-20-57250	Equipment Lease / Tool ...	9.09
100-20920	Sales Tax Payable - Garb...	3,699.69
100-22900	DUE TO PAYROLL	95,526.82
100-30-52450	Fuel	3,320.13
100-30-52500	Supplies	1,227.64
100-30-53060	Contract Labor/Services	1,470.00
100-30-53250	Advertising/Publications	138.29
100-30-53360	K-9 Officer Expenses	382.58
100-30-53605	IT Services	4,799.81
100-30-53610	Professional Services or ...	300.00
100-30-53705	Debt Svc / Lease Payment	7,405.67
100-30-54200	Building & Grounds Main..	23.97
100-30-54350	Vehicle – Maint & Repairs	2,269.86
100-30-56000	Dues and Subscriptions	137.00
100-30-56010	Uniform & Clothing	182.50
100-30-56050	Utilities	403.71
100-30-56550	Postage	19.21
100-30-56650	Copier Lease	188.23
100-30-56700	Telephone Service	192.98
100-30-56701	Cellular Service	324.67

Account Summary

Account Number	Account Name	Payment Amount
100-30-56705	Internet Service	60.40
100-30-57150	Vehicles - Cap Outlay	7,770.95
100-30-57200	Equipment	914.40
100-30-57250	Equipment Lease / Tool ...	15,528.14
100-32-53200	Computer Software	2,656.21
100-32-57250	Equipment Lease / Tool ...	9.09
100-35-51500	Benefits-Health, Dental,V..	362.89
100-35-52250	Office Supplies	65.78
100-35-52450	Fuel	466.89
100-35-52500	Supplies	0.00
100-35-53705	Debt Svc / Lease Payment	7,396.79
100-35-54200	Building & Grounds Main...	38.12
100-35-54250	Equipment – Maint & Re...	15.96
100-35-54350	Vehicle – Maint & Repairs	58.37
100-35-56050	Utilities	359.00
100-35-56550	Postage	19.21
100-35-56700	Telephone Service	46.78
100-35-56705	Internet Service	60.40
100-35-57200	Equipment	3,077.00
100-35-57250	Equipment Lease / Tool ...	209.09
100-46-52450	Fuel	191.47
100-46-52455	Equipment Fuel	240.27
100-46-53705	Debt Svc / Lease Payment	20,217.23
100-46-56050	Utilities	4,916.19
100-46-56701	Cellular Service	18.56
100-46-57150	Vehicles - Cap Outlay	1,336.22
100-46-57200	Equipment	2,101.20
100-46-57250	Equipment Lease / Tool ...	52.84
100-46-57450	Street Traffic Markers/Si...	78.80
100-60-52450	Fuel	41.62
100-60-52455	Equipment Fuel	240.26
100-60-52500	Supplies	50.82
100-60-53705	Debt Svc / Lease Payment	20,217.22
100-60-54200	Building & Grounds Main...	362.36
100-60-54250	Equipment – Maint & Re...	781.98
100-60-54350	Vehicle – Maint & Repairs	7.50
100-60-54530	Splashpad Maint & Repai...	192.05
100-60-56050	Utilities	2,041.40
100-60-56650	Copier Lease	33.28
100-60-56701	Cellular Service	322.40
100-60-56705	Internet Service	60.40
100-60-57200	Equipment	43.95
100-60-57250	Equipment Lease / Tool ...	217.84
100-64-53705	Debt Svc / Lease Payment	7,396.79
100-64-56050	Utilities	57.93
100-64-56650	Copier Lease	131.33
100-64-56700	Telephone Service	17.54
100-64-56705	Internet Service	146.69
100-64-57250	Equipment Lease / Tool ...	9.09
100-99-53130	Election Expense	3,262.67
100-99-53270	Ambulance Membership...	2,733.50
100-99-53605	IT Services	5,690.57
100-99-53610	Professional Services or ...	245.00
100-99-53611	Attorney Fees	2,377.50
100-99-53810	Janitorial Service	1,425.00
100-99-54200	Building & Grounds Main...	338.98
100-99-56010	Uniform & Clothing	584.64
100-99-56420	Garbage Service Expense	30,457.89

Account Summary

Account Number	Account Name	Payment Amount
100-99-56425	EDC Expense to be Reim...	8,335.15
100-99-60100	Sales Tax Due to EDC	25,190.58
100-99-60695	Refund / Reimbursement	9,220.80
200-99-53250	HOT Advertising & Prom...	6,387.71
200-99-54205	HOT Arts & Historical Ex...	400.00
500-10-53705	Debt Svc / Lease Payment	7,396.79
500-10-56050	Utilities	57.94
500-10-56550	Postage	1,034.01
500-10-56701	Cellular Service	17.76
500-10-56705	Internet Service	60.40
500-10-57150	Vehicles - Cap Outlay	1,221.64
500-10-57250	Equipment Lease / Tool ...	9.09
500-10-60885	Credit Card Payment Pro...	2,579.77
500-22900	DUE TO PAYROLL	37,176.18
500-40-52450	Fuel	1,277.03
500-40-52455	Equipment Fuel	240.26
500-40-52500	Supplies	2.19
500-40-52950	Chemicals	1,517.31
500-40-53200	Computer Software	2,904.00
500-40-53610	Professional Services or ...	3,134.99
500-40-53705	Debt Svc / Lease Payment	20,226.11
500-40-54250	Equipment – Maint & Re...	27.98
500-40-54350	Vehicle – Maint & Repairs	81.00
500-40-54420	Maint & Repairs - Distrib...	1,895.05
500-40-54600	Maint & Repairs - Water...	3,048.78
500-40-54790	Tools	352.47
500-40-56050	Utilities	6,061.94
500-40-56100	Training/Education	2,504.95
500-40-56400	Permits, License and Lab...	334.75
500-40-56550	Postage	19.21
500-40-56650	Copier Lease	33.28
500-40-56701	Cellular Service	97.50
500-40-56705	Internet Service	94.92
500-40-57250	Equipment Lease / Tool ...	52.84
500-45-52450	Fuel	217.32
500-45-52455	Equipment Fuel	240.26
500-45-52500	Supplies	2.19
500-45-52950	Chemicals	2,021.35
500-45-53705	Debt Svc / Lease Payment	20,217.23
500-45-54350	Vehicle – Maint & Repairs	7.50
500-45-54790	Tools	352.47
500-45-56050	Utilities	3,779.24
500-45-56400	Permits, License and Lab...	1,165.00
500-45-56550	Postage	19.21
500-45-56700	Telephone Service	186.53
500-45-56701	Cellular Service	17.76
500-45-56705	Internet Service	94.92
500-45-57200	Equipment	2,101.20
500-45-57250	Equipment Lease / Tool ...	52.84
500-99-53605	IT Services	841.58
500-99-53610	Professional Services or ...	35.65
500-99-53810	Janitorial Service	475.00
500-99-54200	Building & Grounds Main...	240.57
500-99-56010	Uniform & Clothing	584.64
900-20500	Child Support	598.16
Grand Total:		488,043.69

Project Account Summary

Project Account Key
None

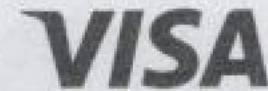
Payment Amount
488,043.69

488,043.69

Grand Total:



BL ACCT [REDACTED]
CITY OF VAN
Account Number: ##### [REDACTED]
Page 1 of 5



SCORECARD

Bonus Points
Available
149,448

Account Summary

Billing Cycle		05/13/2025
Days In Billing Cycle		30
Previous Balance		\$3,899.23
Purchases	+	\$4,312.71
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$18.94
Payments	-	\$3,899.23
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$4,293.77

Credit Summary

Total Credit Line	\$32,500.00
Available Credit Line	\$28,206.23
Available Cash	\$28,206.23
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at (866) 317-0355
Lost or Stolen Card: (866) 839-3485



Go to www.texasbankandtrust.com



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE \$4,293.77

MINIMUM PAYMENT \$151.00

PAYMENT DUE DATE 06/07/2025

NOTE: Grace period to avoid a finance charge on purchases: pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$3,899.23-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
04/25	04/25	CITY OF VAN BL ACCT	PAYMENT - THANK YOU	\$3,899.23-

Cardholder Account Summary

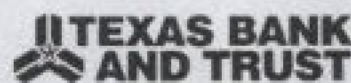
FIRE CHIEF ##### [REDACTED]	Payments & Other Credits \$0.00	Purchases & Other Charges \$112.53	Cash Advances \$0.00	Total Activity \$112.53
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/23	04/24	PBUS01	24207855113201800201358	HILLIARD HARDWARE VAN TX	\$15.96
04/23	04/24	PBUS01	24692165114104806729783	BUMPER TO BUMPER 213 VAN TX	\$30.79
05/02	05/04	PBUS01	24207855122201800280633	HILLIARD HARDWARE VAN TX	\$61.30

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS BANK AND TRUST
PO BOX 3162
LONGVIEW TX 75606-3162



Account Number

[REDACTED]

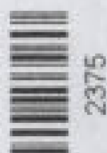
Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

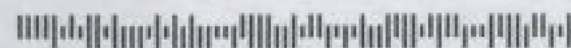
Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/13/25	\$4,293.77	\$151.00	06/07/25

\$

BL ACCT [REDACTED]
CITY OF VAN
P O BOX 487
VAN TX 75790-0487



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.
Please use blue or black ink to complete form

NAME CHANGE

Last

First

Middle

ADDRESS CHANGE

Street

City

State

ZIP Code

Home Phone () -

Business Phone () -

Cell Phone () -

E-mail Address

SIGNATURE REQUIRED

TO AUTHORIZE CHANGES Signature

BL ACCT [REDACTED]

CITY OF VAN

Account Number: ##### [REDACTED]

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VISA

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
05/05	05/06	PBUS01	24207855125208400205784	HILLIARD HARDWARE VAN TX	\$4.48

Cardholder Account Summary

KEVIN N JOHNSON ##### [REDACTED]	Payments & Other Credits \$0.00	Purchases & Other Charges \$1,716.78	Cash Advances \$0.00	Total Activity \$1,716.78
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/14	04/15	PBUS01	24207855104201900203602	HILLIARD HARDWARE VAN TX	\$4.38
04/21	04/22	PBUS01	24692165111102672371717	CHEVRON 0389474 BEN WHEELER TX	\$90.30
04/22	04/23	PBUS01	24733095113054793241717	TCEQ EPAYMENT WWW.TEXAS.GOV TX	\$113.75
04/24	04/25	PBUS01	24207855114204000201557	HILLIARD HARDWARE VAN TX	\$48.78
04/24	04/25	PBUS01	24692165114105490993320	AMAZON MKTPL*RU9L48H93 Amzn.com/bill WA	\$58.94
04/24	04/25	PBUS01	24116415114744296185769	BT *FILTERS DELIVERED 180-044-9915 NC	\$534.60
04/25	04/27	PBUS01	24692165115106296845473	AMAZON MKTPL*EV9QC2E83 Amzn.com/bill WA	\$646.00
05/06	05/07	PBUS01	24207855126200700199667	HILLIARD HARDWARE VAN TX	\$27.98
05/07	05/08	PBUS01	24692165127104436280590	AMAZON MKTPL*NB5KR67N1 Amzn.com/bill WA	\$26.99
05/07	05/08	PBUS01	24692165127104573192582	AMAZON MKTPL*NB08L59L1 Amzn.com/bill WA	\$43.28
05/08	05/09	PBUS01	24692165128105369909393	LOWES #01965* LINDALE TX	\$121.78

Cardholder Account Summary

JEFF GREEN ##### [REDACTED]	Payments & Other Credits \$0.00	Purchases & Other Charges \$251.95	Cash Advances \$0.00	Total Activity \$251.95
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/15	04/16	PBUS01	24733095106053580231351	TCEQ IND RENEWAL LIC WWW.TEXAS.GOV TX	\$111.00
04/16	04/17	PBUS01	24207855106206300207655	HILLIARD HARDWARE VAN TX	\$11.00
04/23	04/24	PBUS01	24000775114100000156974	AMERICAN WATER COLLEGE AMERICANWATER TX	\$129.95

Cardholder Account Summary

SERECAD HUFF ##### [REDACTED]	Payments & Other Credits \$0.00	Purchases & Other Charges \$689.76	Cash Advances \$0.00	Total Activity \$689.76
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/14	04/15	PBUS01	24692165105106813486357	AMAZON MKTPL*PZ3QI9UC3 Amzn.com/bill WA	\$14.98
04/15	04/16	PBUS01	24226385106008806066394	SAMS CLUB RENEWAL TYLER TX	\$110.00
04/15	04/16	PBUS01	24692165105107180894959	AMAZON MKTPL*I14NQ7XM3 Amzn.com/bill WA	\$38.66
04/21	04/22	PBUS01	24207855111207300183527	HILLIARD HARDWARE VAN TX	\$11.99
04/28	04/29	PBUS01	24116415118321163850076	DARK HORSE WINDOW TINT CANTON TX	\$195.62
05/03	05/05	PBUS01	24117635124000242078164	LOS JEFES KITCHEN 903-2452266 TX	\$61.53
05/05	05/06	PBUS01	24011345125100121827889	AMAZON RETA* NB39T7H80 WWW.AMAZON.CO WA	\$256.98

Cardholder Account Summary

ERIC DOERING #### #### ####	Payments & Other Credits \$0.00	Purchases & Other Charges \$790.78	Cash Advances \$0.00	Total Activity \$790.78
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/14	04/15	PBUS01	24036295104742668175983	VISTAPRINT 866-207-4955 MA	\$138.29
04/22	04/23	PBUS01	24137465113001068301442	TRACTOR-SUPPLY-CO #0382 CANTON TX	\$31.86
04/26	04/27	PBUS01	24692165116107304531740	AMAZON MKTPL*6O78F5KO3 Amzn.com/bill WA	\$246.96
05/05	05/06	PBUS01	24733095126057103252899	TXDPS CRIME RECS WWW.TEXAS.GOV TX	\$15.59
05/08	05/08	PBUS01	24692165128104780538493	AMAZON MKTPL*NB98A7WE0 Amzn.com/bill WA	\$358.08

Cardholder Account Summary

JEFF HUDGENS #### #### ####	Payments & Other Credits \$18.79-	Purchases & Other Charges \$379.22	Cash Advances \$0.00	Total Activity \$360.43
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/19	04/20	PBUS01	24431055110135550835312	O'REILLY 6269 VAN TX	\$256.50
04/27	04/28	PBUS01	24455015117141005909700	WAL-MART #3764 LINDALE TX	\$59.84
05/10	05/11	PBUS01	24207855130209500111172	HILLIARD HARDWARE VAN TX	\$17.36
05/10	05/11	PBUS01	24207855130209500111198	HILLIARD HARDWARE VAN TX	\$14.15
05/10	05/11	PBUS01	24207855130209500111370	HILLIARD HARDWARE VAN TX	\$18.79
05/10	05/11		74207855130209500111169	CREDIT VOUCHER	\$18.79-
				HILLIARD HARDWARE VAN TX	
05/12	05/13	PBUS01	24493985133104652167822	RUSH TRK CTR TYLER TYLER TX	\$12.58

Cardholder Account Summary

MARILYN WILLIAMS #### #### ####	Payments & Other Credits \$0.15-	Purchases & Other Charges \$371.69	Cash Advances \$0.00	Total Activity \$371.54
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/15	04/16	PBUS01	24207855105204100215128	HILLIARD HARDWARE VAN TX	\$33.17
04/15	04/16	PBUS01	24207855105204100215193	HILLIARD HARDWARE VAN TX	\$30.27
04/15	04/16	PBUS01	24207855105204100215342	HILLIARD HARDWARE VAN TX	\$54.00
04/15	04/16		74207855105204100215313	CREDIT VOUCHER	\$0.15-
				HILLIARD HARDWARE VAN TX	
04/16	04/17	PBUS01	24207855106206300207838	HILLIARD HARDWARE VAN TX	\$58.74
04/16	04/17	PBUS01	24207855106206300208190	HILLIARD HARDWARE VAN TX	\$8.70
04/23	04/24	PBUS01	24207855113201800201564	HILLIARD HARDWARE VAN TX	\$71.91
04/25	04/27	PBUS01	24207855115206200249400	HILLIARD HARDWARE VAN TX	\$15.00
05/02	05/04	PBUS01	24207855122201800280344	HILLIARD HARDWARE VAN TX	\$50.97
05/07	05/08	PBUS01	24207855127202900202837	HILLIARD HARDWARE VAN TX	\$28.15
05/07	05/08	PBUS01	24207855127202900203421	HILLIARD HARDWARE VAN TX	\$10.78
05/08	05/09	PBUS01	24207855128205100208180	HILLIARD HARDWARE VAN TX	\$10.00

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

ScoreCard Bonus Points Information as of 05/12/2025

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	145,125	4,323	0	0	149,448



Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01001	PURCHASE	G	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$4,293.77
Cash									
CBUS01001	CASH	A	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



**DATA SHEET
AGENDA ITEM NO. VI.A.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Presentation of the independant financial audit for the October 1, 2023 - September 30, 2024 budget year.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

Discussion of amendments to Zoning Ordinance

1. We need to update at least one definition to match the other city ordinances. In the old version, it defined front yard area to mean anything from the front face of the house. In the new version, if someone had built their house way back, they could technically build an 8' fence across the front of the house.

Currently:

Front yard means an open, unoccupied space on a lot facing a street and extending across the front of the lot between the side yard lines and being the minimum horizontal distance between the street line and the main building or any projection thereof other than the projection of the usual or eave overhang.

Change to:

Front yard means an open space unoccupied by a principal structure on a lot facing a street and extending across the front of the lot between the side yard lines and being the minimum horizontal distance between the street line and the front most corners of the main building or any projection thereof other than the projection of the usual or eave overhang, and including any unenclosed portion of a front porch, carport, portico, or other unenclosed structure located beyond the front face of the principal structure. For screening devices, the front yard area will begin at the opposing corners of the front face of the principal structure.

2. There is no provision in the adopted version to allow a wooden fence in a single family residential area. This is probably a typo that got left out of the intended document but cannot be added without following the process. The wording in red, or some appropriate language, needs to be added:

(A) Residential fencing requirements:

- (i) Single Family Residential (R1) and Two Family Residential (R2), and Townhome (SF-TH) Materials: Wood, Wrought Iron, Masonry, Chain Link, or a combination thereof

(B) Fences shall have a maximum height of 8'.

