



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, October 14, 2021
7:00 PM**

Don Smith
Mayor

Ernie Burns
Mayor Pro-Tem

Amanda Davis
Council Member

Linzy Neal
Council Member

Charles Ryan
Council Member

Ryan Hanson
Council Member

Charles West
City Manager

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting on **Thursday October 14, 2021 at 7:00 PM** at Van City Hall, 310 Chestnut St., Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matter listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I. CALL MEETING TO ORDER

- A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

- A. US Flag
B. Texas Flag

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. PRESENTATION / RECOGNITION

- A. Introduction and swearing in of the New Police Chief

VI. ACTION ITEMS

- A. Discussion, Consideration, and Possible Action on setting a permanent date for Trick or Treating Downtown each year
- B. Discussion, consideration, and possible action on the subdivision of a 1.041 acre tract on N Bois D Arc and Stadium Drive to create three residential lots and dedicate 0.054 acres of right of way to the City of Van for roadway and utilities. Denny Rucker

- C. Discussion, Consideration, and Possible Action on a request from Josh Harris to discuss city codes related to businesses within the city limits and what can be done to make it fair to businesses and residents.
- D. Discussion, Consideration, and Possible Action on a request for funding for a historical marker to be placed on city property near the Van Oil Museum showing the history and importance of the Texas Short Line Railway in 1930 and how it impacted the Van Community.
- E. Discussion, Consideration, and Possible Action on the City of Van Partnering with Basa Energy in hosting and sponsoring the annual Oil Festival to be held at the City Park located next to the Oil Museum.
- F. Discussion, Consideration, and Possible Action on amending the City of Van Personnel Policy
- G. Discussion, Consideration, and Possible Action on adopting "AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS AMENDING ORDINANCE NO. 13, PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS ON DECEMBER 10, 2020, AS CODIFIED IN THE VAN CODE OF ORDINANCES AS CHAPTER 13; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE"
- H. Discussion, Consideration, and Possible Action on adopting "AN ORDINANCE DESIGNATING THE CITY LIMITS OF THE CITY OF VAN AS "TAX ABATEMENT REINVESTMENT ZONE NUMBER ONE"; PROVIDING AN EFFECTIVE AND EXPIRATION DATE FOR THE ZONE; PROVIDING FOR RENEWAL OF THE ZONE; AND PROVIDING A SEVERABILITY CLAUSE"
- I. Discussion, Consideration, and Possible Action on adopting "Tax Abatement Policy Principles" for the City of Van.
- J. Discussion, Consideration, and Possible Action on "A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS JOINING WITH THE STATE OF TEXAS AND POLITICAL SUBDIVISIONS OF THE STATE AS A PARTY IN THE TEXAS OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL; AUTHORIZING THE EXECUTION OF SETTLEMENT PARTICIPATION FORMS; AND ESTABLISHING AN EFFECTIVE DATE."
- K. Discussion, Consideration, and Possible Action on approving the calculated 2021 Tax Levy

VII. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

- A. Minutes from September 9, 2021 Council Meeting
- B. September 2021 Expenditures

VIII. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

IX. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

X. REPORTS

- A. City Manager Monthly Report
- B. Fire Department Monthly Report
- C. Fire Marshal Monthly Report
- D. Library Monthly Report
- E. Municipal Court Monthly Report

- F. Parks Department Monthly Report
- G. Police Monthly Report
- H. Public Works Monthly Report

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XI. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113 W. Main, Van, Texas 75790 by **5:00 pm on Friday October 8, 2021.**

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



**DATA SHEET
AGENDA ITEM NO. V.A.**

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Introduction and swearing in of the New Police Chief

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VI.A.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on setting a permanent date for Trick or Treating Downtown each year

Background:

This topic has been discussed several times and there are varying views on when it should be held. It was requested this item be placed on the agenda so a final official decision could be made concerning this topic.

Financial Impact:

Recommendation:

While I do not have an opinion or vote on this topic, I would recommend that the decision only be made for the annual event held downtown. Personally, I would leave door to door trick or treating to the citizens, where they can decide to participate or not on October 31st each year, regardless of the day of the week it falls on. The downtown event is more for businesses, but we will let anyone participate that wishes to do so. I also believe this should be driven more by the Chamber of Commerce than the City, since this event is more for business to have an opportunity to participate in Halloween.

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VI.B.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, consideration, and possible action on the subdivision of a 1.041 acre tract on N Bois D Arc and Stadium Drive to create three residential lots and dedicate 0.054 acres of right of way to the City of Van for roadway and utilities.
Denny Rucker

Background:

Discussion, consideration, and possible action on the subdivision of a 1.041 acre tract on N Bois D Arc and Stadium Drive to create three residential lots and dedicate 0.054 acres of right of way to the City of Van for roadway and utilities.
Denny Rucker

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

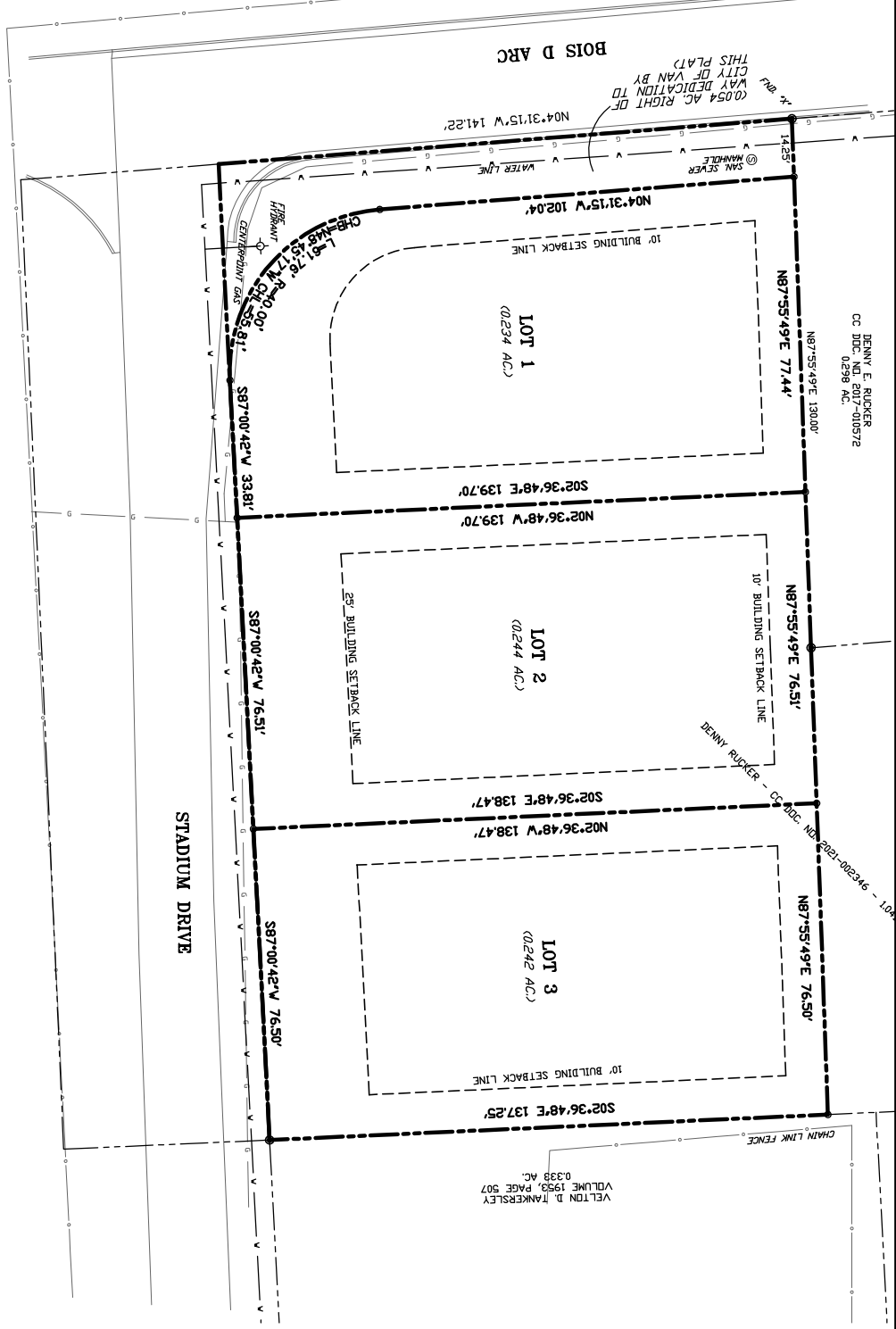
Date: September 29, 2021

City Council,

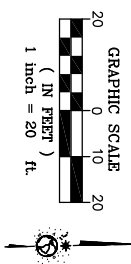
The Planning & Zoning board meet on September 28, 2021.

Motion was made by Jennifer Hudgens and seconded by Pat Hargrave that the recommendation of the Planning & Zoning Committee approve the subdivision of a 1.041-acre tract on N Bois D Arc and Stadium Drive to create 3 lots and dedicate 0.054 acres of right of way to the City of Van for roadway and utilities.

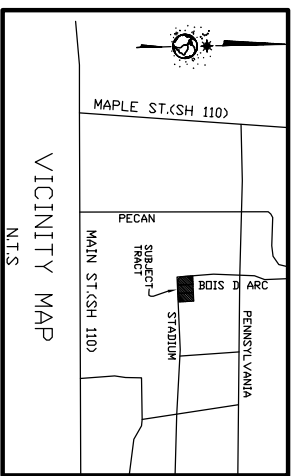
DENNY E. RUCKER
CC: DEDICATED 01/05/72
0.2298 AC.



PRELIMINARY PLAT
STADIUM OAKS SUBDIVISION
BEING PART OF THAT 1.041 ACRE TRACT OF LAND
DESCRIBED IN A DEED TO DENNY RUCKER
RECORDED IN CON 2021-002346



- LEGEND**
- LOT LINES
 - SETBACK LINES
 - OVERHEAD ELECTRIC
 - FOUND 1/2" IRON ROD (UNLESS NOTED OTHERWISE)
 - SET 1/2" IRON ROD WITH YELLOW CAP HANEY 6082



THE PURPOSE OF THIS PLAT IS TO CREATE 3 RESIDENTIAL LOTS AND DEDICATE 0.054 ACRE RIGHT OF WAY TO THE CITY OF VAN FOR ROADWAY AND UTILITIES.

NO PORTION OF SUBJECT TRACT LIES WITHIN A SPECIAL FLOOD HAZARD AREA ACCORDING TO FIRM MAP NUMBER 48467C0325C, EFFECTIVE DATE DECEMBER 17, 2010.

BEARINGS AND DISTANCES SHOWN HEREON ARE GRID BASED ON THE NORTH AMERICAN DATUM OF 1983, TEXAS STATE PLANE COORDINATE SYSTEM, TEXAS NORTH CENTRAL ZONE (4202)

SURVEYORS CERTIFICATION.

I, ROBERT E. HANEY, REGISTERED PROFESSIONAL LAND SURVEYOR NO. 6082 DO HEREBY CERTIFY THAT THIS MAP REPRESENTS AN ACTUAL SURVEY MADE BY ME, ON THE GROUND DURING THE MONTH OF SEPTEMBER, 2021, AND THAT ALL MARKERS OR MONUMENTS SPECIFICALLY SHOWN HEREON ARE IN THEIR PROPER PLACES.

THIS DOCUMENT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, RECORDATION, CONVEYANCE, SALES OR AS THE BASIS FOR THE ISSUANCE OF A PERMIT.



HANEY'S
ENGINEERING & LAND SURVEYING

P.O. BOX 1564
156 GLENROSE DRIVE
HAWKINS, TEXAS

SCALE : 1" = 20'

CELL (903) 363-8852

JOB # HET165

TBPELS FIRM NO. 10158600

STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE CITY COUNCIL ON THIS THE _____ DAY OF _____, 2021
BY: _____
DON SMITH, MAYOR

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____

KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE(SHE) EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2021.

