



**NOTICE OF A REGULAR MEETING
OF THE ECONOMIC DEVELOPMENT CORPORATION
Monday, July 22, 2024
5:30 PM**

Danny Morrow
Candice Myers
Chase Penny
Dwayne Wheeler
Ernie Burns
Ivy Lopez
Candace Gore

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van Economic Development Board will meet in a Regular Meeting MONDAY, JULY 22, 2024, at 5:30 PM at City Hall 310 Chestnut St., Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that a possible quorum of the Van City Council may be present at this meeting. No official business of the City of Van will be conducted by the City Council at this meeting.

I. CALL MEETING TO ORDER

- A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

- A. US Flag

- B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the Board on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the Board from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member request an item be removed and considered separately.)

- A. Meeting Minutes

- B. Financial Report

VI. DIRECTOR'S REPORT

- A. Report and update from EDC Executive Director

- B. Report and update from EDC President

VII. INFORMATION AND DISCUSSION

VIII. ACTION ITEMS

- A. Discussion, Consideration, and Possible Action on updating Facade Grant Overview and/or Facade Grant Application.

IX. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

RECEIVE REQUESTS FROM BOARD MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Board wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted on the bulletin board at Van City Hall, 310 Chestnut St., Van, Texas 75790 by 5:00 pm on
JULY 19, 2024

Tammy Weidman, Van EDC Executive Director

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



**NOTICE OF A REGULAR MEETING
OF THE ECONOMIC DEVELOPMENT CORPORATION
Monday, June 24, 2024
5:30 PM**

Danny Morrow
Candice Myers
Chase Penny
Dwayne Wheeler
Ernie Burns
Ivy Lopez
Candace Gore

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Danny.

A. Roll Call and Establish a Quorum

II. INVOCATION

Invocation was led by Candice.

III. PLEDGE OF ALLEGIANCE

Led by Danny.

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the Board on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the Board from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member request an item be removed and considered separately.)

Led by

RESULT:	Passed
MOVER:	Candice Myers
SECONDER:	Dwayne Wheeler
AYES:	Ernie Burns, Candice Myers, Ivy Lopez, Dwayne Wheeler, Candace Gore
NAYS:	None
ABSTAINED:	None

A. Meeting Minutes

B. Financial Report

VI. DIRECTOR'S REPORT

- A. Report and update from EDC Executive Director
- B. Report and update from EDC President

VII. **INFORMATION AND DISCUSSION**

- A. Discussion with City Manager, John DeSha concerning support of the City in events planning. Mr. DeSha inquired whether the EDC Board would be open to allowing the City of Van to contract EDC Executive Director, Tammy Weidman, for the purpose of planning City events. The discussion may be brought back pending City Council approval.
- B. Facade Grant applicants summary attached. Summaries of each project were reviewed.

VIII. **ACTION ITEMS**

- A. Election of EDC Board of Officers.
A motion to reelect Danny Morrow as EDC President was made by Dwayne Wheeler, and seconded by Candice Myers. Motion carried unanimously.
A motion to reelect Candice Myers as EDC Vice-President was made by Ernie Burns, and seconded by Ivy Lopez. Motion carried unanimously.
A motion to reelect Chase Penny as EDC Secretary was made by Dwayne Wheeler, and seconded by Ivy Lopez. Motion carried unanimously.
A motion to elect Dwayne Wheeler as EDC Treasurer was made by Ernie Burns, and seconded by Ivy Lopez. Motion carried unanimously.
- B. Motion to remove Sherran Hilliard from any and all Van Economic Development Corporation accounts at Texas Bank & Trust.
Motion to add Van Economic Development Corporation (Van EDC) President, Secretary and Treasurer to Texas Bank & Trust accounts.
The motion to remove Sherran Hilliard from any and all Van Economic Development Corporation accounts at Texas Bank & Trust was made by Ernie Burns and seconded by Ivy Lopez. Motion carried unanimously.