(C) Multi Family

- (ii) Materials. Brick, stone, masonry, vinyl materials or a combination with columns every 8'. Vinyl materials cannot be used in

multifamily areas. No thin-wall masonry walls are allowed unless constructed with brick, stone or other approved masonry units and supported by angle iron with masonry columns on piers. All thin-wall plans shall be sealed by a professional engineer and approved by the city. "Thin wall" is defined as any wall 6" or less in width.

3. There is currently no provision in the ordinances specifying where to build a "triplex", or a "quadplex". In fact, neither is even defined. As currently written, both would fall under a "multi family" structure, and would only be allowed in multi family zoning, which would include they have off street parking behind the building, an 8' masonry or vinyl wall, increased parking requirements, etc. I recommend you discuss the following:

- a. Add a definition for "Tri-Plex" and "Quadplex"
 - i. Triplex – a single story three-unit residential structure with a single owner, with the units sharing one or two common walls.
 - ii. Quadplex: a single story four-unit residential structure with a single owner, with the units sharing one or two common walls.
- b. Make these two types of construction allowed in Two Family (R2) with permit. P&Z could still allow a property to be zoned two family, but not allow these types of dwellings without a review of the surrounding neighborhood, traffic, or other factors.
- c. Adjust Appendix A to reflect these changes

4. **Review Screening Requirements.** The Code Enforcement Officer went to a business and informed them of the requirements to screen the cars there under section 36.039 (B) (8)

At motor vehicle service or repair facilities, vehicles awaiting repair for more than 24 hours or after the close of business shall be screened from view from public right-of-way and from adjacent residential property.

Here are the options for discussion on this topic :

- a. Do nothing, leave it as is and enforce it
- b. Remove all screening requirements

- c. Amend this particular part to allow for the some inconsistencies in parts deliveries, etc and say “No more that ## vehicles can be visible”. There will always be a part on order, or maybe someone cannot come get their car for a couple days.
- d. Any other modification or adjustment you feel appropriate

5. Review the parking Section related to parking in the front yard area.

(a) Current language

Residential off-street parking.

(1) Purpose. It is recognized that uncontrolled residential off-street parking, specifically in residential front yards, is a public nuisance. The purpose of this subsection is to provide for the regulation of residential off-street parking and to specify the requirements for residential off-street parking as they pertain to the appearance and the health, safety, and welfare of the city.

(2) Definitions and restrictions. It shall be illegal for any person to park or to allow to be parked on any property under his control any automobile, bus, truck, motorcycle, motor home, camper, trailer, boat or any vehicle on any portion of a front yard or side yard of any area which is zoned R1 under this article unless:

- (A) Said area is a part of a hard-surfaced driveway or parking area;
- (B) Said area is a part of a gravel driveway bordered by cement curbing or similar permanent border;
- (C) Said area is a part of a required driveway that provides access to a garage, carport or off-street parking area required by this article;
- (D) Said area is part of a side yard which is enclosed by a screening fence at least six feet in height and so constructed that no person can see through into the area surrounded by the fence;
- (E) The term “vehicle” as used herein shall mean every device in, upon, or by which any person or property is or may be transported or drawn upon a street or highway, except devices moved exclusively by human power. The term “hard-surfaced” as used herein shall include cement, asphalt, brick and other commonly accepted pavement which may be approved by the building official;
- (F) A single-width driveway running from the street access to a garage or other parking area shall not utilize more than 15% of any residential front yard, except for front yards with a front footage width of less than 70 feet, in which case the maximum width for a single driveway shall be 11 feet;

(G) A double-width driveway running from the street access to a garage or other parking area shall not utilize more than 27% of any residential front yard; provided, that the maximum width of a driveway shall not exceed 24 feet in any case and shall not exceed 18 feet for front yards with a front footage width of less than 70 feet;

(H) A triple-width driveway running from the street to a garage or other parking area shall not utilize more than 33% of any residential front yard; provided, that the maximum width of a driveway shall not exceed 30 feet in any case, and shall not be permitted for front yards with a front footage width of less than 80 feet;

(I) A drive apron means the connection between a driveway and the traveled portion of a street, in the public right-of-way, including any sidewalk area abutting thereon; or

(J) Circular driveways used for turnarounds or through traffic shall not utilize more than 30% of any residential front yards or corner side yards, with a front footage of less than 80 feet.

2025					
January	February	March	April	May	June
				<i>Bond election - pasSed</i>	<i>Council sign work order for engineering</i>
2025					
July	August	September	October	November	Dcember
<i>Receive certified values from VZCAD - proposed budget</i>	<i>Plans ready to submit to TCEQ</i>			<i>Plans ready for bid</i> <i>Request bids - drilling</i>	
2026					
January	February	March	April	May	June
<i>Open bids - drilling</i>		<i>Drilling begins</i>	<i>Request bids - Site work</i>		<i>Open bids for site work</i>
2026					
July	August	September	October	November	Dcember
			<i>Drilling Complete</i>		<i>Well #3 in service</i>
2027					
January	February	March	April	May	June
<i>Contract Closeout</i>					

UPDATED 5/27/2025

CITY OF VAN FIRE DEPARTMENT MONTHLY REPORT

FY 2024-2025

	TOTAL CALLS FOR SERVICE	RESPONSES WITHIN CITY		RESPONSES WITHIN CITY ON INTERSTATE		RESPONSES IN V.Z. COUNTY		RESPONSES IN SMITH COUNTY		MUTUAL AID PROVIDED	MUTUAL AID RECEIVED	RESPONSE MAN HOURS	TRAINING HOURS	FIRE	RESCUE & EMS	OTHER
OCTOBER	29	7	24%	3	10%	16	55%	3	10%	2	9	57.38	33	19	10	0
NOVEMBER	17	1	6%	0	0%	13	76%	3	18%	1	5	36.38	16	10	7	0
DECEMBER	25	5	20%	4	16%	13	52%	3	12%	1	9	57.62	0	12	12	1
JANUARY	20	4	20%	3	15%	10	50%	3	15%	1	5	30.9	60	13	7	0
FEBRUARY	28	8	29%	2	7%	14	50%	4	14%	2	5	89.65	20	11	16	1
MARCH	35	8	23%	1	3%	17	49%	9	26%	2	14	62.85	43.45	15	17	3
APRIL	22	4	18%	2	9%	7	32%	9	41%	2	4	47.82	18	8	12	2
MAY	24	10	42%	7	29%	9	38%	5	21%	4	4	36.1	9	6	12	6
JUNE																
JULY																
AUGUST																
SEPTEMBER																
YEAR TO DATE	200	47	24%	22	11%	99	50%	39	20%	15	55	418.70	199	94	93	13

NOTES

Monthly Council Report

May 2025

Printed: 6/5/2025

Cases Filed

Penal Count	5	Ordinance Count	0
Traffic Count	106	Parking Count	0
Other Count	6	STEP Count	0
Total Filed 117			

Amounts Collected

Tech Fund	\$ 237.68	Building Security Fund	\$ 289.28
State	\$ 5,564.11	Fine	\$ 6,204.90
City	\$ 642.03	Warrant Fee	\$ 50.00
Total Amount \$ 12,938.00			

Warrants

Issued	0	Recalled	1
Served	0	Outstanding Amount	\$ 311,228.08
Total Amount \$ 242.00			

Dispositions

Paid in Full	48	Credit for Time Served	5
Paid Partial	27	Dismissed	14
Appealed	0	Total Disposed	67

Trials

Jury	0	Total	0
Bench	0		



Van Police Department

113 W. Main Street, Van, Texas 75790
Office: (903) 963-5642 Fax: (903) 963-3431



6/7/2025

Dear City of Van,

For the month of May, we ended with the following:

210 calls for service

49 were made into report

12 were offense reports

11 crashes

209 Security checks

528 traffic infractions logged

326 warning logged

201 citations

STEP has been approved for "click it or ticket" and operation "move over, slow down" through TxDOT. Sgt. James is heading up this operation as far as the administrative duties are involved with it. TxDOT made \$3500 available for reimbursement for both of these operations. The ratio is 80/20 for reimbursement through this program for any time used by individual Officers.

This month we completed the "click it or ticket" campaign which yielded the following:

186 traffic stops in total

171 warnings

90 citations

4 arrests

On May 03, 2025 Van PD engaged in a pursuit of a reckless driver who led us on a slow speed pursuit for seven miles. The driver was found to be extremely intoxicated and was operating his vehicle so poorly that he was going from edge of the road to edge of the road on I-20. He was taken into custody without incident.

On May 08, 2025 we assisted with a vehicular pursuit that started in the State of Louisiana. The fleeing felon was in a stolen vehicle and led Law Enforcement on a high-speed chase for several hours down I-20. He eventually crashed into the concrete barrier at Tank Farm Road near the 536mm and continued



Van Police Department

113 W. Main Street, Van, Texas 75790
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driving at speeds over 100mph on three wheels. The pursuit ended at the 533mm after the suspect struck a gas pump at the Pilot Truck Stop. Once there he attempted to carjack an innocent person who was cleaning off her windshield. Thankfully, we were able to converge on him and get him into custody prior to him stealing the citizens vehicle.

On May 13, 2025 we took our first animals to the Mineola Animal Shelter and are making use of our contract with them. They have a nice facility, and their animal control officers were very nice and helpful.

On May 19 we were able to participate in career day at the Van Elementary School. The children enjoyed a vague overview, received some safety tips, and were able to try on some police gear. Not many of the children had anticipations of joining Law Enforcement, but they still had fun!

In the past I spoke about a subject that was found shoplifting at the Gateway Travel Center who we found to be linked with "Roma-Familia" which is the Romanian mob. He was brazen enough to return back to the Gateway in Van, where he was arrested for our warrants. This suspect was bonded out of Van Zandt County Jail the same day and is now back out. We discovered that he was also listed by the FBI as a previously deported out of the United States international organized criminal member. Due to no detainer, he is back out on the streets.

We got an update on one of our larger forgery cases that I previously spoke about. This one was the suspect who was part of a criminal enterprise that was the entire length of the East coast of the US. He was arrested on additional charges in another county and sentenced to the Texas Department of Corrections (prison) with a possible release date of 2038. He has yet to come back to Van Zandt County for our charges, but we have a hold on him.

We have a lot of moving parts for the month of June this year, it seems like everything is happening this month. You will see dynamic staffing from every Officer at this Department to ensure all shifts are covered.

I would like to introduce the newest member of the Van Police Department! Mr. Ricardo Alvarado has graduated from the TJC Police Academy and is eager to start his field training.

Respectfully,

Eric Doering
Chief of Police



Van Police Department

113 W. Main Street, Van, Texas 75790

Office: (903) 963-5642 Fax: (903) 963-3431



Call Type Report

VAN POLICE DEPARTMENT

From: 05/01/2025

To: 05/31/2025

Call Type Description	Number of Calls
10-50	11
911 HANGUP	1
ABANDONED VEHICLE	2
AGENCY ASSIST - EMS	6
AGENCY ASSIST - FIRE DEPARTMENT	3
AGENCY ASSIST - LAW ENFORCEMENT	18
AGENCY ASSIST - OTHER	1
ALARM	2
ANIMAL CALL	9
ASSAULT	2
ASSISTANCE	2
CANINE - ASSIST OFFICER	1
CANINE - NARCOTIC SEARCH	1
CHILD CUSTODY	1
CITY ORDINANCE VIOLATION	2
CIVIL MATTER	3
COURTESY TRANSPORT	2
CRIMINAL MISCHIEF	2
CRIMINAL TRESPASS	2
DEATH INVESTIGATION	1
DISORDERLY CONDUCT	1
DISTURBANCE	2
ESCORT	1
EXTRA PATROL	1
FOLLOW UP INVESTIGATION	8
FOUND/MISSING PROPERTY	3
FRAUD	1

Call Type Report

VAN POLICE DEPARTMENT

From: 05/01/2025

To: 05/31/2025

Call Type Description	Number of Calls
GUNSHOTS	1
HARASSMENT	1
HIT & RUN	1
INFORMATION	16
INTOXICATED - DRIVER	1
INVESTIGATION	1
MISSING PERSON	1
MOTORIST ASSIST	17
OTHER	25
POSSESSION ILLEGAL SUBSTANCE	1
RECKLESS CONDUCT	1
RECKLESS DRIVER	5
SELECT	2
SHOTS FIRED	1
SUSPICIOUS ACTIVITY	18
THEFT	5
TRAFFIC CONTROL	1
TRAFFIC HAZARD	3
WARRANT SERVICE	8
WELFARE CONCERN	8



City of Van

Public Works Report

June 12, 2025

Council Meeting

Staff:

Kevin Johnson

Jose Guerrero

Jeff Green

Trent Pamplin

Sean Snider

Lazaro Hernandez

Marilyn Williams

Marcos Orozco

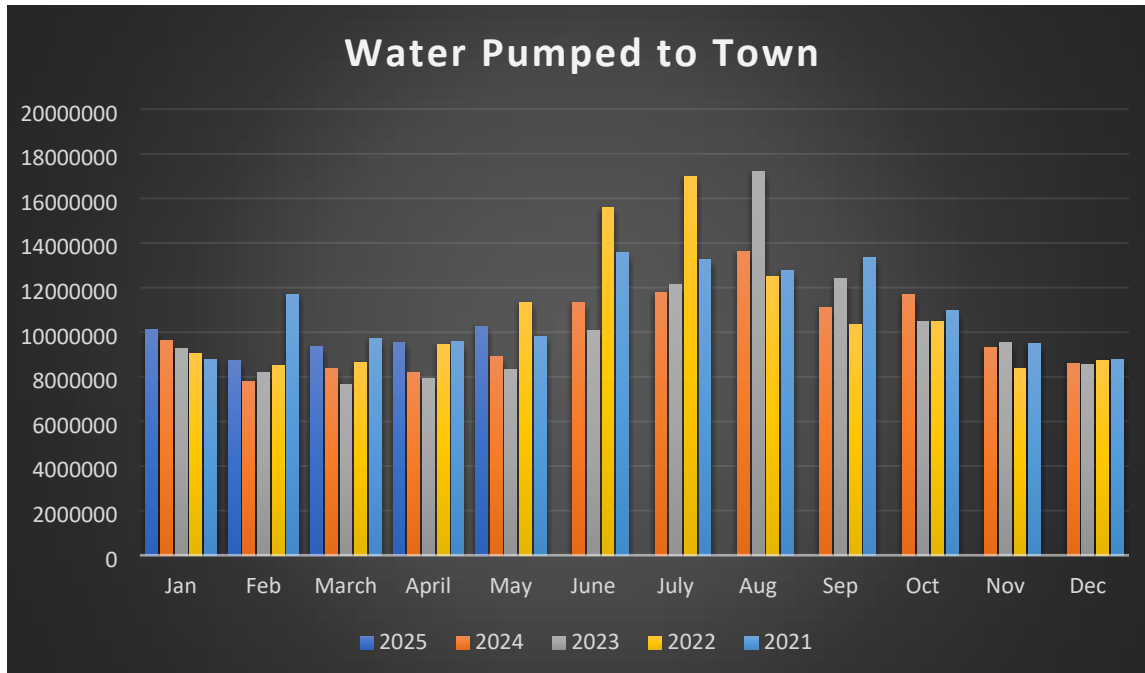
Brandon Brown

Vacant

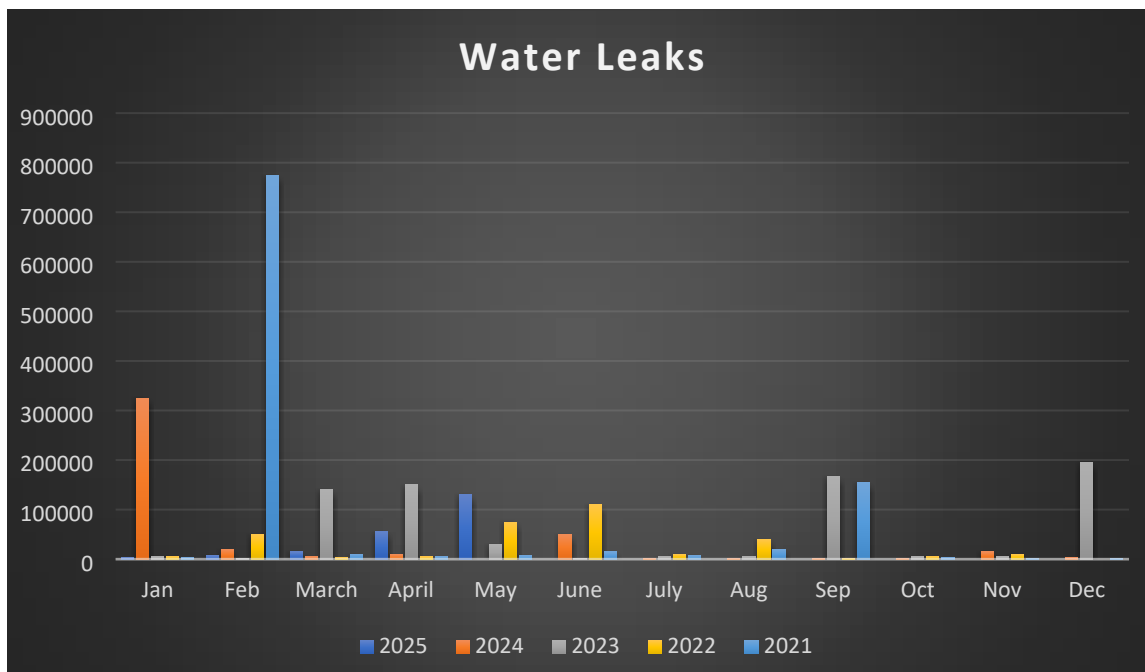
Vacant

Water

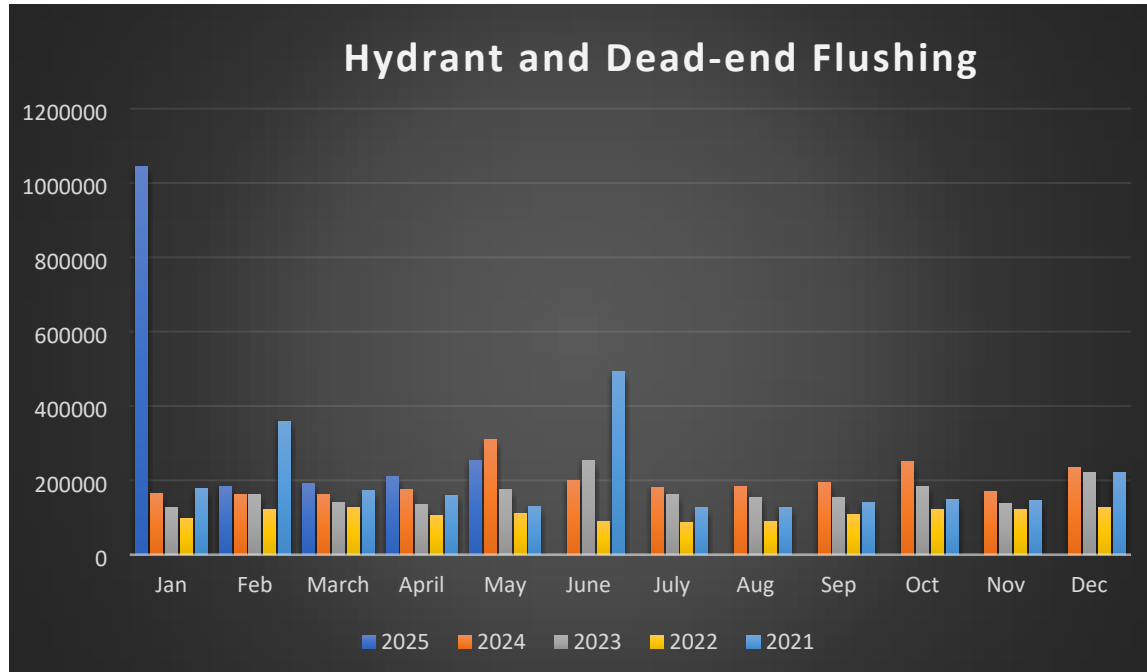
Water Pumped to Town 10,271,000



1 Leaks 130,000

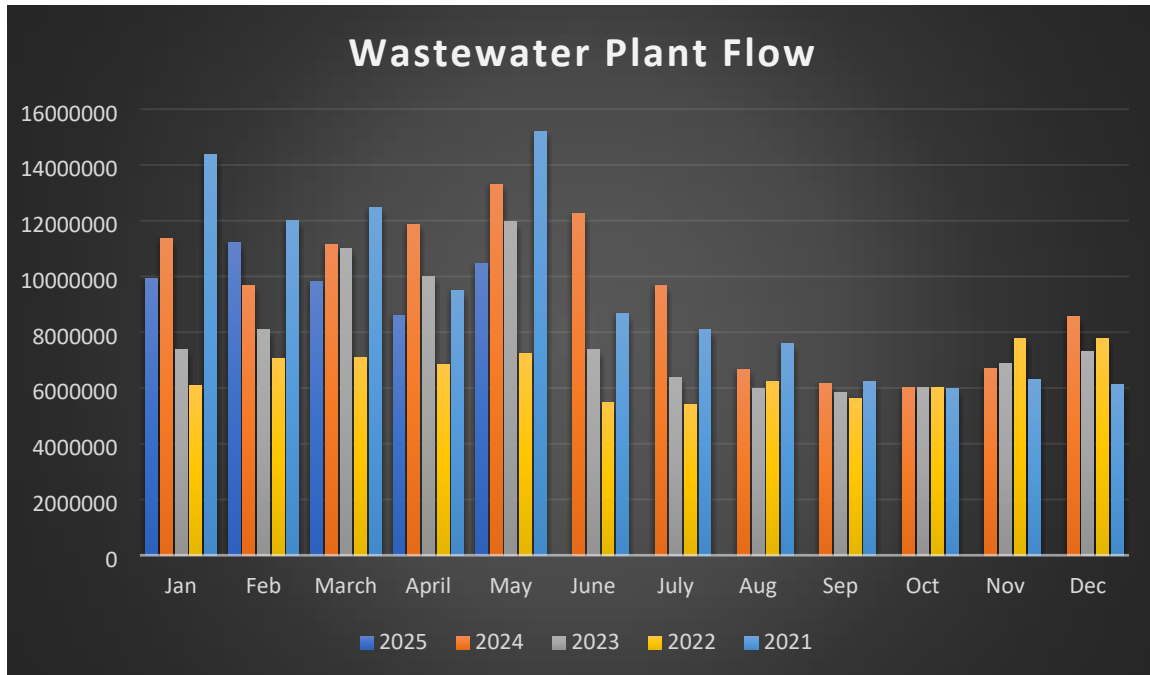


Flushing 253,725

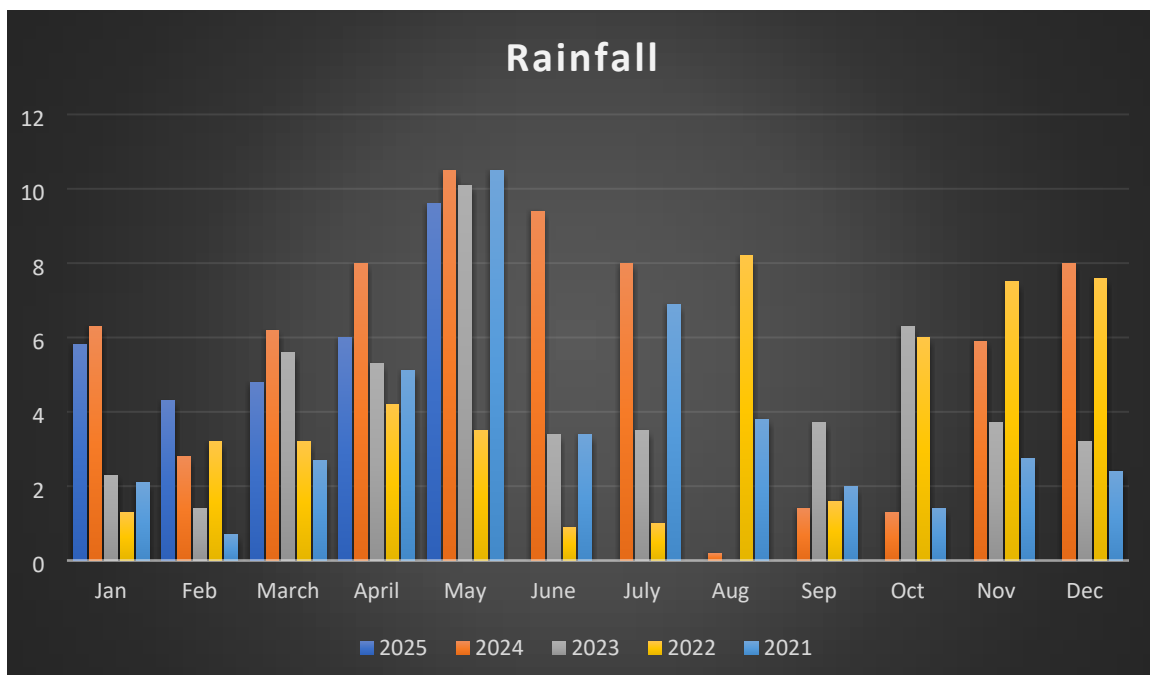


Wastewater

Wastewater Plant Flow **10,461,000**



Rainfall **9.6"**



If you have any questions, feel free to e-mail me. I will do my best to get you a prompt response.

Thanks,

Kevin Johnson



**DATA SHEET
AGENDA ITEM NO. IX.A.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on Re-Zoning application # 162 Johnny Gerner from R-1 Residential to C-2 Commercial, on the property located at 430 W Main, property ID: R20169, legal description acres 0.3950, ABST:299 Sur: Gross in the City of Van, Texas.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

APPLICATION # 162

Application to the Planning & Zoning Board and the City Council of the City of Van, Texas, to amend, supplement, change, modify, or repeal the regulations, restrictions, and/or boundaries established under the terms of the city zoning ordinance:

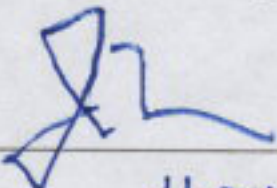
TO THE PLANNING & ZONING BOARD AND THE CITY COUNCIL OF THE CITY OF VAN, TEXAS

Ladies and Gentlemen:

I hereby make an application to the Planning & Zoning Board and the City Council of the City of Van, Texas, for zoning change. In the regulations of the City Zoning Ordinance from that of RI District District, to C2 commercial in so far and said Ordinance covers the following area within the limits of the City of Van, Texas:

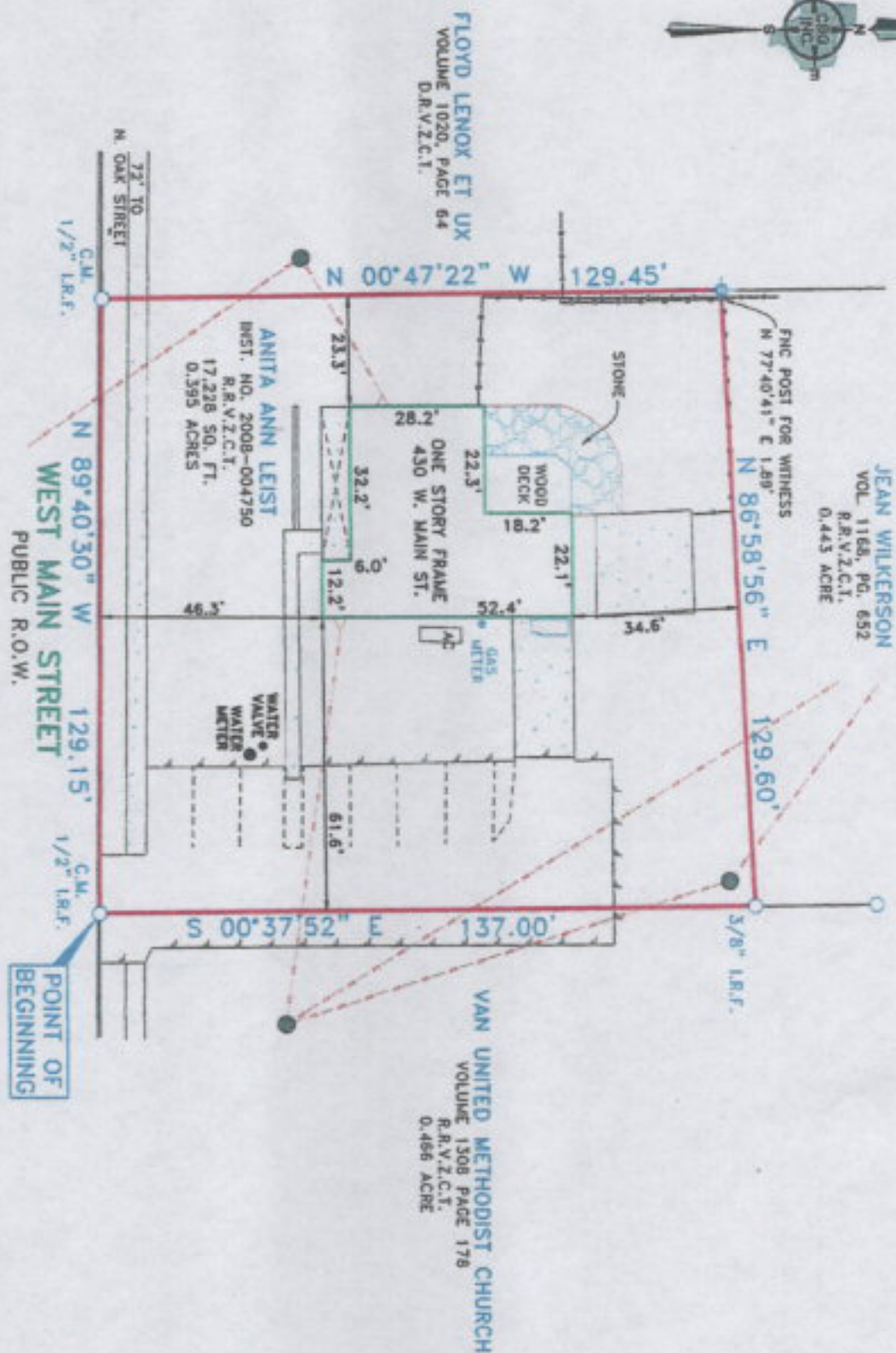
(SEE ATTACHED FIELD NOTES)

Respectfully Submitted,



Date 4-24-25

Filed 4-29-25



SURVEYOR'S NOTES:
1) BEARINGS ARE BASED ON HAD BL, TEXAS NORTH CTRIAL, AS OBSERVED BY GPS.
2) NO CASSETTE RECORD SEARCH WAS MADE BY THIS OFFICE CONCERNING THIS PROPERTY.
3) THIS SURVEY WAS MADE WITHOUT THE BENEFIT OF A CURRENT TITLE COMMITMENT, AND MAY BE SUBJECT TO RECORD EVIDENCE WHICH IS NOT AVAILABLE FOR CONSIDERATION AT THIS TIME.
4) NO FLOOD INFORMATION WAS RESEARCHED REGARDING THIS TRACT.

[illegible]

0.395 ACRES

MUND GROSS SURVEY, ABSTRACT NO. 299

CITY OF VAN, VAN ZANDT COUNTY, TEXAS

430 W. MAIN STREET

SCALE	DATE	JOB NO.	D.F. NO.	DRAWN	REV	BY	REV	BY
1"=50'	04/16/18	1040393		RCL				

0.395 ACRES

MUND GROSS SURVEY, ABSTRACT NO. 299

CITY OF VAN, VAN ZANDT COUNTY, TEXAS

430 W. MAIN STREET

CRO SURVEYING INC., FIRM CERTIFICATE #0106009
458 HILLCREST DRIVE
SOUTHSEA SPRINGS, TEXAS 75462
PHONE: (905) 458-1200
FAX: (905) 458-1266
www.croslife.com

LEGAL DESCRIPTION: Being a 0.395 of an acre tract of land situated in the Mund Gross Survey, Abstract No. 299, City of Van, Van Zandt County, Texas, and being the same tract of land conveyed from Steven Wayne Leist, unto Anita Ann Leist, by deed recorded in Instrument No. 2008-004750, Real Records, Van Zandt County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING, at a 1/2 inch iron rod found for the Southeast corner of said Leist tract, same being the Southwest corner of a tract of land as conveyed unto Van United Methodist Church, by deed recorded in Volume 1308, Page 178, Real Records, Van Zandt County, Texas, and lying in the North line of West Main Street, (a public right-of-way);

THENCE, North 89 Degrees 40 Minutes 30 Seconds West, along and with the South line of said Leist tract, the North line of said West Main street, a distance of 129.15 feet, to a 1/2 inch iron nail found for the Southwest corner of said Leist tract, being the Southeast corner of a tract of land as conveyed unto Floyd Lenox et ux, by deed recorded in Volume 1020, Page 64, Real Records, Van Zandt County, Texas;

THENCE, North 00 Degrees 47 Minutes 22 Seconds West, along and with the West line of said Leist tract, the East line of said Lenox tract, a distance of 129.45 feet to a point for corner, being the Northwest corner of said Leist tract, same being the Southwest corner of a tract of land as conveyed unto Jean Wilkerson, by deed recorded in Volume 1168, Page 652, Real Records, Van Zandt County, Texas.

THENCE, Norm 86 Degrees 58 Minutes 56 Seconds East, along and with the North line of said Leist tract, the south line of said Wilkerson tract, a distance of 129.60 feet to a 3/8 inch iron rod found for the Northeast corner of said Leist tract, same being the Southeast corner of said Wilkerson tract;

THENCE, South 00 Degrees 37 Minutes 52 Seconds East, along and with the East line of said Leist tract, the West line of said Church tract, a distance of 137.00 feet the POINT OF BEGINNING and CONTAINING 17,228 Square Feet or 0.395 of an acre of land, more or less.

SURVEYOR'S CERTIFICATE

I do hereby certify this survey to be TRUE and CORRECT as surveyed on the ground under my supervision this 16th Day of April, 2018, and this plot represents all the facts found at the time of said survey. All visible improvements, encroachments, and corners are shown hereon.

William V. Perry
WILLIAM V. PERRY
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 4699



Date: May 27, 2025

City Council,

The Planning & Zoning board meet on May 27, 2025.

The motion was made by Jennifer Hudgens and seconded by Lori Thompson and

All approve the recommendation of the Planning & Zoning Committee approve the Re-Zoning application # 162 Johnny Gerner from R-1 Residential to C-2 Commercial on the property located at 430 W Main.



**DATA SHEET
AGENDA ITEM NO. IX.B.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on naming Pape-Dawson Consulting Engineers, LLC, formerly KSA Engineering, as the designated Professional Engineering Firm for the City.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES

WHEREAS: This Master Services Agreement ("Agreement") is made and entered into on this *[insert date]* between **PAPE-DAWSON CONSULTING ENGINEERS, LLC**, hereinafter referred to as "Consultant", and City of Van, hereinafter referred to as "Client."

1.0 SCOPE OF WORK: Client will employ Consultant as an independent contractor to perform certain professional services as part of certain Projects for Client. Consultant's portion of each Project for which it is engaged, hereinafter referred to as the "Services", and the compensation therefor, will be agreed to in writing on a project-by-project basis via a Work Order. See attached Exhibit A example. Said writing will be incorporated into this Agreement for each Project. Consultant agrees to perform such Services under the general direction of Client.

2.0 TERM: Consultant shall be retained by Client as of the date Client executes this Agreement. This Agreement will remain in force and effect until it is terminated under provisions of Section 11.0 of this Agreement.

3.0. STANDARD OF CARE: Consultant shall perform its services consistent with the professional skill and care ordinarily provided by Consultants practicing in the same or similar locality under the same or similar circumstances. Consultant shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

Consultant makes no warranties or guarantees, express or implied, under this Agreement or otherwise in connection with the Consultant's services. In the preparation of designs, drawings and specifications, errors and omissions may inadvertently be made by Consultant. Any error or omission in the documents prepared by Consultant shall be promptly corrected by Consultant at no additional cost to Client and to not cause delay to the project.

Consultant shall familiarize itself with the nature and requirements of each Project, including the laws and regulations applicable to the Project, and shall review existing conditions and documents of the Project site and facility.