MY COMMISSION EXPIRES ON: _____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE PLANNING AND ZONING COMMISSION ON THIS THE _____ DAY OF _____, 2021
BY: _____
CHAIRPERSON

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____

KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE(SHE) EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2021.

MY COMMISSION EXPIRES ON: _____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

OWNERS CERTIFICATION.

THAT I, DENNY RUCKER, BEING THE OWNER OF THE PROPERTY SHOWN HEREON, DO HEREBY ADOPT THIS PLAT DESIGNATING THE PROPERTY SHOWN HEREON AS **STADIUM OAKS**, AN ADDITION TO THE CITY OF VAN, TEXAS AS A LEGAL SUBDIVISION.

DENNY RUCKER

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____

KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE(SHE) EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2021.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



DATA SHEET
AGENDA ITEM NO. VI.C.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on a request from Josh Harris to discuss city codes related to businesses within the city limits and what can be done to make it fair to businesses and residents.

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

From: [Josh Harris](#)
To: [Sereca Huff-Huggins](#)
Cc: [Charles West](#)
Subject: Request to be placed on upcoming city council agenda
Date: Monday, October 4, 2021 11:34:54 AM

Sereca,

I am submitting a request to be placed on the agenda for the Van City Council meeting coming up this month. I would like to discuss city code as it pertains to businesses operating inside the city and see if there is anything that can be done to make it fair to businesses as well as residences. I would also like to address a current complaint against my business to see what sort of agreement or understanding can be reached moving forward in the event new codes are not adopted.

Thanks,

Josh Harris
Top Notch Garage
941 S Oak St
Van, TX 75790
(903) 963-4000



DATA SHEET
AGENDA ITEM NO. VI.D.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on a request for funding for a historical marker to be placed on city property near the Van Oil Museum showing the history and importance of the Texas Short Line Railway in 1930 and how it impacted the Van Community.

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

REQUEST FOR FUNDING FOR HISTORICAL MARKER

“Texas Short Line Railway Spur Line to Van”

And

Permission to Locate Historical Marker on City Property at Oil Museum

The City of Van currently has 8 historical markers. I am writing another one for Van about the railroad spur line established in 1930 for the purpose of transporting heavy oil field equipment from the railhead in Grand Saline to the Pure Oil Camp.

The cost of the marker is \$1,875. I would like to put it on city property – the parking area south of the Van Area Oil and Historical Museum – adjacent to the marker already there, “Site of the Pure Oil Camp.” It seems the appropriate place since the spur line ended at the back of the warehouse where a loading dock was located.

I have prepared a folder of information for the Mayor, City Council members and the City Manager to verify cost, timeline of the application to the Texas Historical Commission, and some information on the background of the spur line. There are also maps and a picture of the train engine that was actually used on the Van spur line.

In February 1930 the Texas Short Line Railway Company filed with the Interstate Commerce Commission for permission to build the spur line to Van. Rights-of-way then had to be obtained and men brought in to do the work. Thirty-car side railroad tracks had to be built to take care of the bunk and equipment rail cars, five family cars, a kitchen car, two diners, two commissary cars and two cars for the foremen, plus other miscellaneous requirements. Grading for the spur line began in mid-April 1930. On the 4th of July the engine came to the north edge of Van and blew its whistle in celebration of the 4th of July. The rails were completed to the Pure Oil Company warehouse on the 10th and a huge celebration took place on the 17th of July 1930, which included the Texas Governor and many other distinguished officials.

Many people came to celebrate and share in the 3,000 pounds of free bar-b-que beef dinner. In addition to people coming from surrounding towns, two trains also brought people – one from Dallas picking up people in each town along the way, and another one from Shreveport, also stopping in every town along the way. It was a “Big Deal.”

After the major “boom” was over and the Pure Oil Company did not have so much equipment being brought in, the spur line still handled freight for the area, and tomato sheds were later built that helped the farmers have an outlet for their produce.

In 1962, the Spur Line between Grand Saline and Van was abandoned, and by 1980 the tracks had been scraped for salvage. Although no longer in existence, it had a major impact on Van and is an important part of our history. It deserves a historical marker.

Thank you for your consideration in funding this Historical Marker.



Linda Lantrip Mays

TEXAS HISTORICAL COMMISSION

OFFICIAL TEXAS HISTORICAL MARKER TYPES AND SIZES

(There is a \$100 application fee in addition to the prices listed below)

*Due to possible increases in shipping and material costs, marker prices are subject to change.

Marker sponsors are responsible for paying the full cost of the historical marker and will be notified via invoice with a 45-day payment deadline should marker prices increase. Sponsors may choose to withdraw from the marker process at any time before a marker is ordered, and will be refunded payment, not including the application fee.



**Large Subject Marker /
Large Recorded Texas Historic Landmark Marker**
27" x 42"

Available with or without a post
\$1875 with post, \$1675 without post



**Small Subject Marker /
Small Recorded Texas Historic Landmark Marker**
18" x 28"

Available with or without a post
\$1175



Recorded Texas Historic Landmark - Medallion & Plaque
12" x 16"
Available with or without a post
\$850

Replacement parts:
Medallion Only: \$375
Plaque Only: \$475



Supplemental Plaque (For existing markers)
12" x 6"
\$400

Updated 1/2020

Texas Historical Commission
History Programs Division
P.O. Box 12276, Austin, TX 78711-2276
Phone 512/463-5853
markers@thc.texas.gov



TEXAS HISTORICAL COMMISSION
real places telling real stories

ATTACHMENT A

SUBJECT MARKERS:

PERMISSION OF PROPERTY OWNER FOR MARKER PLACEMENT

Please fill out this attachment, print, and sign. Return completed form along with proof of ownership (in form of deed or tax appraisal records) to our offices via email (markers@thc.texas.gov), fax, or mail by 2 p.m. CDT, ~~May 15, 2021~~. Must be received in our offices by deadline.

Proposed marker topic:

County:

Will the marker be placed on right-of-way maintained by the Texas Department of Transportation (TxDOT)?

☐ Yes ☒ No

If the answer is yes, the THC will secure the necessary permission from TxDOT, and no other information is required. If the answer is no, please provide the following information for the person or group who owns the property.

Property owner: CITY of VAN, TEXAS

Address: City, State, Zip:

Phone: Email address:

I, _____, certify that I am the legal owner or authorized representative of the property owner noted herein, and further certify that I have read the information regarding Official Texas Historical Markers and that I voluntarily seek the marker for the property described herein, and proof of ownership is attached to this form. I further certify that I will comply with the policies and procedures of the Official Texas Historical Marker Program.

Signature: _____

NOTE: The property owner will not receive copies of correspondence from the THC. All procedural correspondence (notice of receipt, requests for additional information, inscription, shipping notice, etc.) will be sent by email to the THC representative, who is encouraged to share the information with all interested parties as necessary.

Texas Historical Commission
History Programs Division
P.O. Box 12276, Austin, TX 78711-2276
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TEXAS HISTORICAL COMMISSION
real places telling real stories

TEXAS HISTORICAL COMMISSION

Historical Marker Application Timeline

(from application deadline to marker dedication can take 9-18 months)



Applicant contacts county historical commission (CHC) and researches the topic, writes the history (5-10 page paper), gathers photos and maps, and fills out the application form.



Applicant submits application, narrative history and documentation to CHC for review and approval (check with CHC for preferred application due date).



CHC forwards application to Texas Historical Commission (THC) and applicant pays application fee (March 1st – 2 p.m. CDT, May 15th). **2022**



THC reviews application; additional information and/or clarification may be requested.



THC approves application, if selected, and requests payment (after Quarterly meeting end of July – August 1st). **CITY CHECK FOR MARKER**



Applicant forwards payment to THC (due by mid-September). **2022**



THC prepares draft inscription and submits it to applicant and CHC for review and approval (September of current year through June of next year). **2022 – 2023**



Applicant and CHC review inscription and either approve or submit revisions within 45 days. If suggested revisions are submitted, then THC revises inscription for applicant and CHC for review as soon as possible.



Once the applicant and CHC approve of the inscription, then it is forwarded to the THC Commissioners for approval at the next quarterly meeting.



THC sends final approved inscription to foundry for casting (6-8 weeks).



Foundry ships completed marker to designated addressee.



Applicant and CHC install marker and plan marker dedication ceremony.



THC staff enters marker into the Texas Historic Sites Atlas, an online database and map including marker information and inscriptions (<https://atlas.thc.texas.gov/>).

Updated July 2020

Texas Historical Commission
P.O. Box 12276
Austin, TX 78711-2276
512.463.6100
fax 512.475.4872
thc@thc.texas.gov



TEXAS HISTORICAL COMMISSION
real places telling real stories

www.thc.texas.gov

acreage that had never been built on. The oil company decided that if the two men were to get three wells, the buildings on either side would have to be moved. One agreed to the offer of the Pure Oil Company and was moved. The other partner said no, pay me more, and immediately erected a wire fence around the lot with, it is alleged, four husky guards. Things dragged on for a while and it appeared everyone would lose with this stalemate. Then, the other partner got tired of waiting and went out, tore down the fence and told the oil company to start drilling. Therefore, the drilling company did and the derrick went up so fast it made the townspeople dizzy watching the pieces of steel fly up.⁵⁴⁶

RAILROAD

By February of 1930, the Van oil field had a record nine big producers and no dry holes, which definitely established it as a development of major importance. With the rapid rate of oil wells being drilled in this new field and the need for faster and more efficient delivery of equipment and supplies, the Texas Short Line Railway Company filed application with the Interstate Commerce Commission for permission to construct a rail line into the heart of the oil field.⁵⁴⁷

The Texas Short Line Railway was chartered in 1901 and the line opened in September 1902, serving coal mines near Alba and a salt mine at Grand Saline, Texas. In 1929 the Texas & Pacific Railroad purchased the Texas Short Line Railway outright, but continued to operate it as a separate entity.

Before the work could start, it was necessary to build two 30-car side railroad tracks to take care of the bunk and equipment rail cars. Prior to the building of the sidetracks, only a small portion of the equipment could be parked in the Grand Saline yards as the trackage facilities were limited. There were nine bunk cars on the sidetracks capable of taking care of 96 men. In addition to the bunk cars, there were five family cars, one kitchen car, two diners and two commissary cars. The foremen had two cars for their exclusive use as living quarters.⁵⁴⁸

In addition to the rails on hand for this new line, there were four cars of ties with more ordered, and one car of barbed wire on the siding to be used in fencing the right of way.⁵⁴⁹

J.E. Henson headed the Entertainment Committee assisted by Jim York, Mr. Martin, Charles McDearman and Marion Estes.

Judge E.R. Tunnell headed the Reception Committee, along with A.P. Fowler, O.P. Patterson, Ben Swift and Mr. Hair.

Grounds Committee was headed by C.A. Rich, assisted by F.M. Smith, W.H. Cook, Sam Farrew and J.C. Craddock.

Numerous individuals volunteered their automobiles to meet people at the two trains scheduled to arrive, one from Fort Worth and one from Shreveport. The visitors were to be given guided tours of the oil field.

The Pure Oil Company donated the use of the beautiful grove of trees at their camp site, laid a water line for drinking water, and built a grand stand and a barbeque pit. ⁵⁵⁵

These committees apparently did a tremendous job, because the Van News reported that a huge crowd of people attended Van's big celebration in honor of the entry of the Short Line railroad into Van on July 17, 1930.

"Along about 9 o'clock the people began to arrive in autos with the crowd steadily increasing until 11:30 when the seven-coach passenger train pulled into the switchback of the company yards. Thousands thronged down the dusty, newly made roads to meet the train. Others waited to greet the excursionists on the picnic grounds.

"About 700 came on the 'Special' (train) from Fort Worth, Dallas, Terrell, Wills Point, Grand Saline and from the other direction from Shreveport, Mineola and intervening points. Two bands accompanied the trains – the Mineola Municipal Band and the Grand Saline Champion Boys' Band.

"Governor Moody came from Tyler by auto accompanied by Colonel Carl E. Estes

through, there was not a bite of barbeque to be found anywhere. But those who skipped out on some of the speeches had a great meal and great time!