The motion to keep EDC President, Danny Morrow, Vice-President, Candice Myers, Secretary, Chase Penny and to add Dwayne Wheeler, EDC Treasurer, to the Van Economic Development Corporation account with Texas Bank & Trust as a signer on the account was made by Candice Myers and seconded by Ivy Lopez. Motion carried unanimously.

- C. Discussion, Consideration, and Possible Action on Facade Grant request by East Texas Seals.

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Candice Myers
AYES:	Ernie Burns, Candice Myers, Ivy Lopez, Dwayne Wheeler, Candace Gore
NAYS:	None
ABSTAINED:	None

Motion was made to award \$5000 for the Facade Grant application submitted by East Texas Seals.

- D. Discussion, Consideration, and Possible Action on Facade Grant request by FR Girls.

RESULT:	
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MOVER:	Ivy Lopez
SECONDER:	Dwayne Wheeler
AYES:	Ernie Burns, Candice Myers, Ivy Lopez, Dwayne Wheeler, Candace Gore
NAYS:	None
ABSTAINED:	None

A motion was made to approve the matching facade grant request of \$4400.00.

- E. Discussion, Consideration, and Possible Action on Facade Grant request by Clean Brew.

RESULT:	Passed
MOVER:	Candice Myers
SECONDER:	Dwayne Wheeler
AYES:	Ernie Burns, Candice Myers, Ivy Lopez, Dwayne Wheeler, Candace Gore
NAYS:	None
ABSTAINED:	None

A motion was made to approve the matching facade grant with the revised dollar amount of \$379.50.

- F. Discussion, Consideration, and Possible Action on increasing the deposit fee for Movie House rental.

A motion to not increase the Movie House deposit rate was made by Ivy Lopez, and seconded by Candice Myers. Motion carried unanimously.

IX. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

RECEIVE REQUESTS FROM BOARD MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Board wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

RESULT:	Passed
MOVER:	Dwayne Wheeler
SECONDER:	Ivy Lopez
AYES:	Ernie Burns, Candice Myers, Ivy Lopez, Dwayne Wheeler, Candace Gore
NAYS:	None
ABSTAINED:	None

Motion to adjourn 6:48pm.

Attest:

EDC President

EDC Executive Director



Van Economic Development Corporation Budget vs. Actuals: Budget FY23-24 - FY24 P&L Monthly Report June

INCOME	BUDGET	Revised Budget	June	YTD Revenue	Variance	% Collected
City Sales & Tax Allocation	\$281,250.00		\$22,031.26	\$220,643.08	\$60,606.92	78%
Interest - Checking	\$500.00		\$1.09	\$16.89	\$483.11	3%
Movie House Rentals	\$2,500.00		\$700.00	\$1,500.00	\$1,000.00	60%
Total Income	\$284,250.00		\$22,732.35	\$222,159.97	\$62,090.03	78%
EXPENSES				YTD Expense	Funds Remaining	% Used
Association Dues	\$1,580.00		\$550.00	\$1,526.25	\$53.75	97%
City of Van Water Well	\$50,000.00		\$0.00	\$0.00	\$50,000.00	0%
Loan- Govt. Capital	\$14,478.00		\$0.00	\$14,477.52	\$0.48	100%
Meeting Expenses	\$500.00		\$0.00	\$382.49	\$117.51	76%
Professional Services	\$15,000.00		\$912.30	\$3,159.59	\$11,840.41	21%
Special Projects - Parks & Rec	\$10,000.00		\$0.00	\$0.00	\$10,000.00	0%
Movie House Cleaning	\$1,200.00		\$175.00	\$875.00	\$325.00	73%
Movie House Electric/Internet	\$4,482.00		\$321.26	\$2,534.27	\$1,947.73	57%
Movie House Insurance	\$2,550.00		\$0.00	\$2,091.73	\$458.27	82%
Movie House Maint. Bldg & Grounds	\$3,000.00		\$0.00	\$27.25	\$2,972.75	1%
Facilities/City Hall Expenses	\$6,000.00		\$219.49	\$4,182.91	\$1,817.09	70%
Supplies	\$1,000.00		\$74.00	\$372.56	\$627.44	37%
Computer Software	\$5,000.00		\$1,582.49	\$4,947.22	\$52.78	99%
IT Services	\$1,884.00		\$0.00	\$0.00	\$1,884.00	0%
Website	\$1,587.00		\$1,587.00	\$1,587.00	\$0.00	100%
Salaries	\$76,177.00		\$5,821.90	\$54,960.73	\$21,216.27	72%
Advertising	\$2,000.00		\$0.00	\$500.00	\$1,500.00	25%
Chamber Prize Money	\$1,000.00		\$0.00	\$0.00	\$1,000.00	0%
Marketing	\$8,312.00		\$0.00	\$100.00	\$8,212.00	1%
Promotional Events/Trade Shows	\$2,500.00		\$0.00	\$1,539.40	\$960.60	62%
Conferences/Training	\$2,000.00		\$0.00	\$1,495.00	\$505.00	75%
Travel/Lodging/Meals	\$4,000.00		\$0.00	\$2,435.41	\$1,564.59	61%
Business Incentive	\$20,000.00		\$0.00	\$0.00	\$20,000.00	0%
Projects to be defined	\$50,000.00		\$0.00	\$0.00	\$50,000.00	0%
Total Expenses	\$284,250.00		\$11,243.44	\$97,194.33	\$187,055.67	34%
NET OPERATING INCOME			\$11,488.91			