Consultant is not liable for the accuracy or completeness of its final construction documents until the construction documents bear the Consultant's seal and signature or are otherwise issued by the Consultant to Client for their intended purpose. The Consultant is aware and agrees to the intent of interim design and construction documents on an individual project and accepts the responsibility to prepare such documents in accordance with the Standard of Care.

Client recognizes that neither Consultant nor any of Consultant's subconsultants or subcontractors owes any fiduciary responsibility to Client.

4.0 PROJECT COORDINATION: Client and Consultant have mutual responsibility for coordinating the Project and the services being provided by Consultant and with any other consultant retained by Client. Consultant shall coordinate its services with those of its subconsultants. Consultant shall make reasonable efforts to coordinate its services and the services of its subconsultants with those services provided by any other consultant retained by Client.

The Consultant shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client and/or Client's other consultants.

Consultant shall provide prompt written notice to Client if Consultant becomes aware of any error, omission or inconsistency in such services or information. Client shall promptly report to the Consultant in writing if Client becomes aware of defects or suspected defects in Consultant's work or services, in order that Consultant may take measures which, in Consultant's opinion, will minimize the consequences of such defect.

If construction phase services are included in the basic services, the Consultant shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Project. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous project review and observation services. The Consultant does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the Project. Consultant shall not be responsible for the means, methods, techniques, sequences or procedures of construction selected by contractor(s) or the safety precautions and programs incident to the work of contractor(s).

5.0 PROJECT SCHEDULE: Consultant shall perform its Services in accordance with the project schedule for each Project on which it is engaged. The Consultant shall perform its Services in such a manner as to allow reasonable time for Client and other consultants to review Consultant's submittals. Unless agreed otherwise by the Parties, Consultant shall report weekly on the project schedule, the status of its Services relative to the project schedule, anything causing delays in the project schedule and reasons for any such delays.

Client is aware that many factors outside the Consultant's control may affect Consultant's ability to complete its Services to be provided under this Agreement in accordance with the schedule. Consultant will promptly identify to Client any factors that may compromise Consultant's ability to complete its Services in accordance with the schedule and shall request Client's approval to modify the portion of the project schedule applicable to Consultant's Services. In all circumstances, Consultant shall perform its Services with reasonable diligence and expediency consistent with the Standard of Care defined in this Agreement.

- 6.0 CHANGE IN THE WORK:** Client may at any time, by written Amendment, make changes to the scope of work relating to Services to be performed by Consultant. If such changes cause an increase or decrease in Consultant's cost of, or time required for, performance of any services, an equitable adjustment shall be made and reflected in a properly executed Work Order.

Consultant is not obligated to begin work on a change of scope until a properly executed Amendment is signed by Client. If terms cannot be agreed to between Client and Consultant regarding the proposed changes to the scope of work, Consultant may elect to perform the Services but shall retain the right to resolve outstanding issues pertinent to the changes to the scope of work with Client in accordance with the terms of dispute resolution defined in this Agreement.

This Agreement is based on laws and regulations in effect as of the date of execution of this Agreement by Client. Changes after this date to these laws and regulations may be the basis for modifications to Consultant's scope of Services, times of performance, or compensation. In the event that there are modifications and/or additions to legal or regulatory requirements relating to the Services to be performed under this Agreement after the date of execution of this Proposal, the scope of Services, times of performance, and compensation provided for in these Terms and Conditions, the Proposal, and any subsequent Additional Services Requests shall be reflected in an appropriate Amendment or Work Order for additional Services.

If after the commencement of work, Consultant's performance of the Services, including any individual tasks, milestone or other services is suspended at the instruction of Client for a period of three (3) cumulative months, Consultant may at its sole discretion submit to Client an invoice for all tasks and services performed prior to suspension, and Client shall pay that invoice within thirty (30) days after receipt. If Client fails to pay the invoice in full within thirty (30) days, Engineer may terminate this Agreement in accordance with the provisions of Article 12.0 herein.

- 3.4** Should commencement of the individual tasks or services set out in the Work Order not be initiated within three (3) months of the date of execution of the Work Order by Client, Consultant reserves the right to revise the costs, fees, and scope of work for the tasks or services not yet initiated.

- 7.0 PAYMENT.** On or before the 5th day of each month during the performance of the Services, Consultant shall submit to Client an invoice for Services performed. Client shall make payment to Consultant within thirty (30) days after receipt of invoice.

If Client does not pay any amount due to Consultant within thirty (30) days after receipt of an invoice, Consultant may, upon three (3) additional days' verbal or written notice to Client, stop performance of the Services until payment of the amount owed has been received.

- 8.0 INDEMNITY:** Consultant shall indemnify, defend (except for Professional Liability claims) and hold Client and the Client's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the Consultant, its employees and its other consultants in the performance of professional services under this Agreement. For Professional Liability claims, in lieu of providing a defense to Client, Consultant be liable for reasonable defense costs incurred by Client but only after final adjudication and to the extent and percent that Consultant or Consultant's agents are found negligent or otherwise at fault. As used in this Agreement, final adjudication includes any negotiated settlement and release of claims, without limitation as to when a negotiated settlement and release of claims occurs.

Consultant shall not be required to indemnify Client for Client's own negligence.

- 9.0 LIMITATION OF LIABILITY.** To the fullest extent permitted by law, the total liability of Consultant and its subconsultants and subcontractors to Client for any and all injuries, claims, losses, expenses, or damages whatsoever from any cause or causes, including, but not limited to, strict liability, breach of contract, breach of warranty, negligence, or errors or omissions (collectively "Claims") shall not exceed the the compensation paid by Client to Consultant for the Project on which the alleged Claim arises. Neither party shall be liable to the other party for indirect, consequential, special, incidental, collateral, exemplary or punitive damages, including lost profits, regardless of the form of the action or the theory of recovery, even if such party has been advised of the possibility of such damages.

10.0 RELATIONSHIP OF PARTIES: It is understood that the relationship of Consultant to Client shall be that of an independent contractor. Neither Consultant nor employees of Consultant shall be deemed to be employees of Client.

11.0 INSURANCE. Consultant shall procure and maintain, during the period that this Agreement remains in force, insurance coverage with limits of not less than those set forth in this clause.

Client shall be included as Additional Insureds on all coverages required to be furnished by Consultant except Workers' Compensation and Professional Liability.

Consultant acknowledges and agrees that it shall deliver certificates of insurance evidencing the required insurance coverage to Client prior to the commencement of performance under any Work Order issued under this Agreement or upon any renewal of such insurance during the Term of this Agreement not less than thirty (30) days prior to the expiration dates of any policy shown on the certificates then in effect, and otherwise from time to time upon request by Client.

INSURANCE COVERAGES

A. Workers' Compensation and Employers Liability
Policy Limits State and Federal Acts - Statutory
Employer's Liability - \$500,000

B. Comprehensive or Commercial General Liability including coverage for Independent Contractors, Personal Injury Liability, and Broad Form Property Damage.

Policy Limits \$2,000,000 Combined Single
Limit, general aggregate
\$1,000,000 per offense, personal
injury
\$1,000,000 Combined Single
Limit, each occurrence, bodily
injury and property damage.

C. Business Automobile Liability including coverage for owned, non-owned and hired vehicles.

Policy Limits \$1,000,000 Combined Single Limit
for Bodily Injury and Property
Damage.

D. Professional Liability Insurance
Policy Limits \$1,000,000 Each Occurrence,
\$1,000,000 aggregate.

12.0 TERMINATION. This Agreement may be terminated without cause at any time prior to completion of Consultant's services by Client upon written notice to the Consultant. Upon receipt of written notice from

Client to discontinue work, the Consultant shall discontinue work under this Agreement immediately.

In the event Client intends to terminate the Agreement based on Client's reasonable opinion that the Consultant has failed or refused to prosecute the Work efficiently, promptly or with diligence, Consultant shall have ten (10) days, from the receipt of written notification by Client, to cure such failure to perform in accordance with the terms of this Agreement.

After termination, Client shall pay Consultant for all contracted Services rendered and expenses incurred before termination.

13.0 INTELLECTUAL PROPERTY. Consultant and Client warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

Consultant shall be deemed the author and owner of its Instruments of Service, including any drawings, specifications, or other documents or information prepared by Consultant. Consultant shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of Consultant.

Upon execution of this Agreement, the Consultant grants to the Client a nonexclusive license to use the Consultant's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project for which the Instruments of Service were prepared. The license granted under this section permits the Client to authorize Subcontractors, Sub-subcontractors, and material or equipment suppliers to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project.

Except for the licenses granted in this section, no other license or right shall be deemed granted or implied under this Agreement.

14.0 SUBCONSULTANTS. Consultant may engage such Subconsultants as Consultant deems necessary to assist in the performance or furnishing of the Services, subject to reasonable, timely, and substantive objections by Client.

15.0 NO ASSIGNMENT. Neither Consultant nor Client may assign the Agreement nor any right or obligation under it without the prior written consent of the other party.

- 16.0 AUTHORIZED REPRESENTATIVE.** Prior to commencement of its Services for any Project, Consultant will designate a representative to represent and act for Consultant and will inform Client in writing of the name, qualifications, experience and address of such proposed representatives who, upon approval by Client, will have complete authority to represent and act for Consultant.
- 17.0 ACCESS:** Client will provide Consultant with access to the Project site as required to perform the Services.
- 18.0 ENTIRE AGREEMENT:** This Agreement (including any exhibits and any Work Orders executed by both parties) contains the entire agreement between Client and Consultant and no oral statements or prior written matter shall be of any force or effect. The Subcontract may be modified only by a written document executed by both parties.
- 19.0 GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.
- 20.0 SEVERABILITY:** If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws, such provision shall be fully severable and the Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision is not a part hereof, and the remaining provisions shall remain in full force and effect. In lieu of any illegal, invalid, or unenforceable provision, there shall be added automatically as a part of the Agreement, a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.
- 21.0 SUCCESSORS AND ASSIGNS; THIRD PARTY BENEFICIARY:** The Agreement shall be binding upon Client, Consultant, and their respective legal representatives, successors, and permitted assigns.
- 22.0 MEDIATION.** Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to non-binding mediation as a condition precedent to the institution of legal proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Consultant's services, the Consultant may proceed in accordance with applicable law to comply with the lien notice or

filing deadlines prior to resolution of the matter by mediation or other legal proceedings.

Each party agrees to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their respective subcontractors, suppliers, and subconsultants, thereby providing for mediation as the initial method for dispute resolution between the parties to all those agreements.

The parties shall share the mediator's fee and any filing fees equally. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

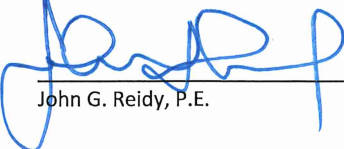
Client and Consultant agree that any mediation conducted pursuant to this section shall be conducted in Bexar County, Texas, and the venue of any legal action or proceeding under the Agreement shall be exclusively in Bexar County, Texas.

- 23.0 ATTORNEY'S FEES AND COSTS:** If any action at law or in equity is necessary to enforce or interpret the Agreement, each party shall be responsible for its own legal fees and expenses. If determined by a court of law or arbitration consistent with applicable law, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which it may be entitled.
- 24.0 SURVIVAL OF PROVISIONS:** Termination of this Agreement for any reason whatsoever shall not affect (a) any right or obligation of any party that is accrued or vested prior to such termination, and any provision of this Agreement relating to any such right or obligation shall be deemed to survive the termination of the Work or (b) any continuing obligation, liability or responsibility of Consultant which would otherwise survive termination of the Agreement.
- 25.0 RECORDINGS.** If Client intends to record a meeting, including any artificial intelligence-generated recording, the Client must (1) notify Consultant that the meeting will be recorded, and (2) any recording must be supplied to Consultant contemporaneously with such recording, including any work product created from the recording.

IN WITNESS whereof the parties hereto have executed this Agreement effective the date first written above.

Pape-Dawson Consulting Engineers, LLC Signature

City of Van, Signature



John G. Reidy, P.E.

Name

Managing Principal

Title



Date

Date

Attachment:

- Example Exhibit A Work Order
- Exhibit B Rate Sheet for fees based on Time and Materials

{EXAMPLE}
EXHIBIT A

WORK ORDER NO. ____ of ____
CITY OF VAN,
FOR MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES

This Work Order is made pursuant to the terms and conditions of the Master Services Agreement for Professional Services (*the "Agreement"*) entered into on the *[insert date]* between Pape-Dawson Consulting Engineers, LLC ("*Consultant*") and City of Van, ("*Client*").

PROJECT: **Project Name (Project Number 5xxxx-xx)**

Part 1. *Consultant* will provide the attached services.

Part 2. The maximum amount payable for services under this Work Order without modification is
\$_____.

Part 3. Payment to *Consultant* for the services established under this Work Order shall be made in accordance with Section 7.0 of the Agreement.

Part 4. This Work Order shall become effective on the date of final acceptance of the parties hereto and shall terminate on MM/DD/YYYY, unless extended by a Supplemental Work Order.

Part 5. This Work Order does not waive nor modify the parties' responsibilities and obligations provided under the Agreement.

Part 6. This Work Order is hereby accepted and acknowledged below.

CONSULTANT:

CLIENT:

Consultant Representative Signature

Client Signature

Consultant Representative Name

Name

Title

Title

Date

Date

Attachment:

- Consultant's Proposal (for scope of Consultant's services only)

EXHIBIT B
Rate Sheet

2025 SCHEDULE OF HOURLY FEES

Principal	\$370.00/hour
Senior Aviation Planner	\$260.00/hour
Aviation Planner	\$185.00/hour
Electrical Engineer	\$225.00/hour
Electrical Design Engineer	\$160.00/hour
Senior Project Manager	\$310.00/hour
Project Manager	\$235.00/hour
Senior Project Engineer	\$200.00/hour
Project Engineer	\$180.00/hour
Senior Design Engineer	\$160.00/hour
Design Engineer	\$140.00/hour
Senior Project Architect	\$285.00/hour
Project Architect	\$145.00/hour
Design Architect	\$110.00/hour
Senior Engineering Technician	\$230.00/hour
Engineering Technician	\$125.00/hour
Senior Design Technician	\$160.00/hour
Design Technician	\$100.00/hour
Safety Manager	\$145.00/hour
Safety Specialist	\$105.00/hour
Regulation Compliance Specialist	\$135.00/hour
Project Assistant	\$100.00/hour
Senior CAD Technician	\$115.00/hour
CAD Technician	\$ 90.00/hour
Senior Project Representative	\$130.00/hour
Project Representative	\$110.00/hour
Graphic Designer	\$ 85.00/hour
Administrative Assistant	\$100.00/hour
Secretary	\$ 60.00/hour
Three-Man Survey Crew	\$235.00/hour
Two-Man Survey Crew	\$190.00/hour
Senior Registered Surveyor	\$215.00/hour
Registered Surveyor	\$175.00/hour
Senior Survey Technician	\$125.00/hour
Survey Technician	\$110.00/hour
Mileage	\$ 0.70/mile
ATV (4-Wheeler)	\$100.00/day
GPS	\$100.00/day

Reimbursable Expenses (Travel, Lodging, Copies, Printing)	Actual Cost
---	-------------

Outside Consultants	Cost + 15%
---------------------	------------

NOTE: The Standard Hourly Rates and Reimbursable Expenses Schedule shall be adjusted annually to reflect equitable changes in the compensation payable to Engineer.



**DATA SHEET
AGENDA ITEM NO. IX.C.**

Meeting Date: June 12, 2025

Department:

City Council

Agenda Item:

Discussion, Consideration, and Possible Action on Project No. 102865 for Water Well #3.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

EXHIBIT A

WORK ORDER NO. 102865
City of Van, Texas,
FOR MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES

This Work Order is made pursuant to the terms and conditions of the Master Services Agreement for Professional Services (*the "Agreement"*) entered into on the MSA Date between Pape-Dawson Consulting Engineers, LLC ("Consultant") and City of Van, Texas ("Client").

PROJECT: Water Well No. 3 Replacement, Project Number 102865

Part 1. *Consultant* will provide the attached services.

Part 2. The maximum amount payable for services under this Work Order without modification is \$455,200.00.

Part 3. Payment to *Consultant* for the services established under this Work Order shall be made in accordance with Section 7.0 of the Agreement.

Part 4. This Work Order shall become effective on the date of final acceptance of the parties hereto and is estimated to be complete on 12/31/2026, unless extended by a Supplemental Work Order.

Part 5. This Work Order does not waive nor modify the parties' responsibilities and obligations provided under the Agreement.

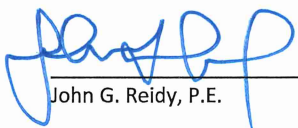
Part 6. This Work Order is hereby accepted and acknowledged below.

CONSULTANT:

CLIENT:

Consultant Representative Signature

Client Signature



John G. Reidy, P.E.

Client Representative

Managing Principal
Title

Title

05/19/2025

Date

Date

Attachment:
Consultant's Proposal (for scope of Consultant's services only)

May 12, 2025

Mr. Jeff Hudgens
Interim City Manager
City of Van
310 Chestnut St.
Van, TX 75790

Re: City of Van - Water Well No. 3 Replacement
Project No. 102865
Proposal for Professional Services

Dear City of Van:

We are pleased to present this proposal for providing surveying, civil engineering, regulatory study, permitting, and coordination services in connection with the above referenced project. The general scope of the project is understood to be the construction of a new production water well, plugging of the existing water well, construction of miscellaneous site work including fencing and access road, construction of water well discharge, water transmission line, and drain line utilities, and installation of electrical and controls equipment. Our proposed scope of services and associated fees for this project are as follows:

- | | | |
|-------------|---|------------------|
| I. | DESIGN AND BOUNDARY SURVEY (TASK 105) | \$4,000 |
| | <ul style="list-style-type: none">• Conduct topographic design survey based on 30-ft grid of the site including existing water well property, proposed water well property, and adjacent county road edge of pavement.• Prepare digital map of site topography at 1-foot contour intervals. Provide spot elevations at property interface with existing roadway(s) or drainage features.• Show datum and benchmarks for surveyed areas.• Show relationship to Texas State Plane Coordinate System. | |
| II. | DESIGN DEVELOPMENT (TASK 202) | \$124,600 |
| | <ul style="list-style-type: none">• Prepare two (2) separate sets of Design Development (DD) documents consisting of design criteria, preliminary drawings, outline specifications, and written descriptions for the construction of phased improvements (Phase 1 – Water Well Construction, Phase 2 – Site Work Construction) for review and discussion with City staff.• Provide an opinion of probable construction cost to reflect the work outlined in the Design Development (DD) documents.• Conduct one (1), in-person Design Development (DD) review meeting to review and discuss submitted documents.• Compile and provide meeting minutes documenting recollection of items discussed and attendees that participated in the Design Development (DD) review meeting. | |
| III. | SANITARY CONTROL EASEMENT PREPARATION (TASK 216) | \$4,000 |

- Develop two (2) sanitary control easement plat/description documents for use in acquiring easements from properties within 150-ft of the water well in accordance with 30 TAC 290.41(c)(1)(F) regulation.
- Acquisition of the easement(s) is excluded from this scope of services.