One thing about that big celebration – Van could lay claim to being the most peaceful town in East Texas. With all that crowd of local people and those from points as far away as Fort Worth and Shreveport, not one person was arrested and not one drunk disturbed the peace. Law enforcement was on the ball.

The Van News and P. Alfred Quackenbush later wrote under the headline:

IT WAS A SUCCESS:

“The big day is over. It will be long remembered as a big day in Van’s young life. It was a success in every sense of the word. Those who have labored long and hard to make Van’s first big collective undertaking a success have every reason to be proud of their efforts. Some mistakes were made, it is true, but it is human to err and everyone who lent a helping hand for the good of his or her town is certainly human, the best kind of human. There should be no regrets.

“This big celebration will do more good for Van than even its most ardent advocates can now visualize. First, it tells the people everywhere that we have a good town at Van -- a town that can do big things. Second, it shows our own business men and citizens that we have in our midst, men and women that can do big things; and thirdly and most important of all -- it has gotten the people in general, each as an individual, to looking forward to Van being a bigger and better town. And that is what any town needs most of all - the confidence of its own citizens in its own future and ability to manage its own affairs.”⁵⁵⁷

(P. Alfred Quackenbush, editor of The Van News, was Van’s most ardent supporter, “cheerleader,” and advocate for incorporation.)

planned to continue jumping using her real name, had exhibitions planned for several cities in Oklahoma during the summer of 1930.⁵⁶¹

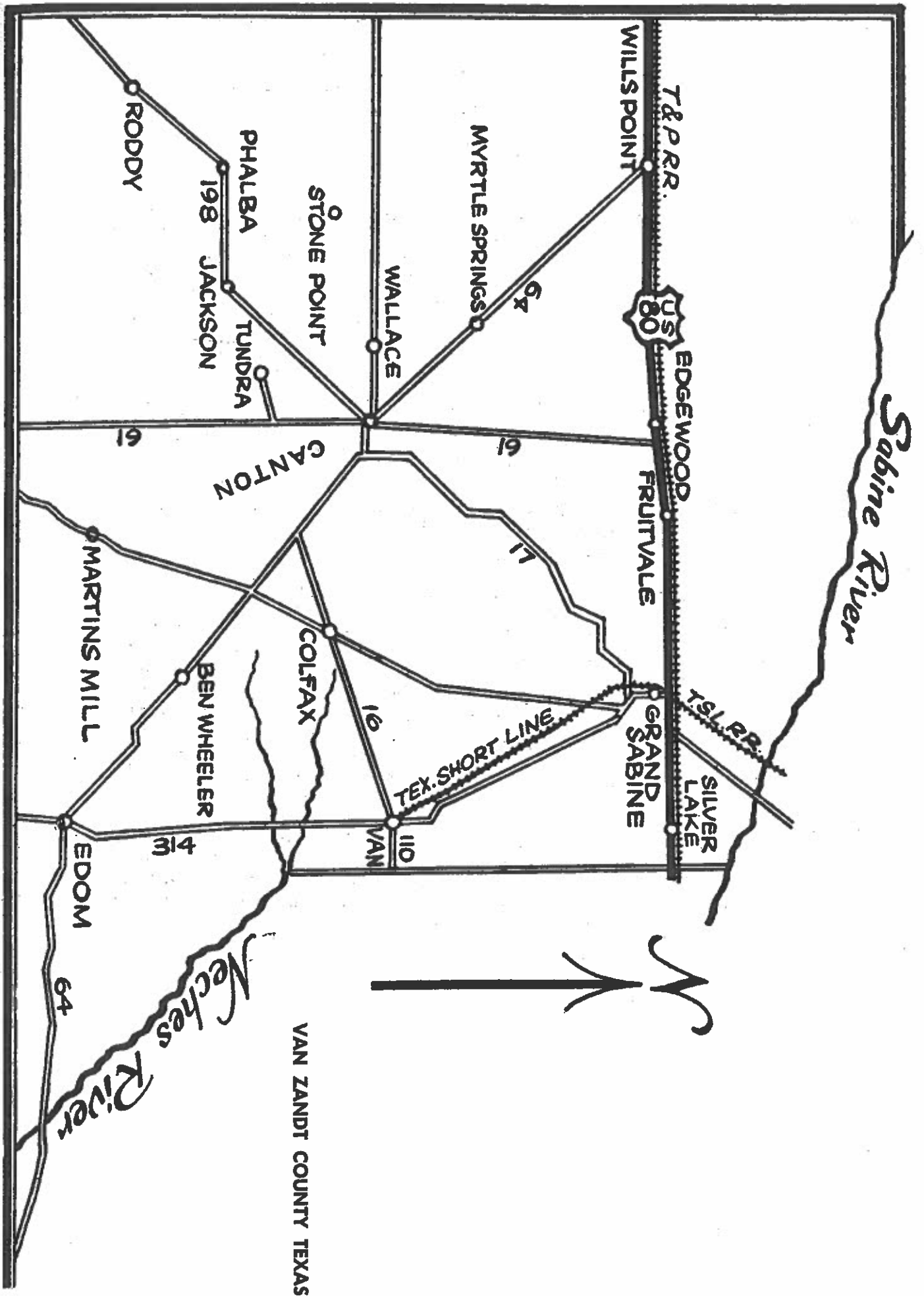
GASOLINE PLANT

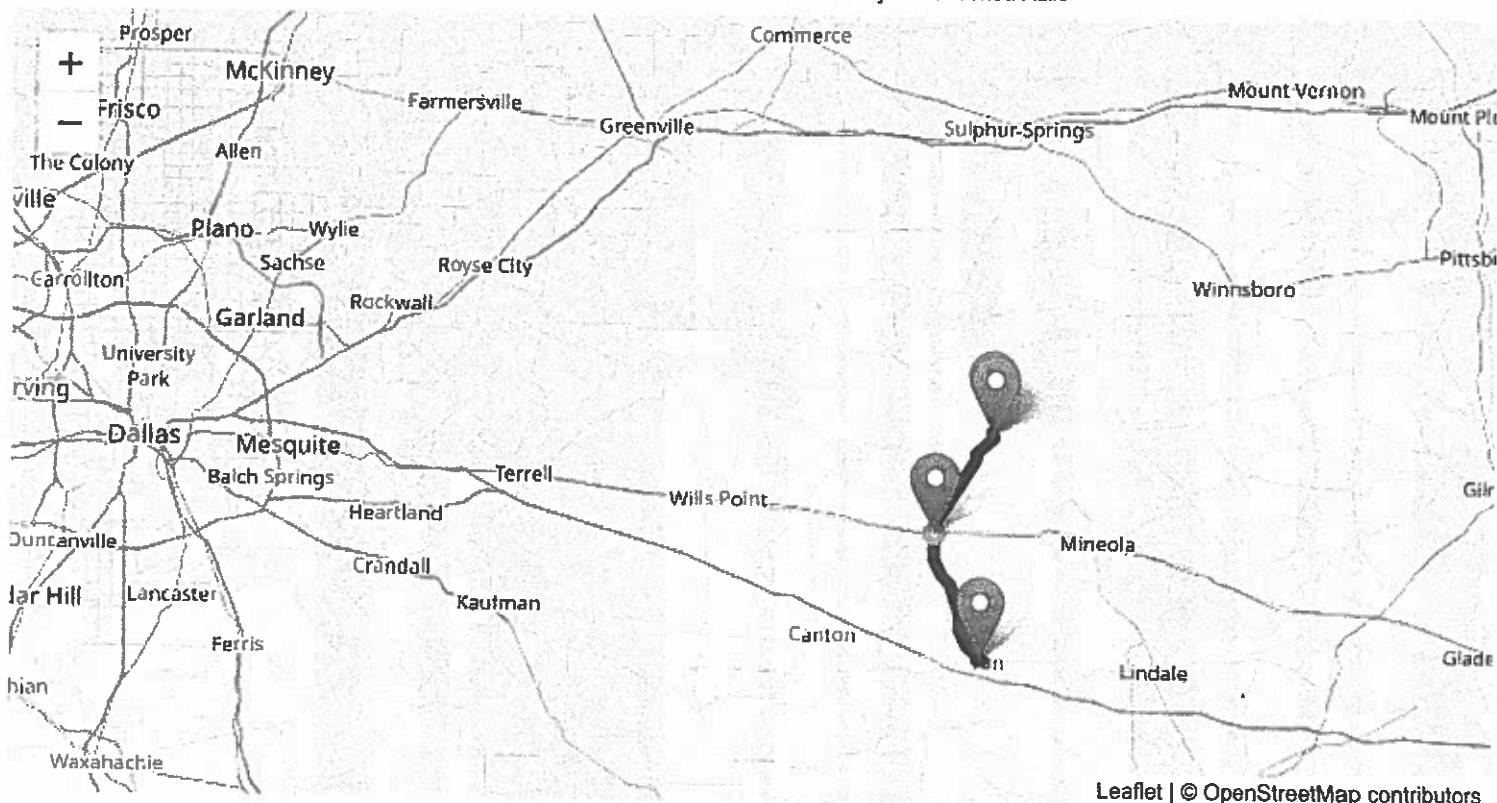
With the arrival of the railroad at Van, plans were started immediately for a new casinghead gasoline plant to be erected by the Pure Oil Company about a mile north of Van. A surface lease on 102 acres was taken.⁵⁶² This lease consisted of seventy-two acres on the R.H. Peters tract and thirty acres on the Chester Crim tract. The land adjoined the W.T. Jarman farm on the north.⁵⁶³

Large amounts of gas, which always accompany the production of immense quantities of oil, had become a problem. Flaring or burning of the excess gas was being done, but that was a waste of product, not to mention loss of revenue, and was a danger in high winds. A gasoline plant for the Van field was desperately needed at this time.⁵⁶⁴

Five hundred carloads of material and equipment, approximately fifty million pounds, were loaded in California, New York, Ohio, Illinois, Oklahoma, and points in Texas and billed to the Pure Oil Company in Van by the Short Line Railway Company. By this time, there were seventy-seven flowing oil wells in the Van Field and twenty-five being drilled or ready to be spudded in. It seemed like they were just getting started. Ground was broken on the chosen location for the gasoline plant in mid-July 1930 and construction started.⁵⁶⁵

Huge amounts of material and equipment began to arrive. Sand, cement, pipe, boilers, tanks, engines, pumps, lumber, iron, and thousands of necessary pieces of equipment arrived by the Short Line Railway. Night and day with men supervising, men working, and mule teams pulling, sometimes 18 mules on one load, the plant began to take form. All were striving to complete the job to conserve millions of cubic feet of gas being wasted. Fourteen compression units arrived with the latest and newest cooling and rectifying equipment and the latest automatic controlling devices. Meters were installed to measure the gas when it later came to the plant. Using both day and night shifts, the plant began to take shape. Three hundred and sixty items of high powered electric generating equipment were installed to furnish lights and power. Boilers were set to furnish heat for gasoline treatment and power for pumps.⁵⁶⁶