Van Economic Development Corporation - Interest Bearing Accounts

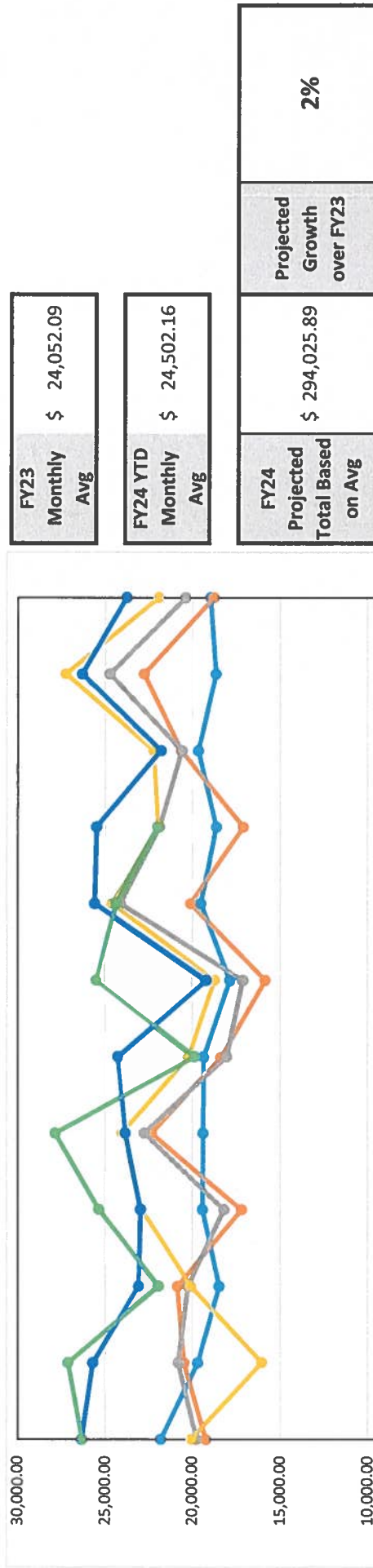
Texas Bank & Trust			
Checking Account	interest rate is .05%	\$1.09	earned in June
Interest earned since October			
			\$16.98

Certificate of Deposit	"	"	5%	6 mos.	Opened 2/7/24 - Balance \$260,211.56
					8/7/2024 Mature Date