IV. TCEQ PLAN REVIEW AND COORDINATION (TASK 237) \$5,000

- Submit design plans, specifications, letters, and necessary documents to permit the approval, construction, and commissioning of the water well in accordance with TCEQ regulations.
- Monitor reviews; provide additional information as requested.
- Respond to TCEQ review comments, providing resubmittals to obtain TCEQ approval for construction and commissioning.
- Maintain TCEQ coordination through construction and commissioning as required.

V. CONSTRUCTION DOCUMENTS (TASK 301) \$83,100

- Prepare two (2) separate sets of Construction Documents (CD) drawings and specifications indicating the scope, extent, and character of the construction of phased improvements (Phase 1 – Water Well Construction, Phase 2 – Site Work Construction) for review, discussion, and acceptance for bidding.
- Provide an opinion of probable construction cost to reflect the work outlined in the Construction Documents (CD).
- Conduct one (1), in-person Construction Documents (CD) review meeting to review and discuss submitted documents.
- Compile and provide meeting minutes documenting recollection of items discussed and attendees that participated in the Construction Documents (CD) review meeting.

VI. BIDDING (TASK 401) \$15,000

- Schedule four (4) (2 for each construction contract) publications of advertisement for bids with local newspaper.
- Publish the bid and construction documents for two (2) construction contracts on www.civcastusa.com for download, viewing, and development of bids by interested parties.
- Evaluate and determine the acceptability of “Engineer-approved equals” and substitute materials and equipment proposed by bidders.
- Consult with the City as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by Contractor for those portions of the Work as to which such acceptability is required by the bid or construction documents.
- Issue addenda to contract any identified and necessary revisions, clarifications, and/or corrections to the bid and construction documents during bidding process.
- Conduct two (2) bid openings and document as-read bid amounts from submitted bids.
- Tabulate bids and provide bid tabulation.
- Evaluate bid proposals and qualifications by review information submitted in bid and contacting references to confirm whether bidders appear qualified to perform outlined work.
- Provide an award consideration letter containing information regarding lowest responsive bidder’s appearance of qualifications and capabilities based on information provided.

VII. CONSTRUCTION ADMINISTRATION – WATER WELL (TASK 402A) \$60,000

- Prepare, compile, and mail four (4) construction contracts to the awarded Contractor for review and execution.
- Communicate and review Contractor's execution of construction contracts.
- Compile and mail construction contracts to the City for review and execution.
- Communicate and review City's execution of construction contracts.
- Coordinate and conduct one (1) pre-construction conference with the City and Contractor.
- Coordinate and conduct eight (8) monthly progress meetings with City and Contractor. Progress meetings to be held remotely via Microsoft Teams.
- Compile and provide meeting minutes documenting recollection of items discussed and attendees that participated in construction meetings.
- Review, approve, comment, and/or reject general, material, equipment, and project information submittals and shop drawings to check for general compliance with the construction documents.
- Evaluate and determine the acceptability of equivalent and/or substitute materials and equipment proposed by Contractor.
- Review Contractor's requests for information (RFIs) and issue necessary clarifications and interpretations of the construction documents as appropriate to the orderly completion of the Work.
- Review Contractor's pay applications with accompanying information and schedule and recommend payment for amounts of work completed in the pay period. Submit progress estimates to the City for review, consideration, and payment.
- Review, compile, and recommend field work orders, change orders, and/or work change directives as appropriate for review and consideration by City.
- Attend one (1) preliminary walkthrough meeting on site.
- Prepare preliminary punch list for Contractor's use in addressing outstanding and/or deficient work.
- Review, consider, approve, and process the Contractor's Certificate of Substantial Completion once work is deemed to have reached Substantial Completion status.
- Attend one (1) final walkthrough meeting on site.
- Prepare final punch list for Contractor's use in addressing outstanding and/or deficient work.
- Coordinate, review, consider, approve, and process close out documents for the project upon Contractor's completion of contracted work.
- Compile Contractor and Project Representative record drawings to prepare and provide final record drawings.

VIII. CONSTRUCTION ADMINISTRATION – SITE WORK (TASK 402B) \$15,000

- Prepare, compile, and mail four (4) construction contracts to the awarded Contractor for review and execution.
- Communicate and review Contractor's execution of construction contracts.
- Compile and mail construction contracts to the City for review and execution.
- Communicate and review City's execution of construction contracts.
- Coordinate and conduct one (1) pre-construction conference with the City and Contractor.

- Coordinate and conduct eight (8) monthly progress meetings with City and Contractor. Progress meetings to be held remotely via Microsoft Teams.
- Compile and provide meeting minutes documenting recollection of items discussed and attendees that participated in construction meetings.
- Review, approve, comment, and/or reject general, material, equipment, and project information submittals and shop drawings to check for general compliance with the construction documents.
- Evaluate and determine the acceptability of equivalent and/or substitute materials and equipment proposed by Contractor.
- Review Contractor's requests for information (RFIs) and issue necessary clarifications and interpretations of the construction documents as appropriate to the orderly completion of the Work.
- Review Contractor's pay applications with accompanying information and schedule and recommend payment for amounts of work completed in the pay period. Submit progress estimates to the City for review, consideration, and payment.
- Review, compile, and recommend field work orders, change orders, and/or work change directives as appropriate for review and consideration by City.
- Attend one (1) preliminary walkthrough meeting on site.
- Prepare preliminary punch list for Contractor's use in addressing outstanding and/or deficient work.
- Review, consider, approve, and process the Contractor's Certificate of Substantial Completion once work is deemed to have reached Substantial Completion status.
- Attend one (1) final walkthrough meeting on site.
- Prepare final punch list for Contractor's use in addressing outstanding and/or deficient work.
- Coordinate, review, consider, approve, and process close out documents for the project upon Contractor's completion of contracted work.
- Compile Contractor and Project Representative record drawings to prepare and provide final record drawings.

IX. NON-RESIDENT PROJECT REPRESENTATIVE – WATER WELL (TASK 490A) \$88,900

- Attend one (1) pre-construction conference with the City and Contractor.
- Attend eight (8) monthly progress meetings with City and Contractor. Progress meetings to be held remotely via Microsoft Teams.
- Maintain records of Engineer's submittal and shop drawing reviews, comments, and/or approvals for use in observing and documenting information of materials and equipment delivered and/or incorporated into the work.
- Conduct on-site observations to document progress and quality of Contractor's work and assist Engineer in determining if the progression of work is in general conformance with the construction documents.
- Prepare daily construction report (DCR) for each day that the project site is visited including time period present, weather conditions, data relative to questions or field orders, change orders, work change directives, changed conditions, site visitors, daily activities, decisions, and general observations.

- Coordinate field communications between Contractor and Engineer and assist in providing information regarding the intent of the construction documents.
- Review, discuss, and confirm completed work with Contractor for purposes of Contractor's pay applications.
- Observe, record, and report appropriate details relative to testing procedures, system start-ups, and results.
- Budgeted fee is based on 20 hours/week for an eight (8) month construction period.

X. NON-RESIDENT PROJECT REPRESENTATIVE – SITE WORK (TASK 490B) \$22,300

- Attend one (1) pre-construction conference with the City and Contractor.
- Attend eight (8) monthly progress meetings with City and Contractor. Progress meetings to be held remotely via Microsoft Teams.
- Maintain records of Engineer's submittal and shop drawing reviews, comments, and/or approvals for use in observing and documenting information of materials and equipment delivered and/or incorporated into the work.
- Conduct on-site observations to document progress and quality of Contractor's work and assist Engineer in determining if the progression of work is in general conformance with the construction documents.
- Prepare construction report (CR) for each day that the project site is visited including time period present, weather conditions, data relative to questions or field orders, change orders, work change directives, changed conditions, site visitors, daily activities, decisions, and general observations.
- Coordinate field communications between Contractor and Engineer and assist in providing information regarding the intent of the construction documents.
- Review, discuss, and confirm completed work with Contractor for purposes of Contractor's pay applications.
- Observe, record, and report appropriate details relative to testing procedures, system start-ups, and results.
- Budgeted fee is based on 20 hours/week for a two (2) month construction period.

XI. TCEQ GROUNDWATER CORROSIVITY STUDY (TASK 491) \$7,500

- Prepare a groundwater corrosivity study as required by TCEQ if water produced from water well appears to be corrosive based on corrosive indices and TCEQ guidance/regulations.
- Monitor reviews; provide additional information as requested.
- Respond to TCEQ review comments, providing resubmittals to obtain TCEQ approval for construction and commissioning.

XII. DIRECT EXPENSES (TASK 503) \$2,500

XIII. ELECTRICAL ENGINEERING SUBCONSULTANT (TASK 504) \$19,100

- Retain an electrical engineering subconsultant to prepare Construction Documents (CD) drawings and specifications indicating the scope, extent, and character of the electrical components of the project.

- Retain an electrical engineering subconsultant to assist in construction administration of the electrical components of the project including submittal reviews, shop drawing reviews, requests for information (RFIs), and record drawings.
- Retain an electrical engineering subconsultant to provide electrical power system (short circuit, coordination, and arc flash) studies based on plans, specifications, and construction submittals.

THIS PROPOSAL ASSUMES AND/OR EXCLUDES THE FOLLOWING:

- Any professional opinions or recommendations related to our scope of work shall be provided in written format on Pape-Dawson letterhead and not solely expressed verbally in meetings or as part of any demonstrative presentation or email discussions.
- Study and report preparation services are not included.
- Subsurface utility engineering (SUE) and utility potholing services are excluded.
- Services associated with the relocation of existing and/or conflicting utilities are excluded.
- Geotechnical investigation services are excluded.
- Historical, wetland, archeological, and environmental investigations, permitting, and reporting services are excluded.
- Nationwide permitting and categorical exclusion services are excluded.
- Coordination, application, and/or permitting services with all local, state, and/or Federal agencies other than those specified are excluded.
- Coordination, application, and/or permitting services with all funding agencies are excluded.
- Stormwater pollution plans, applications, and/or permitting services are excluded.
- Hydraulic studies, hydrological studies, and/or floodplain management permitting services are excluded.
- Traffic control plans and/or traffic control permitting services are excluded.
- Landscape architecture services are excluded.
- Construction materials testing services are excluded.
- Construction staking services are excluded.
- Agency review fees are excluded.

SUMMARY OF SCOPE AND FEES

I.	Design and Boundary Survey	Task 105	Allowance	\$4,000
II.	Design Development	Task 202		\$124,600
III.	Sanitary Control Easement Preparation	Task 216	Allowance	\$4,000
IV.	TCEQ Plan Review and Coordination	Task 237	Allowance	\$5,000
V.	Construction Documents	Task 301		\$83,100
VI.	Bidding	Task 401		\$15,000
VII.	Construction Administration – Water Well	Task 402A		\$60,000
VIII.	Construction Administration – Site Work	Task 402B		\$15,000
IX.	Non-Resident Project Representative – Water Well	Task 490A	Allowance	\$92,300
X.	Non-Resident Project Representative – Site Work	Task 490B	Allowance	\$23,100

XI.	TCEQ Groundwater Corrosivity Study	Task 491	Allowance	\$7,500
XII.	Direct Expenses	Task 503		\$2,500
XIII.	Electrical Engineering Subconsultant	Task 504	Allowance	\$19,100
<u>TOTAL</u>				<u>\$455,200</u>

BASIS OF COMPENSATION

Pape-Dawson's compensation for the above services shown as hourly, allowance, or Time and Materials (T&M) will be a charge on an as needed basis for personnel services plus an hourly charge for specialized equipment. Pape-Dawson's compensation for the other above services will be a lump sum fee. A budget of **\$455,200** is the estimated cost of Pape-Dawson's current understanding of the services identified above. This budget figure does not include applicable sales tax on services. If this budget figure is exceeded, Pape-Dawson may request modification of this Agreement.

Direct Expenses include reproduction, travel, express mail, special deliveries, and subcontractor expenses related to these services. Direct Expenses include a 10% markup on cost.

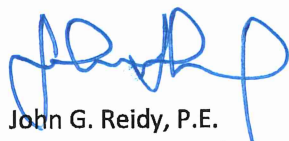
AGREEMENT

Upon the signing of this Proposal by Client, this Proposal to be governed by the existing Master Agreement for Professional Engineering Services by and between Client and Pape-Dawson, dated effective as of the ___th day of ___, 20___, with the same force and effect as if all of the terms of such Master Agreement were recited verbatim herein.

The costs, fees, budget, and scope of work set out herein are valid for ninety (90) days from the date of this Proposal. If Pape-Dawson does not receive an executed Proposal from the Client within ninety (90) days from the date of this Proposal, the costs, fees, budget, and scope of work are subject to revision at Pape-Dawson's sole discretion. Pape-Dawson to provide a revised Proposal with the modified costs, budget, and scope of work should revisions be made.

We appreciate the opportunity to work with you on this project.

Sincerely,
Pape-Dawson Consulting Engineers, LLC



John G. Reidy, P.E.
Managing Principal

CITY OF VAN

Signature: _____

Name: _____

Title: _____

Date: _____

Mr. Jeff Hudgens
Water Well No. 3 Replacement
May 12, 2025
Page 8 of 9

Attachments

- Project Schedule
- Exhibit A Work Order
- Schedule of Hourly Rates

\\ksa.net\gateway\Projects\102865\002 Agreements\01 Client\City of Van Water Well No. 3 Replacement Proposal.docx

ESTIMATED PROJECT SCHEDULE

Item	Calendar Days from Notice to Proceed
Notice to Proceed from Owner	0
Complete Preliminary Design (Phase 1)	60
Complete Final Design (Phase 1)	120
Complete Bidding (Phase 1)	165
Begin Construction (Phase 1)	210
Complete Preliminary Design (Phase 2)	240
Complete Final Design (Phase 2)	360
Complete Bidding (Phase 2)	420
Complete Construction (Phase 1)	450
Begin Construction (Phase 2)	465
Complete Construction (Phase 2)	540

2025 SCHEDULE OF HOURLY FEES

Principal	\$370.00/hour
Senior Aviation Planner	\$260.00/hour
Aviation Planner	\$185.00/hour
Electrical Engineer	\$225.00/hour
Electrical Design Engineer	\$160.00/hour
Senior Project Manager	\$310.00/hour
Project Manager	\$235.00/hour
Senior Project Engineer	\$200.00/hour
Project Engineer	\$180.00/hour
Senior Design Engineer	\$160.00/hour
Design Engineer	\$140.00/hour
Senior Project Architect	\$285.00/hour
Project Architect	\$145.00/hour
Design Architect	\$110.00/hour
Senior Engineering Technician	\$230.00/hour
Engineering Technician	\$125.00/hour
Senior Design Technician	\$160.00/hour
Design Technician	\$100.00/hour
Safety Manager	\$145.00/hour
Safety Specialist	\$105.00/hour
Regulation Compliance Specialist	\$135.00/hour
Project Assistant	\$100.00/hour
Senior CAD Technician	\$115.00/hour
CAD Technician	\$ 90.00/hour
Senior Project Representative	\$130.00/hour
Project Representative	\$110.00/hour
Graphic Designer	\$ 85.00/hour
Administrative Assistant	\$100.00/hour
Secretary	\$ 60.00/hour
Three-Man Survey Crew	\$235.00/hour
Two-Man Survey Crew	\$190.00/hour
Senior Registered Surveyor	\$215.00/hour
Registered Surveyor	\$175.00/hour
Senior Survey Technician	\$125.00/hour
Survey Technician	\$110.00/hour
Mileage	\$ 0.70/mile
ATV (4-Wheeler)	\$100.00/day
GPS	\$100.00/day
Reimbursable Expenses (Travel, Lodging, Copies, Printing)	Actual Cost
Outside Consultants	Cost + 15%

NOTE: The Standard Hourly Rates and Reimbursable Expenses Schedule shall be adjusted annually to reflect equitable changes in the compensation payable to Engineer.



DATA SHEET
AGENDA ITEM NO. IX.D.

Meeting Date: June 12, 2025

Department:

Parks

Agenda Item:

Discussion, Consideration, and Possible Action on using Hotel Occupancy Tax funds to share funding on scoreboards for the Van Sports Complex.

Background:

VBSA has purchased scoreboards for installation at the Van Sports Complex as a requirement for hosting the State t-ball tournament.