The Texas Short Line Railway

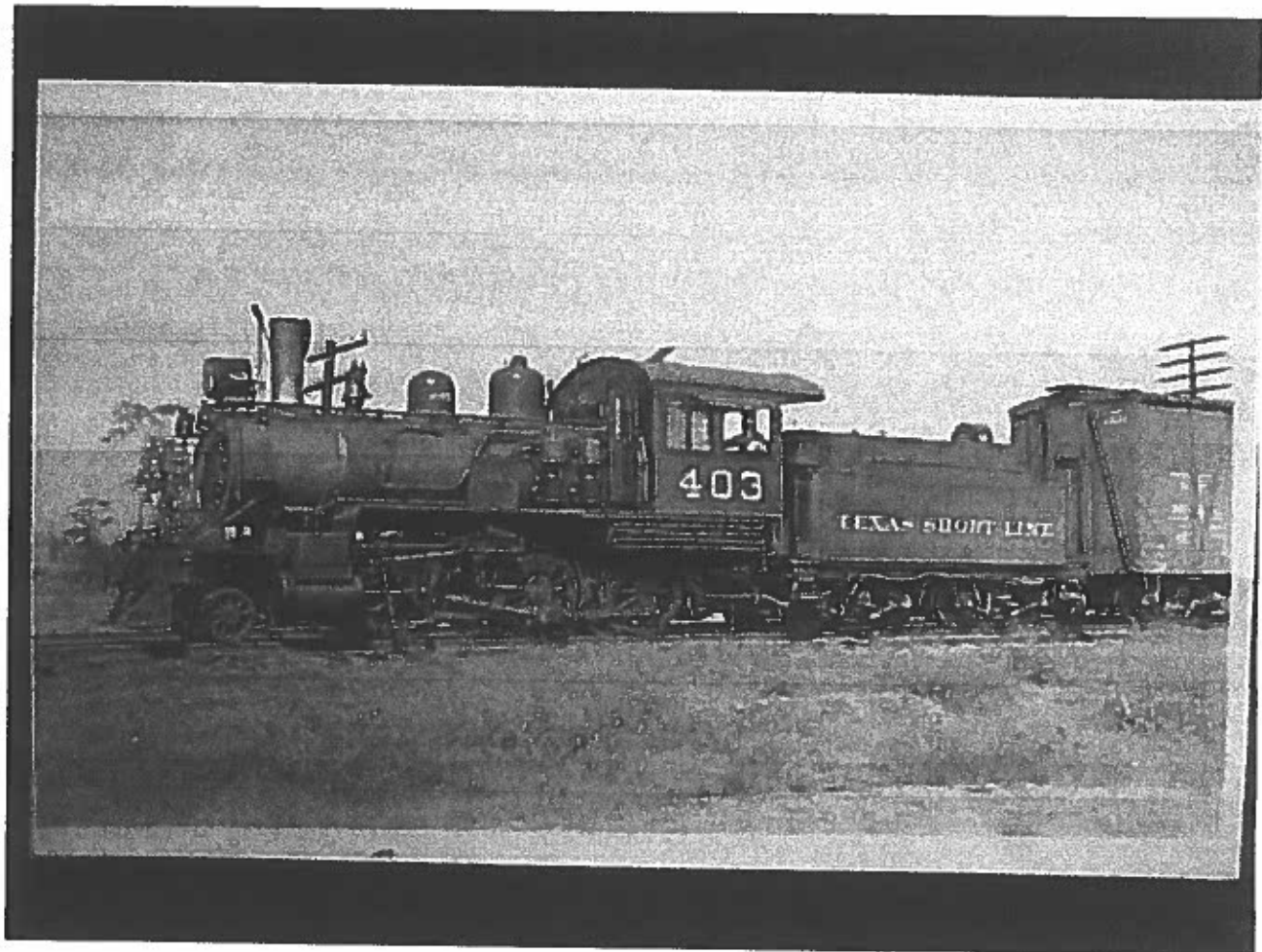
Hoyt to Van, TX

[Home](#) | [TX](#) | [T&P](#) | [TSL](#)

The Texas Short Line Railway was chartered in 1901 to build from Grand Saline, TX north to a connection with the Missouri-Kansas-Texas Railroad at Hoyt, near present-day Alba, TX. The line opened in September, 1902, also serving some coal mines near Alba and a salt mine at Grand Saline. In 1910, the TSL built another mile of track within Grand Saline to connect to the Texas & Pacific line that ran between Dallas and Shreveport, LA. In 1929, the T&P purchased Texas Short Line outright, but continued to operate it as a separate entity. A year later, after the discovery of oil in Van Zandt county to the south, the TSL built another 10 miles to Van, located in the middle of the oil field.

As freight began to taper off, TSL found itself in a deficit. The line between Grand Saline and Alba was abandoned in 1959; the remainder of the Texas Short Line between Grand Saline and Van was abandoned three years later.

ENGINE 403 USED ON RAILROAD SPUR LINE
FROM GRAND SALINE TO VAN OIL FIELD.



VAN HISTORICAL MARKERS

- 1. Jarman Discovery Well**
- 2. Site of Pure Oil Camp**
- 3. Van**
- 4. Swindall School**
- 5. Van Common School**
- 6. Van High School – 1929-1947**
- 7. Van Methodist Church**
- 8. C.S. Nicks**

- 9. Being Written: Texas Short Line Railway - Spur Line to Van**

Others that could be written:

- 1. Gasoline Plant**
- 2. Shinn-Bryant American Legion Post No. 506**
- 3. Tank Farm – Pipe Line**
- 4. Hundred Percent**
(An area wholly owned by Pure and part of the “Carroll District”)
- 5. First Permanent Building in Van**
(currently the Roco building; also known as old Masonic building)



DATA SHEET
AGENDA ITEM NO. VI.E.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on the City of Van Partnering with Basa Energy in hosting and sponsoring the annual Oil Festival to be held at the City Park located next to the Oil Museum.

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VI.F.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on amending the City of Van Personnel Policy

Background:

The current personnel policy contained some typographical errors, and formatting was not consistent. In making corrections and due to recent inquiries about vacation, sick and comp time, some changes have been recommended to clarify the policy. A change in longevity has also been recommended. This policy should be reviewed and updated every few years to ensure it is applicable and in compliance with current state and Federal statutes.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

Submitted by Charles West

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS
AMENDING THE CITY'S PERSONNEL POLICIES AND PROCEDURES MANUAL;
PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE;
AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City of Van, Texas ("City") currently has a Personnel Policies and Procedures Manual designed to provide management and guidance for City employees; and

WHEREAS, the City last amended its Personnel Policies and Procedures Manual on January 7, 2016; and

WHEREAS, the City Council for the City of Van, Texas finds it necessary to pass this Ordinance providing for additional amendments to the City's Personnel Policies and Procedures Manual.

NOW, THEREFORE, be it ordained by the City Council for the City of Van, Texas as follows:

**I.
AMENDMENTS**

- A. Chapter 4 (Job Performance and the Workplace), Section 5 (Smoke Free Work Environment) is hereby amended as follows:
 - The title of Section 5 (Smoke Free Work Environment) is hereby amended to rename said Section Tobacco Free Work Environment.
- B. Chapter 5 (Supervision), Section 3 (Your Working Relationships) is hereby amended as follows:
 - The title of Section 3 (Your Working Relationships) is hereby amended to rename said Section Work Relationships.
- C. Chapter 6 (Compensation, Attendance and Absences), Section 4 (Insurance) is hereby amended as follows:
 - The City shall pay employee insurance premiums to include hospitalization, dental, vision and life. Employees may purchase additional life insurance by paying premiums. Dependent insurance is available for all employees; however, dependent insurance premiums are to be paid by employee. City employees who

leave the City under honorable circumstances, and whose age and years of service equal 60 points, shall have thirty percent (30%) of their employee medical premium paid by the City for the period of time between retirement and reaching eligibility for Medicare Part B.

D. Chapter 6 (Compensation, Attendance and Absences), Section 7 (Annual Leave) (Vacation) is hereby amended as follows:

- All full time employees shall earn paid vacation based on continuous years of service as designated in the leave table below.

After one (1) year	Two (2) weeks
After five (5) years	Three (3) weeks
After ten (10) years	Four (4) weeks

E. Chapter 6 (Compensation, Attendance and Absences), Section 8 (Longevity Pay) is hereby amended as follows:

- Employees will be paid annually on December 1st for longevity as listed below. Employees must be employed on or before December 1st, one (1) year prior to be eligible for payment.

Years of Service	Annual Payment
1	\$150.00
2	\$300.00
3	\$450.00
4	\$600.00
5	\$750.00
6	\$900.00
7	\$1,050.00
8	\$1,200.00
9	\$1,350.00
10	\$1,500.00 (maximum)

F. Chapter 6 (Compensation, Attendance and Absences), Section 12 (Sick Leave) is amended by amending the last paragraph of said Section as follows:

- Upon separation from employment, all accrued sick leave will be forfeited, except employees with ten (10) years or more of continuous service at time of termination may elect to be paid for up to 480 hours of his/her accrued sick leave. An employee can receive payment of sick leave on termination only once.

G. Chapter 6 (Compensation, Attendance and Absences), Section 17 (Long Term Leave) (FMLA) is hereby amended as follows:

- Deleted in its entirety.

H. Chapter 6 (Compensation, Attendance and Absences), Section 23 (Utility Services and Discounts) is hereby amended as follows:

- Deleted in its entirety.

I. General Amendment

Any and all references in the City's Personnel Policies and Procedures Manual to "City Administrator" are hereby amended to "City Manager."

**II.
SEVERABILITY**

Should any phrase, sentence or section of this Ordinance be deemed invalid or illegal by a court or tribunal having jurisdiction, such finding shall not affect the remaining phrases, sentences or sections of this Ordinance.

**III.
REPEALER**

Any ordinance or section(s) of an ordinance in conflict with the provisions of this Ordinance are hereby repealed to the extent of said conflict.

**IV.
EFFECTIVE DATE**

This Ordinance shall become effective immediately upon its passage and approval by the City Council for the City of Van, Texas.

PASSED AND APPROVED by the City Council for the City of Van, Texas this _____ day of _____, 2021.

Don Smith, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



City of Van
Personnel Policy

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PERSONNEL POLICY CITY OF VAN, TEXAS

CHAPTER 1 GENERAL PROVISIONS

Section 1 Purpose and Objective

The purpose of these policies is to provide a uniform set of rules governing City/Employee relations. The fundamental objectives sought to be achieved by these policies are:

- A. To promote and increase efficiency in the service of the city.
- B. To provide fair and equal opportunity to all qualified applicants to enter and advance in City employment based on merit and fitness as ascertained through fair and practical methods of selection and promotion, without regard to race, color, religion, national origin, sex, sexual orientation, age, disability, or other non-merit factor.
- C. To promote high moral among City employees, make the service of the City attractive as a career and encourage each employee to render the best service to the City by providing good working relationships, uniform personnel policies, and opportunity for advancement and consideration for employee welfare.

Section 2 Applicability

These policies shall apply to all employees of the City and all persons who apply for employment and are hired by the City, except where inconsistent with the proper application of Federal, state, or local law. Elected officials, members of appointed boards and commissions, persons under contract to provide professional and technical services and personnel appointed to serve without pay shall not be considered employees under these policies.

Section 3 Equal Employment Opportunity

The City of Van is committed to a policy of Equal Employment Opportunity. It is the policy of the City of Van to afford equal opportunity to all individuals regardless of race, color, creed, religion, sex, national origin, disability, marital status, parenthood, age or other non-merit factor. The city will ensure that it will:

- A. Recruit, hire and promote all job classifications without regard to race, color, creed, religion, sex, national origin, disability, marital status, parenthood, age or other non-merit factor.
- B. Base decisions on employment to further the principles of equal employment.

No employee shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored by the City on any basis prohibited by applicable law.

Section 4 Functions of the City and Job Economy

It is the function of the city to provide the vital day to day services to its citizens, which include but are not limited to sanitation, water, sewer, streets, parks, fire and police protection, and animal control. No other level of government requires the responsiveness demanded of City government. The goal of the city is to provide the highest level of service at the lowest possible cost. This means that employees of the city

have a difficult and important job to do. Every employee must work efficiently and avoid waste when using City equipment and materials. Maintaining a high level of service at the lowest possible cost requires the effort of each member of the team.

Section 5 City Government

The City of Van is a municipal corporation under the laws of the State of Texas, operating as a Type-A General Law City.

The city operates under the Mayor-Council form of government. The City Council is composed of the mayor and five council members. The City Council makes the rules and adopts the policies for the City.

The City Manager is appointed by the City Council and is the professional administrator responsible for administering the government of the city. All other employees of the city serve by appointment of the City Manager.

Section 6 Dissemination of Policies

Each employee shall be provided a copy of these policies and each department shall keep at least one copy available for reference by its employees.

Section 7 Amendments to Policies

These policies may be amended by the City Council at any time and by majority vote of the Council. Amendments shall be incorporated into the policies and distributed to each employee.