TexPool	"	"	Interest	\$7,637.84	total
			5.31%	\$720.99	June
			5.32%	\$678.96	May
			5.31%	\$624.93	April
			5.32%	\$499.97	March
			5.33%	\$388.89	February
			5.35%	\$335.86	January
			5.37%	\$501.83	December
			5.37%	\$1,921.82	November
			5.36%	\$1,964.59	October

Balance \$165,855.12

DEP.	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-2024	Monthly Compared to FY23
OCT			14,855.41	17,924.55	16,238.07	18,532.24	21,838.57	19,246.87	19,768.28	20,104.08	26,368.09	26,337.85	(\$30.24)
NOV	11,734.48	12,471.89	19,222.15	18,515.51	20,448.81	16,239.35	19,684.12	20,508.40	20,817.72	16,074.66	25,715.10	27,144.64	\$1,429.54
DEC	7,001.16	9,389.99	19,470.60	24,630.12	11,082.76	16,866.90	18,482.83	20,883.87	20,251.11	20,116.88	23,097.50	21,959.82	(\$1,137.68)
JAN	8,157.25	7,263.18	16,264.84	19,080.58	15,382.61	16,877.91	19,430.95	17,223.47	18,202.07	22,942.68	22,992.91	25,374.55	\$2,381.64
FEB	10,397.01	12,231.32	19,204.78	26,141.64	18,272.06	18,437.25	19,392.53	22,386.18	22,774.56	24,077.10	23,870.38	27,870.01	\$3,999.63
MAR	6,754.14	8,902.17	13,606.73	7,284.26	17,797.11	18,010.10	19,352.43	18,376.41	18,064.58	20,239.32	24,285.83	19,878.26	(\$4,407.57)
APR	7,227.35	7,358.47	8,951.50	13,141.06	15,966.36	16,501.16	17,881.80	15,876.37	17,132.74	18,765.42	19,211.96	25,525.00	\$6,313.04
MAY	12,678.29	11,073.28	12,959.51	19,624.21	19,405.74	20,224.74	19,530.43	20,137.62	24,156.93	24,661.09	25,628.99	24,398.03	(\$1,230.96)
JUNE	8,703.56	8,278.03	12,714.19	12,970.56	18,401.33	17,538.78	18,642.48	17,128.77	21,898.89	22,009.15	25,506.39	22,031.26	(\$3,475.13)
JULY	7,700.18	9,035.51	13,596.45	14,334.39	17,587.32	17,065.16	19,660.85	20,661.01	20,615.74	22,265.67	21,821.87		(\$21,821.87)
AUG	11,824.61	10,976.03	21,699.03	20,260.75	17,458.85	22,383.48	18,662.07	22,807.01	24,751.37	27,266.47	26,331.57		(\$26,331.57)
SEPT	7,519.75	7,228.99	19,041.89	14,700.01	18,054.11	19,528.46	18,973.64	18,791.20	20,402.91	21,964.13	23,794.53		(\$23,794.53)
TOTAL	99,697.78	104,208.86	191,587.08	208,607.64	206,095.13	218,205.53	231,532.70	234,027.18	248,836.90	260,486.65	288,625.12	220,519.42	(\$68,105.70)



June 2024

Report Due Date	Current Report Month/Quarter	Payment Distribution Date
November 20, 2023	October	December 8, 2023
December 20, 2023	November	January 12, 2024
January 22, 2024	December, 4th Quarter and Yearly	February 9, 2024
February 20, 2024	January	March 8, 2024
March 20, 2024	February	April 12, 2024
April 22, 2024	March and 1st Quarter	May 10, 2024
May 20, 2024	April	June 14, 2024