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

BILL TO:

Jake Lindsey

jakelindsey3030@gmail.com
(903) 574-9498

Van Baseball/Softball Association

310 Chestnut St Van, TX 75790

SHIP TO:

Wes Land

2147 Deerbrook Drive
Tyler, TX 75703
(903) 571-1115

DETAILS

Quote Number: 19464982303

Prepared By: Jacey Dawson

PO Number:

Created On: May 15, 2025

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
	8' x 5' BASEBALL SCOREBOARD			
	15" red LED digits - LED digit protective shields - Home/Guest score up to 99, Innings up to 9			
3312-22	- Clock counts down from 99 minutes 2" Round - Ball, Strike, Out Indicators - Galvanized steel cabinet with powder coat finish - Wireless Remote Control 5 - Year Limited Warranty	4	\$4,615.00	\$18,460.00
PWPK4	INTERNAL POWER PACK - FOR LCD CONTROLLER	2	\$95.00	\$190.00

Subtotal: \$18,650.00

Shipping & Handling: \$1,477.00

Quote Total: \$20,127.00

NOTES

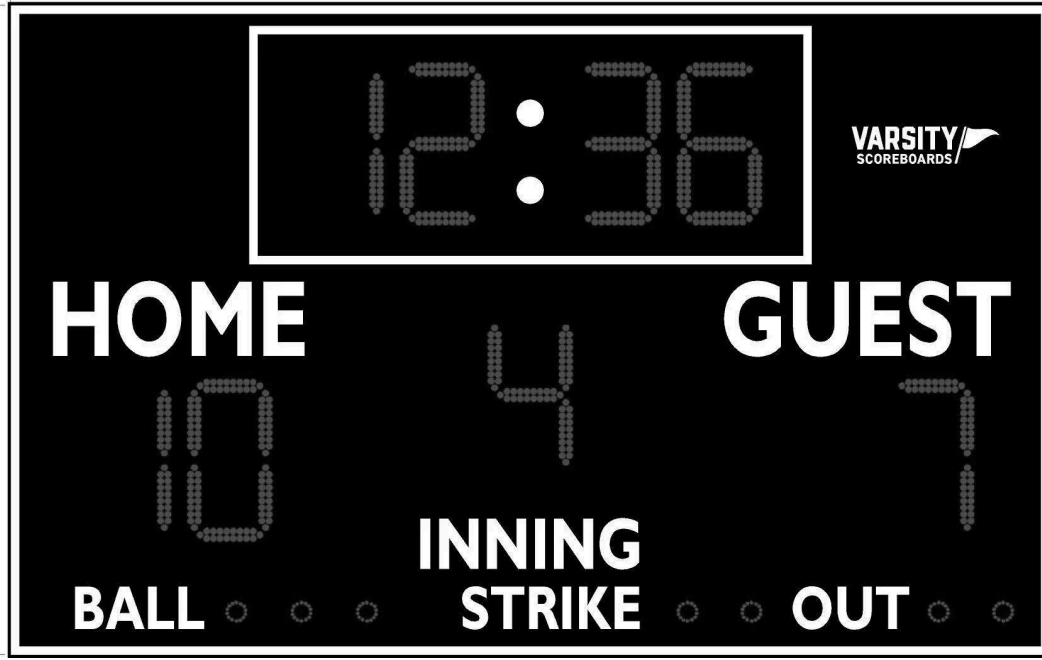
**ADDITIONAL OPTIONS: BATTERY POWER FOR WIRELESS REMOTE \$95 EACH.
CONTROLLER CARRY CASE \$150 EACH.**

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express, personal checks, and ACH Check Forms accepted for your convenience.

MODEL - 3312

8 ft

5 ft



Logo creation fee may apply. If you have any questions concerning this quotation or if there is anything else I can do for you, please give me a call. Thank you for the opportunity to quote on your project.

Sincerely,

JACEY DAWSON, Sales Associate

jacey.dawson@varsityscoreboards.com

TEL: 800.323.7745x104





**DATA SHEET
AGENDA ITEM NO. IX.E.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on Ordinances 06-12-2025
Prohibiting amusement redemption machines, gambling devices and game
rooms.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

ORDINANCE NO. 06-12-2025

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS, PROHIBITING AMUSEMENT REDEMPTION MACHINES, GAMBLING DEVICES AND GAME ROOMS WITHIN THE CITY OF VAN; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING FOR A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Van, Texas, has previously passed regulations concerning amusement and redemption machines, gambling devices and game rooms and has codified said regulations in Chapter 22, Article VI (Gambling), of the Van Code of Ordinances; and

WHEREAS, based on recent Texas Case Law allowing a city to prohibit amusement redemption machines, gambling devices and game rooms within a city's incorporated limits, the City Council now finds that this Ordinance is necessary to prohibit said machines and game rooms; and

WHEREAS, the City finds that the passing of this Ordinance and the regulations found herein shall further enhance the public's health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VAN, TEXAS, AS FOLLOWS:

I.
AMENDMENTS

CHAPTER 22, ARTICLE VI – GAMBLING, IS HEREBY AMENDED AS FOLLOWS:

Section 22-176 Definitions: The following words, terms, and phrases when used in this section, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

- a) **AMUSEMENT REDEMPTION MACHINE.** Any electronic, electromechanical or mechanical contrivance, including sweepstakes machines, designed, made, and adapted solely for bona fide amusement purposes, and that by operation of chance or a combination of skill and chance affords the user, in addition to any right or replay, an opportunity to receive exclusively non-cash merchandise prizes, toys or novelties, or a representation of a value redeemable for those items and is in compliance with Tex. Penal Code § 47.01(4)(b).
- b) **AMUSEMENT REDEMPTION MACHINE** does not include:
 - 1) A machine that awards the user non-cash merchandise prizes, toys or novelties solely and directly from the machine, including claw, crane or other similar machines; or

- 2) A machine from which the opportunity to receive non-cash merchandise prizes, toys or novelties, or a representation of value redeemable for those items, varies depending on the user's ability to throw, roll, flip, toss, hit or drop a ball or other physical objects into the machine or a part thereof, including basketball, golf, bowling or similar machines. A representation of value means cash paid under authority of sweepstakes contestants as provided by the Tex. Business and Commerce Code § 43, or a gift certificate or gift card that is presented to a merchant in exchange for merchandise.
- c) **CITY OFFICIAL.** A police officer, code enforcement officer, fire marshal or building official of the City.
- d) **GAMBLING DEVICE.** Any electronic, electromechanical, or mechanical contrivance that for a consideration affords the player an opportunity to obtain anything of value, the award of which is determined solely or partially by chance even though accompanied by some skill, whether or not the prize is automatically paid by the contrivance. The term includes, but is not limited to, gambling device version of bingo, keno, blackjack, lottery, roulette video poker, or similar electronic, electromechanical, or mechanical games, or facsimiles thereof, that operate by chance or partially so, that as a result of the play or operation of the game award credits or free games, and that record the number of free games or credits so awarded and the cancellation or removal of the free games or credits.
- e) **GAME ROOM.** A building, facility or other place where amusement redemption machines or gambling devices are present.

Section 22-177 Prohibitions.

- a) It shall be an offense for any person, firm, or corporation to maintain, display for patronage or otherwise keep for operation by the patrons any amusement redemption machine or gambling device within the city limits.
- b) No person, firm, or corporation shall operate a game room within the city limits, nor shall game rooms be permitted in any zoning district.

Section 22-178 Enforcement

- a) In addition to prohibiting certain conduct by individuals, it is the intent of this section to hold a corporation or association criminally responsible for prohibited conduct performed by an agent acting on behalf of a corporation or association and within the scope of the agent's office or employment.
- b) Any court of competent jurisdiction shall have the power to issue to the city official or their designee search warrants, or other process allowed by law, where necessary to aid in enforcing this section.

- c) A person who violates any provision of this section is guilty of a separate offense for each day or portion of a day during which the violation is continued. Each offense is punishable by a fine not to exceed five hundred dollars (\$500.00) for each offense.
- d) This section may be enforced by civil court action as provided by state and federal law.
- e) In addition to the criminal offenses and penalties prescribed in this section, the city may pursue other remedies such as abatement of nuisances, injunctive relief, administrative adjudication and revocation of licenses or permits. Any person found guilty of violating the provisions of this section shall become liable to the city for any expense, loss, or damage incurred by the City by reason of remediating such violation.

II. SEVERABILITY

If any provision, section, sentence, clause or phrase of this Ordinance, or the application of same, to any person or set of circumstances is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this Ordinance shall not be affected thereby, it being the intention of the City Council of the City of Van that no portion hereof or provision or regulation contained herein shall become inoperative or failed by any reason of unconstitutionality or invalidity of any other portion, provision or regulation.

III. REPEALER

By passage of this Ordinance, any and all Ordinances, Resolutions and/or other Mandates of the City of Van which may be in conflict with any of the terms or conditions of this Ordinance are hereby repealed to the extent of any such conflict. This Repealer shall include any and all sections of Chapter 22, Article VI (Gambling) of the Van Code or Ordinances which have not been amended by the passage of this Ordinance.

IV. EFFECTIVE DATE

This Ordinance shall become effective after its passage by the Van City Council and publication as required by law.

Duly PASSED and APPROVED by the City Council of the City of Van, Texas, on this
12 day of June, 2025.

APPROVED:

Ernie Burns, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. IX.F.**

Meeting Date: June 12, 2025

Department:

Police Department

Agenda Item:

Discussion, Consideration, and Possible Action on resolution 6-12-2025 to utilize the TXDOT right of way.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

RESOLUTION NO: 06-12-2025

A Resolution of the City Council of the City of Van, Texas to authorize the Van Police Department to enter into an agreement with the Texas Department of Transportation (TxDot) for the placement of Pole mounted ALPR systems on the state highway right-of way in Van Zandt County. The placement coordinates will be as follows:

FM 16 MM 654, Control Section 0522-03 (32.542284, -95.637741) and 11000 Block Highway 110, Control Section 0505-01 (32.540295, -95.611348

WHEREAS, Van Police Department desires to place pole mounted ALPR systems in the location listed above; and

WHEREAS, Van Police Department ALPR system is to be used for enforcement and investigating capabilities, expand collection of relevant data, and expedite the time-consuming process of manually comparing vehicle license plates with lists of stolen, wanted, and other vehicles of interest; and

WHEREAS, Van Police Department will be sole manager for staging ALPR and will hold the Texas Department of Transportation (TxDot) harmless of any and ALL damage that may arise to ALPR at such locations listed or not listed above.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN, TEXAS THAT:

Section I. That this use agreement with the Texas Department of Transportation (TxDot) is hereby authorized to be executed;

Section II. That the Van Police Chief or designee is designated as the Authorized Representative to act in all matters in connection with this agreement, including execution of the use agreement with Texas Department of Transportation (TxDot) of placement of Pole mounted ALPR systems in Van, Texas on state highway right -of-way.

DULY PASSED AND APPROVED this on the 12th day of June 2025.

Ernest Burns, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. IX.G.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on appointing Jennifer Hudgens to the Planning & Zoning board.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions

- ☒ Planning & Zoning Commission
- ☐ Van Economic Development Corporation
- ☐ Van Hotel Occupancy Tax Fund Committee

Meeting Information

Last Tuesday of Month @5:30pm

4th Monday each Month @5:30pm
(special meetings may be called)

Meets Quarterly (or as needed)

Advisory Boards and Commissions

- ☐ Parks & Recreation Advisory Board
- ☐ Community Library Advisory Board

Meeting Information

.....

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.

Jennifer Hudgens
Signature of Applicant

Please return this application to: City Secretary
City of Van
PO Box 487
Van TX 75790

Date: May 27, 2025

City Council,

The Planning & Zoning board meet on May 27, 2025.

The motion was made by Lori Thompson and seconded by Pat Hargrave and

All approve the recommendation of the Planning & Zoning Committee approved appointing Jennifer Hudgens as a board member on the Planning & Zoning.



**DATA SHEET
AGENDA ITEM NO. IX.H.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on appointing Lori Thompson to the Planning & Zoning board.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire will need to resubmit an application to be considered for reappointment unless they indicate non-interest. Applicant must be a citizen of the United States and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2024 will expire in 2026.

Please Type or Print Clearly:

Date: May 19, 2025
Name: Lori Thompson Home Phone: [REDACTED]
Address: [REDACTED] Work Phone: [REDACTED]
Cell: [REDACTED] City/State/Zip: Van Tx 75790
Email: [REDACTED]

I have lived in Van 20 years. I am X am not a U.S. Citizen

Occupation: Retired, Business owner

Professional and/or Community Activities: Business owner

Additional Pertinent Information/References:

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions

- ☒ Planning & Zoning Commission
- ☐ Van Economic Development Corporation
- ☐ Van Hotel Occupancy Tax Fund Committee

Meeting Information

Last Tuesday of Month @5:30pm

4th Monday each Month @5:30pm
(special meetings may be called)

Meets Quarterly (or as needed)

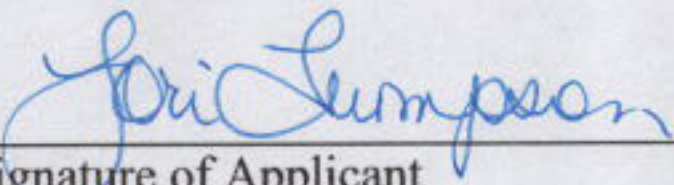
Advisory Boards and Commissions

- ☐ Parks & Recreation Advisory Board
- ☐ Community Library Advisory Board

Meeting Information

.....

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.



Signature of Applicant

Please return this application to:

City Secretary
City of Van
PO Box 487
Van TX 75790

Date: May 27, 2025

City Council,

The Planning & Zoning board meet on May 27, 2025.

The motion was made by Pat Hargrave and seconded by Jennife Hudgens and

All approve the recommendation of the Planning & Zoning Committee approved appointing Lori Thompson as a board member on the Planning & Zoning.



**DATA SHEET
AGENDA ITEM NO. IX.I.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on appointing Dwayne Wheeler to the EDC Board.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire will need to resubmit an application to be considered for reappointment unless they indicate non-interest. Applicant must be a citizen of the United States and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2024 will expire in 2026.

Please Type or Print Clearly:

Date: 3/24/25
Name: Dwayne Wheeler Home Phone: _____
Address: [REDACTED] VAN, TX 75790 Work Phone: 903-963-8887
Cell: [REDACTED] City/State/Zip VAN, TX 75790
Email: dwayne@dwaynewheelerinsurance.com

I have lived in Van 48 years. I am X am not _____ a U.S. Citizen

Occupation: Own and operate Dwayne Wheeler Insurance.

Professional and/or Community Activities: Chamber of Commerce, VAN Kiwanis, Formerly City Council and EDC and Planning + Zoning

Additional Pertinent Information/References: _____

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions

() Planning & Zoning Commission

☒ Van Economic Development Corporation

() Van Hotel Occupancy Tax Fund Committee

Meeting Information

Last Tuesday of Month @5:30pm

4th Monday each Month @5:30pm
(special meetings may be called)

Meets Quarterly (or as needed)

Advisory Boards and Commissions

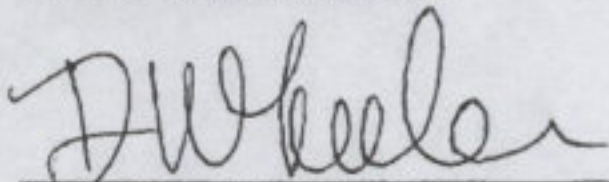
() Parks & Recreation Advisory Board

☒ Community Library Advisory Board

Meeting Information

.....

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.



Signature of Applicant

Please return this application to:

City Secretary
City of Van
PO Box 487
Van TX 75790



**DATA SHEET
AGENDA ITEM NO. IX.J.**

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on appointing Ivy Lopez to the EDC Board.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



CITY OF VAN

APPLICATION FOR CITY BOARDS/COMMISSIONS

As an Applicant for a City Board, or Commission, your application will be available to the public. You will be contacted before any action is taken on your appointment to confirm your continued interest in serving. All appointments are made by the Van City Council. Incumbents whose terms expire will need to resubmit an application to be considered for reappointment unless they indicate non interest. Applicant must be a citizen of the United States and must reside within the city limits of Van unless otherwise stated in the position announcement. Applications will be kept on file for two years and will expire at the end of two years; for instance, an application dated 2024 will expire in 2026.

Please Type or Print Clearly:

Date: 4/15/2025

Name: Ivy Lopez

Home Phone: [REDACTED]

Address: [REDACTED] Van TX 75790

Work Phone:

Cell: [REDACTED]

Email: [REDACTED]

I have lived in Van for 5 years.

I am a U.S. Citizen

Occupation: Nurse

Professional and/or Community Activities: on the board of the Van ISD Education Foundation

Additional Pertinent Information/References:

Exhibit A Page 1

Application for the following Council-appointed Boards and Commissions will be kept on file in the City Secretary's office for two years.

If you are interested in serving on more than one board, please indicate your preference by numbering in order of preference.

Decision-Making Boards and Commissions Meeting Information () Planning & Zoning

Commission Last Tuesday of Month @5:30pm

(X) Van Economic Development Corporation 4th Monday each Month @5:30pm (special meetings may be called)

() Van Hotel Occupancy Tax Fund Committee Meets Quarterly (or as needed)

Advisory Boards and Commissions Meeting Information () Parks &

Recreation Advisory Board

() Community Library Advisory Board

I AM INTERESTED IN SERVING ON THE ABOVE INDICATED BOARDS AND COMMISSIONS.

~~Signature of Applicant~~

Ivy Lopez



**DATA SHEET
AGENDA ITEM NO. IX.K.**

Meeting Date: June 12, 2025

Department:

City Council

Agenda Item:

Discussion, Consideration, and Possible Action on selecting a Mayor Pro Tem

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. IX.L.

Meeting Date: June 12, 2025

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on the destruction of outdated records in accordance with the State Statutes concerning record retention standards.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

Records Disposition Log

Prepared by: Name Lisa Duncan Date 5/31/2025

Administrator Approval Signature: [Signature] Date 5-28-2025

Legal Counsel Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Record Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
GR1000-34A	Public Information Act Requests	Date Request for Record fulfilled or withdrawn + 1 year	2020-2023	Shred				
GR1025-27A	Accounts Receivable Records	FEOP date of receipt + 3 years	2020-2021	Shred				
GR1025-05D	Capital Asset Records	1 year	2010	Shred				
GR1075-40ab	Postal + Delivery Service Records	1 year	2017	Shred				

Legend
 Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
 Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
 Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
 See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1000-31	LITIGATION CASE FILES		AV after decision of a local government not to file a lawsuit or decision that a lawsuit will not be filed against it; dismissal of a lawsuit for want of prosecution or on motion of the plaintiff; or final decision of a court (or of a court on appeal, if applicable) in a lawsuit.	Retention Notes: a) Includes all cases to which a local government is a party unless the case file is of a type noted elsewhere in this or other commission schedules. b) Review before disposal; some case files may merit PERMANENT retention for historical reasons.
*GR1000-32	MINUTES (STAFF)	Minutes of internal staff meetings.	AV.	Retention Note: For minutes of governing bodies of local governments see GR1000-03.
GR1000-33	PUBLIC RELATIONS RECORDS	News, press releases, or any public relations files maintained or issued by an agency. Includes print, electronic, audio, and audiovisual records.	2 years.	Retention Note: Review before disposal; some records may merit PERMANENT retention for historical reasons.
GR1000-34	PUBLIC INFORMATION ACT REQUESTS	Includes all correspondence and documentation relating to requests for records under the Public Information Act (Chapter 552, Government Code).		
*GR1000-34a	PUBLIC INFORMATION ACT REQUESTS	Non-exempted records and withdrawn requests.	Date request for records fulfilled or withdrawn + 1 year.	
*GR1000-34b	PUBLIC INFORMATION ACT REQUESTS	Exempted records.	Date of notification that records requested are exempt from disclosure + 2 years.	
*GR1000-35	ORGANIZATIONAL CHARTS		US.	Retention Note: Review before disposal; some records may merit PERMANENT retention for historical reasons.

