



**NOTICE OF REGULAR MEETING
THE CITY COUNCIL
Thursday, September 12, 2024
7:00 PM**

Mayor
Ernie Burns
Mayor Pro-Tem
Mark Heatwole
Council Member
Samantha Smith
Council Member
Charles Ryan
Council Member
Laura Duncan
Council Member
Jeff Hudgens
Interim City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Pro Tem Burns.

A. Roll Call and Establish a Quorum

Present: Ernie Burns, Mark Heatwole, Samantha Smith, Laura Duncan

Absent: Charles Ryan

II. INVOCATION

The invocation was led by David Barber.

III. PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Burns.

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. PROCLAMATIONS AND PRESENTATION

A. Proclamation on behalf of the Neches River Chapter of the Daughters of the American Revolution and in celebration of the 237th anniversary of the signing of the Constitution of the United States of America,
Linda Mays read the Proclamation on behalf of the Neches River Chapter of the Daughters of the American Revolution and in celebration of the 237th anniversary of the signing of the Constitution of the United States of America.

B. Proclamation recognition National Night out promotes community and police partnerships.
Mayor Pro Tem Burns read the Proclamation recognizing National Night Out promotes community and police partnerships.

V. OPEN FORUM

The opportunity for citizens to address the City Council on any agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues that

the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

VI. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

A. Meeting Minutes

1. Minutes from August 8, 2024, Budget Workshop

2. Minutes from August 8, 2024, Regular Meeting

B. Financial Report

VII. REPORTS

A. City Manager Monthly Report

B. Fire Department Monthly Report

C. Library Monthly Report

D. Municipal Court Monthly Report

E. Parks Department Monthly Report

F. Police Monthly Report

G. Public Works Monthly Report

VIII. PUBLIC HEARING

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Mark Heatwole
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Open the public hearing at 7:15 pm

- A. A Public Hearing for the Annexation of property ID R000023391 located on FM 16 West within the McPhail Survey, Abstract NO. 533, Van Zandt County

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Samantha Smith
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Evan Britt and Paxton Gilchrist spoke regarding property development.
Close the public hearing at 7:19 pm

IX. **ACTION ITEMS**

- A. Discussion, Consideration, and Possible Action on the replat of parcel 23391 located on FM 16 West of the McPhail Survey, Abstract No.533, Van Zandt County.
No action was taken.

- B. Discussion, Consideration, and Possible Action on Annexation Ordinance 09-12-2024 and Municipal Service Agreement.

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Laura Duncan
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

- C. Discussion, Consideration, and Possible Action on using Hotel/ Motel money to pay for the restoration of the Van Inn sign.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Samantha Smith
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Approve the monies as historical sign renovation.

- D. Discussion, Consideration, and Possible Action on selecting a member to fill the vacancy on the Planning and Zoning Board.

RESULT:	Passed
MOVER:	Mark Heatwole
SECONDER:	Samantha Smith
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Appoint Bill Dwyer as the new Planning & Zoning board member.

- E. Discussion, Consideration, and Possible Action on FY 2024-2025 VEDC budget.

RESULT:	Passed
MOVER:	Mark Heatwole

SECONDER:	Laura Duncan
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

- F. Discussion, Consideration, and Possible Action on activity permit submitted by Van High School to hold the annual Homecoming Parade.

RESULT:	Passed
MOVER:	Samantha Smith
SECONDER:	Laura Duncan
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

- G. Discussion, Consideration, and Possible Action on activity permit submitted by the City of Van to hold the annual Oil Festival parade.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Samantha Smith
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

X. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Samantha Smith
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Convene in an executive session at 7:30 pm

- A. City Council will meet in closed session under section 551.074 of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.

XI. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

RESULT:	Passed
MOVER:	Laura Duncan
SECONDER:	Mark Heatwole
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Reconvene from executive session at 7:52 pm.

- A. Discussion, Consideration, and Possible Action on XI. A Concerning the City Manager Position. No action was taken.

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

Discuss EMS response time.

XII. ADJOURN

RESULT:	Adjourn
MOVER:	Mark Heatwole
SECONDER:	Laura Duncan
AYES:	Ernie Burns, Mark Heatwole, Laura Duncan, Samantha Smith
NAYS:	None
ABSTAINED:	None

Attest:

Mayor

City Secretary