



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, January 9, 2020
7:00 PM**

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Paul Bullington
Councilmember

Ernie Burns
Councilmember

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting Thursday, January 9, 2020 at 7:00 PM at Old Movie House, 255 West Main, Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

I. CALL MEETING TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

A. December 2019 Expenditures

B. City Council Meeting Minutes December 12, 2019

VI. INFORMATION AND DISCUSSION

A. Discussion and Planning for future projects and activities

VII. ACTION ITEMS

A. Approve the RFQ for a SCADA system to be installed to monitor the Water and Wastewater Systems for the City of Van.

**RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING
AGENDA**

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

VIII. REPORTS

A. Municipal Court December Report

B. Court Cost Changes

IX. ADJOURN

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113 W. Main,
Van, Texas 75790 by 5:00 pm on
MONDAY, JANUARY 6, 2020

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



DATA SHEET
AGENDA ITEM NO. V.A.

Meeting Date: January 9, 2020

Department:

Administration

Agenda Item:

December 2019 Expenditures

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903)
963-7216.

Submitted by NAME, DATE



City of Van, TX

Expense Approval Report

By Fund

Payable Dates 12/01/2019 - 12/31/2019

Payment Dates 12/01/2019 - 12/31/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Fund: 100 - General Fund							
Global/Open Edge	INV0002915	12/11/2019	CRDEIT CARDS	100-10-60885		12/11/2019	121.58
Global/Open Edge	INV0002915	12/11/2019	CREDIT CARD	100-10-60885		12/11/2019	40.98
Global/Open Edge	INV0002915	12/11/2019	CRDIT CARDS	100-10-60885		12/11/2019	4.94
GT Distributors	INV0002884	12/04/2019	Glock Handguns	100-30-57200		12/04/2019	2,095.00
GT Distributors	INV0002885	12/05/2019	Ammunition Order	100-30-52070		12/05/2019	579.50
Waylon DB LLC	INV0002886	12/05/2019	Window tint 204 & 205	100-30-57200		12/05/2019	398.00
Applied Concepts, Inc.	INV0002887	12/05/2019	Stalker Radars	100-30-57200		12/05/2019	11,025.00
TXU Energy	055402362802	12/05/2019	ELECTRIC	100-10-56050		12/05/2019	24.80
A And M Services	10371	12/05/2019	ICE MACHINE	100-15-57200		12/05/2019	50.00
A And M Services	10371	12/05/2019	ICE MACHINE	100-60-57200		12/05/2019	87.50
A And M Services	10371	12/05/2019	ICE MACHINE	100-64-57200		12/05/2019	50.00
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-10-53200		12/06/2019	333.01
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-20-53200		12/06/2019	333.01
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-30-53200		12/06/2019	333.01
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-32-53200		12/06/2019	333.01
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-35-53200		12/06/2019	333.01
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	100-64-53200		12/06/2019	332.78
The Police & Sheriffs Press	127925	12/05/2019	ID CARDS	100-30-56010		12/05/2019	17.55
Soulmans Bar-B-Que	144351	12/05/2019	EMPLOYEE	100-99-56060		12/05/2019	1,038.21
Brynda Pool	185951	12/05/2019	CLEANING- ADMIN	100-10-53810		12/05/2019	102.50
Brynda Pool	185951	12/05/2019	CLEANING- COMM CENTER	100-15-53810		12/05/2019	102.50
Brynda Pool	185951	12/05/2019	CLEANING - VMC	100-20-53810		12/05/2019	102.50
Brynda Pool	185951	12/05/2019	CLEANING- POLICE	100-30-53810		12/05/2019	205.00
Brynda Pool	185951	12/05/2019	CLEANING -MOVIE HOUSE	100-99-56425		12/05/2019	245.00
IWorq	191896	12/05/2019	JAN 2020 THRU DEC 2020	100-10-53200		12/05/2019	3,250.00
James M. Renfro	3660	12/05/2019	FIRE DEPT	100-35-54200		12/05/2019	55.00
Goode's Texaco	INV0002888	12/05/2019	VEHICLE MAINT	100-30-54350		12/05/2019	87.20
Goode's Texaco	INV0002888	12/05/2019	VEHICLE MAINT	100-30-54350		12/05/2019	22.00
Goode's Texaco	INV0002888	12/05/2019	FUEL	100-46-52450		12/05/2019	223.32
Goode's Texaco	INV0002888	12/05/2019	VEHICLE MAINT	100-46-54350		12/05/2019	169.95
Goode's Texaco	INV0002888	12/05/2019	VEHICLE MAINT	100-46-54350		12/05/2019	153.95
Goode's Texaco	INV0002888	12/05/2019	FUEL	100-60-52450		12/05/2019	223.32
Dr. Peter M. Sanfelippo	INV0002894	12/05/2019	DRUG SCREEN	100-30-53610		12/05/2019	100.00
Dr. Peter M. Sanfelippo	INV0002894	12/05/2019	DRUG SCREEN	100-35-53610		12/05/2019	100.00
Shirley Chisham - Tax Assess	INV0002895	12/05/2019	UNIT # 750	100-30-54220		12/05/2019	7.50
Shirley Chisham - Tax Assess	INV0002895	12/05/2019	UNIT # 108	100-30-54220		12/05/2019	7.50
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE -ADMIN	100-10-56700		12/06/2019	34.90

Expense Approval Report

Payable Dates: 12/01/2019 - 12/31/2019 Payment Dates: 12/01/2019 - 12/31/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-10-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE - VMC	100-20-56700		12/06/2019	49.90
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE- COURT	100-20-56700		12/06/2019	49.90
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-20-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE- POLICE	100-30-56700		12/06/2019	159.60
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-30-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-30-56705		12/06/2019	402.83
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE - CODE COMPLI	100-32-56700		12/06/2019	14.95
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-32-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE -FIRE DEPT	100-35-56700		12/06/2019	52.22
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE - FIRE	100-35-56700		12/06/2019	59.85
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-35-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE - LIBRARY	100-64-56700		12/06/2019	24.95
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-64-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	100-64-56705		12/06/2019	150.00
Texas Comptroller of Public A	INV0002901	12/06/2019	PERIOD ENDING 11/30/2019	100-20920		12/06/2019	2,442.84
City of Van	INV0002914	12/09/2019	REI PAYROLL PPE G F 12/6/2	100-22900		12/09/2019	37,551.25
Watch Guard Video	BCMINV0008679	12/11/2019	two body cameras	100-10-57200		12/11/2019	1,205.00
Watch Guard Video	BCMINV0008679	12/11/2019	two body cameras	100-32-57200		12/11/2019	1,205.00
Axon Enterprise, Inc	SI-1625036	12/11/2019	Taser batteries	100-30-52070		12/11/2019	390.00
Axon Enterprise, Inc	SI-1625854	12/11/2019	Taser Cartridges	100-30-52070		12/11/2019	950.00
Goodyear	015-1177392	12/12/2019	015-1177392	100-35-54350		12/12/2019	841.50
Del Zotto Products	0009763	12/12/2019	CULVERTS	100-46-59300		12/12/2019	1,074.60
Ditch Witch Of East Texas	084043	12/12/2019	PARKS - EQUIP RENTAL	100-60-57250		12/12/2019	199.50
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	100-10-53200		12/12/2019	61.12
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	100-20-53200		12/12/2019	61.11
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	100-30-53200		12/12/2019	61.11
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	100-35-53200		12/12/2019	61.11
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	100-64-53200		12/12/2019	61.11
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-10-54200		12/12/2019	37.01
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-20-54200		12/12/2019	37.01
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-30-54200		12/12/2019	37.01
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-32-54200		12/12/2019	37.01
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-35-54200		12/12/2019	37.01
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	100-64-54200		12/12/2019	36.99
Sunbelt Rentals	95909149-0001	12/12/2019	BOOM	100-99-53615		12/12/2019	1,042.50
Verizon Wireless	9843387760	12/12/2019	903-368-0196 CITY ADMIN	100-10-56700		12/12/2019	51.42
Verizon Wireless	9843387760	12/12/2019	903-638-4238 ADMIN IPAD	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-263-1621 ADMIN I PAD-	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4916	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4841	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4850	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4872	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4881	100-10-56700		12/12/2019	37.99

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Verizon Wireless	9843387760	12/12/2019	903-368-4883	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4912	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-4887	100-10-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-754-2589 MAYOR	100-12-56700		12/12/2019	41.69
Verizon Wireless	9843387760	12/12/2019	903-216-0783	100-20-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-7315 POLICE MIFI	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-638-4241 POLICE I PAD	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-638-1001	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-569-4338 Admin mifi	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-7121 UNIT # 203	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-245-3520 PD	100-30-56700		12/12/2019	31.20
Verizon Wireless	9843387760	12/12/2019	903-497-7110 UNIT # 107	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-6147 UNIT # 105	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-6018 UNIT # 108	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-5502	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-6013 UNIT # 750	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-368-5495	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-497-7100 UNIT # 106	100-30-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-569-4075 CODE ENFORC	100-32-56700		12/12/2019	41.69
Verizon Wireless	9843387760	12/12/2019	903-638-1289 PARK # 2	100-60-56700		12/12/2019	24.21
Christina Lemus	INV0002917	12/12/2019	REI FOR MOVIE HOUSE RENT	100-10-54200		12/12/2019	100.00
CPM PROGRAM AT SFAS U	INV0002918	12/12/2019	HUFF-HUGGINS	100-10-56100		12/12/2019	695.00
Linzy Neal	INV0002919	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
Amanda Davis	INV0002920	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
Don Smith	INV0002921	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
Pete Lucas	INV0002922	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
Paul Bullington	INV0002923	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
Ernest Burns	INV0002924	12/12/2019	DECEMBER	100-12-51901		12/12/2019	50.00
JAY MILLS	INV0002925	12/12/2019	DECEMBER	100-10-53100		12/12/2019	350.00
Sereca D. Huff-Huggins	INV0002926	12/12/2019	DECEMBER	100-10-56700		12/12/2019	60.00
John Brown	INV0002927	12/12/2019	DECEMBER	100-30-56700		12/12/2019	60.00
MHS Planning & Design, LLC	INV0002928	12/12/2019	PROJECT # 19-027	100-60-53610		12/12/2019	992.50
Canton Animal Shelter	INV0002929	12/11/2019	SURRENDER FORM	100-30-53350		12/11/2019	30.00
Champion EMS	INV0002930	12/12/2019	NOVEMBER 19	100-99-53270		12/12/2019	2,804.00
CVZCC	INV0002931	12/12/2019	VISION	100-99-53550		12/12/2019	12.00
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261068055	100-10-54200		12/12/2019	32.90
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261071699	100-10-54200		12/12/2019	28.45
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261070502	100-10-54200		12/12/2019	28.45
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261066853	100-10-54200		12/12/2019	22.45
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261065671	100-10-54200		12/12/2019	-41.80
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261069279	100-10-54200		12/12/2019	28.45
Crow-Burlingame	INV0002934	12/12/2019	213-171759	100-30-54350		12/12/2019	13.12
Crow-Burlingame	INV0002934	12/12/2019	213-171862	100-30-54350		12/12/2019	6.55
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-10-52250		12/12/2019	155.13