Record Number	Record Title	Record Description	Retention Period	Remarks
		agencies or individuals (e.g., retirement deductions of employees).		
GR1025-26d	ACCOUNTS PAYABLE AND DISBURSEMENT RECORDS	Accounts payable records for bond-funded projects.	FE of date of last bond payment + 5 years for school districts; FE of date of last bond payment + 3 years for other governments.	
GR1025-27	ACCOUNTS RECEIVABLE RECORDS	Retention Note: For accounts receivable records associated with the collection of property taxes, all local governments, including school districts, should use Local Schedule TX (Records of Property Taxation). ↓		
*GR1025-27a	ACCOUNTS RECEIVABLE RECORDS	Bill copies or stubs, statements, billing registers, account cards, deposit warrants, cash receipts, credit card receipts, receipt books, cash transfers, daily cash reports, cash drawer reconciliations, and similar records (such as returned	FE of date of receipt + 5 years for school districts; FE of date of receipt + 3 years for other governments.	

Record Number	Record Title	Record Description	Retention Period	Remarks
		checks and associated fees) that serve to document money owed to or received by a local government and its collection or receipt.		
GR1025-27b	ACCOUNTS RECEIVABLE RECORDS	Accounts receivable records documenting the receipt of any monies by any local government that are remittable to the State Comptroller of Public Accounts (e.g., court costs in criminal cases, sales tax).	Remittance due date + 5 years.	
GR1025-27c	ACCOUNTS RECEIVABLE RECORDS	Account card or similar records documenting payments to a local government in which the government holds a property lien until the debt is satisfied (e.g., liens arising from demolition, lot cleaning), including original liens and lien releases.	FE of date of final payment and release of lien + 3 years.	
GR1025-27d	ACCOUNTS RECEIVABLE RECORDS	Account card or similar records relating to the receipt of cash deposits as sureties for the delivery of	FE of termination of service or	

Record Number	Record Title	Record Description	Retention Period	Remarks
		supplemental budget requests.		
GR1025-05	CAPITAL ASSETS RECORDS	Documentation relating to the capital and fixed assets of a local government. ↓		
*GR1025-05a	CAPITAL ASSETS RECORDS	Equipment or property history cards or similar records containing data on initial cost, including disposal authorizations when disposed of.	FE of date of disposal + 5 years for school districts; FE of date of disposal + 3 years for other governments.	Retention Note: Review before disposal; property history cards documenting the original construction and additions to or renovations of structures may merit PERMANENT retention for historical reasons.
GR1025-05b	CAPITAL ASSETS RECORDS	Equipment or property cost and depreciation schedules or summaries used for capital outlay budgeting or other financial or budget control purposes.	FE + 5 years for school districts; FE + 3 years for other governments.	

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1075-23	VEHICLE AND EQUIPMENT WARRANTIES	Warranties for vehicles and equipment.	Expiration of warranty + 1 year.	
GR1075-24	VEHICLE TITLES AND REGISTRATIONS	Vehicle titles and registrations of government- owned vehicles.	LA.	
GR1075-25	SURVEILLANCE VIDEOS	Video surveillance for, but not limited to, security of property and persons.	AV.	Retention Note: If the surveillance video is needed as part of an investigation it should be retained with the investigation case file PS4125-05.
*GR1075-26	EQUIPMENT MANUALS	Equipment manuals, owner's manuals, instructional manuals, or other similar documentation for government owned equipment, except for equipment manuals noted elsewhere in this schedule or other schedules adopted by the commission.	LA.	

SECTION 4-3: COMMUNICATIONS RECORDS

Record Number	Record Title	Record Description	Retention Period	Remarks
GR1075-40	POSTAL AND DELIVERY SERVICE RECORDS			
GR1075-40a	POSTAL AND DELIVERY SERVICE RECORDS	Meter and permit usage records.	1 year.	
GR1075-40b	POSTAL AND DELIVERY SERVICE RECORDS	Registered, certified, insured, and special delivery mail receipts and similar records of transmittal by express or delivery companies.	1 year.	
GR1075-41	TELEPHONE LOGS OR ACTIVITY REPORTS	Registers or logs of telephone calls and fax transmissions made and similar activity reports.		
GR1075-41a	TELEPHONE LOGS OR ACTIVITY REPORTS	If the log, report, or similar record is used for cost allocation purposes.	FE + 5 years for school districts; FE + 3 years for other governments.	
GR1075-41b	TELEPHONE LOGS OR ACTIVITY REPORTS	If the log, report, or similar record is used for internal control purposes other than cost allocation.	1 year.	

Records Disposition Log

Prepared by: Name Lisa Duncan Date 5/3/2025

Administrator Approval Signature: [Signature] Date 5-28-2025

Legal Counsel Approval Signature: _____ Date _____

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		
Record Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	See Att
EL 3125-02c	Candidacy Applications and Certifications	Election Day + 2 years	2018-2023	Shred				
EL-3125-01ab	Candidacy Applications and Certifications	Election Day + 2 years	2018-2023	Shred				

Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent

Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed

Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives

See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

PART 2: RECORDS OF CANDIDACY AND CAMPAIGN FINANCE

Record Number	Record Title	Record Description	Retention Period	Remarks
EL3125-01	CAMPAIGN FINANCE REPORTS AND FILINGS			
EL3125-01a	CAMPAIGN FINANCE REPORTS AND FILINGS	Campaign contribution and expenditure statements (including annual reports of unexpended contributions).	Date of filing + 2 years.	By law - Election Code, Section 254.040.
EL3125-01b	CAMPAIGN FINANCE REPORTS AND FILINGS	Designations of campaign treasurers, including notices of termination.	2 years after appointment terminated.	By law - Election Code, Section 252.014. Retention Note: See Election Code, Section 252.0131, for a procedure that clerks may use to terminate the campaign treasurer appointment of an inactive candidate or political committee.
EL3125-02	CANDIDACY APPLICATIONS AND CERTIFICATIONS			
EL3125-02a	CANDIDACY APPLICATIONS AND CERTIFICATIONS	Applications and any accompanying petitions for place on ballot, including any rejection notices and withdrawal of petition signature requests.	Election day + 2 years.	By law - Election Code, Section 141.036.
EL3125-02b	CANDIDACY APPLICATIONS AND CERTIFICATIONS	Certifications of candidates (including certifications of replacement nominees by party executive committees). (1) Copy maintained by authority to whom application for a place on ballot is made. (2) Copy maintained by authority responsible for preparation of official ballot.	AV after election day. Election day + 2 years.	
EL3125-02c	CANDIDACY APPLICATIONS AND CERTIFICATIONS	Declarations of intent to run as an independent candidate.	Day after general election day.	By law - Election Code, Section 142.003.
EL3125-02d	CANDIDACY APPLICATIONS AND CERTIFICATIONS	Declarations of write-in candidacy.	Election day + 2 years.	By law - Election Code, Section 146.028.



DATA SHEET
AGENDA ITEM NO. IX.M.

Meeting Date: June 12, 2025

Department:

City Council

Agenda Item:

Discussion, Consideration, and Possible Action on repealing certain items from the City Code of Ordinances.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

1. Article III, Division 2 – Planning and Zoning Committee
 - a. Sec 2-95 P&Z Created (1998)
 - b. Sec 2-96 P&Z Officers (1998)
 - c. Sec 2-98 P&Z Duties (1998)
 - d. All are duplicated in Chapter 36
2. Chapter 4 - Animals
 - a. Section 4-26 (b) Removing animals from shelter (2006)
 - b. Section 4-26 (c) Adoption from city shelter (2006)
 - c. Section 4-178 Adoptions from the city (12-7-2006)
3. Chapter 28 – Public Places
 - a. 28-127 (9) prohibits dogs in the parks (2016)
4. Chapter 10 – Emergency Services
 - a. Sec. 10-20. - Prohibits EMS from running calls without police permission (1998)
 - b. Section 10-23 EMS providers listening to radio messages (1998)
5. Chapter 30 – Replaced by the subdivision ordinance
6. Chapter 32 – Traffic
 - a. Section 32-253 Prohibited parking on specific streets (**See next page**) (1998)
 - b. 32-260 – Duty to stop for a train (1998)
7. Chapter 26
 - a. Section 26-72 – says garbage service runs twice per week

sec. 32-253. - Prohibited parking on specific streets.

(a) It shall be unlawful for any person to park, stop or stand a vehicle on the south side of West Main Street in the city, beginning at the curb on the west side of the first driveway west of the city pharmacy and extending west for a distance of 100 feet.

(b) It shall be unlawful for any person to park, stop or stand a vehicle on the north side of West Main Street in the city, within the distance of 45 feet extending west of the center of North Elm Place where it intersects with West Main Street and within the distance of 45 feet extending east of said intersection. (Restricted area on the north side of West Main being a total of 90 feet.)

(c) It shall be unlawful for any person to park, stop or stand a vehicle on either the east or west shoulder of North Maple Street within 300 feet of its intersection of East Ohio Street; and with its intersection with East Pennsylvania Street; or park, stop or stand a vehicle on either the east or west shoulder of South Oak Street within 200 feet of its intersection with West Kansas Street.

(d) Every person convicted of a violation of this section shall be punished by a fine of not less than \$10.00 nor more than \$500.00.



DATA SHEET
AGENDA ITEM NO. IX.N.

Meeting Date: June 12, 2025

Department:

City Council

Agenda Item:

Discussion, Consideration, and Possible Action on amending Chapter 25 of the City Code of Ordinances - Signage.

Background:

Prepare for a future decision on amending the signage ordinance, mainly related to off-site advertising. Potential Action Item for the July COuncil meeting with the intention of holding discussions with EDC and other interested parties prior.

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.

Chapter 25 SIGNS

Sec. 25-1. Regulations established.

The regulations established in this section are intended to provide minimum standards to safeguard life, property, and public welfare, and to regulate and control the use, materials, construction, location, number, maintenance, and the permitting of certain on-site signs and sign structures. In addition, the ordinance codified in this chapter is intended to enhance the beauty of the city by limiting visual clutter. The provisions of this chapter are not intended to permit a violation of any provision of any other ordinance or federal or state law.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-2. General standards.

- (a) *Height of signs:* Sign height shall be measured from ground level at the base of the sign to the highest part of the sign.
- (b) *Building and electrical codes applicable:* All signs must conform to the regulations and design standards of the building code and other ordinances of the City of Van. Wiring of all electrical signs must conform to the electric code of the City of Van.
- (c) *Illumination of signs:* Signs shall be designed, located, shielded, and directed to prevent the casting of glare or direct light from artificial illumination upon adjacent public right-of way and surrounding property.
- (d) *Requirement to repair:* Whenever a sign is damaged by wind, is inadequately maintained, is of faulty construction, or is damaged by any other cause, it shall be considered a public nuisance and the owner shall be required to repair such sign to its original condition or, at the owner's election, such sign shall be removed. A sign which has been permitted to remain in place as a nonconforming use shall be removed when the sign, or a part of it, is blown down or otherwise destroyed or dismantled for any purpose other than maintenance operations or for changing the letters, symbols, or other material on the sign. For purposes of this chapter, a sign or a substantial part of it is considered to have been destroyed if the cost of repairing the sign is more than 50 percent of the cost of erecting a new sign of the same type at the same location.
- (e) *Placement of signs:* No sign may be erected or placed on public right-of-way. Any signs so erected or placed may be removed by the designated official without notice. No sign may be erected or placed on vacant lots or tracts unless written permission has been given by the property owner and such documentation is provided to the designated city official.
- (f) *Visual obstruction:* No sign shall, as determined by the city marshal/code enforcement be erected which constitutes an obstruction of view to operators of motor vehicles on public streets or entering such streets from private property.
- (g) *Visibility triangle:* No permanent or temporary sign shall be located to block visibility at any intersection of public roadways or intersection of public roadway with a private drive.
- (h) *Noncommercial messages:* Any sign authorized in this chapter is allowed to contain a noncommercial message in place of any other authorized message.
- (i) *Authority to enforce:* The city marshal/code enforcement is hereby authorized and directed to enforce the provisions of this chapter and may order the removal of any sign erected or maintained in violation of this

chapter. He shall give 30 days' notice in writing to the owner of such sign or of the building, structure or premises on which such sign is located, to remove the sign or to bring it into compliance. He may remove a sign at cost to the owner, immediately and without notice, if, in his opinion, which shall be final, the sign presents an immediate threat of danger to the safety of the public.

- (j) *Abandoned signs:* A sign shall be deemed abandoned when use of the sign ceases for a period of six months. All abandoned signs and their supports shall be removed upon notice from the city, within 30 days upon notice. All damaged signs shall be repaired or removed within 30 days, upon notice from the city.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-3. Permanent signs table.

No permanent sign shall be erected, placed, displayed or located except in accordance with the following table:

TYPE OF SIGN	DISTRICTS PERMITTED	MAXIMUM AREA	MAXIMUM HEIGHT	NUMBER OF SIGNS	REQUIREMENTS/SETBACK
Primary Wall (Attached)	Nonresidential "C1", "C2" and "I"	10% of primary wall area only	200 s.f. maximum top of parapet wall or roof eave height	Signage area can be composed of multiple signs	Only on 2 walls and no rear walls
Secondary Wall (Attached)	Nonresidential "C1", "C2" and "I"	50% of allowed primary wall sign area	100 s.f. maximum top of parapet wall or roof eave height	1 sign per secondary wall only	On 2 walls and no rear walls
Pole and Pylon	All nonresidential uses and zoning districts except the MU district	Max. 300 sq. ft.	St., Hwy max. 200 sq. ft. all others min. 30' All locations 10' minimum from bottom of sign to ground	One sign per premises or per street frontage	Cannot be used with any other sign on premises Min. 50' from adjacent premises 10' any part of sign
Individual Freestanding Monument	Nonresidential "C1", "C2" and "I"	80 s.f.	8 ft.	2 freestanding signs per street frontage 4 maximum	Only monument signs, no pole signs 10' any part of sign.

Multi-tenant Freestanding Monument	Nonresidential "C1", "C2" and "I"	32 s.f. per business	25 ft.	1 freestanding sign per street frontage 2 Maximum	Only monument signs, no pole signs
Canopy sign (covering gas pumps, drive thru lanes or parking areas)	Nonresidential "C1", "C2" and "I"	32 s.f.	Top of canopy fascia	On 2 sides of canopy only	Canopies not considered separate buildings for signage purposes
Multifamily Entry Monument	Multifamily: "MF" districts	80 s.f.	7 ft.	1 per entrance	Lighting allowed
Subdivision Entry Monument	Residential: "SF-12", "SF-7", "MU" and "MH"	50 s.f. each	7 ft.	1 pair per "main" entrance	Lighting allowed
Reader Board	Nonresidential "C1", "C2" and "I"	50 s.f.	7 ft. for freestanding, or on wall or face of primary structure	1 per premises	Lighting allowed and movable letters allowed

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-4. Temporary signs table.

No temporary sign shall be erected, placed, displayed or located except in accordance with the following table:

TYPE OF SIGN	DISTRICTS PERMITTED	MAXIMUM AREA	MAXIMUM HEIGHT	TIME LIMIT	REQUIREMENTS
Horizontal Banner	Nonresidential "C1", "C2" and "I"	50 s.f.	Highest point of roof	Attached to building 20 days per year	Only one allowed No lighting
Vertical Banner	Nonresidential "C1", "C2" and "I"	32 s.f.	25 ft. max., 6 ft. min. to bottom of vertical banner	20 days per year	50 ft. min. spacing 100 ft. min. street frontage

Created: 2025-03-28 07:42:51 [EST]

(Supp. No. 9, Update 1)

					25' min. to side property line
New Business "Coming Soon"	Nonresidential "C1", "C2" and "I"	32 s.f.	Highest point of roof	Attached to building during lease space finish out 60 day max. or 30 day max. with no finish out	1 sign per lease space, on building No lighting
New Business "Now Open"	MF-18, MF-24, Nonresidential "C1", "C2" and "I"	32 s.f.	Highest point of roof	Attached to building 30 days from C.O.	Must be affixed to store front Pennants not permissible
Balloons over 24" diameter	"MF-18", "MF-24", Nonresidential "C1", "C2" and "I"	Not applicable	50 ft.	14 days	Only during special events or grand openings Inflatable objects not permissible
Weekend Builders Advertising	All	6 s.f.	3 ft.	12 noon Friday till 12 noon Monday, except holidays	25 max. 5 ft. from curb 200 ft. or 1 block apart 40 ft. min. from intersection No lighting
Political	As permitted by applicable state law				
Church, charity and civic, On-Premises	All	32 s.f.	15 ft.	10 days prior to event and during event, 30 days max.	On private property Not on R.O.W. No lighting Removed 24 hr. after event

TYPE OF SIGN	DISTRICTS PERMITTED	MAXIMUM AREA	MAXIMUM HEIGHT	TIME LIMIT	REQUIREMENTS
Church, charity/civic, Off-premises	All	12 s.f.	3 ft.	10 days prior event and	On private property Not on R.O.W.

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				during event, 30 days max.	No lighting Removed 24 hr. after event
U.S., Texas or Patriotic Flag	All	32 s.f.	25 ft.	Not applicable	1 per flag type No spacing requirements
Decorative Flag (color only, logo allowed, no text allowed)	"MF-18", "MF- 24" and "I"	6 s.f. 25 ft. max.	6 ft. min. to bottom of flag	Not applicable	Street frontage: 0—150' 4 flags 151—200' 5 flags 201—250' 6 flags 251—300' 7 flags Over 300' 8 flags
Real Estate Land Sale	All	100 s.f.	15 ft.	Remove prior to development	1 acre min. 2 sign max. 1 sign per frontage No lighting
Residential Construction	Residential: "SF-12", "SF- 7", "MU", "MH", "MF- 18" and "MF- 24"	100 s.f.	15 ft.	Till project 80% complete	1 sign per major existing street frontage No lighting
Multifamily Units for Rent or Lease Banner	"MF-18", "MF- 24"	32 s.f.	Highest point of roof on building, or 15 ft. max. for freestanding signs	60 days per year, in 10- day periods	1 per street frontage maximum 2 No lighting
New Commercial Building	Nonresidential "C1", "C2" and "I"	100 s.f.	15 ft.	Till 80% complete	1 sign per major ex. street frontage Lighting allowed
Portable	Nonresidential "C1", "C2" and "I"	25 s.f.	side 8 ft. from ground at base of sign 80 ft. from any other portable sign	15 day max. display with 90 days between display	

(Ord. No. 0410-2014, 4-10-2014)

Created: 2025-03-28 07:42:51 [EST]

(Supp. No. 9, Update 1)

Sec. 25-5. Prohibited signs.