County	City	Rate	Net Payment This Period	Comparable Payment Prior Year	% Change	Payment YTD	Prior Year Payment YTD	% Change
Van Zandt	Canton	2.000%	\$430,432.71	\$425,795.76	1.08%	\$2,594,488.27	\$2,556,419.25	1.48%
Van Zandt	Edgewood	2.000%	\$36,639.69	\$38,821.60	-5.62%	\$247,073.13	\$236,450.69	4.49%
Van Zandt	Edom	1.000%	\$2,304.90	\$2,489.32	-7.40%	\$14,100.97	\$15,315.62	-7.93%
Van Zandt	Fruitvale	2.000%	\$7,593.61	\$6,618.12	14.73%	\$48,163.96	\$45,990.82	4.72%
Van Zandt	Grand Saline	2.000%	\$63,220.42	\$67,222.85	-5.95%	\$386,460.09	\$395,913.13	-2.38%
Van Zandt	Van	2.000%	\$96,347.27	\$102,025.55	-5.56%	\$623,250.25	\$565,985.75	10.11%
Van Zandt	Wills Point	2.000%	\$191,829.58	\$188,407.75	1.81%	\$1,145,922.59	\$1,058,362.56	8.27%

How did our collections shake out this month?

Component	Recent Junes	Current	Prior Year	% Change
Total Collections		\$98,106.69	\$104,086.41	(5.74%)
Prior Collections		\$3,670.75	\$15,536.78	(76.37%)
Current Collections		\$100,585.18	\$96,663.82	4.06%
Future Collections		\$1,734.06	\$20.66	8293.32%
Audit Collections		(\$8,964.09)	(\$9,254.11)	3.13%
Single Local Rate Collections		\$1,011.86	\$1,049.39	(3.65%)
Unidentified Collections		\$69.73	\$69.87	(0.20%)
Service Fee		\$1,962.13	(\$2,081.73)	194.25%
Current Retained		\$1,922.89	(\$2,040.09)	194.26%
Prior Retained		\$2,125.60	\$2,060.96	3.14%
Net Allocation		\$96,347.27	\$102,025.55	-5.57%

Industries

How have the annual collections of our industries changed over the past two years?

	June 2022	June 2024	% of Total in June 2024
Retail	\$614,778	\$707,352	53%
Food	\$164,721	\$235,583	18%
General Services	\$108,774	\$150,956	11%
Professional Services	\$75,766	\$119,793	9%
Manufacturing	\$27,957	\$37,631	3%
Wholesale	\$9,108	\$27,473	2%
Miscellaneous	\$13,122	\$26,875	2%
Agricultural	(\$784,852)	\$23,306	2%
Accommodation	\$1,091	\$2,518	0%

[View all ...](#)



EDC Directors Report for July 22, 2024

Our "Welcome to Van" pamphlets have been mailed to Waskom, Amarillo, Anthony, Denison, Gainesville, Orange, Texarkana, Harlingen, Wichita Falls, Laredo, and Langtry Travel Centers. They will contact me when they need more.

June Jamboree was successful, but my previous numbers were off. After a recount we had 656 slips turned in that qualified and 37 slips turned in that were less than \$10. Items were purchased at 43 different establishments in Van. The total of all slips returned was \$27,116.10.

Maranda at Texas Bank & Trust said it was a good experience at her bank and she would not mind continuing to help us with this project in the future.

Those who won prizes were very excited and said they enjoyed participating in the event.

It was suggested that if we choose to do this event again, that we send a flyer out with the water bill the month before to help make sure everyone knows about it.

I have been working on making a trifold with available properties in Van to distribute at the Retail Live convention I am attending at the end of August.

Annie Morrow at Texas Bank & Trust will be updating our records to reflect the removal and addition of signers to the EDC checking account. For everyone's convenience she will send an email to collect signatures electronically.

Meetings & Training:

July 11th – I attended Kiwanis meeting and City Council Meeting.



VAN ECONOMIC DEVELOPMENT CORPORATION

Façade Grant Overview

PURPOSE:

The purpose of this program is to provide financial assistance to existing commercial property owners and business owners/managers for qualified exterior building improvements. Van EDC supports revitalization by stimulating private investment in high-quality improvements that enhance the appearance of buildings and properties. The improvements by existing businesses may act as a catalyst for widespread revitalization throughout the community.