Expense Approval Report

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-20-52250		12/12/2019	155.13
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-30-52250		12/12/2019	154.92
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-32-52250		12/12/2019	155.13
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-35-52250		12/12/2019	155.13
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	100-64-52250		12/12/2019	155.13
TransUnion Risk and Alterna	INV0002936	12/12/2019	11/1/2019 - 11/30/2019	100-30-53610		12/12/2019	50.00
Xerox Corporation	INV0002937	12/12/2019	3TX-389176	100-10-56650		12/12/2019	50.85
Xerox Corporation	INV0002937	12/12/2019	3TX-389176	100-20-56650		12/12/2019	50.84
Xerox Corporation	INV0002937	12/12/2019	3TX-386842	100-30-56650		12/12/2019	127.82
Xerox Corporation	INV0002937	12/12/2019	3TX -394314	100-64-56650		12/12/2019	134.23
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	100-10-53200		12/12/2019	309.21
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	100-20-53200		12/12/2019	309.21
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	100-30-53200		12/12/2019	1,509.22
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	100-64-53200		12/12/2019	309.21
Axon Enterprise, Inc	SI-123758	12/12/2019	TASER 60 3 PAYMENT	100-30-57200		12/12/2019	4,368.00
REPUBLIC SERVICES	0070-002863364	12/19/2019	NOVEMBER 19	100-99-56420		12/19/2019	20,791.85
JOHN'S TRANSMISSION AND	1180	12/19/2019	S - 2	100-46-54350		12/19/2019	1,942.00
MC Concrete Construction	1204	12/19/2019	PARK	100-60-54200		12/19/2019	2,800.00
Dana Safety Supply	608579	12/19/2019	Havis mounts and equipmen	100-30-57200		12/19/2019	1,439.41
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL- ADMIN	100-10-52450		12/19/2019	236.98
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL	100-30-52450		12/19/2019	-3.75
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL POLICE DEPT	100-30-52450		12/19/2019	1,381.61
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL FIRE DEPT	100-35-52450		12/19/2019	380.37
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL PARKS	100-60-52450		12/19/2019	2.00
Crossroad Communications	9762	12/19/2019	RADIO REPEATER LINK	100-30-57580		12/19/2019	175.00
Van Zandt County Appraisal	INV0002940	12/19/2019	1 ST QTR BUDGET	100-99-53610		12/19/2019	4,231.47
Van Zandt County Appraisal	INV0002940	12/19/2019	1 ST QTR BUDGET	100-99-53610		12/19/2019	1,655.46
ICMA Membership Renewals	INV0002941	12/19/2019	MEMBERSHIP RENEWAL	100-10-56000		12/19/2019	539.34
CVZCC	INV0002942	12/19/2019	VISION	100-10-56000		12/19/2019	20.00
Charles Edward Dintelman	INV0002943	12/19/2019	ELECTRIC	100-60-54200		12/19/2019	1,809.19
JAY MILLS	INV0002945	12/19/2019	PRE-TRIALS	100-20-53100		12/19/2019	150.00
FR of Texas	INV0002947	12/19/2019	393384	100-30-56010		12/19/2019	153.46
FR of Texas	INV0002947	12/19/2019	393400	100-30-56010		12/19/2019	39.00
ADAMS WELDING	INV0002948	12/19/2019	PARK	100-60-54200		12/19/2019	2,700.00
Interface Security Systems, L	INV0002949	12/19/2019	C1141964	100-15-53990		12/19/2019	113.12
Interface Security Systems, L	INV0002949	12/19/2019	C054057	100-30-53990		12/19/2019	190.00
Interface Security Systems, L	INV0002949	12/19/2019	C1141964	100-64-53990		12/19/2019	113.13
Texas Municipal Clerks Certic	INV0002951	12/19/2019	2019 SUPPLEMENT	100-10-53013		12/19/2019	169.50
Deer Oaks EAP Services LLC	PCOV19-12	12/19/2019	DEC EAP SERVICE	100-10-51500		12/19/2019	3.52
Deer Oaks EAP Services LLC	PCOV19-12	12/19/2019	DEC EAP SERVICE	100-20-51500		12/19/2019	1.17
Deer Oaks EAP Services LLC	PCOV19-12	12/19/2019	DEC EAP SERVICE	100-30-51500		12/19/2019	10.58
City of Van	INV0002964	12/20/2019	REI PAYROLL G.F PPE 12/20/	100-22900		12/20/2019	34,838.92
Northwestern Mutual	INV0002971	12/27/2019	LIFE INSURANCE	100-35-51500		12/27/2019	388.34
Texas Social Security Progra	9291305	12/26/2019	SECTION218 OF THE SOCIAL	100-10-53610		12/26/2019	35.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Walmart Community/Gecrb	INV0002966	12/26/2019	EMPLOYEE REC	100-99-56060		12/26/2019	33.28
Van Zandt Newspaper, LLC	INV0002967	12/26/2019	1 YR SUBSCRIPTION	100-64-56000		12/26/2019	29.00
Interface Security Systems, L	INV0002968	12/26/2019	C1062099	100-10-53990		12/26/2019	27.73
Interface Security Systems, L	INV0002968	12/26/2019	C1141964	100-15-53990		12/26/2019	13.50
Interface Security Systems, L	INV0002968	12/26/2019	C1062099	100-20-53990		12/26/2019	27.73
Interface Security Systems, L	INV0002968	12/26/2019	C054057	100-30-53990		12/26/2019	32.20
Interface Security Systems, L	INV0002968	12/26/2019	C1142329	100-60-53990		12/26/2019	52.00
Interface Security Systems, L	INV0002968	12/26/2019	C1141964	100-64-53990		12/26/2019	13.50
Centerpoint Energy	INV0002969	12/26/2019	6400233473-4 CITY HALL	100-10-56050		12/26/2019	55.27
Centerpoint Energy	INV0002969	12/26/2019	2869657-3 COMM CENTER	100-15-56050		12/26/2019	115.78
Centerpoint Energy	INV0002969	12/26/2019	2868820-8 POLICE DEPT	100-30-56050		12/26/2019	62.52
Centerpoint Energy	INV0002969	12/26/2019	2868803-4 FIRE DEPT	100-35-56050		12/26/2019	144.21
Centerpoint Energy	INV0002969	12/26/2019	6401930091-8 PARK	100-60-56050		12/26/2019	40.20
City of Van Economic Develo	INV0002970	12/26/2019	REI - MOVIE HOUSE RENTAL	100-10-60695		12/26/2019	150.00
City of Van Economic Develo	INV0002970	12/26/2019	DECEMBER 19	100-99-60100		12/26/2019	20,883.86
Fund 100 - General Fund Total:							184,177.18
Fund: 115 - Fire Department Equipment Fund							
Metro Fire	146182-1	12/12/2019	EQUIP MAINT	115-35-54250		12/12/2019	1,479.00
MES- Municipal Emergency S	INV0002950	12/19/2019	SCBA FLOW TEST	115-35-54250		12/19/2019	2,496.13
MES- Municipal Emergency S	INV0002950	12/19/2019	SCBA FLOW TEST	115-35-54250		12/19/2019	220.00
Fund 115 - Fire Department Equipment Fund Total:							4,195.13
Fund: 200 - Hotel Occupancy Tax Fund							
31 West Productions -Bob M	0164	12/05/2019	ADVERTISING	200-99-53250		12/05/2019	7,200.00
Fund 200 - Hotel Occupancy Tax Fund Total:							7,200.00
Fund: 415 - Capital Projects							
MHS Planning & Design, LLC	INV0002928	12/12/2019	PROJECT # 19-020	415-99-53610		12/12/2019	8,452.50
KSA	INV0002946	12/19/2019	250,000 GALLON ELEVATED S	415-99-57125		12/19/2019	10,000.00
KSA	INV0002946	12/19/2019	250,000 GALLON GROUND S	415-99-57126		12/19/2019	5,400.60
KSA	INV0002946	12/19/2019	EAST LIFT STATION & FORCE	415-99-57135		12/19/2019	2,810.82
KSA	INV0002946	12/19/2019	100,000 GALLON ELEVATED T	415-99-57136		12/19/2019	11,440.00
Fund 415 - Capital Projects Total:							38,103.92
Fund: 500 - Water / Wastewater Fund							
Global/Open Edge	INV0002915	12/11/2019	CRDIT CARDS	500-10-60885		12/11/2019	14.81
Global/Open Edge	INV0002915	12/11/2019	CRDEIT CARDS	500-10-60885		12/11/2019	364.76
Global/Open Edge	INV0002915	12/11/2019	CREDIT CARD	500-10-60885		12/11/2019	122.95
A And M Services	10371	12/05/2019	ICE MACHINE	500-40-57200		12/05/2019	87.50
Adobe Systems Incorporated	1100047353	12/06/2019	10/24/2019 - 10/23/2020	500-40-53200		12/06/2019	332.57
Soulmans Bar-B-Que	144351	12/05/2019	EMPLOYEE	500-99-56060		12/05/2019	346.07
Brynda Pool	185951	12/05/2019	CLEANING -WATER	500-10-53810		12/05/2019	102.50
MASTER METER INC	210670	12/05/2019	ANNUAL SUPPORT 1/1/2020	500-40-53200		12/05/2019	1,500.00
James M. Renfro	3660	12/05/2019	WATER TOWER	500-40-54200		12/05/2019	168.50
Ana-Lab	A0474268	12/05/2019	LABS FOR NOVEMBER	500-40-56400		12/05/2019	100.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Ana-Lab	A0474268	12/05/2019	LABS FOR NOVEMBER	500-45-56400		12/05/2019	562.00
Dataprose LLC	DP1904218	12/05/2019	BILL PERIOD 11/1/2019 - 11/	500-10-56550		12/05/2019	695.83
Goode's Texaco	INV0002888	12/05/2019	FUEL	500-40-52450		12/05/2019	223.39
Johnson Lab & Supply Inc.	INV0002889	12/05/2019	226943-000	500-40-52950		12/05/2019	110.00
Johnson Lab & Supply Inc.	INV0002889	12/05/2019	227063-000	500-40-52950		12/05/2019	780.57
Johnson Lab & Supply Inc.	INV0002889	12/05/2019	226943-000	500-45-52950		12/05/2019	110.00
Johnson Lab & Supply Inc.	INV0002889	12/05/2019	227063-000	500-45-52950		12/05/2019	780.57
Carroll Water Supply	INV0002890	12/05/2019	UTILITIES	500-40-56050		12/05/2019	43.24
Wood County Electric	INV0002891	12/05/2019	WATER WELL VCR 447 -5365	500-40-56050		12/05/2019	44.25
Wood County Electric	INV0002891	12/05/2019	SOUTH WATERWELL # 1 - 53	500-40-56050		12/05/2019	2,523.35
Wood County Electric	INV0002891	12/05/2019	WATER WELL # 3 -5365003	500-40-56050		12/05/2019	1,421.56
Wood County Electric	INV0002891	12/05/2019	3-PHASE WELL -5365004	500-40-56050		12/05/2019	1,332.92
Wood County Electric	INV0002891	12/05/2019	NORTH WATER WELL # 2 - 53	500-40-56050		12/05/2019	798.01
PENNYS KWIK LUBE	INV0002892	12/05/2019	VEHICLE MAINT	500-40-54250		12/05/2019	75.00
PENNYS KWIK LUBE	INV0002892	12/05/2019	VEHICLE MAINT	500-40-54350		12/05/2019	7.00
RTR Construction, Inc	INV0002893	12/05/2019	MAINT REPAIR WELLS	500-40-54600		12/05/2019	3,800.00
Dr. Peter M. Sanfelippo	INV0002894	12/05/2019	DRUG SCREEN	500-40-53610		12/05/2019	100.00
Underground Utility Supply	INV0002896	12/05/2019	SUPPLIES	500-40-54420		12/05/2019	672.48
Underground Utility Supply	INV0002896	12/05/2019	SUPPLIES	500-40-54420		12/05/2019	2,214.00
Underground Utility Supply	INV0002896	12/05/2019	METERS	500-40-54650		12/05/2019	2,837.20
Pinecrest Land & Cattle or Ea	INV0002897	12/05/2019	REI HINKLEY	500-40-60695		12/05/2019	5,000.00
Peoples Telephone Cooperati	INV0002899	12/06/2019	TELEPHONE -W & S	500-40-56700		12/06/2019	9.95
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	500-40-56705		12/06/2019	56.25
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	500-40-56705		12/06/2019	58.94
Peoples Telephone Cooperati	INV0002899	12/06/2019	INTERNET	500-45-56705		12/06/2019	56.25
Van Zandt Newspaper, LLC	INV0002900	12/06/2019	ADVERTISING	500-40-53250		12/06/2019	684.20
City of Van	INV0002914	12/09/2019	REI PAYROLL W S PPE 12/6/2	500-22900		12/09/2019	13,599.13
GRANICUS	120102	12/12/2019	AGENDA & MINUTES	500-40-53200		12/12/2019	61.11
Texas Excavation Safety Syste	19-21890	12/12/2019	VANTX01	500-40-53610		12/12/2019	69.35
Pierce Pump Co.	4478330	12/12/2019	EAST LIFT STATION	500-45-54500		12/12/2019	2,038.79
M & M Heating & Air Condi	6824	12/12/2019	CITY HALL	500-40-54200		12/12/2019	36.96
Verizon Wireless	9843387760	12/12/2019	903-574-5542 WASTEWATER	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-638-4239 WATER DEPT I	500-40-56700		12/12/2019	37.99
Verizon Wireless	9843387760	12/12/2019	903-574-5543 PW DIRECTO	500-40-56700		12/12/2019	41.69
Verizon Wireless	9843387760	12/12/2019	903-574-4646 WATER DEPT	500-40-56700		12/12/2019	41.69
Verizon Wireless	9843387760	12/12/2019	903-638-1005 PARKS # 1	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-638-1190	500-40-56700		12/12/2019	17.00
Verizon Wireless	9843387760	12/12/2019	903-638-9517	500-40-56700		12/12/2019	17.00
Verizon Wireless	9843387760	12/12/2019	903-368-4134 WATER DEPT	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-574-5541 WATER DEPT	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-638-5522	500-40-56700		12/12/2019	17.00
Verizon Wireless	9843387760	12/12/2019	903-368-4817 WATER DEPT	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-574-5539 WATER DEPT	500-40-56700		12/12/2019	24.21
Verizon Wireless	9843387760	12/12/2019	903-638-1146	500-40-56700		12/12/2019	17.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Verizon Wireless	9843387760	12/12/2019	903-638-5106	500-40-56700		12/12/2019	17.00
CPM PROGRAM AT SFAS U	INV0002918	12/12/2019	JOHNSON	500-40-56100		12/12/2019	695.00
Tyler Morning Telegraph	INV0002932	12/12/2019	ADVERTISING	500-40-53250		12/12/2019	383.74
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261070496	500-40-56010		12/12/2019	78.92
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261066846	500-40-56010		12/12/2019	102.61
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261069272	500-40-56010		12/12/2019	78.92
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261068049	500-40-56010		12/12/2019	78.92
UniFirst Corp. Attention: Acc	INV0002933	12/12/2019	8261071692	500-40-56010		12/12/2019	74.15
Crow-Burlingame	INV0002934	12/12/2019	213-171426	500-40-54350		12/12/2019	21.28
Crow-Burlingame	INV0002934	12/12/2019	213-171982	500-40-54350		12/12/2019	-8.83
Crow-Burlingame	INV0002934	12/12/2019	213-172080	500-40-54350		12/12/2019	-38.98
Crow-Burlingame	INV0002934	12/12/2019	213-172081	500-40-54350		12/12/2019	47.98
Crow-Burlingame	INV0002934	12/12/2019	213-172072	500-40-54350		12/12/2019	38.98
Crow-Burlingame	INV0002934	12/12/2019	213-171735	500-40-54350		12/12/2019	25.64
Staples Advantage,Dept Dal	INV0002935	12/12/2019	SUPPLIES	500-40-52250		12/12/2019	155.04
Xerox Corporation	INV0002937	12/12/2019	3TX-389176	500-40-56650		12/12/2019	50.84
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	500-10-53200		12/12/2019	159.22
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR DECE	500-40-53200		12/12/2019	309.21
Cynergy Technology	INV0002938	12/12/2019	COMPUTER SOFTWARE	500-40-53200		12/12/2019	51.09
Cynergy Technology	INV0002938	12/12/2019	MONTHLY BILLING FOR AUG	500-45-53200		12/12/2019	159.22
Ferrellgas	1109265918	12/19/2019	WELL # 1	500-40-54420		12/19/2019	579.21
Texas Rural Water Associatio	200015789	12/19/2019	EDUCATION	500-40-56100		12/19/2019	630.00
Texas Rural Water Associatio	200015789	12/19/2019	EDUCATION	500-45-56100		12/19/2019	315.00
WEX BANK - ExxonMobil Flee	62883026	12/19/2019	FUEL WATER DEPT	500-40-52450		12/19/2019	554.57
KEVIN STRYKER	INV0002939	12/19/2019	WELL # 1	500-40-54600		12/19/2019	1,507.34
KEVIN STRYKER	INV0002939	12/19/2019	WEST LIFT STATION	500-45-54500		12/19/2019	810.90
Charles Edward Dintelman	INV0002943	12/19/2019	ELECTRIC	500-45-54200		12/19/2019	452.63
Frontier Communications	INV0002944	12/19/2019	210-188-1570-102104-5 106	500-40-56700		12/19/2019	147.00
Frontier Communications	INV0002944	12/19/2019	210-030-2702-050214-5 WE	500-40-56700		12/19/2019	103.02
Frontier Communications	INV0002944	12/19/2019	903-963-1423-110602-5 WE	500-40-56700		12/19/2019	67.12
Frontier Communications	INV0002944	12/19/2019	903-963-3256-010165-5- GR	500-40-56700		12/19/2019	192.03
KSA	INV0002946	12/19/2019	WATER SYSTEM CORROSIVIT	500-40-53610		12/19/2019	125.00
KSA	INV0002946	12/19/2019	GENERAL ENGINEERING	500-40-53610		12/19/2019	750.00
KSA	INV0002946	12/19/2019	250,000 GALLON ELEVATED S	500-40-53610		12/19/2019	11,519.44
FR of Texas	INV0002947	12/19/2019	393260	500-40-56010		12/19/2019	7.50
MES- Municipal Emergency S	INV0002950	12/19/2019	SCBA FLOW TEST	500-40-54250		12/19/2019	88.00
Deer Oaks EAP Services LLC	PCOV19-12	12/19/2019	DEC EAP SERVICE	500-40-51500		12/19/2019	8.22
Deer Oaks EAP Services LLC	PCOV19-12	12/19/2019	DEC EAP SERVICE	500-45-51500		12/19/2019	1.17
Action Cleaning Systems	T42365SVC	12/19/2019	HEATER	500-40-54250		12/19/2019	141.55
City of Van	INV0002964	12/20/2019	REI PAYROLL W S PPE 12/20/	500-22900		12/20/2019	12,802.13
JDS SURVEYING	01469-A	12/26/2019	FIELD & OFFICE WORK	500-40-53610		12/26/2019	1,270.00
Interface Security Systems, L	INV0002968	12/26/2019	C1128117	500-40-53990		12/26/2019	50.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount	
Interface Security Systems, L	INV0002968	12/26/2019	C1062099	500-40-53990		12/26/2019	27.74	
Fund 500 - Water / Wastewater Fund Total:							78,906.11	
Grand Total:							312,582.34	

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
100 - General Fund	184,177.18	184,177.18
115 - Fire Department Equipment Fund	4,195.13	4,195.13
200 - Hotel Occupancy Tax Fund	7,200.00	7,200.00
415 - Capital Projects	38,103.92	38,103.92
500 - Water / Wastewater Fund	78,906.11	78,906.11
Grand Total:	312,582.34	312,582.34

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-10-51500	Benefits-Health, Dental,	3.52	3.52
100-10-52250	Office Supplies	155.13	155.13
100-10-52450	Fuel	236.98	236.98
100-10-53013	Book Purchase - Legal &	169.50	169.50
100-10-53100	Attorney Fees	350.00	350.00
100-10-53200	Computer Software & Eq	3,953.34	3,953.34
100-10-53610	Professional Services or	35.00	35.00
100-10-53810	Janitorial Service	102.50	102.50
100-10-53990	Security Cameras / Alar	27.73	27.73
100-10-54200	Building & Grounds Mai	235.91	235.91
100-10-56000	Dues and Subscriptions	559.34	559.34
100-10-56050	Utilities	80.07	80.07
100-10-56100	Training/Education	695.00	695.00
100-10-56650	Copier Lease	50.85	50.85
100-10-56700	Telephone / Cellular Ser	526.22	526.22
100-10-56705	Internet Service	56.25	56.25
100-10-57200	Equipment	1,205.00	1,205.00
100-10-60695	Refund / Reimbursemen	150.00	150.00
100-10-60885	Credit Card Payment Pro	167.50	167.50
100-12-51901	City Council Stipend	300.00	300.00
100-12-56700	Telephone / Cellular Ser	41.69	41.69
100-15-53810	Janitorial Service	102.50	102.50
100-15-53990	Security Cameras / Alar	126.62	126.62
100-15-56050	Utilities	115.78	115.78
100-15-57200	Equipment	50.00	50.00
100-20-51500	Benefits-Health, Dental,	1.17	1.17
100-20-52250	Office Supplies	155.13	155.13
100-20-53100	Attorney Fees	150.00	150.00
100-20-53200	Computer Software & Eq	703.33	703.33
100-20-53810	Janitorial Service	102.50	102.50
100-20-53990	Security Cameras / Alar	27.73	27.73

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-20-54200	Building & Grounds Mai	37.01	37.01
100-20-56650	Copier Lease	50.84	50.84
100-20-56700	Telephone / Cellular Ser	137.79	137.79
100-20-56705	Internet Service	56.25	56.25
100-20920	Sales Tax Payable - Garb	2,442.84	2,442.84
100-22900	DUE TO PAYROLL	72,390.17	72,390.17
100-30-51500	Benefits-Health, Dental,	10.58	10.58
100-30-52070	Ammunition	1,919.50	1,919.50
100-30-52250	Office Supplies	154.92	154.92
100-30-52450	Fuel	1,377.86	1,377.86
100-30-53200	Computer Software & Eq	1,903.34	1,903.34
100-30-53350	Animal Control	30.00	30.00
100-30-53610	Professional Services or	150.00	150.00
100-30-53810	Janitorial Service	205.00	205.00
100-30-53990	Security Cameras / Alar	222.20	222.20
100-30-54200	Building & Grounds Mai	37.01	37.01
100-30-54220	Vehicle Registration	15.00	15.00
100-30-54350	Vehicle – Maint & Repair	128.87	128.87
100-30-56010	Uniform & Clothing	210.01	210.01
100-30-56050	Utilities	62.52	62.52
100-30-56650	Copier Lease	127.82	127.82
100-30-56700	Telephone / Cellular Ser	706.68	706.68
100-30-56705	Internet Service	459.08	459.08
100-30-57200	Equipment	19,325.41	19,325.41
100-30-57580	Communication Radios	175.00	175.00
100-32-52250	Office Supplies	155.13	155.13
100-32-53200	Computer Software & Eq	333.01	333.01
100-32-54200	Building & Grounds Mai	37.01	37.01
100-32-56700	Telephone / Cellular Ser	56.64	56.64
100-32-56705	Internet Service	56.25	56.25
100-32-57200	Equipment	1,205.00	1,205.00
100-35-51500	Benefits-Health, Dental,	388.34	388.34
100-35-52250	Office Supplies	155.13	155.13
100-35-52450	Fuel	380.37	380.37
100-35-53200	Computer Software & Eq	394.12	394.12
100-35-53610	Professional Services or	100.00	100.00
100-35-54200	Building & Grounds Mai	92.01	92.01
100-35-54350	Vehicle – Maint & Repair	841.50	841.50
100-35-56050	Utilities	144.21	144.21
100-35-56700	Telephone / Cellular Ser	112.07	112.07
100-35-56705	Internet Service	56.25	56.25
100-46-52450	Fuel	223.32	223.32

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
100-46-54350	Vehicle – Maint & Repair	2,265.90	2,265.90
100-46-59300	Street Culverts	1,074.60	1,074.60
100-60-52450	Fuel	225.32	225.32
100-60-53610	Professional Services or	992.50	992.50
100-60-53990	Security Cameras / Alar	52.00	52.00
100-60-54200	Building & Grounds Mai	7,309.19	7,309.19
100-60-56050	Utilities	40.20	40.20
100-60-56700	Telephone / Cellular Ser	24.21	24.21
100-60-57200	Equipment	87.50	87.50
100-60-57250	Equipment Lease / Tool	199.50	199.50
100-64-52250	Office Supplies	155.13	155.13
100-64-53200	Computer Software & Eq	703.10	703.10
100-64-53990	Security Cameras / Alar	126.63	126.63
100-64-54200	Building & Grounds Mai	36.99	36.99
100-64-56000	Dues and Subscriptions	29.00	29.00
100-64-56650	Copier Lease	134.23	134.23
100-64-56700	Telephone / Cellular Ser	24.95	24.95
100-64-56705	Internet Service	206.25	206.25
100-64-57200	Equipment	50.00	50.00
100-99-53270	Ambulance Membership	2,804.00	2,804.00
100-99-53550	Hosting / Meeting Expen	12.00	12.00
100-99-53610	Professional Services or	5,886.93	5,886.93
100-99-53615	Promotional Events & Tr	1,042.50	1,042.50
100-99-56060	Employee Recognition E	1,071.49	1,071.49
100-99-56420	Garbage Service Expens	20,791.85	20,791.85
100-99-56425	EDC Expense to be Reim	245.00	245.00
100-99-60100	Sales Tax Due to EDC	20,883.86	20,883.86
115-35-54250	Equipment – Maint & Re	4,195.13	4,195.13
200-99-53250	Advertising/Publications	7,200.00	7,200.00
415-99-53610	Professional Services or	8,452.50	8,452.50
415-99-57125	250,000 Elevated Storag	10,000.00	10,000.00
415-99-57126	250k Ground Storage #1	5,400.60	5,400.60
415-99-57135	East Lift Station Project	2,810.82	2,810.82
415-99-57136	100k Elevated Storage R	11,440.00	11,440.00
500-10-53200	Computer Software & Eq	159.22	159.22
500-10-53810	Janitorial Service	102.50	102.50
500-10-56550	Postage	695.83	695.83
500-10-60885	Credit Card Payment Pro	502.52	502.52
500-22900	DUE TO PAYROLL	26,401.26	26,401.26
500-40-51500	Benefits-Health, Dental,	8.22	8.22
500-40-52250	Office Supplies	155.04	155.04
500-40-52450	Fuel	777.96	777.96

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
500-40-52950	Chemicals	890.57	890.57
500-40-53200	Computer Software & Eq	2,253.98	2,253.98
500-40-53250	Advertising/Publications	1,067.94	1,067.94
500-40-53610	Professional Services or	13,833.79	13,833.79
500-40-53990	Security Cameras / Alar	77.74	77.74
500-40-54200	Building & Grounds Mai	205.46	205.46
500-40-54250	Equipment – Maint & Re	304.55	304.55
500-40-54350	Vehicle – Maint & Repair	93.07	93.07
500-40-54420	Maint & Repairs - Distrib	3,465.69	3,465.69
500-40-54600	Maint & Repairs - Water	5,307.34	5,307.34
500-40-54650	Maint & Repairs - Meter	2,837.20	2,837.20
500-40-56010	Uniform & Clothing	421.02	421.02
500-40-56050	Utilities	6,163.33	6,163.33
500-40-56100	Training/Education	1,325.00	1,325.00
500-40-56400	Permits, License and Lab	100.00	100.00
500-40-56650	Copier Lease	50.84	50.84
500-40-56700	Telephone / Cellular Ser	870.75	870.75
500-40-56705	Internet Service	115.19	115.19
500-40-57200	Equipment	87.50	87.50
500-40-60695	Refund / Reimbursemen	5,000.00	5,000.00
500-45-51500	Benefits-Health, Dental,	1.17	1.17
500-45-52950	Chemicals	890.57	890.57
500-45-53200	Computer Software & Eq	159.22	159.22
500-45-54200	Building & Grounds Mai	452.63	452.63
500-45-54500	Maint & Repairs - Sewer	2,849.69	2,849.69
500-45-56100	Training/Education	315.00	315.00
500-45-56400	Permits, License and Lab	562.00	562.00
500-45-56705	Internet Service	56.25	56.25
500-99-56060	Employee Recognition E	346.07	346.07
Grand Total:		312,582.34	312,582.34

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	312,582.34	312,582.34
Grand Total:	312,582.34	312,582.34



DATA SHEET
AGENDA ITEM NO. V.B.

Meeting Date: January 9, 2020

Department:

Administration

Agenda Item:

City Council Meeting Minutes December 12, 2019

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903)
963-7216.

Submitted by NAME, DATE



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, December 12, 2019
7:00 PM**

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Paul Bullington
Councilmember

Ernie Burns
Councilmember

MINUTES

I. CALL MEETING TO ORDER

Present: Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal, Don Smith
City Staff : Charles West, Sereca Huff-Huggins, Kevin Johnson, Chief Brown

II. INVOCATION

Invocation was led by Council Member Neal

III. PLEDGE OF ALLEGIANCE

Led by Mayor Smith

- A. US Flag
- B. Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

Victoria Tankersley discussed Zoning.

V. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	Passed
MOVER:	Amanda Davis
SECONDER:	Paul Bullington
AYES:	Amanda Davis, Paul Bullington, Pete Lucas, Linzy Neal, Ernie Burns

A. Regular meeting held November 14, 2019

B. November expenditure report

VI. **INFORMATION AND DISCUSSION**

VII. **ACTION ITEMS**

A. Consider approval or other action on a resolution for voting for your Appraisal District Board of Director candidate(s) for the 2020-2021 term.