The following signs are prohibited from installation, construction, repair, alteration, or relocation within the city, except as otherwise permitted in this chapter:

- (1) Roof signs.
- (2) Unless permitted, portable signs, "A" frame signs, or sandwich board signs except as used by agencies and departments of the City of Van for public service/safety announcements or information and then only with the approval of the mayor or his/her designee.
- (3) Moving, flashing, animated, or rotating signs, signs with moving lights, or signs which create the illusion of movement, except for reader boards which convey a message.
- (4) Signs placed on or affixed to vehicles and/or trailers which are parked on a public right-of way, public property, or private property so as to be visible from a public right-of-way where the apparent purpose is to advertise a product or direct people to a business or activity located on the same or nearby property. However, this does not prohibit signs placed on vehicles and trailers that are incidental to the primary use or ownership of the vehicle or trailer as transportation.
- (5) Signs attached to utility poles or other surfaces which are not the property of the utility or serve a public purpose located within a public right-of-way or easement.
- (6) Permanent off-premises signs, as defined by the Highway Beautification Act.
- (7) Off-premises signs: Off-premises signs shall be prohibited in the City of Van, with the exception of builder's directional signs or instructional signs, when written permission has been given by the property owner and such documentation is provided to the designated city official.
- (8) Painted signs: No sign shall be permitted to be painted on the wall of any building or on any part of a building.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-6. On-site signs exempt from regulation.

The following on-site signs are exempt from the provisions and regulations of this section:

- (1) *Public signs.* Signs required by governmental bodies or specifically authorized for a public purpose by any law, statute or ordinance. Such public signs may be of any type, number, area, height, location, or illumination as required by law, statute or ordinance.
- (2) *Signs on vehicles.* Signs placed on or affixed to vehicles and/or trailers where the sign is incidental to the primary use of the vehicle or trailer as transportation.
- (3) *Warning signs.* Signs warning the public of the existence of danger but containing no advertising material; to be removed within three days upon the subsidence of danger. Such warning signs may be of any type, number, area, height, location, or illumination as deemed necessary to warn the public of the existence of danger.
- (4) *Flags.* Flags of governmental entities or nonprofit organizations. Nothing in this chapter shall be construed to prevent the display of a national or state flag, or to limit flags, insignias, or legal notices, or informational, directional, or traffic signs which are legally required and necessary to the essential functions of government agencies.

-
- (5) *Governmental signs.* Signs of a duly constituted governmental body, including traffic or similar regulatory devices, legal notices, warnings at railroad crossings, and other instructional or regulatory signs having to do with health, hazards, parking, swimming, dumping, etc.
 - (6) *Address numerals.* Address numerals and other signs required to be maintained by law or governmental order, rule, or regulation are allowed, provided that the content and size of the sign do not exceed the requirements of such law, order, rule or regulation.
 - (7) *Athletic signs.* Signs used as scoreboards in athletic stadiums.
 - (8) *Directional signs.* Signs which direct vehicles and pedestrian traffic, which may display arrows, words, or other symbols to indicate direction of facilities.
 - (9) *Directory signs.* Signs which are located in or adjacent to entrances or foyers.
 - (10) *Instructional signs.* Signs providing no advertising of any kind, which provide direction or instruction to guide persons to facilities intended to serve the public, including but not specifically limited to, the signs identifying restrooms, public telephones, public walkways, parking areas, and other similar facilities.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-7. Permit requirements.

Except as herein provided, no permanent on-site sign shall be erected, placed, displayed or located without first obtaining a sign permit from the city.

- (1) *Application for permit:* Application for a permit for a permanent sign shall be made in writing upon forms furnished by the City of Van. Such application shall contain the location by street and address number of the proposed sign, height, area, sign function, as well as the name, address and phone number of the owner and sign contractor or erector. The city marshal/code enforcement may require the filing of plans or other pertinent information which, in the city marshal/code enforcement's opinion, is necessary to ensure compliance with this chapter.
- (2) *Termination of permit:* A sign permit may be terminated in accordance with the following provisions:
 - a. A permit shall be active for the life of the sign, as long as it is in compliance with this chapter.
 - b. A permit shall be terminated if the sign for which it has been issued has not been constructed within one year from the date of issuance.
 - c. A permit issued for any sign including its supporting structure shall automatically terminate in the event the sign shall fail and not be corrected within 60 days.
- (3) *Permit fees:* A sign permit fee shall be paid to the city in accordance with the most current fee schedule adopted by the city.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-8. Nonconforming on-site signs.

Any existing on-site sign that does not conform to the regulations stated herein shall be deemed a nonconforming sign and shall be subject to the provisions of nonconforming uses, as provided in the City of Van Zoning Ordinance. It is the declared purpose of this section that nonconforming signs and signs directing attention to nonconforming uses eventually discontinue and the signage comply with the regulations stated herein, having due regard for the investment in such signs.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-9. Removal of nonconforming on-site signs.

The city council may order nonconforming on-site signs which: (1) are permanently affixed to the ground on the effective date of the ordinance from which this article derives; (2) were erected in conformity with city ordinances in effect at the time of their erection; and (3) remain in place after six months from the effective date of the ordinance from which this chapter derives, to be removed upon and subject to compliance with V.T.C.A., Local Government Code ch. 216.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-10. On-site signs for a nonconforming use.

Any lawfully existing nonconforming use or building may erect and maintain a sign in accordance with the regulations contained herein.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-11. Meritorious exceptions and appeals.

- (a) Generally, it is not the intention of these criteria to discourage innovation. It is entirely conceivable that signage proposals could be made that, while clearly nonconforming to this chapter and thus not allowable under these criteria, have obvious merit in not only being appropriate to the particular site or location, but also in making a positive contribution to the visual environment.
- (b) Upon request of an interested party, the city council, upon recommendation by the planning and zoning commission, shall hear and shall seriously and fairly consider a request for a meritorious exception under this section.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-12. Prohibition.

All on-site signs not specifically authorized herein are prohibited. The city marshal/code enforcement shall have the authority to remove any sign in violation of this chapter which is not permanently affixed to the ground on the effective date of this chapter.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-13. Signage definitions.

For the purposes of this chapter, the following definitions shall apply:

Area of sign. The total area within the extreme rectangular perimeter of the attraction area intended to draw attention to the sign. Supporting structures shall not be included in calculations. The area of the sign with two faces, approximately opposed, shall be that of the larger face if such condition prevails; but, if the angle between the panes of the opposing faces exceeds 30 degrees, the total area of both faces shall be considered the sign area. For multi-sided or circular signs, the calculation shall include all of the projected area.

Awning. An architectural projection which provides weather protection, identity, or decoration, and is supported by the building to which it is attached. It is composed of a lightweight rigid or retractable skeleton structure over which another cover is attached, which may be of fabric or other material. Such sign may be raised or retracted to a position against the building, and may be illuminated.

Banner. A sign made of paper, plastic, or fabric, with or without a frame, containing characters, letters, illustrations, or ornamentations applied to paper, plastic, or fabric. Banner does not include a flag.

Billboard. A sign which directs attention to a business, person, organization, activity, event, place, commodity, product, or service conducted, sold, or offered at a location other than the premises on which the sign is located.

Builder's directional sign. A temporary sign which provides direction or instruction to guide persons to sites where new homes are under construction, usually off-premises.

Canopy. A structure made of metal or other material with a frame supported by either one or more columns or the building to which it is accessory, and which is open on two or more sides.

Construction sign. A temporary sign identifying individuals or companies involved in design, construction, wrecking, financing, or improvements of the premises where work is under construction.

Directional sign. A pole or ground sign that directs vehicular traffic. The sign may display arrows, words, or other symbols to indicate direction of facilities. No goods or services for sale may be listed.

Directory sign. A sign which indicates the name and/or address of the tenants or occupants, the address of the premises, and/or identification of any business or occupation which may exist on the premises.

External illumination. Illumination of a sign by an artificial source of light which is not contained within the sign itself.

Flag. Any fabric containing distinctive color, pattern, or symbols, used as a symbol of a government, political subdivision, nonprofit organization, or corporation that is flown from flagpoles.

Flashing sign. An illuminated sign on which the artificial source of light is not maintained stationary or constant in intensity and color at all times when the sign is illuminated. For the purpose of this chapter, any moving illuminated sign affected by intermittent lighting shall be deemed to be a flashing sign.

Gross surface area. The area of the smallest rectangle enclosing the extreme limits of characters, lettering, illustrations, ornamentation, or other fixtures, material, or color forming part of the sign. Structural supports bearing no sign copy shall not be included in gross surface area; however, if any portion of the required structural supports becomes enclosed for decorative or architectural purposes, that portion will be included in the total gross surface area of the sign. Gross surface area shall be measured on one side only of a two-faced (back to back) sign carrying the same image and message on both faces. Two-faced signs carrying different messages and images on each side shall be considered as separate signs.

Ground sign. A sign not wholly supported on a building by two or more columns, poles, uprights, or braces which has its main supporting structure depending on the ground for attachment.

Illuminated sign. A sign which has characters, letters, figures, or designs illuminated by electric lights, luminous tubes, or other means that are specifically placed to draw attention to, or provide night time viewing of, the subject matter on the sign face.

Illumination, external. Lighting by means of an unshielded light source (including neon tubing) which is effectively visible as an external part of the sign.

Illumination, internal. Lighting by means of a light, which is within a sign having translucent background, silhouetting opaque letters, or designs, on which letters or designs are placed, which are themselves made of translucent material.

Incidental sign. Small signs of a noncommercial nature, intended primarily for convenience of the public. Included are signs designating restrooms, address numbers, hours of operation, entrances to buildings, directions, help wanted, public telephones, and so forth.

Inflatable sign. Any display capable of being expanded by air or other gas and used on a permanent or temporary basis to advertise a product or event.

Instructional sign. A sign limited to directional messages, principally for pedestrian and vehicular traffic, such as one-way, entrance, and exit.

Logo. Any design or insignia of an organization, individual, company, or product which is commonly used in advertising to identify that organization, individual, company or product.

Marquee. Any hood or awning or permanent construction projecting from the wall of a building or other structure containing either permanent or changeable advertising.

Menu board. A sign displaying the menu for a drive-up window for a food establishment.

Monument sign. A permanent ground sign generally constructed out of brick, stone, or cast concrete supported on a concrete foundation across the entire base of the structure.

Moving sign. A sign which revolves, rotates, swings, undulates, or otherwise attracts attention through the movement of parts or through the impression of movement, including automatic electronically controlled copy changes, but not including flags, banners or pennants.

Nameplate sign. An on-premises, non-illuminated sign identifying only the name, address and/or profession of the occupant of the premises on which the sign is located.

Off-premises sign. A sign which directs attention to a business, person, organization, activity, event, place, commodity, product or service not conducted, sold, or offered upon the premises on which the sign is located.

On-premises sign. A sign which promotes or advertises a business, person, organization, activity, event, place, commodity, product, or service which is conducted, sold, or offered upon the premises where the sign is located.

Pennant. A wind device usually made of lightweight plastic, fabric, or other material whether or not containing a message of any kind, usually triangular in shape and attached to a single cord.

Permanent sign. A sign which is fixed in nature that is erected, affixed, or maintained on a premises for a period of time which is regulated by Table 1, Schedule for Permanent Signs (section 25-3).

Pole sign (also called pylon sign). A freestanding ground sign supported by one or more poles, columns, uprights, or braces placed in or upon the ground and having no guys or braces to the ground or to any other structure.

Political sign. A temporary sign, that contains primarily a political message pertaining to any national, state, county, or local election that supports or opposes an announced candidate, political party, or issue of political significance. Such sign shall be governed solely by applicable state laws. "Political sign" does not include a sign, including a billboard, that contains primarily a political message on a temporary basis and that is generally available for rent or purchase to carry commercial advertising or other messages that are not primarily political.

Portable sign. Any temporary sign supported by the ground but not attached to the ground, which can be regularly moved from a location at periodic intervals, and which is located upon the premises where the business, profession, activity, commodity, service, or entertainment referred to by the sign is located. The term "portable sign" shall include the following: a sign which is mounted on a trailer or wheels or is part of a trailer and by its design can be towed from one location to another by the use of attached wheels or by attaching an axle to existing mounts; an "A-frame" type sign; a sign affixed by pole or poles to a portable base made of wood, metal, or concrete; a sign suspended or attached to a stand with an inverted "T" base; and any sign that the base is inserted

into a sleeve mounted or driven into the ground, which can be easily extracted from said sleeve by simply lifting or removing bolts.

Premises. A lot or tract, or a combination of contiguous lots or unplatted tracts if the lots or tracts or combination are under a single ownership and are reflected in the plat or deed records of Van Zandt County. Multi-tenant locations shall be considered as being one premises.

Projecting sign. A sign suspended from a building or structure and projecting out therefrom more than one foot.

Pylon sign. See pole sign.

Qualified street frontage. The width of property along the street of a commercial or industrial development which bears the address of the property.

Reader board sign. A sign comprised of non-permanent letters, numerals, or symbols which may be changed by adding, removing, or rearranging the letters, numerals or symbols, either manually or electronically.

Real estate sign. A sign relating to the sale, lease or rental of the premises upon which such a sign is placed.

Roof sign. A sign mounted upon, against, or directly above the roof or parapet line of a building or structure, or that is wholly dependent upon a building for support, and that projects above the top walk or edge of a building with a flat roof, the eave line of a building with a gambrel, gable, or hip roof, or the deck line of a building with a mansard roof.

Sandwich board sign. An advertising or business ground sign constructed in such a manner as to form an "A" or a tent-like shape, hinged or not hinged at the top, each angular face held at an appropriate distance by a supporting member.

Search light. A large outdoor lighting apparatus used to attract attention to a business or a specific location.

Secondary sign. A sign located on premises identifying individual uses in a mixed-use multi-tenant commercial shopping center.

Sight triangle. An area of unobstructed visibility on either corner of a street and/or driveway of at least 25 feet in any direction.

Sign. Any name, number, identification, description, announcement, declaration, demonstration, device, display, flag, banner, pennant, illustration, logo, balloon, streamer, valance, advertising display, poster, beacon, light, or insignia, illuminated or non-illuminated, affixed directly or indirectly to or upon any building, window, door, or outdoor structure, which is visible to the general public and calls attention to any business, person, organization, event, commodity, object, product, service, place, or activity, including any permanently installed or situated merchandise or facsimile.

Street grade. The average elevation of the projected corners of a property, adjacent to a dedicated street right-of-way or roadway easement, the elevation of the corners being measured at the top of the curb, or the centerline of the street if no curb is present.

Suspended sign. A sign that is suspended, parallel, or perpendicular from a building wall, facade, canopy, porch or freestanding poles by means of brackets, hooks, or chains and the like.

Temporary event. An event such as a "grand opening," or a "going out of business sale" which lasts for a period of time not to exceed 60 days.

Temporary sign. A non-permanent sign designed or intended to be displayed for a short period of time erected, affixed, or maintained on a premises. Trailer and portable signs are classified as temporary signs.

Vehicular sign. Any sign, not including bumper stickers, on or in a vehicle moving along the ground or on any vehicle parked temporarily, incidental to its principal use for transportation. This definition shall not include signs

which are being transported to a site of permanent erection or lettering of company vehicle that advertises only the company name, address, and/or logo, or temporary signs (with an area less than three feet) attached to vehicles which may be removed daily.

Wall sign. A sign attached or affixed to an exterior wall of a building or structure or dependent upon a building for support, with the exposed face of the sign located in a place substantially parallel to the exterior building wall to which it is attached or by which it is supported, and not extending more than 12 inches from said wall. A wall sign shall be constructed so that copy is replaced without removing the sign face from the wall. A wall sign shall not extend above the wall or parapet to which the sign is attached. For the purpose of this section, awnings, canopy fascias, mansards extending along a building side, shall be considered a part of the wall.

Warning sign. A sign containing no advertising material, warning the public of the existence of danger.

Window sign. A sign attached to, placed upon, or painted on the exterior or interior of a window or door of a building, which is intended for public viewing from the exterior of such building.

Yard sign. Any sign of a temporary nature other than a development, real estate, builders or construction sign, which includes the advertisement of a service which has been performed on-premises, or construction/repair that has been performed on-premises.

(Ord. No. 0410-2014, 4-10-2014)

Sec. 25-14. Signs at city parks.

- (a) *City athletic facilities.* Sponsorship signs for any youth athletic event and/or season held at a city park shall be allowed. Said sponsorship sign shall be allowed during the duration of the athletic event and/or season. Each sponsorship sign shall be removed within a reasonable time following said athletic event and/or season. All sponsorship signage to be placed at the Van Sports Complex shall be approved by city administrator, complex lessee or their designee, or any successor lessees.
- (b) Non-profit organizations and/or civic groups shall be allowed to place signs promoting the group's activities or matters of community interest at any city park. All such signs shall be approved by the city administrator. However, such non-profit and/or civic groups desiring to place such signage shall obtain a permit from the city secretary. There shall be no fee for the permit. A permit shall require the following information:
 - (1) Name of organization;
 - (2) Nature of the sign with sign content and dimensions; and
 - (3) Name of city park and location where the sign is proposed to be placed.
- (c) Any permit issued to a non-profit or civic group concerning a sign regulated by subsection (b) shall be valid for a period of 30 days. No more than three such permits may be issued to any non-profit or civic group during a 12-month period.

(Ord. No. 11-14-2024, § I, 11-14-2024)



**DATA SHEET
AGENDA ITEM NO. IX.O.**

Meeting Date: June 12, 2025

Department:

City Council

Agenda Item:

Discussion, Consideration, and Possible Action on vacant City Council position.

Background:

Financial Impact:

Recommendation:

For more information, please contact City Hall at (903) 963-7216.