CHAPTER 2 CITY ADMINISTRATION AND EMPLOYMENT AT WILL

Section 1 City Manager to serve as Chief Administrative Officer

The City Manager shall serve as the chief administrative officer of the City. The City Manager shall be responsible to the City Council for the proper administration of all affairs of the City and the City Manager shall have the power and responsibility to appoint and remove all other officers and employees, except as otherwise provided by law. Neither the City Council nor its members shall direct the appointment or removal of any person by the City Manager unless the employee's removal is required by these policies. Neither the Council nor its members shall give orders to any employee appointed by the City Manager, either publicly or privately.

Section 2 Employee Relations with Mayor and City Council

Employees are expected to be respectful, courteous, and cooperative with the Mayor and City Council and do all that is possible to answer any questions raised by the Mayor or the City Council.

Section 3 All Employees are AT-WILL EMPLOYEES

All employees, including the City Manager, are at-will employees. The employment at will doctrine is the law of Texas, under which an employer has no duty to an employee regarding continuation of employment. The employment-at-will doctrine places no duties on an employer regarding an employee's continued employment and thus bars contract and tort claims based on the decision to discharge an employee. At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the city. An at-will employee cannot be discharged if the sole reason for the discharge was that the employee refused to perform an illegal act. *Sabine Pilot Service, Inc. v. Hauck*, 687 S. W 2d 733 (Tex. 1985).

The policies contained in this handbook shall not be construed to create an employment contract between the City and any employee.

CHAPTER 3 CREATION AND FILLING OF EMPLOYMENT POSITIONS

Section 1 Creation of Positions and Pay Rates

All new positions and pay rates shall be created by the City Manager upon City Council approval. Employment positions are created for the sole purpose of accomplishing the necessary work and services of the City in accordance with the budget adopted by the City Council. The funds to pay the salary, provide essential equipment and other necessary expenses should be available before the City Manager creates a new employment position.

Note: Required job related schools and training for employees will be provided or funded by the City. Certain specialized training that is job related but not required training, may require a reimbursement contract as recommended by City Manager and approval of City Council.

Section 2 Types of Positions

Employment positions shall be designated as regular or temporary. Regular positions shall be of indefinite duration and may be either full-time or part-time. Temporary positions shall be for a specified time period during the year and may be either full-time or part-time. Except as otherwise specifically provided in these policies or as required by law, employees who fill regular full-time positions shall receive the benefits outlined in Chapter 6 of these policies. Except as otherwise specifically provided in these policies or as required by law, all other employees shall not receive the benefits outlined in Chapter 6 of these policies.

Section 3 Job Vacancies

Department heads shall notify the City Manager of anticipated job vacancies as soon as possible.

Section 4 Application for Employment

The person seeking employment with the City shall complete an employment application. The minimum education requirement for full time employment with the City of Van is a high school diploma or GEO. The application shall include an authorization to release the results of the drug test which is required for all employees. The completed application shall be retained by the City Manager in the employee's permanent employment records. The employee shall be responsible for notifying the City Manager of any change in the employee's address, telephone number or other information required by City employment.

Section 5 Pre-Employment Drug Screen

A person selected for employment shall undergo a drug test at the direction of the City Manager, prior to reporting for work. The expense of the test shall be paid by the City. Employment shall be contingent upon a satisfactory test result.

Section 6 Background Check

The City Manager shall conduct background checks on job applicants depending on position person is applying for.

Section 7 Residency

The City Manager may establish residency or response time requirements for positions that require a rapid response time.

Section 8 Filling of Positions and Promotions

Employment with the City shall be based on merit and ability. Employees will be hired and promoted based on their qualifications to perform the job. Preference shall be given to promoting an employee to fill a position. If a position is not filled by promoting an employee, then preference shall be given to former employees with a good work record. However, nothing contained herein shall obligate the City Manager to fill a position by promoting an employee or hiring a former employee.

Section 9 Age Requirements for Regular Full Time Employees

All regular full-time employees must be at least 18 years of age.

Section 10 Nepotism

No person related within the second degree by affinity (marriage) or within the third degree by consanguinity (blood) to any elected or appointed officer or employee of the City shall be appointed to or hold any paid position or office of the City.

An individual's relatives within the third degree by consanguinity are the individual's parents or child (first degree), brother, sister, grandparent or grandchild (second degree) and great-grandparent, great-grandchild, aunt who is a sister of a parent of the individual, uncle who is a brother of a parent of the individual, nephew who is a child of a brother or sister of the individual and niece who is a child of a brother or sister of the individual (third degree). Texas Government Code and 573.025.

Section 11 Probationary Period

For the first six months of employment, each employee will be carefully observed by his or her supervisor in the performance of his or her duties. An employee's ability to perform the duties of his or her job, ability to adjust to employment with the city, attitude toward the job and toward fellow employees will be closely monitored. At the conclusion of the probationary period, the supervisor shall submit a written performance report to the City Manager stating whether the probationary employee's job performance has been satisfactory or unsatisfactory. A probationary employee who receives an unsatisfactory job performance report shall be discharged.

Section 12 Discipline

Steps for discipline are as follows: (a) oral reprimand, (b) written reprimand, and (c) suspension with possible termination. Severity of the offense will determine discipline to be administered.

CHAPTER 4 JOB PERFORMANCE AND THE WORKPLACE

Section 1 Performance Evaluation

For an employee to perform his or her job to the best of his or her ability, it is important that an employee be recognized for good job performance and receive appropriate suggestions for improving job performance when necessary. Employees should also receive written evaluations on a periodic basis. The written evaluations will normally occur at the end of an employee's probationary period, on the first anniversary date of employment and annually thereafter. In addition, when an employee is promoted to a new position, normally a written performance evaluation may be conducted at any time to advise an employee of performance or disciplinary problems.

Written evaluations will be based on an employee's overall job performance, including but not limited to conduct demeanor and record of attendance and tardiness.

Section 2 Personnel Records

The City Manager or designated person shall maintain separate files containing the work history records for each employee while employed by the City. Documents retained in an employee's file may include but shall not be limited to the application for employment with the City, results of the pre-employment drug test, written performance evaluations, written disciplinary actions, and any other documents relating to the employee's job performance.

An employee shall be allowed to review his or her file. Information contained in an employee's file shall be kept confidential unless the information is required by law to be disclosed.

Section 3 Sexual Harassment

The City of Van will not tolerate sexual harassment by its employees. Unwelcome sexual advances, requests for sexual favors or any other verbal or physical conduct of a sexual nature is prohibited.

An employee who feels they have been sexually harassed shall report the incident to the City Manager immediately. If the complaint is against the City Manager, the employee shall report the incident to the mayor. All complaints of sexual harassment shall be promptly investigated by the City Manager or by the official designated by the mayor if the complaint is against the City Manager. In determining whether an employee's conduct constitutes sexual harassment, the totality of the circumstances, nature of the alleged harassment and the context in which the incident or incidents occurred shall be investigated thoroughly and in a professional manner. If a determination is made by the investigator that the complaint is true, the employee responsible for the sexual harassment shall be discharged from employment.

Section 4 Drug Free Work Environment

The City of Van prohibits the unlawful manufacture, distribution, dispensation, possession or use of alcoholic beverages and controlled substances in the workplace or at events sponsored by the city. Employees are prohibited from reporting to work, or any event sponsored by the city, under the influence of any alcoholic beverage or controlled substance. An employee who violates this policy may be discharged from employment or may be referred to a drug counseling program, drug rehabilitation program or employee assistance program.

An employee who is convicted of any criminal offense involving the manufacture, dispensation, possession or use of an alcoholic beverage or controlled substance shall notify the City Manager of the conviction no later than five days after he or she is convicted of the offense. Within thirty days after receiving notice that an employee has been convicted of an offense as provided herein, the City Manager shall either (1) discharge the employee or, (2) require the employee to complete a drug counseling program, drug rehabilitation program or employee assistance program. An employee who is required but does not complete a drug counseling program, drug rehabilitation program or employee assistance program shall be discharged from employment.

Section 5 Tobacco Free Work Environment

The City of Van prohibits smoking or use of all tobacco products in all City owned vehicles and equipment and a minimum of 20 feet to entrance of any City owned building.

Section 6 Dress Code and Appearance

All office employees should strive to dress in a professional manner. If your job is primarily performed outdoors, then you should dress in a manner that is appropriate for the type of job which you perform. If provided, city uniforms must be always worn during working hours without exception. Conservative image requires that male employees wear suits, slacks or dress jeans, shirts, shoes, and socks. Appropriate attire for female employees includes dresses, skirts and blouse, pant suits, slacks, dress jeans, business suits, and shoes or dress sandals. Immodest dress will not be permitted, including but not limited to T-shirts, halter tops, tube tops, muscle shirts, shorts, and short skirts or dresses. In addition to proper dress, employees are expected to present a clean, neat, and business-like appearance which includes practicing good personal hygiene and wearing clean clothes daily. Hair styles and jewelry should not be extreme or eccentric and should contribute to a conservative, professional, and business image. If you have any questions about the appropriateness of your dress or appearance, then you should consult with your supervisor. Your supervisor and Department Head are responsible for ensuring that your dress and appearance are appropriate.

Section 7 Use of Recording Devices

An employee shall not use a recording device of any type to record a conversation with another employee or to record the actions of another employee unless the employee consents on the recording to be recorded.

CHAPTER 5 SUPERVISION

Section 1 Chain of Command

Whenever you have a question or a problem concerning your work, you are to consult with your immediate supervisor. If you are unable to have your question answered or your problem solved by your immediate supervisor, then you should consult with your Department Head. If your department head is unable to answer your question or solve your problem, then you should consult with the City Manager. Do not go over the head of any person in your chain of command unless you have been given permission to do so or you have been unable to have your question answered or your problem solved within three days from the time you first consulted with your supervisor or department Head.

Exception: If problem concerns supervisor, or Department Head, employee may consult City Manager.

Section 2 Your Supervisor

The immediate Supervisors is responsible to provide employees with direct instructions. Other Supervisors include the Department Head and the City Manager. The jobs of your Department Head and the City Manager are specialized for each position. These people are responsible for a specific service the city provides. They have the added responsibility of planning, organizing, and supervising your work.

Part of your supervisor's job is to help you adjust to your job and to provide appropriate training to perform assigned tasks.

Section 3 Work Relationships

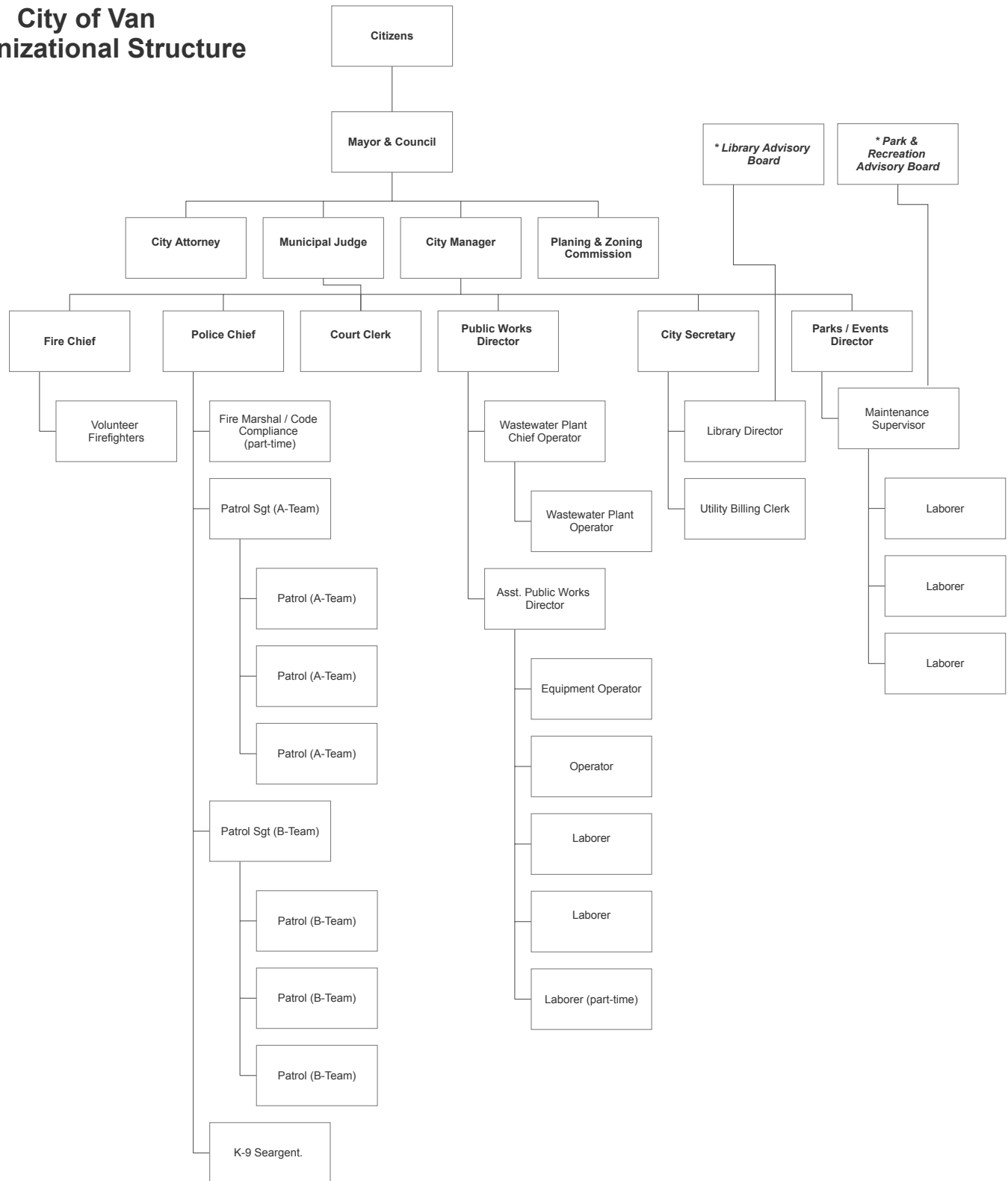
It is the duty of each employee to maintain high standards of cooperation, efficiency and economy in his or her work. Supervisors and Department Heads will organize and direct the work to enable them to achieve these objectives.