RESULT:	Passed
MOVER:	Paul Bullington
SECONDER:	Ernie Burns
AYES:	Paul Bullington, Ernie Burns, Pete Lucas, Linzy Neal
NAYS:	None
ABSTAINED:	Amanda Davis

Split votes between Edward Bailey and Tommy Bulman.

B. Consider or approval of Resolution 12-12-2019 denying CenterPoint Energy Rate Case.

RESULT:	Passed
MOVER:	Pete Lucas
SECONDER:	Paul Bullington
AYES:	Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal

- C. Consider approval of Task Order Van.026 concerning the study and recommendation for the City of Van West Lift Station located at the end of Wayne's Alley.

RESULT:	Passed
MOVER:	Paul Bullington
SECONDER:	Pete Lucas
AYES:	Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal

- D. Consider or approval awarding bid for 100,000 Gallon Elevated Storage Tank Rehabilitation Project NO. VAN .016

RESULT:	Passed
MOVER:	Amanda Davis
SECONDER:	Linzy Neal
AYES:	Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal

Award bid to Tank Pro, Inc.

- E. Consider or approval awarding bid for 250,000 Gallon Storage Tank NO.2 Project NO.025.

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Linzy Neal
AYES:	Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal

Award bid to Tank and Vessel builders, LP

VIII. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

IX. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

X. DIRECTOR'S REPORT

XI. REPORTS

RESULT:	Reviewed
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A. Public Works Report

RESULT:	Reviewed
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B. Police Report

RESULT:	Reviewed
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C. Municipal Court Report

RESULT:	Reviewed
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D. Library

RESULT:	Reviewed
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E. Code Compliance

RESULT:	Reviewed
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RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. ADJOURN

RESULT:	Passed
MOVER:	Amanda Davis
SECONDER:	Ernie Burns
AYES:	Paul Bullington, Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal

Adjourned the regular meeting at 7:36 P.M.



DATA SHEET
AGENDA ITEM NO. VI.A.

Meeting Date: January 9, 2020

Department:

Administration

Agenda Item:

Discussion and Planning for future projects and activities

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903)
963-7216.

Submitted by NAME, DATE



REQUEST FOR QUALIFICATIONS No. RFQ-SCADA-2019

**City of Van
Charles West, City Administrator
PO Box 487
Van, TX 75790**

The City of Van announces issuance of a Request for Sealed Qualification Statements (RFQ) for the following service(s):

**Design and Installation of SCADA Network for Operating the Water and Wastewater
Utilities Systems
(Remote Monitoring and Control System)**

Sealed RFQ's will be accepted only at the above noted street and mailing address, until 2:00 PM, local time, November 21, 2019, at which time the submittals will be publicly opened and read aloud. All RFQ submittals must be received in a sealed envelope or package with RFQ-SCADA-2019 and the opening date and time noted in the lower right-hand corner of the envelope. Submitting firms are expected to become familiar with local conditions, limitations, and operations of the City of Van that may have a material impact on their RFQ response.

A Pre-Proposal Conference will be held on November 14 at 2:00 PM, local time at the City of Van Office, 113 W Main, Van, TX 75790. Attendance is not mandatory; however, proposers are encouraged to attend so that final questions related to the RFQ can be addressed at that time.

RFQ Intent and General Information

The City of Van is soliciting request for qualification statements from firms or joint ventures regarding **Design and Installation of SCADA Network for Operating the Water and Wastewater Utilities System for the City of Van, Texas**. The project includes designing and installing a new SCADA system.

Any firm desiring to provide any form of service that is subject to procurement under Title 10, Subtitle F, Chapter 2254, Subchapter A of the Government Code of Texas are invited to submit.

Anticipated Scope of Services

It is the intent of this solicitation to receive letters of interest and Statement of Qualifications for SCADA systems development and implementation for Water and Wastewater Utilities Systems, including:

Well 1, Well 2, Well 3, Well 4, North Elevated Storage Tank (EST), South Elevated Storage Tank (EST), Town Ground Storage Tanks (GST), Wastewater Treatment Plant, Hillard Lift Station, East Lift Station, West Lift Station, Redbud Lift Station and Front End HMI using Indusoft® Web Studio HMI Software, Programming, Screen Building, Training, Electrical Engineering, UL Panel manufacturing, Motor controls, etc.

Proposal Responsibility

It is the sole responsibility of the submitting firm to ensure that the sealed RFQ arrives and is delivered to the above official address prior to the specified deadline for RFQ submittals. Faxed or electronically transmitted RFQ submittals will not be accepted in response to this RFQ request. Any submittals received after the specified deadline will be deemed as being non-responsive and will be returned unopened.

Contact

The point of contact for this RFQ for all information or questions, and to secure a copy of the detailed RFQ response package shall be:

Charles West
City Administrator
City of Van
PO Box 487
113 W Main
Van, TX 75790
903.963.7216
cwest@vantexas.org

The City of Van reserves the right to issue a contract and/or to cancel or modify this RFQ solicitation at any time; and at its sole discretion, award a contract or contracts that it deems is in the best interest of the City. Minority and small business vendors are encouraged to submit proposals.

Submitted By: Charles West, City Administrator

Ads posted: November 3, 2019
November 10, 2019
November 17, 2019

City of Van SCADA System Improvements Request for Statement of Qualifications

The City of Van is soliciting qualification statements from firms or joint ventures regarding the implementation of certain improvements for the City's SCADA system improvements.

The project includes:

Well 1

Design and install a new SCADA RTU panel at Well 1. This panel will monitor the status of and control the operation of the well pump to fill an onsite ground storage tank, as well as monitor the ground storage tank level, generator, and flowmeter. All data will be transmitted via radio to the Office at City Hall.

Well 2

Design and install a new SCADA RTU panel at Well 2. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. All data will be transmitted via radio to the Office at City Hall.

Well 3

Design and install a new SCADA RTU panel at Well 3. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. All data will be transmitted via radio to the Office at City Hall.

Well 4

Design and install a new SCADA RTU panel at Well 4. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. All data will be transmitted via radio to the Office at City Hall.

North Elevated Storage Tank (EST)

Design and install a new SCADA RTU panel at the EST. This panel will monitor the level of the tank and control a fill valve (if applicable). All data will be transmitted via radio to the Office at City Hall.

South Elevated Storage Tank (EST)

Modify and install a new radio in the existing SCADA RTU panel at the EST. This panel will monitor the level of the tank and control a fill valve (if applicable). The existing antenna will be used on the elevated storage tank. All data will be transmitted via radio to the Office at City Hall.

Town Ground Storage Tanks (GST)

Modify and install a new radio in the existing SCADA RTU panel at the GST. This panel will monitor the level of the tank and control the high service pumps. The existing antenna will be reused on the ground storage tank. All data will be transmitted via radio to the Office at City Hall.

Wastewater Treatment Plant

Design and install a new SCADA RTU panel at the wastewater plant. This panel will monitor the status of and control the Clarifier drives, Blowers, and monitor the generator, Influent and Effluent flowmeters and levels. All data will be transmitted via radio to the Office at City Hall.

Hillard Lift Station

Design and install a new SCADA RTU panel at the Hillard Lift Station. This panel will monitor the

status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. All data will be transmitted via radio to the Office at City Hall.

East Lift Station

Design and install a new SCADA RTU panel at the East Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. All data will be transmitted via radio to the Office at City Hall.

West Lift Station

Design and install a new SCADA RTU panel at the West Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. All data will be transmitted via radio to the Office at City Hall.

Redbud Lift Station

Design and install a new SCADA RTU panel at the Redbud Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. All data will be transmitted via radio to the Office at City Hall.

Frontend HMI

Develop and install, the latest version of Indusoft® Web Studio HMI software on a new computer system provided by integrator. Work directly with the customer to develop a control narrative, custom screens, and reports.

All sites are including electronic and hard copies of control schematics and electronic copies of original, unlocked programs

- Electrical Engineering associated with SCADA and motor controls.
- Manufacturing of UL listed industrial control panels.

The City is interested in identifying the right firm to guide us in the design and installation process for integrating existing equipment, as possible, and/or replacing equipment, as necessary.

Proposer shall provide the following Request for Qualifications showing the ability to provide services noted above.

Statements of Qualification (RFQ) will be evaluated by a selection committee based upon the selection criteria and the criteria scoring system described in the RFQ. It is the intent of the City of Van to thoroughly evaluate all RFQ's submitted. The City of Van reserves the right to conduct interviews and/or request presentations from all candidates or a short list of candidates. The contract will be awarded to one firm or one joint venture. The City reserves the right to reject any and all RFQ's and to waive any informalities in the selection process.

Once a firm is selected, based upon the selection criteria factors, negotiations will be conducted between the firm and the City of Van to establish the final scope, fees, schedule, and terms. The City reserves the right to modify the project scope and services during the negotiations to fit the City's needs and budget. Prior to discussing the proposed scope, the selected firm shall enter into a confidentiality agreement with the City. If a confidentiality agreement cannot be negotiated or if

the City is unable to negotiate a suitable contract for the scope, fees, schedule, and terms with the top ranked candidate, the City will cease negotiations with the top ranked candidate and begin negotiations with the second ranked candidate. This process will be continued until a suitable confidentiality agreement and contract is negotiated. The City reserves the right to terminate negotiations at any time and not award the project.

RFQ's are due to the address given herein below no later than 2:00 pm on November 21, 2019, delivered to:

City of Van
Attn: Charles West
RFQ-SCADA-2019
113 West Main
Van, TX 75790

Questions regarding this RFQ package should be addressed in writing to Charles West, City Administrator, delivered by mail, email, or fax to:

City of Van
Attn: Charles West
City Administrator
113 W Main
Van, TX 75790
Email: cwest@vantexas.org
Fax 903.963.5643

Scope of Work

The City of Van is seeking qualified firms to implement the improvements described in Attachment 1, as it may be amended and/or modified. The selected firm shall provide electrical engineering, furnish and install the equipment, furnish programming and support during the startup process, furnish training for City employees, furnish databases, storage, and reports, and provide a warranty for all equipment for a minimum of one year from the date of final acceptance by the City.

Terms

The contractor selected will be responsible for providing the equipment and services outlined in the scope of work as agreed to by the City and the contractor. All equipment furnished will become the sole property of the City of Van. The contractor will complete the installation, startup, and training within the schedule to be included in the negotiated contract. The contractor will be responsible for delivery of all products ordered. The contractor must name one specific full-time employee as a point of contact for City of Van staff. It is required that this person attend all meetings or interviews with the City of Van with respect to this proposal process and all meetings during installation, start-up, and training should the candidate be selected.

Execution of Contract

Upon successful completion of the negotiations for scope, fees, schedule, and terms, the selected candidate shall execute a contract with the City of Van and return the executed contracts within ten (10) calendar days from the date of receipt. The City will return the executed contract to the selected candidate within ten (10) days after confirmation of award.

The contractor shall begin construction within 10 calendar days from the date of the notice to proceed. All work must be completed with 180 calendar days from the date of the notice to

proceed.

Invoicing

In general, the City of Van shall adhere to the Prompt Payment Act. The selected candidate shall provide the insurance required with the City of Van listed as additionally insured.

Communications with City Officers and Staff

Prohibited Contacts During Contract Evaluation – A vendor/contractor or a vendor's/Contractor's agent is prohibited from lobbying activities with City officials, including elected officials and employees, regarding a proposed contract from the time a Request for Qualification has been released until the contract is posted as a City Commission agenda item. If contact is required, such contact will be done in accordance with procedures incorporated into the solicitation document. Violation of this provision by respondents or their agents, including lobbyists, may lead to disqualification of the respondent's offer.

Representations - No representations, statements, promises or agreements, orally or otherwise, made by any party or anyone acting on behalf of any party, that is not contained in this request or responding written RFQ shall be of any force or effect. It is stipulated and understood that any advice, approvals, or instructions given by City staff, technical personnel or other representatives to any Contractor are expressions of personal opinion and do not alter or amend the RFQ documents.

Proposal Security

Each submittal must be accompanied by a bond or a certified check of the Contractor, drawn on a national bank, in an amount equal to One Thousand Dollars (\$1,000.00), as a guarantee on the part of the Contractor that he will, if called upon to do so, accept and enter into a contract on the attached form (or such form as may mutually be agreed upon by the City and the selected Contractor which addresses all the material provisions of the RFQ and response thereto), to perform the work covered by such submittal and furnish a corporate surety for its faithful and entire fulfillment. Checks and bonds will be returned promptly after the City and the selected Contractor have executed a Contract, or, if no Contractor's Proposal has been selected within sixty (60) days after the date of the opening of the submittals, upon demand of the Contractor at any time thereafter, so long as he has not been notified of the acceptance of his submittal.

Evidence of Insurance

a) The Contractor will indemnify and save harmless the City, its officers, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the Contractor in the performance of this contract. The City will not be responsible for negligence of Contractor, or any of its agents, employees, or customers.

b) Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from, or in conjunction with, the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors. The insurance must name the City as additional insured and shall insure the City in the same general terms and the same general effect. It shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve Contractor of any contractual responsibility or obligation. The cost of such insurance shall be borne by the Contractor, and a Certificate of

Insurance evidencing that such insurance has been procured and is in force will be forwarded to the City before commencement of work hereunder.

Minimum Insurance Limits

Type of Coverage	Per Occurrence Minimum	Aggregate Minimum
Workers Compensation	As required by law and shall cover all employees including drivers.	As required by law.
Comprehensive & General Public Liability	\$1,000,000	\$1,000,000
Property Damage	\$1,000,000	\$1,000,000
Comprehensive Auto Liability Bodily Injury	\$1,000,000	
Comprehensive Auto Liability-Property Damage	\$500,000	

Liquidated Damages for Failure to Enter into Contract

- a) The Contract shall be deemed as having been awarded when formal notice of award has been mailed by the City to the Contractor by certified mail, return receipt requested.
- b) The Contractor to whom the Contract shall have been awarded will be required to execute two (2) copies of the Contract as may mutually be agreed upon by the City and the selected Contractor, and to furnish insurance certificates, all as required. In case of his refusal or failure to do so within twenty (20) days after his receipt of formal notice of award, Contractor will be considered to have abandoned all rights and interests in the award. The Contractor's proposal security may be declared forfeited to the City as liquidated damages and the award may then be made to the next best qualified Contractor or the work re-advertised for RFQ's, as the City may elect. Such forfeiture of security shall be the remedy of the City.

Security for Faithful Performance

- a) A letter shall accompany the Proposal from a corporate surety, satisfactory to the City, stating that a Performance Bond will be furnished by the corporate surety to the person submitting the proposal in the event such person is the successful Contractor. Such letter is to be signed by an authorized representative of the surety, together with a certified and effectively dated copy of his power of attorney attached thereto.
- b) The successful Contractor will be required to furnish a Performance Bond as security for the faithful performance of the executed Contract. Said Performance Bond must be in an amount of \$200,000 with no lapse in coverage, over the term of the Contract. In the case that the total contract is \$25,000 or less, the contractor may elect not to furnish a Performance and Payment Bond, provided that it is understood and agreed no progress or monthly payment will be made and final payment will be made following completion and acceptance by the City of the entire project.
- c) The Contractor shall pay any and all premiums for the bonds described above. A certificate from the surety showing that the bond premiums are paid in full shall accompany the bond. Such certificate shall be submitted to the City with the bond on an annual basis.

d) The surety on the bond shall be a duly authorized corporate surety authorized to do business in the State of Texas.

SUBMITTAL REQUIREMENTS

Each Statement of Qualifications shall include the following in no specific order:

1. A cover letter of no more than two pages
2. Table of Contents
3. Company History and Overview
4. Relevant Project Experience including project specific references
5. References from municipalities including contact name, address, e-mail, phone number.
6. Primary and Secondary Points of Contact including office location.
7. System Integrator should be within 100 miles of the City of Van. Provide location that will service City of Van, distance, and anticipated response time for normal and after hour's calls.
8. Synopsis of key personnel and project managers (discipline specific)
9. Firm's overall approach to planning, organizing, and project management including communication procedures, quality control, and other similar factors.
10. Any additional information that demonstrates the firm's available resources, specialized experience, or other information
11. Information and qualifications of subcontractors that firm regularly utilizes to perform its services
12. Evidence of financial stability and insurance coverage
13. Information regarding involvement in litigation in last 5 years
14. Conflict of Interest Disclosure as described in Section 176 of the Texas Government Code.
15. Evidence of registration to practice in the state of Texas.
16. Signature page of person with authority to commit firm to contracts.
17. Manufacturer's support availability.
18. No Proprietary Equipment will be accepted for this project.
19. Must be Certified System Integrator for Indusoft® and Siemens.

Vendors must respond to all items set forth in this RFQ.

Interested firms must submit a response package with **3 copies** to the address given herein below no later than November 23, 2019 delivered to:

City of Van
Attn: Charles West, City Administrator
City of Van
113 W Main
Van, TX 75790
Email: cwest@vantexas.org

Fax (903) 963-5643

Proposal Evaluation Criteria

Each proposal will be evaluated according to the following evaluation criteria and total points for each criteria:

- a. The reputation of the firm and the firm's products and services. (20 points)
- b. The quality of the firm's work, products, and services. (20 points)
- c. The extent to which the firm, as well as the work, products, and services, meet the City of Van's needs. (20 points)
- d. The firm's past relationship with the City of Van. (10 points)
- e. Proximity and familiarity with the project site. (10 points)
- f. Ability of the firm to provide ongoing support and maintenance after the initial installation. (10 points)
- g. The firm's litigation, mediation, or arbitration history. (10 points)

ATTACHMENT 1
CITY OF VAN
SCADA SYSTEM IMPROVEMENTS
RFQ PROPOSAL FORM

THIS REQUEST FOR QUALIFICATION RESPONSE IS SUBMITTED TO THE CITY OF VAN FOR
SCADA SYSTEM IMPROVEMENTS BY:

FIRM NAME: _____

ADDRESS: _____

ZIP: _____

TELEPHONE: _____

AUTHORIZED SIGNATURE

EMAIL ADDRESS

COMPANY WEBPAGE

PLEASE PRINT OR TYPE AUTHORIZED SIGNATURE

TITLE

DATE

***ENCLOSED ONE ORIGINAL AND THREE (3) COPIES OF YOUR RFQ.**

CERTIFIED STATEMENT

I, _____, authorized representative for _____, hereby certify that the following supporting RFQ data, as outlined in the City of Van's Request for Qualification SCADA System Improvements, is true and complete and shall be used in determining whether our company is a qualified, responsible vendor.

Printed Name

Signature

Company Name

State of Texas)
County of _____)

Before me, _____, the undersigned authority, on this date personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal this _____ day of _____, 2019.

Notary Public, State of Texas

Typed or Printed Name

(seal)

My Commission Expires: _____

Proposal Evaluation Criteria

Each proposal will be evaluated according to the following evaluation criteria and total points for each criteria:

- The reputation of the firm and the firm's products and services. (20 points)
- The quality of the firm's work, products, and services. (20 points)
- The extent to which the firm, as well as the work, products, and services, meet the City of Van's needs. (20 points)
- The firm's past relationship with the City of Van. (10 points)
- Proximity and familiarity with the project site. (10 points)
- Ability of the firm to provide ongoing support and maintenance after the initial installation. (10 points)
- The firm's litigation, mediation, or arbitration history. (10 points)

Total

BLOC Design	Prime Controls
20	20
20	20
20	20
10	0
10	10
10	10
10	10
100	90



140 E. Tyler St., Suite 600
Longview, Texas 75601
903.247.9444
1.888.224.9418 fax
cfrazier@blocdesign.com

November 21, 2019

City of Van

Attn: Mr. Charles West, City Administrator
113 West Main
Van, TX 75790

**RE: REQUEST FOR QUALIFICATIONS NO. RFQ-SCADA-2019
DESIGN AND INSTALLATION OF SCADA NETWORK FOR OPERATING
WATER AND WASTEWATER UTILITIES SYSTEMS
(Remote Monitoring and Control Systems)**

Dear Mr. West:

BLOC Design-Build, LLC is pleased to present this response to the City of Van's request for statement of qualifications for the Design and Installation of SCADA Network for Operating Water and Wastewater Utilities Systems – Remote Monitoring and Control Systems.

BLOC Design-Build, LLC (BLOC) is a leading supplier of custom-designed integrated technology solutions for clients requiring large-scale hardware and software automation. BLOC provides process automation systems, through the design-build delivery method, to municipal, industrial/manufacturing, and oil and gas industries. We deliver turnkey SCADA systems through the use of licensed civil, mechanical, and electrical engineers employed by our parent company in concert with our seasoned programmers. These team members have experience in multiple PLC languages, multiple HMI languages, troubleshooting, and training. BLOC is also a licensed electrical contractor that specializes in heavy industrial installations. BLOC will create a well-rounded solution to fit your needs. There is a fine balance between over-designed and underperforming systems. We strive to find that balance. Communication with the owner and end users are the key to this balance.

