



**NOTICE OF A  
OF THE CITY COUNCIL  
Thursday, March 12, 2020  
7:00 PM**

Don Smith  
Mayor

Amanda Davis  
Mayor Pro-Tem

Linzy Neal  
Councilmember

Pete Lucas  
Councilmember

Councilmember

Ernie Burns  
Councilmember

MINUTES

**I. CALL MEETING TO ORDER**

Present: Ernie Burns, Amanda Davis, Pete Lucas, Linzy Neal, Ryan Hanson  
City Staff: Charles West, Mary Thompson, Kevin Johnson, Chief Brown, Charles Ryan  
Absent: Sereca Huff-Huggins

**II. INVOCATION**

Invocation was led by: David Barber

**III. PLEDGE OF ALLEGIANCE**

Led by Mayor Smith

A. US Flag

B. Texas Flag  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

**IV. OPEN FORUM**

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

Ryan Hanson gave update on Vandi Gras event.  
Gene Keenon with Republic Services presented a check to the Fire Department.

V. **ACTION ITEMS**

- A. Appoint Ryan Hanson to fill the remainder of Paul Bullington's term for City Council Place 4 that was left vacant after Council Member Bullington resigned.

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Amanda Davis                                                   |
| <b>SECONDER:</b>  | Ernie Burns                                                    |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

- B. Presentation and action on Retail Coach agreement

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Ernie Burns                                                    |
| <b>SECONDER:</b>  | Amanda Davis                                                   |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

Retail Coach gave update on travel center and recruitment for the City of Van.  
Council will continue with Retail Coach.

- C. Discussion and appropriate action on a rate increase which is included within the current garbage contract with Republic Services

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Linzy Neal                                                     |
| <b>SECONDER:</b>  | Pete Lucas                                                     |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

- D. Approve Certification of Unopposed Candidates

|                  |                                                                |
|------------------|----------------------------------------------------------------|
| <b>RESULT:</b>   | <b>Passed</b>                                                  |
| <b>MOVER:</b>    | Pete Lucas                                                     |
| <b>SECONDER:</b> | Amanda Davis                                                   |
| <b>AYES:</b>     | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |

|                   |      |
|-------------------|------|
| <b>NAYS:</b>      | None |
| <b>ABSTAINED:</b> | None |

- E. Approve Order Canceling May 2020 Election for the City of Van

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Amanda Davis                                                   |
| <b>SECONDER:</b>  | Pete Lucas                                                     |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

- F. Appoint two member to the Planning & Zoning Commission

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Ernie Burns                                                    |
| <b>SECONDER:</b>  | Amanda Davis                                                   |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

Appointment of Lori Thompson.

- G. Discussion and Action concerning the Annual Oil Festival to be held in October 2020

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | Postpone                                                       |
| <b>MOVER:</b>     | Pete Lucas                                                     |
| <b>SECONDER:</b>  | Linzy Neal                                                     |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

Council would like further discussion.

- H. Approve the two Associate Judges for Van Municipal Court

No action taken.

## VI. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

|                |               |
|----------------|---------------|
| <b>RESULT:</b> | <b>Passed</b> |
| <b>MOVER:</b>  | Linzy Neal    |

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>SECONDER:</b>  | Pete Lucas                                                     |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |

A. February 2020 Expenditures

B. February 13, 2020 Minutes

## VII. INFORMATION AND DISCUSSION

A. Discussion on current water / wastewater rates

Mr. West and council discussed water rates.  
No action taken.

B. Discussion on current fees for permits and rental of city owned facilities

Mr. West discussed rates in regards to fee schedule for permits and rental of Movie House and community center.

C. Discussion on Budget Amendments to be presented at the next City Council Meeting

Mr. West and council discussed budget amendments for next council meeting.

D. Update on current and future City Projects

Mr. West gave updates on city projects.

## VIII. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

Did not convene.

- A. Review of City Administrator Charles West

IX. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

X. **REPORTS**

Mr. West gave updates on reports.

- A. Police Department

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- B. Municipal Court

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- C. Public Works Report

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- D. Christus EMS Response Time Report

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- E. Library Report

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- F. Fire Department

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

- G. Parks & Recreation

|                |                 |
|----------------|-----------------|
| <b>RESULT:</b> | <b>Reviewed</b> |
|----------------|-----------------|

**RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA**

*Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.*

XI.      **ADJOURN**

|                   |                                                                |
|-------------------|----------------------------------------------------------------|
| <b>RESULT:</b>    | <b>Passed</b>                                                  |
| <b>MOVER:</b>     | Amanda Davis                                                   |
| <b>SECONDER:</b>  | Linzy Neal                                                     |
| <b>AYES:</b>      | Amanda Davis, Linzy Neal, Pete Lucas, Ernie Burns, Ryan Hanson |
| <b>NAYS:</b>      | None                                                           |
| <b>ABSTAINED:</b> | None                                                           |