When work habits, attitudes, production, or personal conduct of an employee falls below a desirable standard, Supervisors and Department Heads shall point out the deficiencies at the time they are observed.

Section 4 Inter-Department Rules

Each department may adopt rules which are more specific than this personnel policy. If there is a conflict between inter-department rules and this personnel policy then, the personnel policy shall control. If you think there is a conflict, then employee shall consult with their Supervisor and follow the prescribed chain of command in resolving the conflict.

City of Van Organizational Structure



October 2021

CHAPTER 6 COMPENSATION, ATTENDANCE, AND ABSENCES

Section 1 Working Hours

Unless state or federal law provides otherwise, hours worked includes time during which an employee is "necessarily required to be on the employer's premises, on duty or at a prescribed workplace." Except as otherwise provided herein, employees shall be at their places of work ready to perform their duties as scheduled or required by their supervisor, department head or City Manager. All department heads shall maintain daily attendance records of employees within their department. The City Manager or designee shall maintain attendance records based on information provided by the department heads.

Section 2 Overtime and Comp Time

Employees shall work overtime when necessary and only when approved by the Department Head or City Manager. Overtime shall be allocated as evenly as possible among all employees qualified to do the work.

When employees are directed by their department head or supervisor to work extra time in addition to normal working hours, they shall be compensated for overtime or allocated compensatory time if the following conditions are met: (a) All overtime work must be given proper authorization and/or be known in advance by the supervisor, and (b) records of all overtime work must be kept by department supervisors with copies to the accounting payroll clerk.

Employee compensation for overtime and allocation of compensatory time shall be governed by applicable Federal and State law, including the Federal Fair Labor Standards Act. 29 U.S.C. Section 206 et. Seq. If this policy conflicts with any applicable Federal or State then the applicable Federal or State Law will super cede the terms of this policy. The total amount of compensatory leave an employee can accrue is 240 hours. Law enforcement and emergency response personnel may accrue up to 480 hours.

Employees entitled to overtime, except for law enforcement personnel, shall be compensated for all hours worked in excess of 40 hours per week at the rate of one and one-half times the employee's regular rate. A work week is defined as seven days beginning Saturday 12:01 a. m. and ending Friday at midnight. There is no daily overtime for working in excess of eight hours a day. The total hours in excess of 40 hours at the end of the week is the basis for calculating the amount of overtime worked. Time sheets shall be completed and turned into your Department Head for calculating overtime hours.

Employees engaged in law enforcement activities who are entitled to overtime shall be compensated for all overtime hours at the rate of one and one-half times the employee's regular rate in accordance with 29 U.S.C. Section 207(k). In addition, employee engaged in law enforcement activities funded, by a grant that includes an overtime supplement shall be compensated at an overtime rate of one- and one-half times the employee's regular rate to the extent the compensation is paid by the grant or reimbursed to the City by the grant.

Section 3 Payroll and Payroll Deductions

Employees of the City are paid every two weeks. The following are authorized payroll deductions to be withheld from each check:

- (1) Withholding Tax: The city deducts from each paycheck the amount established by the Internal Revenue Service for the number of exemptions you declare.
- (2) Federal Social Security: The city deducts from each paycheck the amount established by the Federal Social Security Administration.
- (3) Insurance Premiums: The city withholds the employee's portion of any insurance coverage offered by the City that is selected by the employee.
- (4) Pension Plan: The City deducts the portion required by terms of the city's Pension Plan. The terms of the City Pension Plan should be consulted to determine your rights under the Pension Plan including but not limited to qualifications.
- (5) Court Ordered Deductions: The city deducts any amounts which the city is ordered to deduct by Court Order.

Section 4 Insurance

The City shall pay employee insurance premiums to include hospitalization, dental, vision, and life. Employees may purchase additional life insurance by paying premiums. Dependent insurance is available for all employees; however, dependent insurance premiums are to be paid by employee. City employees who leave the City under honorable circumstances, and whose age and years of service ***equals 60 points***, shall have 30% of their employee medical premium paid by the City for the period between retirement and reaching eligibility for Medicare Part B.

Section 5 Retirement

The employee shall contribute six (6) percent of their salary to the City's designated retirement plan. The City shall contribute twelve (12) percent toward the employee's retirement plan or a 2-1 ratio match.

Section 6 Holidays

The following shall be observed as official paid holidays by the City:

- | | |
|-----------------------------|-----------------------------|
| (1) New Year's Day | January 1 st |
| (2) Martin Luther King Day | Third Monday of January |
| (3) President's Day | Third Monday of February |
| (4) Good Friday | Friday before Easter |
| (5) Memorial Day | Last Monday in May |
| (6) Independence Day | July 4 th |
| (7) Labor Day | First Monday in September |
| (8) Veteran's Day | November 11 th |
| (9) Thanksgiving Day | Fourth Thursday of November |
| (10) Day after Thanksgiving | Fourth Friday of November |
| (11) Christmas Eve | December 24 th |
| (12) Christmas Day | December 25 th |

When an official holiday falls on Sunday, the holiday shall be observed Monday after the holiday. When an official holiday falls on Saturday, the holiday shall be observed on Friday before the holiday.

City employees are expected to work the scheduled workday immediately preceding and following a holiday in order to be eligible for holiday pay. If an absence is unauthorized or unexplained for these days,

the holiday will not be paid. If an employee works on a holiday, the employee shall be compensated at the same rate as the employee would receive for overtime work.

Section 7 Annual Leave

All full-time employees shall earn paid vacation based upon continuous years of service as designated in the leave table below.

- | | |
|-------------------------|-------------|
| (1) After one year | Two Weeks |
| (2) After five years | Three Weeks |
| (3) After fifteen years | Four Weeks |

Part-time and Temporary employees shall not accrue vacation time.

Employees are expected to take their vacation in the twelve-month period following the date they become eligible to take the vacation. When a paid holiday occurs during an employee's scheduled annual leave, the day will be credited as a holiday and not as an annual leave day.

Vacations are scheduled for the convenience of the city and its need to provide City services. Consideration will be given to employee requests and departmental needs to ensure a balanced work schedule. Employees are encouraged to make their requested vacation days known to their supervisor or Department Head as soon as possible.

Under no circumstances may employees be advanced annual leave. Only one week carryover is permitted per year to the next year. No more than a total of one week (40- forty hours) shall be allowed per employee.

Section 8 Longevity Pay

Employees will be paid annually on November 1st for longevity as listed below. Employees must be employed on or before October 1st for one full year prior to be eligible for payment.

Years of Service	Annual Payment
1	\$150
2	\$300
3	\$450
4	\$600
5	\$750
6	\$900
7	\$1050
8	\$1200
9	\$1350
10	\$1500 Maximum

Section 9 Anniversary Date

The employee's anniversary date is the date which vacation and sick leave are computed. The date you start work is considered your anniversary date.

Section 10 Bereavement

In the unfortunate event of the death of an immediate family member, a full-time employee who has completed one year of employment may request bereavement leave not to exceed 24 hrs. Immediate family members shall include spouse, children, parents, sister, brother, grandparents, grandchildren, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, and sister-in-law.

Bereavement leave shall be paid only for regularly scheduled work hours missed and not for any other days such as holidays or scheduled days off. An employee may not receive pay in lieu of taking bereavement leave. The city reserves the right to require proof of death and relationship to the deceased. If additional time is needed, such as (out of state travel), an employee may request vacation leave but not sick time.

Section 11 Absenteeism and Tardiness

All employees are expected to be prompt in getting to work at the beginning of each work period. If you know you are going to be late for work or absent for any reason then you must notify your supervisor prior to the start of the work period, if possible, so that arrangements can be made for someone else to do our work. If an emergency or unusual circumstance makes it impossible to notify the Supervisor prior to the start of the work period, employee must notify their supervisor as soon as possible. Leaving a message on voice mail is not considered sufficient.

Failure by an employee to notify supervisor that you will be absent for any reason will result in absence without pay and disciplinary action. Failure to return to work within three days after the expiration of an approved leave or vacation shall be considered a resignation, effective as of the date you should have returned.

Section 12 Sick Leave

The intent of sick leave is to preclude a loss of income for a regular full-time employee for absences due to personal illness or physical incapacity that is not job related. Regular part-time employees and temporary employees shall not accrue sick leave.

Abuse of sick leave will not be tolerated. If a supervisor, Department Head, or the City Manager suspects that an employee is abusing sick leave then they are obligated to verify the sickness or physical incapacity by (1) requiring the employee to provide a statement from a physician, (2) requiring the employee to see a physician or doctor of the City's choice in which case the City will pay for the exam or (3) other inquiry or investigation that is reasonably necessary to determine whether employee is sick or physically incapacitated. If employee uses sick leave when he/she are not sick or physically incapacitated, employee will normally be terminated.

Sick leave shall be accrued by all regular full-time employees at the rate of eight (8) hours for each month of service. Sick leave shall begin to accrue on the first day of employment. However, sick leave cannot be used during an employee's probationary period. Sick leave cannot be used in advance of being earned.

In order to use accumulated sick leave, you must notify the Supervisor must be notified prior to the start of the work period, if possible. If an emergency or circumstances make it impossible to notify the Supervisor prior to the start of the work shift, then the employee must notify their supervisor as soon as possible.

When a regular full time employee's sick leave has been exhausted, unused vacation time may be used as sick leave. When absence due to illness or physical incapacity that is not job related exceeds the amount of paid leave earned and authorized, the employee will be placed on leave of absence without pay until the employee returns to work. An employee on leave without pay for 10 or more days will not accrue benefits for that period. An employee may remain on leave of absence without pay for a period as considered appropriate by the employee's Department Head or the City Manager, but in no event may the period of absence exceed one year.

An employee who returns from a leave of absence without pay may be returned to the position held at the time of the leave of absence without pay if the position is available. If the position is not available, the employee may be offered a similar position of like status and pay. If the employee is unwilling to accept the position offered, or if a similar position is not available, the employee's Department Head or the City Manager can extend the leave without pay until a position becomes available, not to exceed one year from the date the leave of absence without pay began.