BLOC uses a project team approach on every job to assure the best staff is assigned and that each project is managed effectively. We have assigned roles for our staff based on their specific strengths, including knowledge and experience. Our team for your project includes Operations Manager/Master Electrician, Chase Frazier, and Field Services Manager, David Loe. As demonstrated by their enclosed resumes, our team is experienced and capable of providing the City of Van with the level of service it requires.

BLOC excels in performing offsite troubleshooting. With remote access, we can view the causes of problems and assist in the resolution of issues over the phone, email, or text message.

We trust this RFQ provides all the requested information. Please contact myself at 903.247.9444, if you have any questions or require additional information about BLOC to complete your assessment of our capabilities.

We appreciate your consideration of our qualifications. We look forward to hearing from you regarding your review of the qualifications and working with you on this important project.

Sincerely,

BLOC Design-Build LLC



Chase Frazier
Operations Manager

WCF/ab

CERTIFIED STATEMENT

I, Chase Frazier, authorized representative for BLOC Design-Build, LLC, hereby certify that the following supporting RFQ data, as outlined in the City of Van's Request for Qualification SCADA System Improvements, is true and complete and shall be used in determining whether our company is a qualified, responsible vendor.

Chase Frazier
Printed Name

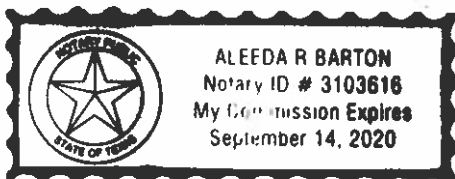
Chase Frazier
Signature

BLOC Design-Build, LLC
Company Name

State of Texas)
County of Texas)

Before me, Aleeda R. Barton, the undersigned authority, on this date personally appeared Chase Frazier, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal this 21st day of November, 2019.



(seal)

Aleeda R. Barton
Notary Public, State of Texas

Aleeda R. Barton
Typed or Printed Name

My Commission Expires: 9-14-2020

ATTACHMENT 1
CITY OF VAN
SCADA SYSTEM IMPROVEMENTS
RFQ PROPOSAL FORM

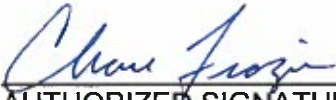
THIS REQUEST FOR QUALIFICATION RESPONSE IS SUBMITTED TO THE CITY OF VAN FOR
SCADA SYSTEM IMPROVEMENTS BY:

FIRM NAME: BLOC Design-Build, LLC

ADDRESS: 140 E. Tyler Street, Suite 600, Longview, Texas

ZIP: 75601

TELEPHONE: 903.247.9444


AUTHORIZED SIGNATURE

cfrazier@blocdesign.com
EMAIL ADDRESS

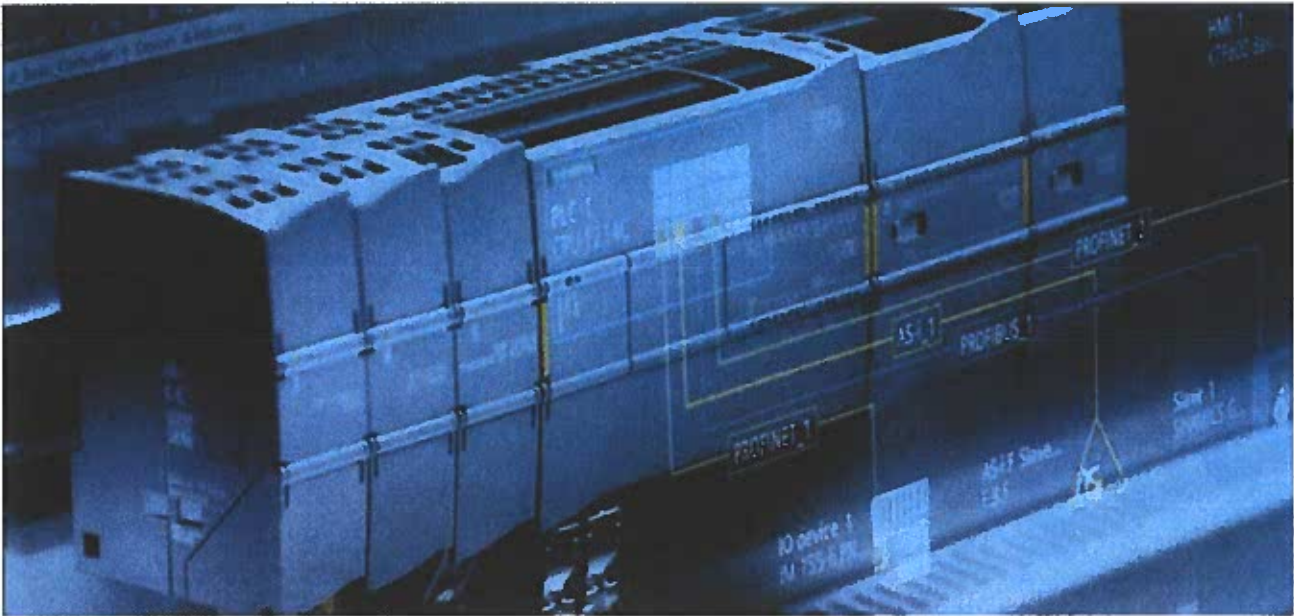
www.blocdesign.com
COMPANY WEBPAGE

Chase Frazier
PLEASE PRINT OR TYPE AUTHORIZED SIGNATURE

Operations Manager
TITLE

11-21-2019
DATE

***ENCLOSED ONE ORIGINAL AND THREE (3) COPIES OF YOUR RFQ.**



➤ **TABLE OF CONTENTS**

- **Company Reputation, History, and Firm's Work, Products, Services**
- **Quality of Firm's Work, Products, Services**
- **Meeting the Needs of the City of Van**
- **Key Personnel-Points of Contact**
- **Past Relationship with the City of Van**
- **Proximity and Familiarity of Project**
- **On-going Project Support and Maintenance**
- **Firm's Litigation, Mediation, Arbitration History**
- **Additional Information**
 - **Electrical Contractor License and Professional Engineering License**
 - **Financial Statement**
 - **Insurance**
 - **Conflict of Interest Questionnaire**

➤ COMPANY HISTORY AND REPUTATION

ABOUT BLOC DESIGN-BUILD, LLC

BLOC DESIGN-BUILD, LLC is a leading supplier of custom-designed integrated technology solutions for clients requiring large-scale hardware and software automation. BLOC provides process automation systems, through the design-build delivery method, to municipal, industrial/manufacturing, and oil and gas clients.

As service integration partners with numerous major suppliers of components and software, we provide electrical and instrumentation services and supervisory control and data acquisition (SCADA) systems through a variety of delivery methods, especially design-build. We create the control and management systems you need in our UL 508A certified panel shop, delivering the exact system that fits both your technical and financial requirements.

We're dedicated to delivering quality projects and are often selected to complete projects started by other teams. Our firm comprises a diverse array of employees who average 10 or more years of experience. This unique mix of personnel with knowledge of multiple systems augments our team's overall skill set. Motivated and curious, BLOC's highly trained personnel can solve multiple complex problems on projects such as:

- Underbid contracts with never-ending change orders – our expertise allows us to price projects correctly the first time and to present you with a fair and equitable solution for both new projects and those at risk.
- Projects that are languishing due to no follow-through –when you select BLOC, we'll complete your job in a timely manner. You can rely on us.
- Software Issues – our team is adept at reverse engineering “proprietary” software or repairing software that was compromised during the design or installation process.
- Incompatible parts – the BLOC team creates order out of chaos. When presented with mismatched components, we will assemble the pieces you need to make your system operate properly.
- The BLOC team understands the most common software that guides the hardware. We regularly work with Indusoft for HMI applications and Siemens for top-of-the-line programmable logic controllers (PLCs). We're also adept with Allen Bradley, Modicon, Phoenix Contact, Wonderware, FactoryTalk SE, a host of programs from other suppliers, and numerous branded solutions built on a variety of platforms.

- Our service integration partners include:
 - Allen Bradley/Rockwell Automation
 - Siemens
 - Schneider Electric
 - InduSoft
 - Phoenix Contact
- As a service integration partner for numerous manufacturers, BLOC can provide you with discounted product pricing and brand-certified technicians for each of these product lines.
- Whatever your system or software needs, we're available to help you succeed. BLOC's project management team provides smooth, seamless design and installation of process technologies for each of our clients. In essence, we bridge communication between suppliers, designers, contractors, and you, allowing you to focus on your business rather than the technology that drives, monitors, and protects your systems. This philosophy guides our attitude and actions as we develop your project.
- BLOC assembles teams of engineers, architects, and contractors who provide the results you seek:
 - One-source responsibility
 - Timely project completion
 - Budgetary control
- BLOC coordinates all aspects of the project from start to finish. We focus on cooperation and consensus during the project to ensure your custom-built solution meets your technical, protection, and delivery/installation needs. The BLOC team understands the intense technical and schedule discipline required to create custom solutions in design-build, public private partnership, and design-bid-build delivery methods.

BLOC invoices are based on percentage complete and materials on hand each month. Percentage complete is a mutually agreed value between the owner and BLOC. Materials-on-hand is based on invoices from equipment manufacturers plus markup.

Bonding company contact information

Pamela King

Senior Account Manager

USI Southwest

2711 N. Haskell Ave, Suite 2000

Dallas, TX 75204-2914

(Phone) 214.443.3251 (Fax) 610.537.9894

Pamela.King@usi.biz

Insurance company contact information

Stacey Steelman, ACSR

Gans & Smith Insurance Agency, Inc.

P.O. Box 2869

Longview, TX 75606

(Phone) 903.757.4601 (Fax) 903.753.0782

ssteelman@gans-smith.com

➤ PROJECT EXPERIENCE – FIRM'S WORK, PRODUCTS, SERVICES

CLIENT REFERENCES

Perhaps the most important criteria for your selection team is BLOC's reputation for excellence. We have worked diligently to build a reputation for completing our projects on time and within budget. These characteristics, coupled with high quality projects designed by service-oriented team members, set us apart when it comes to client satisfaction. The following list contains a few of BLOC's most valued assets, our clients. We encourage you to contact these and others for an assessment of our performance on previous and ongoing projects. Additional references can be provided upon request.

CITY OF MARSHALL

Nancy Pasel, Assistant Director of Public Services

401 South Alamo Blvd., Marshall, TX 75671-0698

npasel@marshalltexas.net

REPLACE SCADA SYSTEM WITH INDUSOFT, MARSHALL, TX – SELECTED AS SOLE SCADA PROVIDER

Included replacement of all **SCADA** controls at the Water treatment plant, Two (2) Elevated storage tanks, raw water pump station, Raw water transfer station, and Wastewater treatment plant.

All sites utilize Siemens S7 1200 series PLCs, Schneider Trio radios, and is controlled by Indusoft HMI software.

CITY OF KILGORE

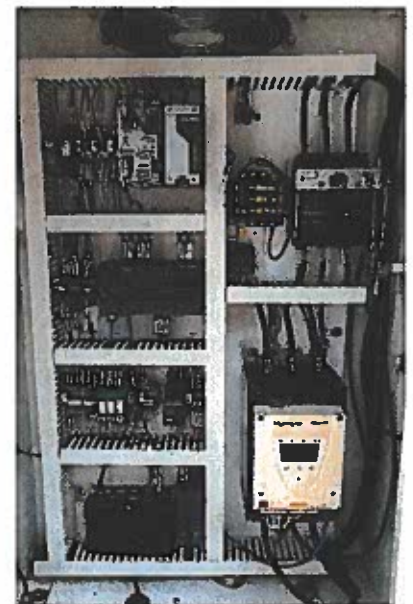
Clayton R. Evers, P.E., City Engineer

815 N. Kilgore Street, Kilgore, TX 75662 903.988.4118

clay.evers@cityofkilgore.com

REPLACE SCADA SYSTEM, KILGORE, TX – SELECTED AS SOLE SCADA PROVIDER

Included new **SCADA** integrated motor control panels for seven (7) well sites, three (3) elevated storage tanks, a ground water treatment plant with chemical injection flow pacing, two (2) pumping stations, raw water pump station, and eight (8) lift stations. Current projects include **SCADA** and control replacement at the surface water treatment plant, and wastewater treatment plant. All sites utilize Siemens S7 1200 series PLCs, GE MDS radios, and is controlled by Indusoft HMI software.



CITY OF CANTON

Ron Fields, Water Utilities Superintendent

300 Arnold Paul Rd., Canton, TX 75103 903.567.4434

cantonwater@hotmail.com

REPLACE SCADA SYSTEM WITH INDUSOFT, CANTON, TX – SELECTED AS SOLE SCADA PROVIDER

Included replacement of **SCADA** system at the water treatment plant, three (3) wells, two (2) elevated storage tanks, high service pump station, and wastewater treatment plant. All sites utilize Siemens S7 1200 series PLCs, GE MDS radios, and is controlled by Indusoft HMI software.

EAST CEDAR CREEK FRESH WATER SUPPLY CITY

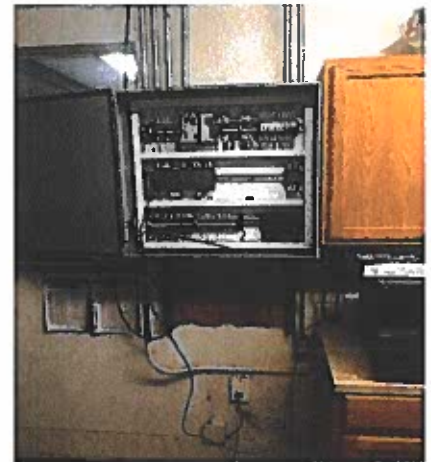
Bill Goheen, General Manager

156 Hammer Rd, Mabank, TX 75146 903.887.7103

genmgr@eastcedarcreek.net

INSTALL NEW SCADA SYSTEM - SELECTED AS SOLE SCADA PROVIDER

Included replacement of **SCADA** system at two (2) water treatment plants, two (2) elevated storage tanks, two (2) raw water pump stations, and wastewater treatment plant. All sites utilize Siemens S7 1200 series PLCs, GE MDS radios, and is controlled by Indusoft HMI software.



CITY OF CROCKETT

John Angerstein, City Administrator

200 North 5th Street, Crockett, TX 75835 936.544.5156

angersteinj@crocketttexas.org

REPLACE SCADA SYSTEM WITH INDUSOFT, CROCKETT, TX – SELECTED AS SOLE SCADA PROVIDER

Included replacement of **SCADA** system at two (2) elevated storage tanks, and a high service pump station. All sites utilize Siemens S7 1200 series PLCs, GE MDS radios, and is controlled by Indusoft HMI software.

CITY OF WOLFE CITY

Sondra LaFevers, City Secretary

101 W. Main Street, Wolfe City, TX 75496 903.496.2251

slafevers.wolfecitytx@gmail.com

REPLACE SCADA SYSTEM WITH INDUSOFT - SELECTED AS SOLE SCADA PROVIDER

Included replacement of **SCADA** system at two (1) elevated storage tanks, a high service pump station, one (1) well, three (3) lift stations, and a wastewater treatment plant. All sites utilize Siemens S7 1200 series PLCs, Schneider Trio radios, and is controlled by Indusoft HMI software.

ANGELINA & NECHES RIVER AUTHORITY

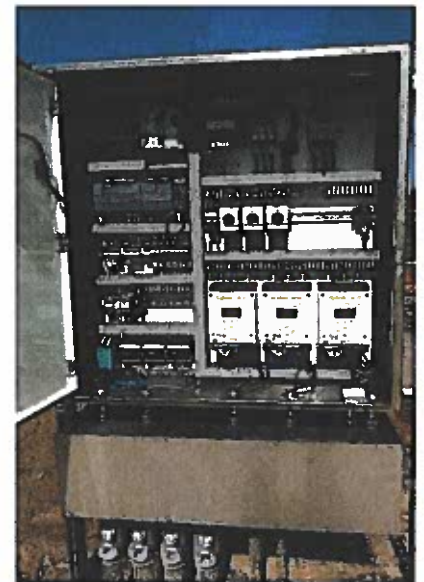
Chris Key, Operations Division Manager

210 Lufkin Avenue, Lufkin, TX 75901 936.633.7544

ckey@anra.org

INSTALL NEW SCADA SYSTEM - SELECTED AS SOLE SCADA PROVIDER

Included new **SCADA** integrated motor control panels for ten (10) lift stations, and the wastewater treatment plant. All sites utilize Siemens S7 1200 series PLCs, GE MDS radios, and is controlled by Indusoft HMI software.



CITY OF MOUNT PLEASANT

Anthony Rasor, Director of Utilities

501 N. Madison, Mt. Pleasant, TX 75455 903.575.4133

arasor@mpcity.org

WATER TREATMENT PLANT FACILITIES- SELECTED AS SOLE SCADA PROVIDER

I-30 WTP AND LAKE BOB SANDLIN WTP - BLOC provided integration of Allen Bradley PLCs into a new **SCADA** system at the City's new water treatment plant. Included was evaluating and upgrading existing equipment; assisting in the design and implementation of new equipment and components; configuring, calibrating, and programming PLCs, HMIs, and instrumentation systems; tuning control loops (PID); and troubleshooting and repairing disabled equipment. Our firm's reputation and quality of our products and services meet the City of Mount Pleasant's needs. We have an excellent relationship with the City and are able to provide ongoing support and maintenance of their facilities.

➤ **ADDITIONAL EXPERIENCE**

BLOC also provided design and installation of instrumentation control systems for the following clients.

- City of Carthage
- City of Clarksville City
- Rivercrest ISD
- Crystal Systems (Hideaway Lake)
- City of Wortham
- City of South Houston
- Cypress Springs SUD
- US Naval Air Station, Kingsville, Texas
- US Army Corps of Engineers Groundwater Treatment Plant, Karnack, TX
- Texas Parks & Wildlife, Caddo Lake State Park
- General Cable Company
- JW Energy
- Lone Star Specialty Products
- LaFama Foods



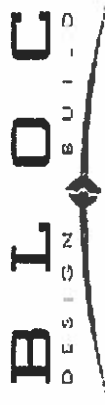
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InduSoft Certified System Integrators

Below you will find all of the current InduSoft Certified System Integrators

BLOC Design-Build, LLC

1630 E. Whaley
Longview Texas 75601
United States



BLOC Design-Build, LLC is a leading supplier of custom-designed integrated technology solutions for clients requiring large-scale hardware and software automation. We provide these services to municipal water and wastewater entities, industrial/manufacturing clients, and oil and gas producers. As service integration partners with numerous major suppliers of components and software, we provide electrical and instrumentation services and supervisory control and data acquisition (SCADA) systems through a variety of delivery methods, especially design-build. We create the control and management systems you need in our UL 508A certified panel shop, delivering the exact system that fits both your technical and financial requirements.

Contact:

Phone [\(903\) 247-9444](tel:(903)247-9444)
Fax [\(888\) 224-9418](tel:(888)224-9418)
Email sales@blocdesign.com
Website <http://blocdesign.com/>

[Back](#)



CERTIFICATE OF COMPLETION

Workshop: S7-1200 – Compact Controller
with Advanced Functionality

PRESENTED TO

BLOC Design-Build, LLC

David Loe

Systems Integrator



INDUSTRIAL
Electronic Supply, Inc.