ELIGIBLE EXPENSES:

- Complete façade rehabilitation
- Exterior painting that incorporates a major visual change
- Significant masonry cleaning and/or restoration
- Exterior treatments such as brick, tile, stucco, stone, wood, or siding
- New or enhanced Exterior building lighting attached to the façade
- Door removal and replacement
- Window removal and replacement
- Attached gutters or down spouts
- Awnings, canopies, sunshades
- Signage attached to the facade
- Installation, expansion or rehabilitation of outdoor patios designed for public usage
- Side and rear improvements may be eligible in cases where improvements are visible to the public from public right-of-way

ELIGIBILITY REQUIREMENTS AND GUIDELINES:

- Eligible expenditures for reimbursement include those solely related to exterior building improvements (cosmetic and /or structural) visible to the public. (street or parking area)
- Eligible applicants are commercial property and/or business owners located within Van City Limits. Tenants who do not own the property must have a signed lease agreement and must submit a completed Letter of Property Owner Approval with their project application.
- The applicant must not begin any improvements prior to receiving written approval of grant funding from the Van Economic Development Corporation.
- The facility must be in full compliance with all applicable zoning, land use, and other ordinances.
- Zoning for the project property must be commercial. No grants will be provided for residential structures.
- The business must be in operation full time or seasonal full time.

ELIGIBILITY REQUIREMENTS AND GUIDELINES, CONTINUED:

If approved, funds will only be disbursed after completion of the project in accordance with drawings and specifications approved by the Van Economic Development Corporation (VEDC), and after the applicant submits to VEDC proof of paid receipts for all applicable labor and materials. Five (5) photographs of the completed work shall also be required (high-resolution color prints and snap shots are acceptable).

- If approved, funds will be a cash matching of funds disbursed by the applicant and are not to exceed the limits set forth. In-kind contributions may not be used as any part of the applicant's match. Only cash matches of the applicant's expenditures may be used.
- The applicant shall be obligated to make the improvements in accordance with the application submitted to and approved by the VEDC Board of Directors. Thereafter, any modifications must first receive the written approval of either the VEDC Board of Directors or its Executive Director. Failure to obtain such written approval prior to making any such modifications shall render the applicant ineligible to receive funding.
- The applicant shall be responsible for obtaining all applicable permits related to the proposed project. Copies of all permits related to the improvement project are to be included with the application package.
- The improvements, as presented in the application, must be completed in their entirety. Failure to complete all of the stated improvements shall render the applicant ineligible to receive reimbursement.
- Upon approval of a grant application, and during the construction of the improvements, a representative or representatives of the VEDC shall have the right, at reasonable times, to have access to and inspect the work in progress.
- The applicant shall not begin any improvements prior to receiving written approval of grant funding from the VEDC.
- ~~The applicant must complete the improvement project within twelve (12) months of receiving written approval therefore from the VEDC.~~ Failure to complete the improvements within the required time period may result in the loss of the grant funds allocated for the proposed project.
- Once notified of approval from the VEDC the applicant must complete the improvement project within the EDC Fiscal Year, from October to September of the awarded year. Failure to complete the improvements within the required time period may result in the loss of the grant funds allocated for the proposed project.
- All applications must have a minimum of three (3) quotes from qualified contractors in order to substantiate the projected cost of the proposed project.
- The applicant must agree that, in the event of default of its obligations, the VEDC has the right to reimbursement for all attorney's fees and costs, which may be incurred as a result of any legal action required to seek reimbursement of all grant funding received by the applicant.

- All applications must be approved by a majority vote of the Board of Directors of the VEDC.

AMOUNT OF GRANT:

Approved applicants are eligible for a 50% reimbursement on eligible expenses equal to or less than \$5000.00.

APPLICANT'S AGREEMENT:

I acknowledge that I have received, reviewed, and fully understand the guidelines, criteria, standards, rules, and procedures established by the VEDC for the Façade Grant Program.

I understand that should I choose to apply for the Façade Grant and, in the event that I am approved for funding, I must abide by these guidelines, criteria, standards, rules, and procedures as binding and contractual in nature.

