



**NOTICE OF A REGULAR MEETING
OF THE ECONOMIC DEVELOPMENT CORPORATION
Monday, January 10, 2022
5:30 PM**

Kathy Brunson
Christian Cole
Sherran Hillard
Barbara McMillan
Mark Thompson
Allison Young

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van Economic Development Board will meet in a Regular Meeting on Monday, January 10, 2022 at 5:30 PM at City Hall 310 Chestnut St. Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that a possible quorum of the Van City Council may be present at this meeting. No official business of the City of Van will be conducted by the City Council at this meeting.

I. CALL MEETING TO ORDER

A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

A. US Flag

IV. OPEN FORUM

The opportunity for citizens to address the Board on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the Board from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. DIRECTOR'S REPORT

A. Report and update from Director Charles West

VI. INFORMATION AND DISCUSSION

VII. CONSENT AGENDA

(All consent agenda items are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member request an item be removed and considered separately.)

A. Financial Report

B. Meeting Minutes for December 13, 2021

VIII. ACTION ITEMS

A. Discussion, Consideration, and Possible Action on a Social Media Policy for Van EDC

IX. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

A. Van EDC will meet in closed session under Section 551.074 of Texas Government Code,

Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director.

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

RECEIVE REQUESTS FROM BOARD MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Board wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113 W. Main, Van, Texas 75790 by 5:00 pm on Friday January 7, 2022

Charles West, Van EDC Executive Director

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*

VAN EDC SOCIAL MEDIA POLICY

I. Social Media Policy

While the Van EDC encourages its officials and employees to enjoy and make good use of their off-duty time, certain activities on the part of its officials and employees may become problematic if they have the affect of impairing the work of any official or employee; harassing, demeaning or creating a hostile working environment for any employee or elected official in the execution of their duties; disrupting the smooth and orderly flow of work within the Corporation; or harming the goodwill and reputation of the City of Van among its citizens or in the community at large. In the area of social media (print, broadcast, digital and on-line), officials and employees may use such media in any way they choose as long as such use does not produce the adverse consequences noted above. For this reason, the Van EDC reminds its officials and employees that the following guidelines apply in their use of social media, both on and off duty:

- A. An official or employee violates this Policy in the event that they publish any information and/or make any statement about themselves, another elected official or employee of the Van EDC, a citizen or a vendor of the City in any public medium (print, broadcast, digital or on-line) should such information and/or statement have the following affect:
 - 1. has the potential or affect of involving the elected official or employee, their co-workers or the Van EDC in any kind of dispute or conflict with other officials or employees or third parties;
 - 2. interferes with the work of any employee or public official in carrying out their duties;
 - 3. creates a harassing, demeaning or hostile working environment for any official or employee;
 - 4. disrupts the smooth and orderly flow of work within the Corporation, or the delivery of services to the City's citizenry;
 - 5. harms the goodwill and reputation of the Van EDC among its citizens or in the community at large;
 - 6. tends to place in doubt the reliability, trustworthiness or sound judgment of the person who is the subject of the information and/or statement; or
 - 7. reveals private information protected by law.
- B. The official(s) or employee(s) responsible for violations of this Policy will be subject to counseling and/or disciplinary action as allowed by law and policy, up to and potentially including termination of employment, depending on the circumstances.

- C. Officials or employees who use social media in such a way that their actions could cause unfavorable publicity for the Van EDC should be concerned that their conduct may be inconsistent with one of the aforementioned guidelines of this Policy. In such a situation, the elected official(s) and/or employee(s) involved should request guidance from their immediate supervisor or the Executive Director to discuss the possibility of a resolution that would avoid such problems.
- D. Should an official and/or employee create a personal blog, such blog shall provide a clear disclaimer that the views expressed in the blog are the author's alone, and do not represent the views of the Van EDC.
- E. All information published on any official(s) or employee(s) blog should comply with the City of Van's privacy and/or data policies. This also applies to comments posted on other social networking sites, blogs and forums.
- F. Social media activities should never interfere with work commitments and/or the execution of duties by an elected official.
- G. The on-line presence of an elected official and/or employee can reflect on the City of Van in both a positive and negative way. Be aware that your comments, posts or actions captured on social media can affect the image of the City of Van.

ADOPTED by the Board for the Van EDC on this _____ day of _____, 2022.

Barbara McMillan, President