On this 3rd day of October, 2019

SIEMENS



CITY OF KILGORE SCADA SYSTEM IMPROVEMENTS

Kilgore, TX

Services Provided
Electrical Engineering

BLOC Contact

Chase Frazier, Principal-in-Charge / Project
Manager

Owner

City of Kilgore

Design

Start: June 2016
End: October 2016

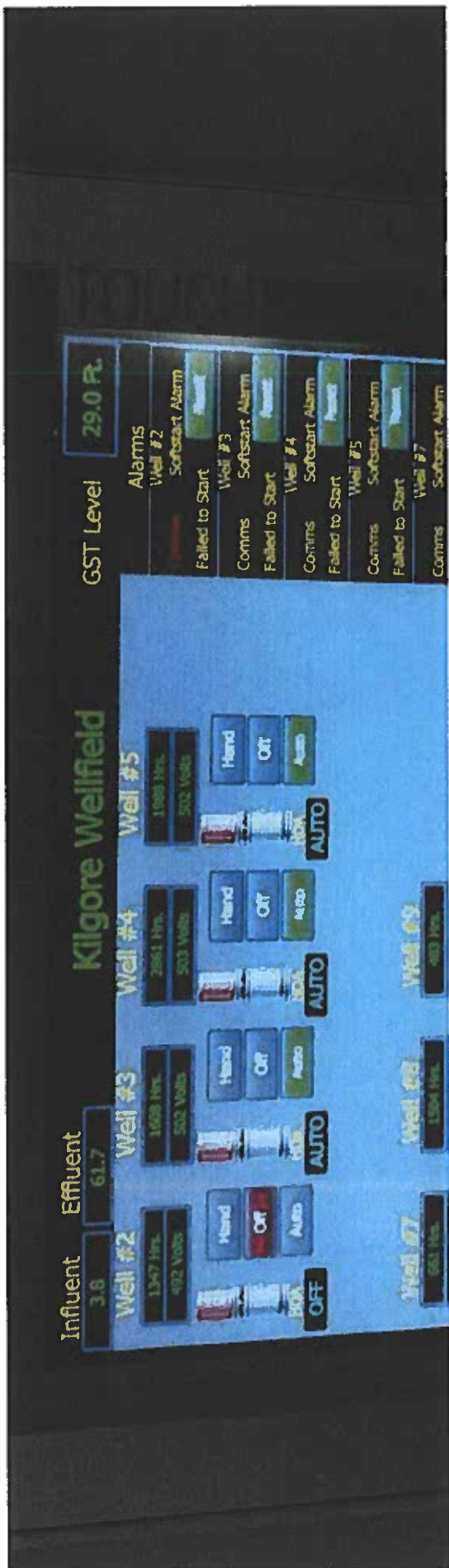
Construction

Cost: \$ 328,750
Start: November 2016
End: January 2018

Project Size

SCADA system improvements for 2 MGD
(millions of gallons per day) of fresh water

B L O C
DESIGN BUILD



The City of Kilgore's SCADA system was designed to manage the distribution of water and the collection and processing of wastewater. It was programmed to automatically maintain water levels in storage tanks by turning wells and transfer pumps on and off based on set points. Over time, the city's SCADA system had become outdated and unreliable. Communication loss and hardware failure were issues the city dealt with routinely. Because of our understanding of these issues, coupled with years of experience mitigating them, BLOC was selected to update the SCADA system and integrate it throughout the city.

A Phased Approach

In conjunction with the city's immediate needs and input, BLOC decided to break the project into three phases. During the first phase, the city's current SCADA system was replaced at seven well sites and the well field collection site. In the early stages of design, however, additional problems were discovered with the city's existing well motor panels, electrical services at several sites were undersized, and several antenna towers were either damaged, or missing altogether. During the second phase of the project, we replaced the SCADA systems at three elevated storage tanks, a pump station, the high service pump station, and the raw water intake station. For phase three, the SCADA systems at the city's eight wastewater lift stations were replaced.

A Thoughtful Installation Process

To start, we built new SCADA-integrated motor control panels for each well site. Using soft starters for the well motors allowed us to monitor the electrical conditions and get running motor data that can be used to identify utility power problems and when maintenance is necessary. We rebuilt the undersized electrical services and repaired and erected new antenna towers as needed to ensure excellent communication.

To minimize downtime at each well, we installed one SCADA system at a time. We tied the old SCADA system into our new panels to temporarily maintain remote operations during the installation of the new SCADA system. Once all the well sites were installed, we replaced the SCADA panel at the well field collection site, and set up the new computer human machine interface (HMI) software at the central site. We were then able to test the new SCADA system while the old system maintained service to residences and businesses. Once testing was complete at each site, we simply turned off the old system and turned on the new one. By replacing each system one at a time, each site only had to endure a few hours of downtime.

We replaced an old, damaged level controller with a programmable logic controller (PLC) for roughly half the cost! In addition to being a cost-effective solution, PLCs are also easily reprogrammed and expanded for future tasks and growth.

Conclusion

Overall, BLOC's focus was to provide a reliable, robust, and economical system. The City of Kilgore's expectations were exceeded not only because they have a system that is functional, but also because it gives them remote control, the ability to monitor levels and usage, and the ability to collect large amounts of data that can be used for predictive maintenance and reports. They are thrilled by the system's speed and capabilities. Because of the success of this project, the City of Kilgore selected BLOC as their Electrical Engineer of Record for all future projects!

903.247.9444 • blocdesign.com

ANGELINA NECHES RIVER AUTHORITY WASTEWATER FACILITY COLLECTION-SYSTEM EXPANSION & IMPROVEMENTS

Blanchard, LA

Services Provided
Electrical Engineering

BLOC Contact

Chase Frazier, Principal-in-Charge /
Project Manager

Owner

Angelina Neches River Authority

Design

Start: June 2016
End: July 2017

Construction

Cost: \$378,000
Start: September 2017
End: December 2017

Project Size

11 pump control panels,
SCADA integration for entire wastewater facility

B L O C
DESIGN



To dramatically improve the wastewater collection capabilities of the Angelina Neches River Authority (ANRA), BLOC was hired to custom-design 11, duplex or triplex pump control panels for lift stations and integrate SCADA functionality throughout the facility. Each lift station has two or three pumps that moderate the level of water in the tank and pump wastewater to the treatment plant. The updates BLOC was hired to implement will give the ANRA the power to monitor, control, and collect data from each lift station remotely. New radio communication towers, also in the project scope, will be used to send all the captured data to the treatment plant operators through radio frequency. If any alarm conditions exist, such as a pump failure, the SCADA system will send a text message to the operator to inform them of the problem. This data can then be recorded to identify trends like high demand cycles and to schedule preventative maintenance.

In-House, UL Panel Shop

Before design began, BLOC's design team had several meetings with the ANRA to discuss the desired functionality of the panels. BLOC also conducted a path study to determine how high the new radio communication towers needed to be to facilitate optimal reception. Each panel was assembled, programmed, and tested in our in-house Underwriters Laboratories, Inc. (UL) panel shop. All BLOC panels are developed in strict compliance with UL standards. UL is a global independent safety science company that is the primary certification agency for electrical components used in industrial control panel equipment. It certifies, validates, tests, inspects, and audits products for ongoing compliance. Prior to installation, each unit is inspected for quality. Our licensed electricians install our control panels, terminate and test all field wiring, and perform start-up procedures with the pump manufacturer.

Overcoming Challenges

Lift stations are classified as class 1, division 2, hazardous locations (c1div2) and conduit seals are required on all conduits leaving the wet well. Because conduit seals make it difficult to access equipment located inside the wet well, the ANRA did not want to use them. Although these seals are required by the National Electrical Code, we were able to work around this issue by installing a wire path below the control panel using a new, easy-to-remove, expansion foam sealant acceptable for c1div2 locations. This is a safe and reliable solution because all field wiring is terminated inside the wire way, and permanent seals are installed between the wire way and the control panel. Using the expansion foam sealant satisfies the code requirement, while allowing the ANRA easy access to replace components, as needed, in the future.

Conclusion

With safety, cost-effectiveness, reliability, and functionality top-of-mind, this project is a huge success for both BLOC and the ANRA. The new system will replace 600 residential septic systems and allow for that wastewater to be cleaned and treated before it is released back into the environment. BLOC's engineering expertise, coupled with their use of economical, yet dependable products provided a system that exceeds the expectations of the ANRA, and reduces their overall costs.

903.247.9444 • blocdesign.com

➤ SCOPE OF WORK

The following preliminary scope of services is provided for response to the request for qualification. However, the final scope may be reduced or increased as necessary during the contract negotiation phase as determined by the **City**.

The preliminary scope includes the following:

Well 1

BLOC Design will install a new SCADA RTU panel at Well 1. This panel will monitor the status of and control the operation of the well pump to fill an onsite ground storage tank, as well as monitor the ground storage tank level, generator, and flowmeter. BLOC will install a new antenna and mast on the ground storage tank. All data will be transmitted via radio to the Office at City Hall.

Well 2

BLOC Design will install a new SCADA RTU panel at Well 2. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

Well 3

BLOC Design will install a new SCADA RTU panel at Well 3. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

Well 4

BLOC Design will install a new SCADA RTU panel at Well 4. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. BLOC will install a new 50 ft. antenna tower, antenna, and mast at this location. All data will be transmitted via radio to the Office at City Hall.

Well 5

BLOC Design will install a new SCADA RTU panel at Well 5. This panel will monitor the status of and control the operation of the well pump, based on tank level at Well 1. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

North Elevated Storage Tank (EST)

BLOC Design will install a new SCADA RTU panel at the EST. This panel will monitor the level of the tank and control a fill valve (if applicable). A new antenna will be installed on the elevated storage tank. All data will be transmitted via radio to the Office at City Hall.

South Elevated Storage Tank (EST)

BLOC Design will install a new radio in the existing SCADA RTU panel at the EST. This panel will monitor the level of the tank and control a fill valve (if applicable). The existing antenna will be used on the elevated storage tank. All data will be transmitted via radio to the Office at City Hall.

Town Ground Storage Tanks (GST)

BLOC Design will install a new radio in the existing SCADA RTU panel at the GST. This panel will monitor the level of the tank and control the high service pumps. The existing antenna will be reused on the ground storage tank. All data will be transmitted via radio to the Office at City Hall.

Wastewater Treatment Plant

BLOC Design will install a new SCADA RTU panel at the wastewater plant. This panel will monitor the status of and control the Clarifier drives, Blowers, and monitor the generator, Influent and Effluent flowmeters and levels. Panel will be built to accommodate future expansion. All data will be transmitted via radio to the Office at City Hall. BLOC will install a new antenna and mast on the side of the plant building.

Hilliad Lift Station

BLOC Design will install a new SCADA RTU panel at the Hilliad Lift Station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

East Lift Station

BLOC Design will install a new SCADA RTU panel at the East Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

West Lift Station

BLOC Design will install a new SCADA RTU panel at the West Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

Redbud Lift Station

BLOC Design will install a new SCADA RTU panel at the Redbud Lift station. This panel will monitor the status of and control the operation of the submersible pumps, as well as monitor level transmitter. The panel will be primarily controlled by the SCADA system via the level transmitter, with failover-to-float controlled level controls. BLOC will install a new antenna and mast on the equipment rack. All data will be transmitted via radio to the Office at City Hall.

Frontend HMI

BLOC will provide, install, and program the latest version of Indusoft® Web Studio HMI software on a new computer system provided by BLOC. BLOC will work directly with the customer to develop a control narrative, custom screens, and reports.

All sites include electronic and hard copies of control schematics and electronic copies of original, unlocked programs.

All software shall be licensed to the **City of Van** and all final projects shall be transferred to the City upon completion.

TRAINING

Our technicians have many years of experience in the implementation of new **SCADA** systems. The same programmers and installers who provide your new **SCADA** system are the same people who will be training your staff. They know the system thoroughly and pass that information along to your staff. We believe that the owner should own the system. It is more cost-effective for your employees to fully understand your new system and be able to perform basic troubleshooting.

Our standard training program consists of four hours of overview system training and four hours of hands-on training; the time spent depends on each customer's abilities. We return in approximately one month and host a four-hour follow-up training session to answer any questions and provide a refresher course. The **City** is also welcome to assign employees that would like to learn the entire system to shadow our technicians during installation.

OPERATIONS AND MAINTENANCE (O&M) MANUAL

The O&M manual is an important tool for your employees. We provide a complete O&M manual for each part installed by us in your system. This includes electrical schematics in PDF format for each panel, all PLC programs, and all necessary software licenses. Each panel will also have a hard copy of the electrical schematics, and a USB drive containing the related PLC programs, schematics, and O&M manual will be provided. We also keep a backup of these files in our offices.

SOFTWARE

As a Certified Indusoft® System Integrator, BLOC proposes to use the latest version of Indusoft Web Studio® with development/runtime licenses **SCADA/HMI** software for the **City of Van** with two mobile clients and two web clients. BLOC has a great rapport with Indusoft® and has worked closely with their engineers on developing program templates, thus reducing programming time and standardization of projects and as a result, we have decreased startup time and eliminated long term issues. BLOC has designed, programmed and installed many Indusoft® **SCADA/HMI**'s with excellent success over several years. BLOC will use our knowledge of Indusoft to benefit the **City of Van** by giving them a **SCADA** system that they can have complete confidence in, with dependability, and the ability to expand for future growth.

HARDWARE

BLOC proposes to provide a new computer system for the new SCADA System. The computer will be located at City Hall Offices, and will communicate with the remote terminal units to allow the operators to view the entire **SCADA** system from one point. With this **SCADA** system, the operators will be able to have more confidence in the operation of the **City's** systems by being able to quickly view the condition of the overall system and by allowing them to schedule outages, routine maintenance and predictive maintenance. BLOC also proposes to use Siemens Simatic S7-1200 PLC Controllers in the remote terminal units to perform the automation tasks. These PLCs are robust and will make expansions easier and more cost-effective. Replacement parts are stocked locally in Longview by our distributor, and are globally available from multiple vendors. BLOC has a strong working relationship with the manufacture, and support is available through our local distributor, or by contacting Siemens Support directly. For any support assistance the **City** may need, BLOC is available, and qualified to assist.

➤ MEETING THE NEEDS OF THE CITY OF VAN

BLOC will meet or exceed the scope of services referred to in the RFQ for the requirements of the City of Van.

BLOC Design-Build, LLC (BLOC) is a leading supplier of custom-designed integrated technology solutions for clients requiring large-scale hardware and software automation. BLOC provides process automation systems, through the design-build delivery method, to municipal, industrial/manufacturing, and oil and gas industries. We deliver turnkey **SCADA** systems through the use of licensed civil, mechanical, and electrical engineers employed by our parent company in concert with our seasoned programmers. These team members have experience in multiple PLC languages, multiple HMI languages, troubleshooting, and training. BLOC is also a Licensed Electrical Contractor that specializes in heavy industrial installations. BLOC will create a well-rounded solution to fit your needs. There is a fine balance between over-designed and underperforming systems. We strive to find that balance. Communication with the owner and end users are the key to this balance.

BLOC IS THE FIRM BEST SUITED TO DESIGN, BUILD, AND INSTALL THE SCADA SYSTEM FOR THE CITY. We implement predictive maintenance strategies that reduce sudden reactions to unplanned outages. To develop this system, BLOC's approach to the project will include a complete analysis of the **City's** current system. BLOC will begin the project by delineating the scope of work with the **City** and performing a thorough analysis of the existing **SCADA** system. We will identify which elements require replacement based on age, enhancement to manage additional capabilities, and other system-related requirements as determined by the **City**. Upon approval of the suggested components and turnkey production costs, we will work closely with the **City's** representatives to assure that we design and build the system the **City** requires. Upon completion of the design and production, BLOC will coordinate with the **City** to install all system components at the primary control site and each remote location. Systems installed at remote sites will be initiated and tested one at a time to ensure the **City** is not adversely impacted for a significant period of time.

BLOC personnel are quick to respond to unexpected situations, but we find that proper training and detailed O&M manuals often prevent these situations from arising. Once the **City's** system is installed and properly tested, BLOC will provide training to your personnel and deliver thorough O&M manuals for future use. We will return after the **City's** team has worked with the system and provide additional training to ensure the operational success of your **SCADA** system and the satisfaction of the **City**.

BLOC has provided design-build services on many projects similar to the scope of work requested by the **City of Van**, including **SCADA** system installation and improvements for the cities of Marshall, Crockett, Kilgore, Canton, East Cedar Creek Fresh Water Supply, and Mt. Pleasant. Our design/build projects have included **SCADA** and Electrical contracting work on a wide range of project types such as water/wastewater treatment plants, lift stations, pump stations, well sites and GST/EST sites.

BLOC excels in performing offsite troubleshooting. With remote access, we can view the causes of problems and assist in the resolution of issues over the phone, email, or text message. If an issue arises and we are needed onsite, we have a fully trained staff that can be dispatched to the **City's** site 24 hours a day, 7 days a week.

BLOC uses a project team approach on every job to assure the best staff is assigned and that each project is managed effectively. We have assigned roles for our staff based on their specific strengths, including knowledge

and experience. Our team for your project includes Project Manager and Master Electrician Chase Frazier, Project Engineer James Holland, P.E., and Field Services Manager David Loe. As demonstrated by their enclosed resumes, our team is experienced and capable of providing the **City of Van** with the level of service it requires.

➤ KEY PERSONNEL-POINTS OF CONTACT

WILLIAM “CHASE” FRAZIER | MASTER ELECTRICIAN | OPERATIONS MANAGER

REGISTRATION: Master Electrician, TX #173297

ELECTRICAL SERVICE, MAINTENANCE, DESIGN, AND INSTALLATION: 25+ years

PROJECT MANAGEMENT: 15+ years

903.930.1287 cfrazier@blocdesign.com

Chase Frazier is a licensed master electrician, specializing in control systems and automation design-build for BLOC. As a master electrician, Chase has worked with many teams on designing and installing electrical control and power distribution systems for a variety of industries. His duties include designing control systems; wiring schematics; conduit layout; scheduling and coordinating work; system start-up; commissioning; and system debugging. His past project experience includes municipal, automotive, food and beverage, robotics, manufacturing, oil and gas, and general industries.

JOHN DAVID LOE | FIELD SERVICES MANAGER

PRODUCTION, MAINTENANCE AND INSTRUMENTATION: 12+ years

PLC PROGRAMMING: 10+ years

HMI PROGRAMMING: 10+ years

ROBOT PROGRAMMING: 7 years

903.985.0313 dloe@blocdesign.com

David Loe is an instrumentation and controls technician and SCADA Field Services Manager for BLOC. He has been with the firm since 2012. Prior to joining BLOC, he was an automation specialist for Dana Corporation, a Tier 1 automotive supplier. David worked with a team that designed a production line for automotive truck frames. His duties included wiring schematics, programming, and error proofing automation for the line that produced 55 frames per hour on three shifts. He was responsible for programming various PLCs, HMIs, Network communications, and Robots.

JAMES HOLLAND, P.E. | LEAD ENGINEER

YEARS OF EXPERIENCE: 20+ Years

EDUCATION: B.S., Mechanical Engineering, University of Texas at Tyler, 1999; A.S., Pre-Engineering, Kilgore Junior College, 1996

REGISTRATION: Professional Engineer, TX #92702, 2003;
214.532.7157 jholland@blocdesign.com

James Holland, P.E., has years of experience as a mechanical engineer. James has designed and implemented control sequences for plants in multiple locations throughout the United States. Many of the systems were custom built to meet the treatment needs of clients. From project initiation, he analyzes how the plant will function now and in the future, then defines operating needs, designs controls, develops control sequences for programmable logic controllers (PLCs), and builds systems to meet customer specifications.

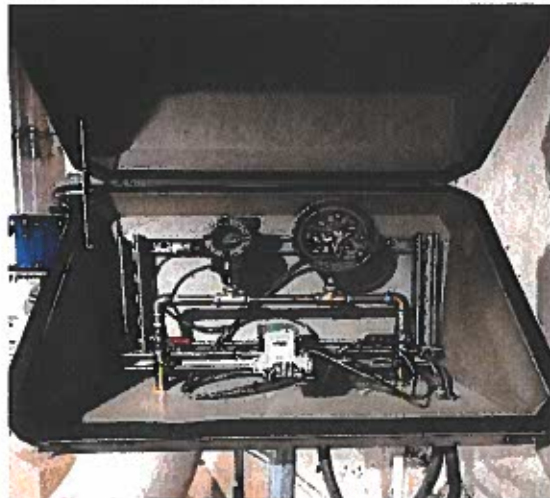
➤ PAST RELATIONSHIP WITH CITY OF VAN

BLOC Design-Build, L.L.C. is a design-build company specializing in instrumentation and controls for the water and wastewater industry as well as heavy construction. BLOC is a subsidiary of KSA Engineers, Inc., a Texas based civil engineering firm with more than 30 years of service to governmental and industrial clients.

We are a Licensed Electrical Contractor #26335 in the State of Texas since August 21, 2001.



BLOC has had prior relations with the **City of Van** since 2017. BLOC designed, built, and installed the new SCADA panels at the new **South elevated storage tank** and **Town ground storage tank** sites as a subcontractor to the electrical contractor that won the project. BLOC also provided the instruments, and heated instrument enclosures for that project.