Signature

Date

TO APPLY:

To receive an application, you must return this signed page to Tammy Weidman, Van Economic Development Corporation Executive Director at tweidman@vantx.gov.

If you have any questions about the content of this document, in addition to the e-mail address shown above, you can also contact Ms. Weidman at 903-963-1059.

VAN ECONOMIC DEVELOPMENT CORPORATION

Exterior Façade Improvement Grant Application

Exterior Façade Improvement Grant

Application Checklist

☐

Provide your Texas Business Taxpayer Number (**not** your social security number or EIN)

☐

Provide your Federal Employer Identification Number (EIN), if applicable

☐

Proof of ownership of the business. If you are the owner of a business operating within a leased facility attach to your application copies of a lease agreement and a letter of approval for façade improvements from the building owner

☐

Proof that the business will be in operation full time or seasonal full time

☐

Business's facility must be in full compliance with all applicable zoning, land use, and other ordinances

☐

All relevant licenses and permits must be current

☐

Attach to your application a detailed description of the façade improvements to be made

☐

Attach to your application a minimum of three (3) quotes for work to be performed or services to be provided

☐

Attach to your application a description of your business and services provided

Exterior Façade Improvement Grant Application,

If approved, how will business use the funds:

☐

Complete façade rehabilitation

☐

Exterior painting that incorporates a major visual change

☐

Significant masonry cleaning and/or restoration

☐

Exterior treatments such as brick, tile, stucco, stone, wood, or siding

☐

New or enhanced exterior building lighting that creates a noticeably enhanced appearance

☐

Door removal/storefront system/trim replacement or repair if part of an overall rehabilitation project

☐

Window/storefront system/trim replacement or repair if part of an overall rehabilitation project

☐

Attached gutters or down spouts

Exterior Façade Improvement Grant Application, continued

Applicant Information

If approved, how will business use the funds:

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Awnings, canopies, sunshades

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Signage attached to the facade

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Installation, expansion, or rehabilitation of outdoor patios designed for public usage

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Side and rear improvements that are visible to the public from right-of-way

The applicant's complete application will be treated as confidential between the applicant and the Van Economic Development Corporation; thus, in the event this application is rejected, the Van Economic Development Corporation shall promptly return the entire application, its annexes, and its attachments, and not keep a copy thereof for any reason. If the request is granted, this application and all related documents will be kept on file by the Van Economic Development Corporation.

The applicant acknowledges that the Van Economic Development Corporation may or may not grant any application or request hereunder purely as a matter of discretion, that there is no legal right to rely on any previous actions taken in same or similar applications or in previous actions taken on another application concerning the same or similar property.

Applicant must attach supporting documents or extra pages when the space provided for a response is inadequate, or the applicant desires to provide additional information.

Applicant Information

Name of Applicant:

Name of Business Owner(s):

Name of Business:

Business' Doing Business As (DBA)
Name:

Business Address:

Email Address:

Business Phone:

Mobile Phone:

Federal Employer Identification
Number (EIN), if applicable:

Texas Business Taxpayer Number:

Business has Disaster/Interruption Insurance: Yes ☐ No ☐

I acknowledge that I have received, reviewed, and fully understand the requirements, guidelines, standards, rules, and procedures established by the Van Economic Development Corporation for the Exterior Façade Improvement Grant Program.

I certify that to the best of my knowledge the information provided on this application, its annexes, and its attachments is true and accurate.

I understand that, if I am approved for funding, any deviation from the project detail approved by the Van Economic Development Corporation Board of Directors will result in the withdrawal of the final approval for the grant and loss of grant funds for my proposed project.

I understand the Van Economic Development Corporation will not accept and/or evaluate incomplete applications.

I understand the Van Economic Development Corporation may grant or deny applications at its sole discretion. The Van Economic Development Corporation does not discriminate on the basis of race, color, religion, sex, age, national origin, veteran status, disability, or any other basis of discrimination prohibited by law.

I understand that my business is not automatically entitled to receive a grant.

Signature

Date