Sick leave may be used for medical, dental, or ocular appointments when immediate attention is required. Sick leave may also be used to attend to a sick spouse, minor child or other person who lives in the home and depends on the employee for care. Absence during working hours for the purposes set forth in this paragraph must be authorized by the Department Head or City Manager.

Supervisors, Department Heads, and the City Manager may require satisfactory proof of illness or physical incapacity. If the employee becomes ill or physically incapacitated during a vacation, then he/she may request that the vacation be terminated and the time away from work due to the illness or physical incapacity be charged to sick leave. A statement from a physician will normally be required to substantiate the sickness or physical incapacity.

Upon separation from employment, all accrued sick leave will be forfeited except employees with ten (10) years or more of continuous service at time of termination may elect to be paid for up to 480 hours of his/her accrued sick leave. An employee can receive payment of sick leave on termination only once.

Section 13 Maternity Leave

A regular full-time employee who becomes pregnant may continue working until such time as she can no longer satisfactorily perform her duties, or her physical condition is such that her continued employment may be injurious to her or the baby. An employee shall be required to present medical certification from her doctor on fitness to continue or resume work, or of physical inability to resume work. Total maternity leaves for a regular full-time employee shall not exceed 90 days including sick leave and leave without pay or as provided in any applicable Federal Statute. An employee on leave without pay for 10 or more days will not accrue benefits for that period. At the expiration of maternity leave, the regular full-time employee shall return to the position held prior to the leave. The city will fill vacancies created by such leave with temporary appointments. Regular part time and temporary employees shall not be entitled to maternity leave.

Section 14 Workers Compensation

Medical expenses incurred for compensable on the job injuries as defined under the Worker's Compensation Act will be paid at no expenses to the employee. An employee who sustains a compensable on the job injury which requires time away from work, will be paid by the city at their regular rate of pay for the first pay period of the disability. During the second pay period the employee will be compensated at the employee's regular rate of pay, partially by the city and partially by the worker's compensation company. The city will pay that portion of the employee's regular pay not paid by the worker's compensation company. After the second pay period the employee will only receive the portion of salary benefits paid by the worker's compensation company.

To provide for payment of medical expenses and for partial salary continuation in the event of a work-related injury or illness, employees are covered by worker's compensation insurance. The benefits payable and the duration of the payment depend on the nature of the injury or illness. In general, all medical expenses incurred in connection with a work-related injury or illnesses are paid in full, and partial salary payments are provided pursuant to the State Workmen's Compensation Law. Actual benefits shall be determined in accordance with the City's compensation insurance and Texas Law.

Section 15 Work Related Injury or Illness

If an employee is injured or become ill on the job, he/she must immediately report the injury or illness to the Supervisor. This is to insure the employee is obtaining appropriate medical treatment. Failure to report a work-related injury or illness as soon as possible could jeopardize any right to benefits, including worker's compensation payments, in connection with the injury or illness. AN EMPLOYEE SHOULD IMMEDIATELY NOTIFY HIS/HER SUPERVISOR OF ANY WORK-RELATED INJURY OR ILLNESS, WHETHER OR NOT A PHYSICIAN IS REQUIRED OR TIME OFF IS AFFORDED.

Section 16 Disability

If an employee becomes aware of a medical disability which affects his/her ability to perform their assigned duties, then employee must inform the Department Head who may require a physical exam to determine ability to continue the duties required of the position. The City shall not discriminate against a qualified individual with a disability as defined by the Americans with Disabilities Act. 42 U.S.C Section 12111 et.seq.

Section 17 Jury Duty

Employees called for jury duty will be granted a leave of absence with pay. Any pay which you receive from the court will be in addition to your regular salary. Employees absence from work will not affect their overall vacation time.

Section 18 Military Duty

An employee shall be entitled to leave of absence without pay, loss of efficiency rating or vacation time on all days during which he/she shall be engaged in authorized training or duty ordered or authorized by proper authority, not to exceed 15 working days in one calendar year. Any employee so ordered to military leave or annual duty training shall request such leave in advance and shall provide the City with a copy of the orders.

Section 19 Political Activities

If any employee desires to become a candidate for a public office, a legal ruling concerning the employee's status with the City must be obtained from the City Attorney.

While in uniform or during working hours, an employee may not take an active part in another person's political campaign for an elective position of the city. For the purpose of this section, a person takes an active part in a political campaign if the person:

- (1) Makes a political speech.
- (2) Distributes a card or other political literature.
- (3) Writes a letter.
- (4) Signs a petition.
- (5) Actively and openly solicits votes; or
- (6) Makes public derogatory remarks about a candidate for an elective position of the city.

An employee may not be required to contribute to a political fund or to render a political service to a person or party. An employee may not be removed, reduced in classification or salary, or otherwise prejudiced for refusing to contribute to a political fund or to render a political service.

Except as expressly provided by this section the City's governing body may not resist an employee's right to engage in political activity.

Section 20 Social Media Use

Social media provides a new and potentially valuable means of assisting the city and its personnel in meeting community outreach and problem-solving. The city supports and utilizes the secure and appropriate use of social media to enhance communication, collaboration, and information exchange. The city also recognizes the role that these tools play in the personal lives of city personnel. Because the improper use of social media platforms by employees may impact city operations, the city provides information of a precautionary nature as well as prohibitions on the use of social media by city personnel. The policies and procedures apply to social media provides a new and potentially valuable means of assisting the city and its personnel in meeting community outreach and problem-solving. The city supports and utilizes the secure and appropriate use of social media to enhance communication, collaboration, and information exchange. The city also recognizes the role that these tools play in the personal lives of city personnel. Because the improper use of social media platforms by employees may impact city operations, the city provides information of a precautionary nature as well as prohibitions on the use of social media by city personnel. The policies and procedures apply to all City personnel including sworn and non-sworn employees, City's elected officials, boards appointed by City and any volunteers working within the City. Barring state law or binding employment contracts to the contrary, City personnel and representatives should abide by the following when using social media: (a) not access social networking or social media sites through the use of City provided information systems unless authorized to do so on behalf of the City, (b) While on duty, employees only use personal communications devices to access social networking sites strictly during authorized meal breaks, provided such usage does not in any way interfere with the

performance of job duties. Employees are prohibited from authoring posts on social networking site at any time while on duty even during meal breaks. In the event that there are departmental social media policies, the stricter of the policies will control.

Section 21 Inclement Weather

In the event of bad weather or other natural disaster, employees are required to report to duty unless the City Offices are officially closed, or special arrangements made in advance. Each employee will need to check with their supervisor for instructions and procedures. Employees may be required to take personal leave or vacation if they are unable to fulfill their work schedule.

CHAPTER 7 USE OF CITY PROPERTY

Section 1 Use of City Owned Phones

Telephones in city offices and city issued cellphones are for city business. Employees are allowed to make and receive personal calls on their personal cellphone; however, the number and length of these calls must be kept to a minimum. For clarification, texting is considered a phone call. No personal long-distance calls shall be charged to the city.

In using the telephone, employee must remember that they are a representative of the city. The telephone should be answered promptly when it rings. An employee shall speak clearly, distinctly, and naturally and identify themselves and their office. Do not keep the caller waiting while searching for information. Offer to call back and then make sure you return the call after you find the information. If it is necessary to place a caller on hold be sure that you check back with the caller frequently. Always be courteous at all times and end the call by using the other person's name.

If an employee receives a call that is for someone else, offer to be of assistance or take a message if the person that is being called is not available. Deliver all telephone messages promptly.

Section 2 Mail

Out-going mail is to be used for City business only. Any personal use of the city mail service must be authorized in advance by your supervisor, and the city must be reimbursed for actual costs.

Section 3 Use of City Vehicles

The assignment of vehicles is done on a departmental basis. Each Department Head and supervisor shall be responsible for the individual assignment of vehicles to meet the needs and provide the best service to the City. City vehicles are not to be used for personal use.

If an employee drives a city vehicle, then they are responsible for obeying all traffic rules and regulations and must use every safety precaution possible to prevent accidents. If an employee is involved in an accident with a city vehicle, then the following procedures must be followed:

Employee must immediately contact the Police Department so that a Crash Report can be made. If accident with a city vehicle occurs outside the City of Van, the appropriate law enforcement agency should be contacted. **DO NOT MOVE THE VEHICLE.** As soon as possible, the employee should contact their supervisor and explain how the accident occurred and advise them as to whether you or anyone else was injured. The Supervisor will be responsible for submitting an accident report to the City Manager. The City Manager shall be responsible for notifying the insurance company.

If an accident involves another vehicle, then, the employee should obtain the name, address, driver's license number of the person who operated the vehicle and the name and address of the owner of the vehicle, if different from the operator of the vehicle.

Section 4 Travel

The City will pay for reasonable expenses incurred for travel subject to the following conditions:

- (1) The City Manager must authorize the travel in advance. If the travel is authorized, the City Manager can approve registration fees, travel costs including the use of a personal automobile or air fare, lodging, parking, and meals.
- (2) Travel expenses are not to exceed mileage as allowed by Internal Revenue Service and meals as recommended by U.S. General Services Administration.
- (3) The travel must be related to the performance of the job or to promote the interest of the city.
- (4) Employees must provide receipts for all expenses incurred for which reimbursement is sought.
No expense shall be paid without a receipt.
- (5) All expenses incurred must be reasonable. Employees are expected to choose moderately priced meals and lodging when traveling for the city.
- (6) The City shall not reimburse entertainment expenses, alcoholic beverages, laundry, valet service or personal phone calls.

Ordinarily, the city will not pay or reimburse for an employee's spouse's travel expense.

Section 5 Use and Disposition of City owned Property and Equipment

Employee use of city owned property, equipment, or materials for personal use is strictly prohibited. Any sale or disposition of city property, new or used must be authorized, in writing, to the City Manager prior to the sale or disposition. All equipment or parts that are to be sold must have proper receipts describing the equipment/parts, employee selling or disposing of parts, and payment to city shall be in the form of company check, money order, or cashier check and made payable to City of Van. Cash sale of city property, equipment/parts is prohibited. This policy will be strictly enforced, and punishment may include termination.

THIS IS NOT INTENDED TO BE AN ALL-INCLUSIVE LIST OF POLICIES AND PROCEDURES OF THE CITY; HOWEVER, IT IS A GUIDE TO HELP ANSWER THE MOST COMMONLY ASKED QUESTIONS AND SETS FORTH THE GUIDELINES UNDER WHICH THE CITY OPERATES. THE CITY RESERVES THE RIGHT TO CHANGE ANY TERMS OR PROVISIONS AT ANY TIME. EMPLOYMENT WITH CITY IS "AT WILL". THIS MEANS THAT EITHER (THE EMPLOYEE) OR THE CITY MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANYTIME, FOR ANY REASON.



**DATA SHEET
AGENDA ITEM NO. VI.G.**

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on adopting "AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS AMENDING ORDINANCE NO. 13, PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS ON DECEMBER 10, 2020, AS CODIFIED IN THE VAN CODE OF ORDINANCES AS CHAPTER 13; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE"

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS AMENDING ORDINANCE NO. 13, PASSED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS ON DECEMBER 10, 2020, AS CODIFIED IN THE VAN CODE OF ORDINANCES AS CHAPTER 13; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council for the City of Van, Texas has previously passed Ordinance No. 13 on December 10, 2020, regarding the regulation of tire businesses; and

WHEREAS, Section 6 (Effective Date) of said Ordinance makes reference to a City “Charter”; and

WHEREAS, as the City of Van, Texas is a Type-A general law municipality, it does not self-govern pursuant to a City Charter; and

WHEREAS, the City Council for the City of Van, Texas finds that passage of this Ordinance is necessary to eliminate the reference to a City “Charter” so as to eliminate confusion and bring consistency to said Ordinance.

NOW, THEREFORE, be it ordained by the City Council for the City of Van, Texas as follows:

**I.
AMENDMENT**

- Section 6. (“Effective Date”) is hereby amended as follows:

This Ordinance shall take effect immediately from and after its passage and publication as required by law.

**II.
INCORPORATION OF AMENDMENT INTO THE CITY CODE**

- A. The amendment established by way of this Ordinance and referenced in Section I shall be incorporated into Chapter 13 of the Van City Code as necessary.