➤ PROXIMITY AND FAMILIARITY OF PROJECT

LOCATION

BLOC offices are just an hour from the **City of Van** and we can respond to situations via cell phones or internet in a moment's notice. Our proximity and experience will allow us to stay on top of the project and quickly respond to any issues that may arise. Our personnel have time available and are committed to meeting the design, construction, and budget requirements of this project. Our Team approach to the project delivery process has allowed us to complete our projects on or ahead of schedule and within budget. BLOC's office is located at 1630 E. Whaley, Longview, TX, and we have Technicians who live in Marshall, Kilgore, Harleton, and Longview. This allows for quick response in the event of an emergency. Our technicians are on call 24 / 7 / 365 for your support.

BLOC has visited with the city and understands the needs and obstacles facing the project ahead. Our extensive experience with the Design-Build process has us ready to meet your needs, and overcome those obstacles.



Drive time - 1 hour, 57 miles

ONGOING SUPPORT AND MAINTENANCE

SERVICE AND MAINTENANCE

BLOC provides a control system that is effective and a support team that is capable of addressing any hardware or software issues that may arise. We quickly respond to unexpected situations, however, our primary goal is to design a quality system and implement a predictive maintenance strategy that reduces sudden reactions to unplanned outages.

Our maintenance strategy begins with a thorough knowledge of our system and detailed wiring schematics, containing standard wire coloring and a logical wire numbering scheme in all of our panels. We use wire ferrules on all of our wires and UL approved push-in terminal in our panels. This eliminates wires becoming loose over time and issuing nuisance alarms. The **City** will benefit from surge protection with fault indicators on 120v incoming power. All PLC inputs coming into the panel will terminate at an LED fuse block; this will allow the **City's** operator to immediately identify the location of a problem. In addition all PLC outputs will go through a relay; this decreases the chance of a surge to the PLC. All analog signals will have surge protection within the panel.

To assure the **City** receives the most comprehensive system, we fully utilize the SCADA system alarming capabilities when we program the system. We will create an alarm log that will provide detailed descriptions of alarms that are initiated and time of alarm. BLOC will also use input from the **City** to determine the description and locations of equipment, which makes it easier to transition into our SCADA system.

We set trends for all of our clients' motor runtimes, system pressures, tank levels, and flows. Our goal is to help our clients develop a more predictive maintenance (planned outage) routine and reduce reactive maintenance (unmanaged outage) situations.

We have been very successful in assisting our clients perform offsite troubleshooting by setting up a remote access into their system. With this access, we can view what might be causing the problem and assist over the phone, email, or text message on ways to resolve the issue. If an issue arises and we are needed onsite, we have fully trained staff that can be dispatched to the **City's** site to give further assistance. Replacement parts are stocked locally in Longview by our distributor, and are globally available from multiple vendors. BLOC has a strong working relationship with the manufacture, and support is available through our local distributor, or by contacting Indusoft or Siemens Support directly.

We build all of our systems to provide our clients with complete satisfaction in our system and our workmanship.

➤ LITIGATION, MEDIATION, ARBITRATION HISTORY

BLOC Design had no Litigation, Mediation, or Arbitration since being incorporated in 2001.

➤ **ADDITIONAL INFORMATION**

- Electrical Contractor License and Professional Engineering License
- Financial Statement
- Certificate of Insurance
- Conflict of Interest Questionnaire

TEXAS DEPARTMENT OF LICENSING AND REGULATION
P.O. Box 12157
Austin, Texas 78711-2157
1-800-803-9202 (512) 463-6599
<http://www.tdlr.texas.gov>



If you cut around the border of the registration certificate
it will fit in a standard 5" x 7" frame.

The certificate at the bottom of this
page should be prominently
displayed at your primary business
location.

Master: WILLIAM C FRAZIER, License# 173297

BLOC DESIGN-BUILD LLC
140 E TYLER ST STE 600
LONGVIEW TX 75601-7256

Rick Figueroa
Chair

Thomas F. Butler
Vice Chair



Gerald R. Callas, M.D., F.A.S.A.
Helen Callier
Joel Garza
Gary F. Wesson, D.D.S., M.S.
Nora Castañeda

Electrical Contractor

BLOC DESIGN-BUILD LLC

License Number: 26335

The business named above is licensed by the Texas Department of Licensing and Regulation

License Expires: MAY 27 2020

Brian E. Francis
Executive Director

lic-037.dft

**Texas Board of Professional Engineers
CERTIFICATE OF REGISTRATION**

This acknowledges that

BLOC Design-Build, LLC

**has fulfilled the requirements of the Texas Board of Professional Engineers
to offer and perform engineering services in the state of Texas.**

**Registration Number
F-16881**

**Expiration Date
4/30/2020**

Financial Statement

KSA Engineers, Inc., the parent company of BLOC Design-Build, LLC, has an unblemished financial record for the life of the firm. Neither KSA Engineers nor any of our subsidiaries have ever filed bankruptcy, defaulted on a loan, or been late to pay legitimate invoices. Our company has a remarkably low long term debts total, as we manage our company very conservatively. We paid off most of our long term debts in late 2008 in order to prepare the best that we could during the sluggish economy. While many of our competitors have downsized, our firm has continued to slowly grow.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GANS & SMITH INSURANCE AGENCY INC P.O Box 2869 Longview TX 75606		CONTACT NAME: Stacey Steelman, ACSR PHONE (A/C, No, Ext): (903) 757-4601 FAX (A/C, No): (903) 753-0782 E-MAIL ADDRESS: ssteelman@gans-smith.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Continental Insurance Company	
		INSURER B: Valley Forge Ins Co (CNA)	
		INSURER C: Transportation Ins Co (CNA)	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1951506411 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (NSD WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		4015529054	05/29/2019	05/29/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		4015529135	05/29/2019	05/29/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000		4015529099	05/29/2019	05/29/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ FOLLOW FORM \$
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N	N/A	4015529149	05/29/2019	05/29/2020

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The general liability & automobile policies includes a blanket automatic additional insured endorsement provision that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status. The general liability, automobile, & workers compensation policies includes a blanket automatic waiver of subrogation endorsement that provides this feature only when there is a written contract between the named insured and the certificate holder that requires it. The General Liability & Auto policies contains "Primary and noncontributory" wording. The Auto & General Liability policies includes an endorsement providing that 30 days' notice of cancellation [or coverage change] will be furnished to the certificate holder when required by a written contract. The Umbrella is FOLLOW FORM to it's underlying coverage's.

CERTIFICATE HOLDER CITY OF VAN PO BOX 487 VAN TX 75790	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

Adopted 06/29/2007



**Design and Installation of SCADA
Network for Operating the Water and
Wastewater Utilities System
Request for Qualifications No. RFQ-
SCADA-2019**

STATEMENT OF QUALIFICATIONS

Prime Controls Headquarters
1725 LAKEPOINTE DRIVE LEWISVILLE, TX 75057 (972) 221-4849
WWW.PRIME-CONTROLS.COM



1725 LAKEPOINTE DRIVE ■ LEWISVILLE, TX 75057
PHONE 972-221-4849 ■ FAX 972-420-4842

1. Cover Letter

November 21, 2019

To: City of Van
113 W. Main
Van, TX 75790

Attn: Charles West, City Administrator

Ref: Design and Installation of SCADA Network for Operating the Water and Wastewater Utility
Systems, RFQ-SCADA-2019

Dear Mr. West,

Prime Controls is pleased to present herein our Statement of Qualifications in response to the subject request.

Prime Controls, from our office in Jacksonville, is fully-qualified to upgrade the City's water/wastewater SCADA system in accordance with the requirements laid out in the RFQ.

As a turn-key systems integrator, Prime Controls will self-perform all aspects of the project including design, programming, UL508 control panel fabrication, testing, installation, and commissioning. Prime Controls also offers on-going maintenance and support to ensure continued operation of the new SCADA system throughout its life cycle.

We invite you to thoroughly review this submittal and are ready to supply any additional information you may need. The primary point of contact for this solicitation is:

Chad Devillier, PE, PMP
Project Manager
c.devillier@prime-controls.com
903-245-0969

Please contact Chad directly if you have any questions.

Sincerely,
Prime Controls, L.P.

A handwritten signature in blue ink, appearing to read "Jace McNiel", is written over the typed name and title.

Jace McNiel
President and General Partner

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3. Company History and Overview

Prime Controls is a Control System Integrator, or Main Automation Contractor, headquartered in Lewisville, Texas. The company was started in 1997. The company, initially called I&C Sales, Inc., concentrated on municipal water and wastewater business in the Dallas-Fort Worth area. In 2004, the President of the company implemented a Plan to diversify and grow the business. The company name was changed to Prime Controls, LP.

Diversity was achieved by leveraging the company's experience and knowledge to new industries. The company's product, turn-key automation solutions, remained the same. During the next few years, the company hired a professional staff of dedicated employees who understand the Plan and have experience outside water/wastewater. Key accounts were secured in the semiconductor and oil & gas industries. In 2008, company sales exceeded \$20M for the first time. This milestone is significant because it placed Prime Controls in the range of large, independent system integration companies. The same method of careful growth and selective hiring increased our revenue to more than \$135M in 2018. Our company is the largest privately-held system integrator in *Control Engineering* magazine's survey of System Integrator Giants. Industry segments served now include: Facility Critical Infrastructure, Federal Government, General Manufacturing, Oil & Gas, Service, and Water/ Wastewater.

Prime Controls is both a licensed Electrical Contractor (License No. 23540) and a Professional Engineering firm (Registration No. F-9697) in Texas and 36 other states.

Prime Controls specializes in large automation projects that require turn-key solutions. With our experienced staff, and modern facilities, we provide control system design, programming, fabrication, testing, installation, commissioning, and maintenance.

A. Ownership

Prime Controls is a limited partnership registered in Texas. The company began operations as I&C Sales, Inc. in June 1997. The company name and business type were changed in March 2004 from I&C Sales, Inc. to Prime Controls, LP. The company has been in continuous operation under the same ownership and executive management since its founding.

B. Partnership and Teaming Experience

Prime Controls has a proven history of executing and performing work in a true partnership and teaming environment. Many of our projects are based on the design/build concept that requires all members of the team to work together in an open and honest atmosphere so that all parties have a successful project. The process begins and ends with Prime Controls' willingness to accept stewardship for the performance of our scope and the ability to contribute to the success of others. This "Win/Win" attitude requires each to not only excel in their particular discipline but to assist other participants to be successful. Projects of this nature require an extra effort to establish and retain trust, foster effective and open communications, and demonstrate willingness to do what is required to ensure success by all. Prime Controls' history of repeat business with our critical infrastructure; oil and gas; food and beverage; and municipal customers clearly demonstrates our ability to be a key contributing team member.

C. Construction Safety Program

Prime Controls is committed to Construction Safety. Within his overall responsibility for safety, the Project Manager, is specifically responsible for Health and Safety Leadership and Accountability. The Project Manager will ensure participation by all team members. The Project Manager will incorporate the Site Safety Program requirements into a project specific Health and Safety Plan. The Project Manager will inform other contractors of our Health and Safety requirements and will be responsible to ensure any

violations are immediately reported. Prime Controls has a formal safety manual, entitled Environmental, Safety, and Health (ES&H) Policy. This manual contains all the detailed procedures and processes by which Prime Controls conducts our safety program. The manual consists of more than 500 pages and is too large to include in this proposal. It is available upon request.

Prime Controls has addressed the following Key Issues:

- On-Site Safety Supervisor—Dedicated person with duties described below.
- Trained Employees—Prime Controls maintains an extensive training program both in OSHA training and job functional training.
- Materials—Approval will be obtained before bringing materials on-site. Material Safety Data Sheets will be on-site for all material.
- Signage—Prime Controls employees are instructed to strictly follow on-site signage.
- Lockout/Tagout—Prime Controls employees are thoroughly instructed in lockout/tagout procedures and have extensive experience performing work in accordance with those procedures.
- Confined Spaces—Prime Controls employees are trained to recognize Confined Spaces. We do not expect to perform confined space work on this project.
- Hot Work Permits—Prime Controls employees are trained to obtain Hot Work Permits as required.
- Accident/Near Miss Reporting—The On-Site Safety Supervisor has the specific duty to conform to these requirements.
- Excavation Permit—Prime Controls employees are trained to recognize when excavation permits are required. We do not expect to perform excavation work, nor any work inside an excavation, on this project.
- Job Safety Analysis—Prime Controls employees are trained to perform Job Safety Analysis for each portion of their work. Job Safety Analysis forms are maintained on-site and will be provided as required.
- PPE—Prime Controls employees are trained in the use of PPE. All PPE is provided by Prime Controls for our employees and must meet applicable standards.
- Prime Controls has addressed other Safety Procedures as follows:
 - New Employee Orientation—Prime Controls has an extensive New Employee Orientation as described in our EH&S Policy.
 - Regular Safety Meetings/Training—Prime Controls participates in OSHA 10 and OSHA 30 as described in our EH&S Policy.
 - Tracking—Prime Controls EH&S Manager maintains records of Safety Meetings and Training. These records may be submitted as required.
 - Emergency Plan—These plans are a part of the site-specific Safety Plan which will be provided as a submittal.
 - Emergency Medical Services—Prime Controls employees are trained to contact emergency medical services in accordance with on-site procedures. The specific requirements for the site will be in our project specific safety plan.
 - Accident Investigation—Prime Controls has an extensive, thorough accident investigation procedure contained in our EH&S Policy.
 - Chemical Hazards—In addition to the MSDS provisions above, Prime Controls will remove all designated materials at the conclusion of work.
 - Fall Protection—Prime Controls employees are trained in fall protection procedures and equipment. The company provides fall protection PPE as required.
 - Respiratory Protection—Prime Controls recognizes that respiratory protection PPE requires special training and record keeping and is covered in our EH&S Policy. Prime Controls does not expect to require its employees to need respiratory protection PPE on this project.

- Grounding—Prime Controls employees are trained in the proper use of GFCIS.
- Mobile Equipment/Crane Operator—Should this equipment be required, Prime Controls will supply licensed and trained operators. We do not expect to need this equipment for this project.
- Toolbox Meetings—Prime Controls conducts Toolbox Meetings to review timely safety information pertaining to a particular job.

Experience Modifier Rate (EMR)

Dates	EMR
04/23/15 to 04/23/16	0.96
04/23/16 to 04/23/17	0.59
04/23/17 to 04/23/18	0.59
04/23/18 to 04/23/19	0.60
04/23/19 to 04/23/20	0.61

4. Relevant Project Experience

Project:	Water Transmission System Supervisory Control and Data Acquisition System Improvements Project No. 329	
Owner:	North Texas Municipal Water District	
Owner's Representative:	David Scott, PE	Matt Marsh
Phone Number:	North Texas Municipal Water District	North Texas Municipal Water District
	972-442-5405	972-442-5405
Email:	dscott@ntmwd.com	mmarsh@ntmwd.com
Start:	March 2016	
Completion:	July 2018	
Contract Amount:	\$10,004,523.00	
Project Description:	Complete SCADA system for a water distribution system. Includes 100 remote sites, data network, radio communications, PLC programming, and SCADA programming.	
	PLCs are Schneider Electric M340's programmed using Unity.	
	2600 Hard I/O points	
System Includes:	273 Control Panels including PLC, UPS, and Radio Panels	
	SCADA Hardware and Software	
Services Provided:	Prime Controls provided a turn-key Control system. Specific services included:	
	• Prime Contractor Responsibility • Electrical Subcontractor Supervision, Coordination, Accountability • Conceptual and Detailed Design for Complete Project Application Engineering • PLC/HMI Software Development and Implementation • Custom Trend Development and Implementation • Custom Panel Fabrication & Assembly • Hardware / Instrumentation Product Procurement • Computer Network Installation • Factory and On-Site System Testing • Startup and System Commissioning • Project Documentation • Operator and Engineer Hardware and Software Training • Warranty and On-Going Support Services	

Project: **Central Regional Wastewater System Phase IV Plant
Rehabilitation, Replacement, and Corrosion Remediation**

Owner: Trinity River Authority

Owner's Representative: Mike Querry, TRA Doug Moulder, Texsun Electric
Phone Number: 817-366-9043 817-654-4890
Email: querry@trinityra.org doug.moulder@texsunelectric.com

Project Manager: Chad Devillier

Start: May 1, 2014

Completion: February 17, 2017

Contract Amount: Initial: \$1,036,685.00 Final: \$1,057,905.25

Project Description: Control and Monitoring additions to an existing Wastewater plant SCADA system using Modicon PLCs and iFix HMI. Integrated a large-scale chemical delivery system using remote I/O on a dedicated fiber network to control aggressive algae growth, and provided enhanced monitoring of existing plant infrastructure.

- System Includes:**
- 12 Radar Level Transmitters
 - 2 36" Magnetic Flow Meters
 - 1 3" Magnetic Flow Meter
 - 2 High Pressure Switches
 - 1 Float Switch
 - 4 RIO Panels
 - 4 Network Panels
 - 1 NaCl2 PLC Panel
 - 25 Local Valve Control Panels
 - Fiber Optic Cabling
 - Surge Suppression

- Services Provided:** Prime Controls provided a turn-key Control system. Specific services included:
- Conceptual and Detailed Design for Complete Project Application Engineering
 - PLC/HMI Software Development and Implementation
 - Custom Trend Development and Implementation
 - Custom Panel Fabrication & Assembly
 - Hardware / Instrumentation Product Procurement
 - Instrumentation Installation and Calibration
 - Computer Network Installation
 - Factory and On-Site System Testing
 - Startup and System Commissioning
 - Project Documentation
 - Operator and Engineer Hardware and Software Training
 - Warranty and On-Going Support Services

Project: Central WWTP Process Control System Improvements -
Project #15-062

Owner: Dallas Water Utilities

Owner's Representative: Jeff Kendall, Archer Western

Phone Number: 972-457-8500

Email: jkendall@walshgroup.com

Start: August 3, 2016

Completion: December 1, 2018

Contract Amount: \$5,499,346.00

Project Description: PLC-based control system for a large wastewater treatment plant. Prime Controls provided the PLCs, instruments, and SCADA equipment.

Major Equipment:

- 42 PLC Control Panels
- SCADA Computer System
- Fiber Optic Network
- 33 Analytical Instruments
- SCADA Control Room
- AI-984
- AO-264
- DI-2848
- DO-1136
- Total I/O-5232

Services Provided: Prime Controls provided a turn-key Control system. Specific services included:

- Electrical Subcontractor Supervision, Coordination, Accountability
- Conceptual and Detailed Design for Complete Project Application Engineering
- Custom Panel Fabrication & Assembly
- Hardware / Instrumentation Product Procurement
- Instrumentation Installation and Calibration
- Computer Network Configuration and Installation
- Factory and On-Site System Testing
- Startup and System Commissioning
- Project Documentation
- Operator and Engineer Hardware and Software Training
- Warranty and On-Going Support Services

5. References

Name	Contact	Address	Phone	Email	Dates of Service
North Texas Municipal Water District	David Scott, PE	505 E. Brown St. Wylie, TX 75098	972-442-5405	dscott@ntmwd.com	Aug 2009-Present
Trinity River Authority of Texas	Mike Query	6500 W. Singleton Blvd Dallas, TX 75212	817-366-9043	querrym@trinityra.org	Mar 2004-Present
San Antonio Water System	Dan Myers	2800 U.S. Highway 281 North Tower 2, 375B San Antonio, TX 78212	210-882-2063	daniel.myers@saws.org	Aug 2008-Present
Dallas Water Utilities	Darrell Engelbrecht	1500 Marilla St, Suite 5AS Dallas, TX 75201	214-948-4572	Darrell.engelbrecht@dallascityhall.com	Mar 2004-Present
El Paso Water Utilities	Severo Borrego	4801 Fred Wilson El Paso, TX 79906	915-258-9512	sborrego@epwu.org	May 2014-Present

6. Primary and Secondary Points of Contact

The Van SCADA project will be performed from our office located 53 miles from Van at:

1065 N. Jackson Street
Jacksonville, TX 75766

This facility is staffed with project management, engineering, installation, and support personnel. The convenient location ensures prompt after hours service with on-site response time less than 4 hours. The City of Van is also located less than 100 miles from our headquarters in Lewisville. The staff of 230 automation and controls personnel is available to support our Jacksonville office as required.

Points of Contact are:

Chad Devillier, PE, PMP
Project Manager
c.devillier@prime-controls.com
903-245-0969

Halton Moulder
Construction Manager
h.molder@prime-controls.com
214-632-8772

In the unlikely event neither of these are available, Prime Controls maintains a 24/7/365 service line at 866-99-SCADA. A callback can be expected within one hour of a call to this number at any time.

7. Key Personnel

Chad Devillier, P.E., PMP

Senior Project Manager



Accomplished Project Management Professional with experience in a wide range of control system projects.

