



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, March 13, 2025
7:00 PM**

Mayor
Ernie Burns
Mayor Pro-Tem
Mark Heatwole
Council Member
Samantha Smith
Council Member
Charles Ryan
Council Member
Laura Duncan
Council Member
Mark Campbell
City Manager

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting on Thursday, March 13, 2025, at 7:00 PM at Van City Hall, 310 Chestnut St., Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I. CALL MEETING TO ORDER

A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

A. Meeting Minutes

1. Minutes from the regular meeting on February 13, 2025.

B. Financial Report

VI. **INFORMATION AND DISCUSSION**

VII. **REPORTS**

- A. City Manager Monthly Report
- B. Fire Department Monthly Report
- C. Municipal Court Monthly Report
- D. Police Monthly Report
- E. Public Works & Parks Monthly Report

VIII. **PUBLIC HEARING**

- A. Public hearing regarding the subdivision regulations and design guidelines.

IX. **ACTION ITEMS**

- A. Discussion, Consideration, and Possible Action on amending ordinance 03-13-2025 approving the city personnel policy organizational chart.
- B. Discussion, Consideration, and Possible Action on amending ordinance 03-13-2025-1 approving the City of Van garbage rates.
- C. Discussion, Consideration, and Possible Action on amending ordinance 3-13-2025-2 approving the Van Subdivision Regulations and Van Design Guidelines.
- D. Discussion, Consideration, and Possible Action on approving a MOU between the City of Van and Van Zandt County in regard to the Juvenile Diversion Agreement.
- E. Discussion, Consideration, and Possible Action on approving a credit card in the amount of \$2,500 for Mark Campbell, City Manager.
- F. Discussion, Consideration, and Possible Action on adding Mark Campbell, City Manager, to the Texas Bank and Trust bank accounts as a signor.

X. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

- A. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to deliberate on the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

XI. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

- A. Discussion, Consideration, and Possible Action on X.A. concerning the City Manager Position.

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted on the bulletin board at Van City Hall, 310 Chestnut St., Van, Texas 75790 by 5:00 pm on Friday, March 7, 2025.

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*