Industries

- Oil and Gas
- General Manufacturing
- Chemical
- Bulk Material Handling
- Water/Wastewater

Relevant Skills

- I&E Project Management
- Project Initiation, Planning, Execution, Monitoring / Controlling, and Closure
- Procurement & Contracting
- I&E Design
- Systems Integration
- Power System Studies - ArcFlash, Coordination, Short Circuit
- Modbus / Ethernet IP Communications

Total Years of Experience

14

Years of Experience with Firm

11

Expertise

Project Management

Previous Employers

- Industrial Technical Services Co.

Industry Experience

Education

BS, Electrical Engineering –
University of Texas at Tyler

- City of Edmond W/WW
- Trinity River Authority of Texas
- Enable Midstream
- Energy Transfer Company
- Bank of America Data Center
- DCP Midstream
- Williams
- Sunoco Logistics
- Trane
- Delek Refinery
- ARM Energy

Training

- OSHA 10 Hr. Certification
- Certified Project Management Professional
- Licensed Professional Engineer in Texas, Louisiana, Arkansas, Oklahoma, and Utah

Keith Demele

Senior Automation Specialist



Nine Years of experience as an automation specialist with specialized focus on advanced biological process control, data analytics, and system performance optimization.

Industries

- Water/Wastewater
- Food and Beverage
- General Industry

Relevant Skills

- Project Team Leadership
- Project Technical Supervision
- Project Implementation
- Project Documentation
- PLC/HMI Programming
- Startup & Commissioning
- Customer Training
- Historical Process Analytics

Total Years of Experience

9

Previous Employers

Years of Experience with Firm

6

- HKS Architects
- Aerotek Staffing

Industry Experience

Expertise

Process Controls and Analytics

Education

AS, Engineering – Dallas
County Community College
BA, EMAC – The University of
Texas at Dallas

- Trinity River Authority CRWS Phase I, II, III-A & III-B Solids Improv. Projects
- Trinity River Authority CRWS Phase V Aeration Basin Improvements
- Trinity River Authority TMCRWS Plant Rehabilitation
- Trinity River Authority CRWS Phase II & Phase IV Plant Rehab Projects
- Trinity River Authority CRWS Phase I, II, & IIIA Filter Improvement Projects
- Trinity River Authority DCRWS Expansion to 11.5 MGD Project
- GE Transportation Manufacturing Fuel Oil Delivery & Reclamation
- City of Mesquite Barnes Bridge P.S.
- Dean Foods WW BAAT Addition
- City of Greenville Wastewater Reclamation Center Improvements
- City of Mansfield BEWTP Phase IV Expansion to 45 MGD

Training

- GE Proficy iHistorian
- GE Proficy iFIX HMI, SCADA Advanced
- Schneider Unity Programming Level II
- Applied Process Control
- OSHA 10 Construction
- CPR, AED, and First Aid

Halton Moulder

I&C Supervisor



Over 15 years of combined project experience in multiple industries.

Industries

- Water/Wastewater
- Food and Beverage
- Aerospace
- Oil and Gas
- Pharmaceutical

Relevant Skills

- Installation/Calibration/Maintenance and Repair of Instrumentation
- Electrical Troubleshooting
- Network Diagnostics and Configuration
- Process Control Trouble Shooting
- Fiber Optic System Implementation

Previous Employers

- Teksun Electric
- Anadarko Petroleum
- United States Air Force

Total Years of Experience

16

Years of Experience with Firm

7

Expertise

Instrumentation & Fiber

Education

Cleburne High School

Industry Experience

- Trinity River Authority CRWS Lift Station 1 Replacement
- Trinity River Authority CRWS Dewatering Building PLC Replacement
- Trinity River Authority TMCWS Secondary & Tertiary Improvements
- Trinity River Authority TMCWS Plant Rehabilitation Improvements
- Trinity River Authority CRWS Phase V Aeration Basin Improvements
- Trinity River Authority CRWS Phase IV Plant RR & RC
- Trinity River Authority CRWS Phase I Solids Improvements
- Trinity River Authority CRWS Pump Station 14 Improvements
- Trinity River Authority CRWS On Site Storage System
- Alcon Line 16H Renovation
- South Texas Stanley/Worthy CGF-Anadarko Petroleum
- South Texas Stanley/Worthy CPF- Anadarko Petroleum

Training

- Manufacturer training with E+H and other instrument manufacturers
- Certified in Fiber Optic Installation & Termination
- OSHA 30 Construction
- CPR, AED, and First Aid

8. Firm's overall approach

A. Project Management

Our Project Management approach is based on continuous communication with the Owner and key stakeholders involved with the project. To ensure project success, stakeholder input is imperative throughout the project life cycle from the planning phase to project close out. Clearly understanding the purpose, scope, and elements driving the project upfront ensures that the solution delivered meets the necessary functionality desired by the end user in a method that matches the operational requirements of the Owner's mission.

The key to successful implementation of a project is a solid project management philosophy. Prime Controls has established a project management philosophy, called the Project Life Cycle that is central to every project effort undertaken. This methodology includes a set of common tools and techniques that have proven to be vital in the execution of a successful project. By implementing a standardized approach to project execution, project success is inevitable.

Initiation phase- During this phase of the project, the Project Manager and the project team leads will meet with key stakeholders involved with the project to review the project scope, establish a baseline for communications, and review existing systems, applications, and design standards.

Planning phase- During this phase of the project, the Project Manager, with input from the project team leads, will develop a delivery schedule and assign staff to the appropriate team. A preconstruction meeting(s) will be held during this phase with key stakeholders to review delivery schedules, project milestones, and project team assignments.

Execution phase- During this phase of the project, the Project Manager will direct the project team(s) based on the tasks assigned and delivery schedule. The project team lead or Automation Specialist will track the progress and ensure coordination between the components of the tasks assigned. The Project Manager will review the progress and verify that the Customer's intent is followed. At specific points in the project, progress meetings and workshops will be scheduled with the key stakeholders and the project team to review the overall progress of the project, request customer input, and discuss functionality of the system. This approach results in a system that eliminates unnecessary effort while incorporating the improvements available in the system.

Details of the Execution phase are illustrated below.

Close out phase- During this phase of the project, final system testing and deliverables will be validated. At this phase in the project, the Project Manager and team leads will perform a final review with customer and key stakeholders to ensure deliverables are accepted.

B. Quality

Prime Controls has implemented a Quality System that addresses all aspects of our business. This system has been audited and certified by the Control System Integrators Association (CSIA).



The Prime Controls Quality Assurance Manual specifies the process by which we deliver control systems that meet or exceed customer requirements. The quality process starts with the recognition that every employee of Prime Controls is responsible for Quality. The Quality Department, headed by the Quality Manager, is charged with documenting procedures to enhance quality, maintain records of non-conformance, and disseminate knowledge of corrective/preventative action.

For software, the programming is subject to review by senior engineering personnel and the Engineering Manager. Over the years, Prime Controls has developed templates and guides for the various PLC, HMI, and DCS software that minimize development time and programming errors. Software is thoroughly tested via simulation and finally subjected to a rigorous testing.

Purchased hardware is inspected upon receipt and tested before delivery. During installation, the commissioning process includes calibration and testing of the equipment before Site Acceptance Testing.

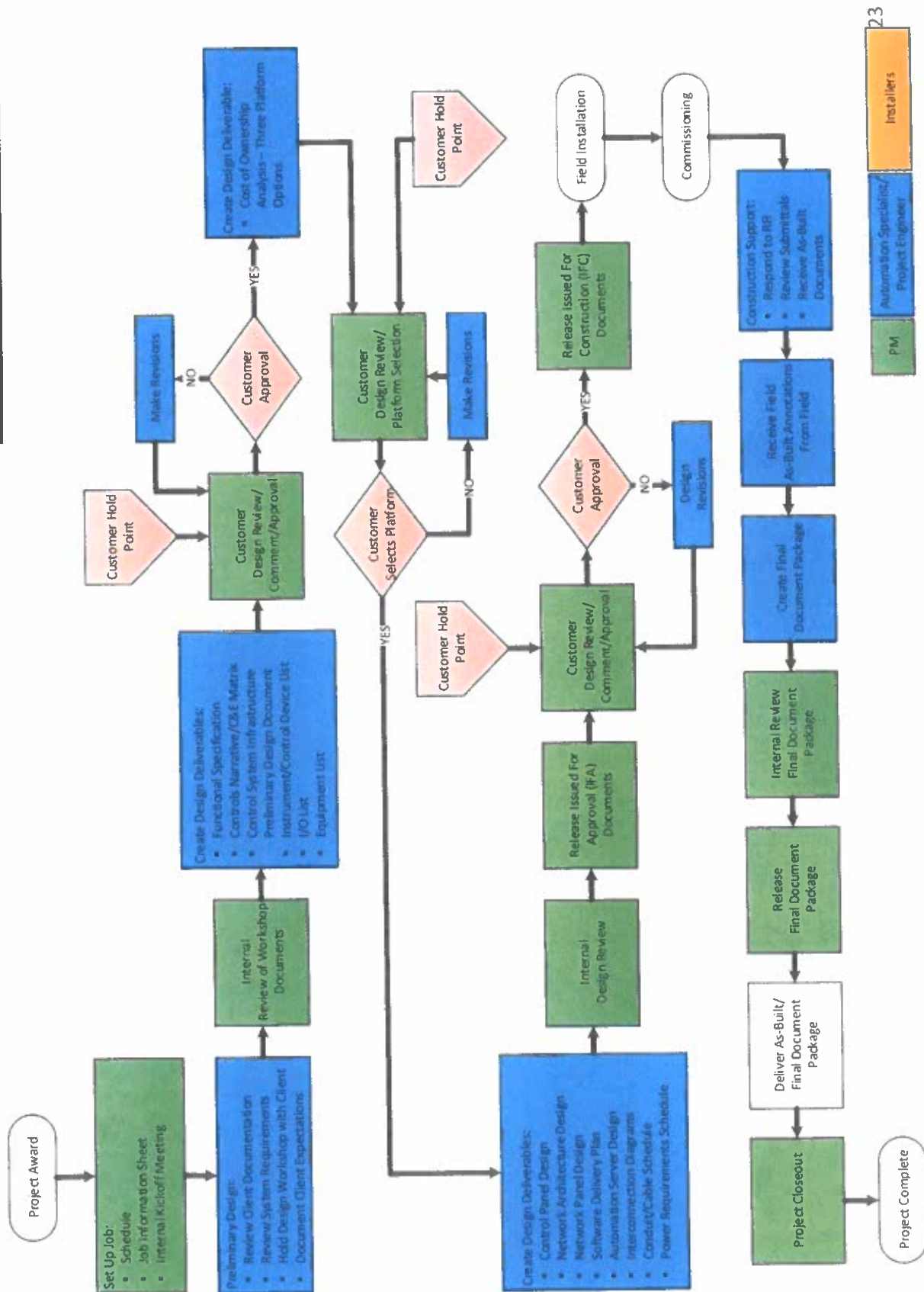
The Automation Specialists are responsible for designing and writing test plans. These plans are subject to Customer approval. Any discrepancies found in any of these processes are brought to the attention of the Project Manager. The Project Manager formulates corrective action and determines the proper approach to implement the corrections. Corrective actions are documented and filed by the Quality Manager.

Our matrix organization aids in the dissemination of best practices. Project Managers, Project Engineers, Automation Specialists, and Production Associates work on many different projects in many different industries. This practice quickly builds on lessons learned and reduces the risk of repetitive errors.

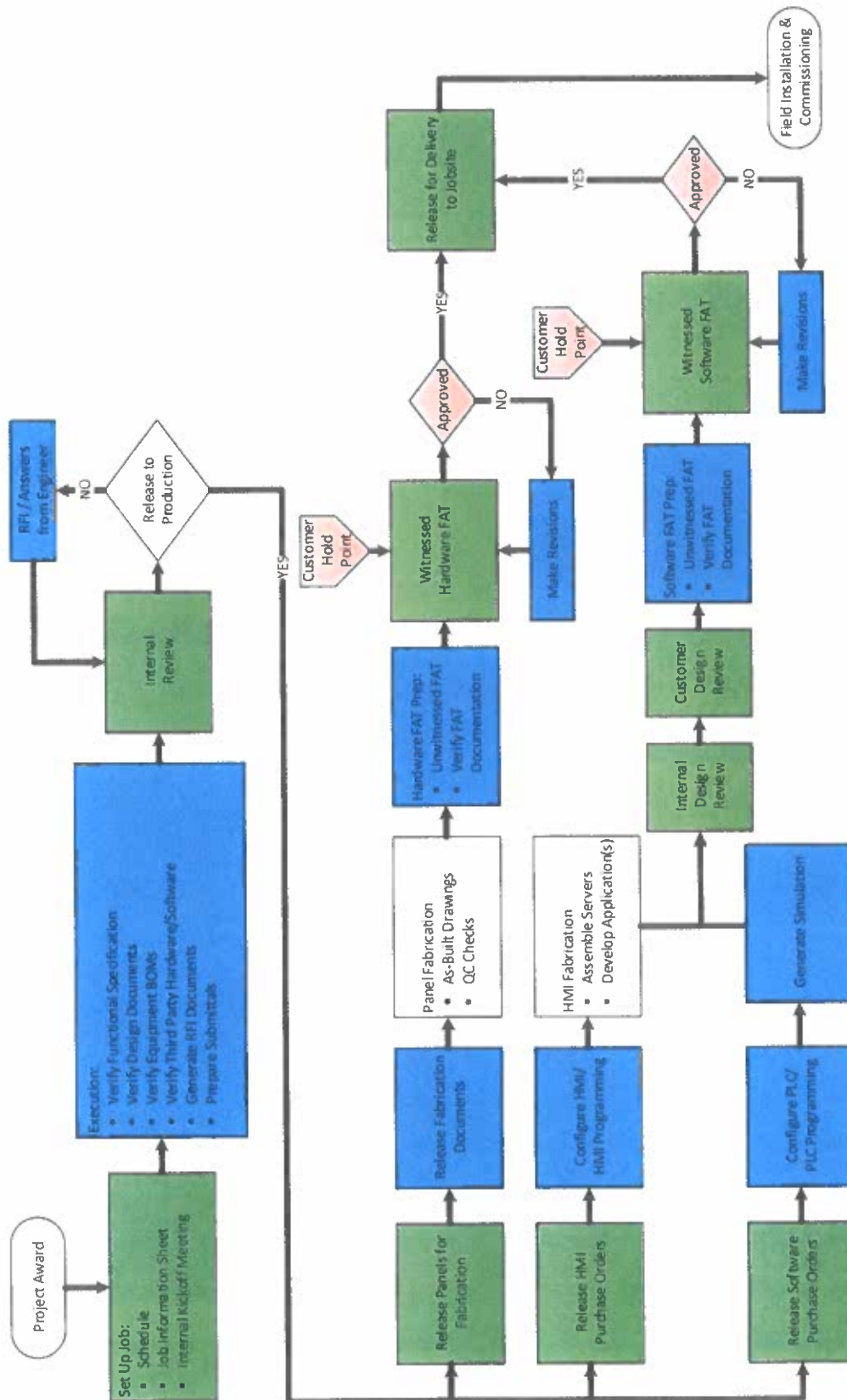
C. Project Execution

The following charts illustrate our Project Execution Process. This process is divided in three additional phases. The first phase is design which includes the effort required to use the information in the project documentation to produce a control system design read for installation. The second phase is hardware and software configuration which includes procurement, programming, factory testing, and the other steps necessary to prepare the system for delivery to the job site. The third phase is commissioning and includes all work required to install the system.

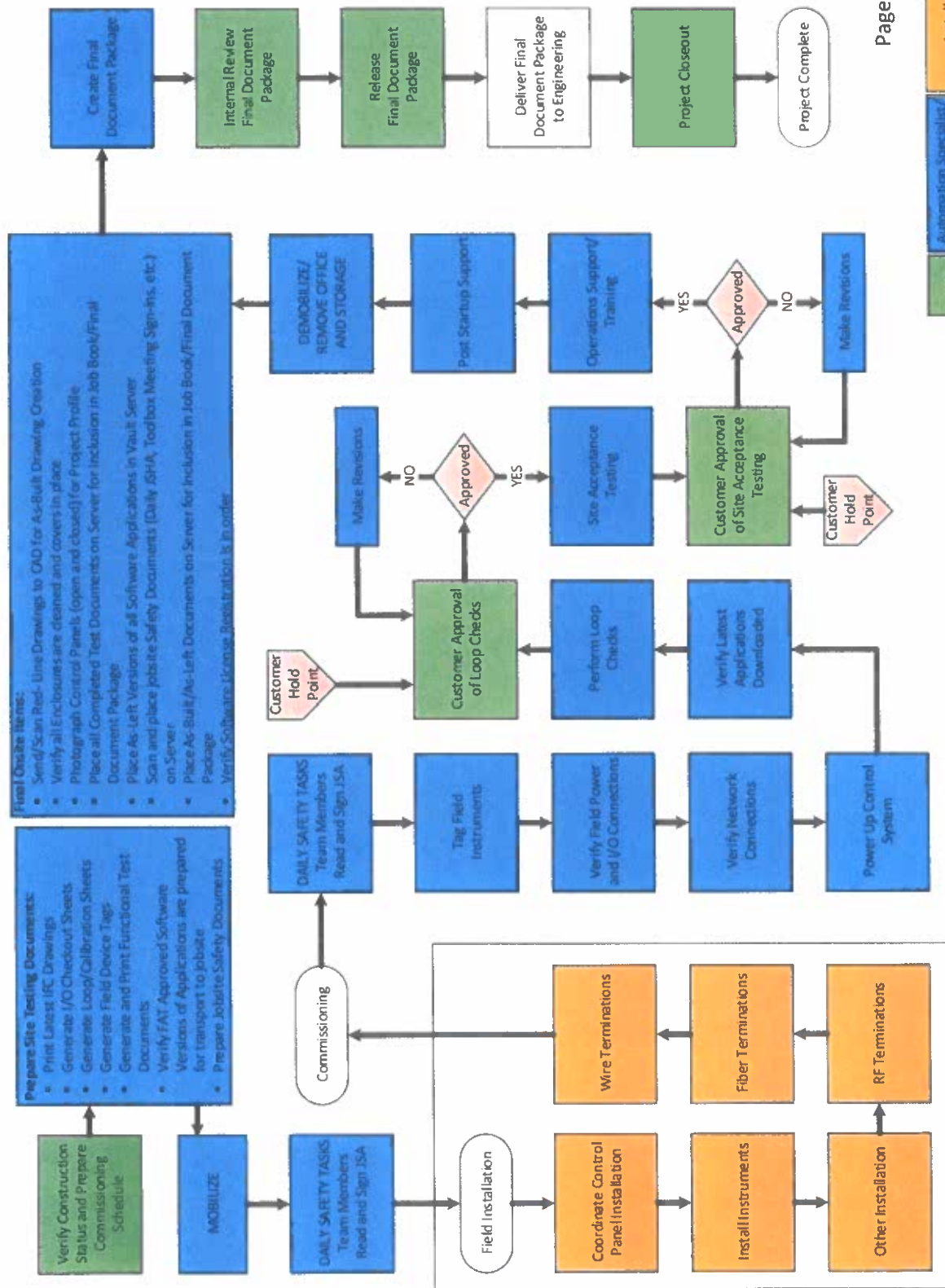
CONTROL SYSTEM DESIGN



HARDWARE AND SOFTWARE CONFIGURATION

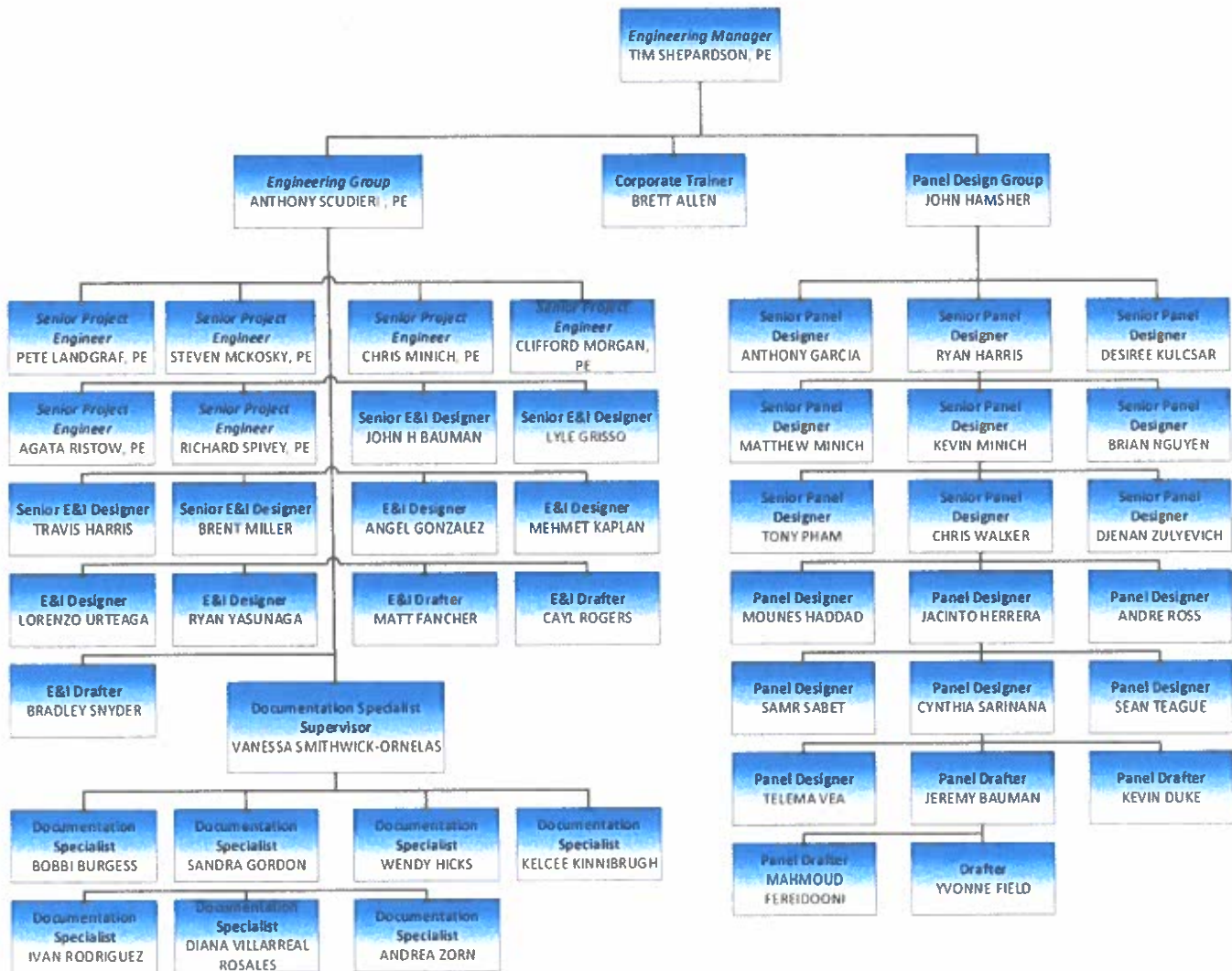


INSTALLATION - COMMISSIONING



9. Additional Information

One of the advantages of the Prime Controls matrix organization is the ability to use resources from the support groups to supplement the project team. Our Engineering Department is staffed with Project Engineers (licensed Professional Engineers), Designers, and support personnel that provide additional resources to the project team. This chart depicts the functions available from our Engineering Department.



10. Evidence of Financial Stability

A. Summary of Volume of Work

Prime Controls' business is the design, fabrication, programming, installation, commissioning, testing, and maintenance of PLC-based control systems. All of the sales and contract data listed below come solely from this business.

Annual Revenue

Year	Revenue
2018	\$137,793,692.00
2017	\$95,408,492.00*
2016	\$82,272,000.00
2015	\$90,240,172.00
2014	\$77,196,174.00

*In December 2017, the magazine Control Engineering ranked Prime Controls seventh on their list of System Integrator Giants.

Volume of Work

Number of Contracts by Size:					
Year	< \$100,000	\$100,000 to \$1,000,000	\$1,000,000 to \$5,000,000	>\$5,000,000	Total
2018	167	142	20	6	335
2017	164	159	17	2	342
2016	168	123	13	2	306
2015	197	155	16	0	368
2014	151	156	22	1	330
2013	49	98	13	1	161

Our projected revenue for 2019 is \$150,000,000 which is another record year for the company. Our current backlog is approximately \$100,000,000, and we have secured more than \$105,000,000 in new business to date in 2019.

B. Financial Strength

Prime Controls has the financial resources to execute Project Steeplechase. We finance operations with cash flow, and we have a \$5,000,000 line of credit that has not been used in several years.

Prime Controls has an aggregate bonding capacity of \$100,000,000 with a single project limit of \$50,000,000.

C. Insurance

Prime Controls has insurance coverage that exceeds all of the requirements in the Request for Qualifications. A compliant Certificate of Insurance will be issued to the City upon contract award.

11. Litigation

Prime Controls is not party to any current litigation. The only litigation we have had in the past five years is:

Court: Cherokee County Texas 2nd Judicial District
Case Name: Driskell vs. Prime Controls, LP
Case No.: 2015-09-0560

Description of Claim: Frivolous lawsuit claiming negligent care of an ATV. Dispute was settled in mediation between plaintiff and insurance company.

12. Conflict of Interest Disclosure

Please see the next page.

13. Evidence of Registration

Prime Controls holds Texas Board of Professional Engineers Certificate of Registration Number F-9697 and Texas Department of Licensing and Regulation Electrical Contractor License Number 23540.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Prime Controls, L.P.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

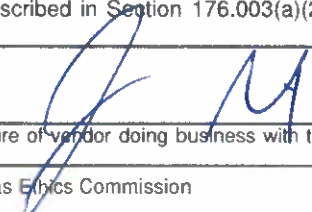
B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

Nov. 20, 2019

Date

14. Manufacturer's Support

As one of the largest automation contractors in the water/wastewater industry, Prime Controls has access to all required manufacturer's support. In addition to being a Siemens Solution Partner, Prime Controls has configured and installed Ignition at several sites in Texas, including our headquarters facility in Lewisville.

15. Certified System Integrator

Prime Controls employees have vast experience programming most major PLC/RTU and HMI products. Current factory certifications include Emerson DeltaV, Allen-Bradley, Modicon, Siemens, GE, and Motorola PLC/RTUs and RSView, Wonderware, iFIX, Citect, Iconics, Cimplicity and Siemens WinCC HMI products. We are recognized as the following:

- Rockwell Automation Solution Partner
- Siemens Solution Partner
- Schneider Electric Alliance Integration Partner
- ICONICS Gold Systems Integrator
- GE Premier Solution Partner
- Wonderware Certified System Integrator Partner

Prime Controls has been approved as an InduSoft Certified System Integrator. We expect to have our status shown on the AVEVA website before this project commences.

ATTACHMENT 1
CITY OF VAN
SCADA SYSTEM IMPROVEMENTS
RFQ PROPOSAL FORM

THIS REQUEST FOR QUALIFICATION RESPONSE IS SUBMITTED TO THE CITY OF VAN FOR
SCADA SYSTEM IMPROVEMENTS BY:

FIRM NAME: Prime Controls, L.P.

ADDRESS: 1725 Lakepointe Drive, Lewisville, TX

ZIP: 75057

TELEPHONE: 972-221-4849


AUTHORIZED SIGNATURE

c.devillier@prime-controls.com
EMAIL ADDRESS

www.prime-controls.com
COMPANY WEBPAGE

Jace McNiel

PLEASE PRINT OR TYPE AUTHORIZED SIGNATURE

President and General Partner
TITLE

Nov. 20, 2019
DATE

***ENCLOSED ONE ORIGINAL AND THREE (3) COPIES OF YOUR RFQ.**

CERTIFIED STATEMENT

I, Jace McNiel, authorized representative for Prime Controls, L.P., hereby certify that the following supporting RFQ data, as outlined in the City of Van's Request for Qualification SCADA System Improvements, is true and complete and shall be used in determining whether our company is a qualified, responsible vendor.

Jace McNiel
Printed Name

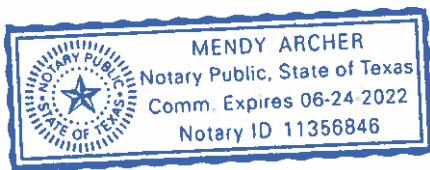
[Signature]
Signature

Prime Controls, L.P.
Company Name

State of Texas)
County of DENTON)

Before me, Mendy Archer, the undersigned authority, on this date personally appeared Jace McNiel, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal this 20th day of November, 2019.



(seal)

[Signature]
Notary Public, State of Texas

Mendy Archer
Typed or Printed Name

My Commission Expires: 6-24-22

CITY COUNCIL MONTHLY REPORT			
November, 2019			
Citations filed with the court	59		
Dismissals:			
Dismissed by Prosecutor	1		
Drivers Safety Course	6		
Deferred Disposition	3		
Proof of Insurance	1		
Other Compliance Dismissals	4		
Number Paid in Full	15		
Number of Appealed Cases	0		
Number of Jury Trials	0		

CRIMINAL SECTION

City of City of Van

Month December Year 2019

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	947	1	0	356	505	32
a. Active Cases	265	0	0	52	48	20
b. Inactive Cases	682	1	0	304	457	12
2. New Cases Filed	52	0	0	4	2	1
3. Cases Reactivated	2	0	0	1	0	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	319	0	0	57	50	21
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	18	0	0	3	0	1
b. Dismissed by Prosecution	0	0	0	1	0	0
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	6					
b: After Deferred Disposition	3	0	0	0	0	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	1					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	4	0	0	0	0	1
10. Total Cases Disposed	32	0	0	4	0	2
11. Cases Placed On Inactive Status	0	0	0	0	0	0
12. Total Cases Pending End of Month:	967	1	0	356	507	31
a: Active Cases	287	0	0	53	50	19
b: Inactive Cases	680	1	0	303	457	12
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court City of Van	TOTAL
Month December Year 2019	
1. Transportation Code Cases Filed	2
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court: a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning: a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court City of Van		Number Given	Number Requests For Counsel
Month December	Year 2019		
1. Magistrate Warnings:		0	
a. Class C Misdemeanors			
b. Class A and B Misdemeanors		0	
c. Felonies		0	
			TOTAL
2. Arrest Warrants Issued:			0
a. Class C Misdemeanors			
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			0
a. Partial Satisfaction			
b. Full Satisfaction			2
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			1
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			\$0.00
18. Fines, Court Costs and Other Amounts Collected:			\$2,532.00
a. Kept by City			
b. Remitted to State			\$2,362.20
c. Total			\$4,894.20

Office of Court Administration
Collection Improvement Program
Monthly Collection Report Form

1. County or City Name: City of Van		2. Date: 01/02/2020
3. Year: 2019		
4. Month: Dec		
5. Court Level (check only one):		
6. Number of cases in which court costs, fees, and fines were assessed during the month in item #4		59
7. Court Costs and Fees		
8. Dollar amount assessed during the month:		5511.60
9. Dollar amount collected during the month:		3338.61
10. Dollar amount waived during the month:		0
11. Dollar amount of jail time served credit given:		0.00
12. Dollar amount of community service credit given:		25.00
13. Court Costs and Fees Aging Schedule		
14. Dollar amount collected from date of assessment through date of payment		
15. 0 - 30 days:	1585.20	Note: The sum of items 15 - 19 should equal Item 9 "Dollar amount collected" during the current month
16. 31 - 60 days:	555.40	
17. 61 - 90 days:	91.00	
18. 91 - 120 days:	400.00	
19. 120+ days:	707.01	
20. Court Fines		
21. Dollar amount assessed during the month:		7484.40
22. Dollar amount collected during the month:		1555.59
23. Dollar amount waived during the month:		0
24. Dollar amount of jail time served credit given:		0.00
25. Dollar amount of community service credit given:		141.10
26. Court Fines Aging Schedule		
27. Dollar amount collected from date of assessment through date of payment		
28. 0 - 30 days:	600.50	Note: The sum of items 28 - 32 should equal item 22 "Dollar amount collected" during the current month
29. 31 - 60 days:	191.70	
30. 61 - 90 days:	89.00	
31. 91 - 120 days:	0.00	
32. 120+ days:	674.39	
33. Total Court Costs, Fees, and Fines		
34. Dollar amount assessed during the		0
35. Dollar amount collected during the month:		4894.20
36. Dollar amount waived during the month:		0
37. Dollar amount of jail time served credit given:		0
38. Dollar amount of community service credit given:		0
39. Total Court Costs, Fees, and Fines Aging Schedule		
40. Dollar amount collected from date of assessment through date of payment		
41. 0 - 30 days:	2185.70	Note: The sum of Items 41 - 45 should equal Item 35 "Dollar amount collected" during the current month
42. 31 - 60 days:	747.10	
43. 61 - 90 days:	180.00	
44. 91 - 120 days:	400.00	
45. 120+ days:	1381.40	

Beginning January 1, 2020, a \$14 Local Consolidated Fee (LCF) will be added to court costs. This fee will be divided into 4 funds, as passed during the 86th Legislative Session (Section 134.103 Local Government Code). Two of the funds, Municipal Court Building Security Fund and Municipal Court Technology Fund, already exist by city ordinance. Two new funds will be added, Local Truancy Prevention and Diversion Fund and Municipal Jury Fund, to make up the LCF.

As in the past, the two original funds were allowed under restriction:

- The **Municipal Court Building Security Fund** may only be used for security personnel, services, and items related to building that house the operation of Municipal Court.
- The **Municipal Court Technology Fund** may only be used to finance the purchase of or to maintain technological enhancements for a Municipal Court.

The two new funds also come with restrictions.

- The **Local Truancy Prevention and Diversion Fund** may only be used to finance the salary, benefits, training, travel expenses, office supplies and other necessary expenses relating to the position of Juvenile Case Manager. Money may not be used to supplement the income of an employee whose primary role IS NOT Juvenile Case Manager. The position must be a paid, designated Juvenile Case Manager within the court and may NOT include a Peace Officer.
Further note: The state has not directed the courts on what to do with the funds, so we have been instructed to hold them in the fund until the Legislature decides where it should go.
- The **Municipal Jury Fund** may only be used by municipality to fund juror reimbursements and otherwise finance jury services.

Additionally, a **Time Payment Fund** will be added to hold the Time Payment Reimbursement Fees collected when an Installment Agreement is set up by a defendant. These funds are to be used for the purpose of improving the collection of outstanding court costs, fines, reimbursement fees, restitution, or improving the efficiency of administration of justice.

Attached is the new cost sheet that becomes effective January 1, 2020 along with a brief description of each cost.



COURT COSTS

Texas Municipal Courts Education Center
For conviction of offenses committed on or after January 1, 2020

OFFENSE/DESCRIPTION	Consolidated Fees		State Fines			Total
	State	Local	STF	LTF	CSF	
Municipal Ordinance						
Parking (authorized by Section 542.202 or Chapter 682, Transportation Code)	N/A	14.00	N/A	N/A	*	*
Pedestrian	N/A	14.00	N/A	N/A	N/A	14.00
Other city ordinances not categorized above	62.00	14.00	N/A	N/A	N/A	76.00
State Law						
Transportation Code, Rules of the Road (Chapters 541-600)						
• Parking and Pedestrian (in school crossing zone)	N/A	14.00	50.00	3.00	25.00	92.00
• Parking and Pedestrian (outside school crossing zone)	N/A	14.00	50.00	3.00	N/A	67.00
• Passing a School Bus (Section 545.066)	62.00	14.00	50.00	3.00	25.00	154.00
• Other Rules of the Road offense in a school crossing zone	62.00	14.00	50.00	3.00	25.00	154.00
• Other Rules of the Road offense outside a school crossing zone	62.00	14.00	50.00	3.00	N/A	129.00
Parking and Pedestrian Offense (not under the Rules of the Road)	N/A	14.00	N/A	N/A	N/A	14.00
Education Code						
• Parent Contributing to Nonattendance (Section 25.093)	62.00	14.00	N/A	N/A	20.00	96.00
All other fine-only misdemeanors not mentioned above	62.00	14.00	N/A	N/A	N/A	76.00

*** Additional Child Safety Fund costs:**

- \$2-\$5 court cost for cities with population greater than 850,000 that have adopted appropriate ordinance, regulation, or order (mandatory).
- Up to \$5 court cost for cities with population less than 850,000 that have adopted appropriate ordinance, regulation, or order (optional).

CONSOLIDATED FEES AND STATE FINES BREAKDOWN

Chart Title	Full Name	Legal Authority	Applies To	Apportionment
Consolidated Fees	State	Consolidated Fee	Section 133.102, Local Government Code	All but parking and pedestrian offenses
	Local	Local Consolidated Fee	Section 134.103, Local Government Code	Nonailable misdemeanor or offenses, including criminal violation of a municipal ordinance
				100% City - Must be allocated into one of four specific funds based on percentages in Section 134.103(b), Local Government Code (see separate chart below) - The money allocated may only be used for the purposes indicated in the individual fund and no other purpose
State Fines	STF	State Traffic Fine	Section 542.4031, Transportation Code	Rules of the Road offenses (Chapters 541 - 600, Transportation Code)
	LTF	Local Traffic Fine	Section 542.403, Transportation Code	Rules of the Road offenses (Chapters 541 - 600, Transportation Code)
	CSF	Child Safety Fine	Article 102.014, Code of Criminal Procedure	100% City - Must be deposited in municipal child safety trust fund in municipalities with population greater than 850,000 - For others, shall first fund school crossing guard program with excess expended for programs designed to enhance public safety and security

LOCAL CONSOLIDATED FEE ALLOCATION

The Local Consolidated Fee is a \$14 cost collected on all nonjailable misdemeanor offenses, including criminal violation of a municipal ordinance (Section 134.103, Local Government Code). The municipal treasurer is required to allocate the \$14 to four separate funds or accounts outlined below, based on percentages in the statute, and maintain that individual fund or account. The money in the fund or account may only be used for the purposes provided by law (Section 134.151(a), Local Government Code).

Allocation	Specific Statute	Percentage	Dollar Amount	Allowed Uses
Municipal Court Building Security Fund	Article 102.017, Code of Criminal Procedure	35%	4.90	May only be used for security personnel, services, and items related to buildings that house the operation of municipal court. A non-exhaustive list of potential uses is included in Article 102.017(c), Code of Criminal Procedure.
Local Truancy Prevention and Diversion Fund	Section 133.125, Local Government Code	35.7143%	5.00	May only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager.
Municipal Court Technology Fund	Article 102.0172, Code of Criminal Procedure	28.5714%	4.00	May only be used to finance the purchase of or to maintain technological enhancements for a municipal court. A non-exhaustive list of potential uses is included in Article 102.0172(b), Code of Criminal Procedure.
Municipal Jury Fund	Section 134.154, Local Government Code	0.7143%	.10	May only be used by municipality to fund juror reimbursements and otherwise finance jury services
Local Consolidated Fee				

ADDITIONAL REIMBURSEMENT FEES AND FINES

Fee or Fine	Amount	Legal Authority	Applies To	Apportionment
Failure to Appear/Violate Promise to Appear Fine	Not to exceed \$25	Article 45.203(c), Code of Criminal Procedure	For an offense of failure to appear (FTA) or violate promise to appear (VPTA)	100% City - City must have an ordinance of the collection of the fine after due notice - Formerly known as the "Warrant Special Expense Fee" prior to January 2020. Is now assessed on the offense, not on a warrant.
Jury Impanelling Reimbursement Fee	Actual Costs incurred for impanelling	Article 45.026, Code of Criminal Procedure	A party that does not waive jury trial and who fails to appear for the trial	100% City
Omnibase Reimbursement Fee	\$10	Section 706.007(d), Transportation Code	Failure to appear or failure to satisfy a judgment for any fine-only offense if the city has contracted with the Department of Public Safety	100% City - City must have contracted with the Department of Public Safety - Fee retained by city, out of which OmniBase is paid
Scotflaw Reimbursement Fee	\$20	Section 702.003, Transportation Code	A person who has an outstanding warrant for failure to appear or failure to satisfy the judgment on a violation of a traffic law if the city has contracted with Department of Motor Vehicles or County to deny vehicle registration	100% Department of Motor Vehicles or County Assessor-Collector - City must have contracted with the Department of Motor Vehicles or County Assessor-Collector
Third Party Collections	30% of the unpaid fines, fees, costs, restitution, or forfeited bonds	Article 103.0031, Code of Criminal Procedure	Unpaid fines, fees, costs, restitution, or forfeited bonds if the city has a contract with a third party collections agency	By contract
Time Payment Reimbursement Fee	\$15	Article 102.030, Code of Criminal Procedure	A person convicted of a misdemeanor and pays any part of the fine, court costs, restitution, or another reimbursement fee on or after the 31st day after the date judgment is entered	100% City - City must deposit into a separate account in the city's general revenue fund to be used for the purpose of improving the collection of outstanding court costs, fines, reimbursement fees, restitution, or improving the efficiency of administration of justice