III.
SEVERABILITY

Should any phrase, sentence or section of this Ordinance be deemed invalid or illegal by a court or tribunal having jurisdiction, such finding shall not affect the remaining phrases, sentences or sections of this Ordinance.

IV.
REPEALER

Any ordinance or section(s) of an ordinance in conflict with the provisions of this Ordinance are hereby repealed to the extent of said conflict.

V.
EFFECTIVE DATE

This Ordinance shall become effective immediately after its passage and approval by the City Council for the City of Van, Texas.

PASSED AND APPROVED by the City Council for the City of Van, Texas this _____ day of _____, 2021.

Don Smith, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. VI.H.**

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on adopting "AN ORDINANCE DESIGNATING THE CITY LIMITS OF THE CITY OF VAN AS "TAX ABATEMENT REINVESTMENT ZONE NUMBER ONE"; PROVIDING AN EFFECTIVE AND EXPIRATION DATE FOR THE ZONE; PROVIDING FOR RENEWAL OF THE ZONE; AND PROVIDING A SEVERABILITY CLAUSE"

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

ORDINANCE NO. _____

AN ORDINANCE DESIGNATING THE CITY LIMITS OF THE CITY OF VAN AS "TAX ABATEMENT REINVESTMENT ZONE NUMBER ONE"; PROVIDING AN EFFECTIVE AND EXPIRATION DATE FOR THE ZONE; PROVIDING FOR RENEWAL OF THE ZONE; AND PROVIDING A SEVERABILITY CLAUSE.

WHEREAS, pursuant to the City Council's adoption of Resolution No. _____ establishing a Tax Abatement Policy and the approval of the City of Van Tax Abatement Policy, the City of Van, Texas ("City") has elected to be eligible to participate in tax abatement and has established guidelines and criteria governing tax abatement agreements entered into between the City and various third parties, as authorized by and in accordance with the Property Redevelopment and Tax Abatement Act, codified in Chapter 312 of the Texas Tax Code; and

WHEREAS, the City Council designates the entire City limits as Tax Abatement Reinvestment Zone Number One (the "Zone") and desires to promote the redevelopment of the Zone through the granting of tax abatements as authorized by and in accordance with Chapter 312; and

WHEREAS, on _____, 2021, the City Council held a public hearing regarding the creation of the Zone, received information concerning the proposed Zone, and afforded a reasonable opportunity for all interested persons to speak and present evidence for or against the creation of the Zone as required by Section 312.201(d) of the Code; and

WHEREAS, notice of the public hearing was published in a newspaper of general circulation in the City on _____, 2021, which satisfies the requirement of Section 312.201(d)(1) of the Code that publication of the notice occur not later than the

seventh day before the date of the public hearing; and

WHEREAS, in accordance with Sections 312.201(d)(2) and (e) of the Code, notice of the public hearing was delivered in writing not later than the seventh day before the date of the public hearing to the presiding officer of the governing body of each taxing unit that includes in its boundaries real property that is to be included in the proposed Zone.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS:

**I.
FINDINGS**

A. That after reviewing all information before it regarding the establishment of the Zone, and after conducting the public hearing and affording a reasonable opportunity for all interested persons to speak and present evidence for or against the creation of the Zone, the City Council hereby makes the following findings of fact:

1. The statements and facts set forth in the recitals of this Ordinance are true and correct. Therefore, the City has met the notice and procedural requirements established by the Code for creation of a reinvestment zone under Chapter 312 of the Code.

2. Tax abatement proposed for the Zone is feasible and practical, and once completed will benefit the land included in the Zone as well as the City for a period in excess of ten (10) years, which is the statutory maximum term of any tax abatement agreement entered into under Chapter 312 of the Code.

3. As a result of designation as a reinvestment zone, the area within the Zone is reasonably likely to contribute to the expansion of primary employment and to attract major investment in the Zone that will be a benefit to property in the

Zone and will contribute to the economic development of the City.

II. DESIGNATION OF ZONE

That the City Council hereby designates the entire City limits as the Zone for purposes of granting tax abatements, as authorized by and in accordance with Chapter 312 of the Code. This Zone shall be known as “Tax Abatement Reinvestment Zone Number One.”

III. TERM OF ZONE

The Zone shall take effect upon the effective date of this Ordinance for a period of five (5) years. The Zone may be renewed by the City Council for one or more subsequent five (5) year terms.

IV. SEVERABILITY

That if any portion, section or part of a section of this Ordinance is subsequently declared invalid, inoperative or void for any reason by a court of competent jurisdiction, the remaining portions, sections or parts of sections of this Ordinance shall be and remain in full force and effect.

V. EFFECTIVE DATE

That this Ordinance shall take effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED this _____ day of _____, 2021.

Don Smith, Mayor
City of Van, Texas

Attest:

Sereca Huff-Huggins, City Secretary
City of Van, Texas



**DATA SHEET
AGENDA ITEM NO. VI.I.**

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on adopting "Tax Abatement Policy Principles" for the City of Van.

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

CITY OF VAN TAX ABATEMENT POLICY

I.

Tax Abatement Policy Principles

- A. City, pursuant to state law, is authorized to offer an abatement of City ad valorem taxes to industries and commercial enterprises within the city limits. The tax abatements are granted to real property owners who execute a tax abatement agreement with the City. The purpose of the tax abatement is to encourage the growth and establishment of industry and commercial enterprise in the City. Growth is measured both by increases in capital expenditure for buildings, machinery and other capital goods, and the increase in the workforce. The City's priority for tax abatement is to extend tax abatement to primary employers. The City's goal in providing tax abatements is to create additional jobs within the City and strengthen the City's economic development. Abatements may also be granted when the City is convinced that the abatement is needed to retain existing jobs which would otherwise be lost.

II.

Abatement Eligibility

- A. Tax abatement will be considered for the following facilities if such development will create substantial capital improvements within the city limits, additional jobs or the retention of existing jobs:
- | | |
|------------------------------|--|
| 1. Manufacturing facilities | 6. Hotel/Motel facilities |
| 2. Distribution facilities | 7. Multi-family dwelling properties |
| 3. Corporate offices | 8. Nursing Care facilities |
| 4. Research parks | 9. Restaurants |
| 5. Major tourism attractions | 10. Travel Centers and/or gas stations |
- B. Successful applicants must be located within the City's designated reinvestment zone prior to the inception of the project.

III.

Abatement Review

- A. The City Manager will initially negotiate all tax abatement agreements. The proposed agreements will then be submitted to the City Council for review. Final approval for all tax abatement agreements shall be by the City Council.
- B. An abatement agreement may be terminated by action of the City Council if the property owner fails to comply with the agreement. An abatement agreement may also be voluntarily terminated upon the agreement of all parties.
- C. When considering abatement agreements, the City will consider any burdens which will be placed on existing infrastructure and basic services by the proposed project. The City may

reject applications which place inordinate demands on public services or require inordinately large expenditures to improve or maintain local government infrastructure.

D. This policy is reviewed every two (2) years; all reinvestment zones are reviewed every five (5) years.

E. This policy shall be effective from _____, 2021 through _____, 2023. It is the intention of the City Council to review this policy prior to its expiration date, and consider its renewal.

ADOPTED by the City Council for the City of Van on this _____ day of _____, 2021.

Don Smith, Mayor

Sereca Huff-Huggins, City Secretary



**DATA SHEET
AGENDA ITEM NO. VI.J.**

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on "A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS JOINING WITH THE STATE OF TEXAS AND POLITICAL SUBDIVISIONS OF THE STATE AS A PARTY IN THE TEXAS OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL; AUTHORIZING THE EXECUTION OF SETTLEMENT PARTICIPATION FORMS; AND ESTABLISHING AN EFFECTIVE DATE."

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF VAN, TEXAS JOINING WITH THE STATE OF TEXAS AND POLITICAL SUBDIVISIONS OF THE STATE AS A PARTY IN THE TEXAS OPIOID SETTLEMENT AGREEMENTS SECURED BY THE OFFICE OF THE ATTORNEY GENERAL; AUTHORIZING THE EXECUTION OF SETTLEMENT PARTICIPATION FORMS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the people of the State of Texas and its communities, including the City of Van, Texas (“City”), have been harmed through the national and statewide epidemic caused by the sale, use and distribution of opioids within the State of Texas; and

WHEREAS, the City has been provided information indicating that certain drug companies and their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation (collectively, “Defendants”), have engaged in fraudulent and reckless marketing as well as fraudulent distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, these actions, conduct and misconduct have resulted in the death of many Texans and has resulted in the devastation of families and communities across the State; and

WHEREAS, local governments have been on the front lines of the opioid crisis, which has resulted in significant financial costs to them related to the expenditures and continuing costs for healthcare services, social services, law enforcement and the criminal justice systems; and

WHEREAS, on May 13, 2020, the State of Texas, through the Office of the Attorney General and a negotiation group for Texas political subdivisions, entered into an agreement entitled Texas Opioid Abatement Fund Council and Settlement Allocation Term Sheet (hereafter, the “Texas Term Sheet”) approving the allocation of any and all opioid settlement funds within the State of Texas. The Texas Term Sheet is attached hereto as **Exhibit A** and incorporated for all purposes; and

WHEREAS, the City Attorney and the State of Texas have recommended that the City Council of the City of Van support the adoption and approval of the Texas Term Sheet in its entirety; and

WHEREAS, participating in the Texas Term Sheet increases the State of Texas’ opportunity to maximize its share of opioid settlement funds and will provide a method to ensure that needed resources reach communities once all negotiations are finalized; and

WHEREAS, the City Council finds and determines that it is in the best interest of the health, safety and welfare of the City to participate in the Texas Term Sheet.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Van, Texas, as follows:

Section 1. The City Council hereby authorizes the City Manager to execute the Settlement Participation Forms, attached hereto as **Exhibits B and C**, in accordance with the provisions set forth in the attached **Exhibit A** and incorporated herein for all purposes, and further authorizes the City Manager to take any additional actions necessary to implement the intent of this Resolution.

Section 2. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as part of the judgment and finding of the City Council.

Section 3. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 4. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED on this the _____ day of _____, 2021.

Don Smith, Mayor

ATTEST:

Sereca Huff-Huggins, City Secretary

**TEXAS OPIOID ABATEMENT FUND COUNCIL AND
SETTLEMENT ALLOCATION TERM SHEET**

WHEREAS, the people of the State of Texas and its communities have been harmed through the National and Statewide epidemic caused by licit and illicit opioid use and distribution within the State of Texas; and now,

WHEREAS, the State of Texas, though its elected representatives and counsel, including the Honorable Ken Paxton, Attorney General of the State of Texas, and certain Political Subdivisions, through their elected representatives and counsel, are separately engaged in litigation seeking to hold those entities in the supply chain accountable for the damage caused; and now,

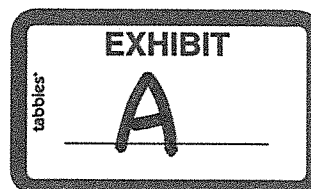
WHEREAS, the State of Texas, through its Attorney General and its Political Subdivisions, share a common desire to abate and alleviate the impacts of the epidemic throughout the State of Texas; and now,

THEREFORE, the State of Texas and its Political Subdivisions, subject to completing formal documents effectuating the Parties' agreements, enter into this State of Texas and Texas Political Subdivisions' Opioid Abatement Fund Council and Settlement Allocation Term Sheet (Texas Term Sheet) relating to the allocation and use of the proceeds of any Settlements as described.

A. Definitions

As used in this Texas Term Sheet:

1



1. “The State” shall mean the State of Texas acting through its Attorney General.
2. “Political Subdivision(s)” shall mean any Texas municipality and county.
3. “The Parties” shall mean the State of Texas, the Political Subdivisions, and the Plaintiffs’ Steering Committee and Liaison Counsel (PSC) in the Texas Opioid MDL, *In Re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152d District Court of Harris County, Texas.
4. “Litigating Political Subdivision” means a Political Subdivision that filed suit in the state courts of the State of Texas prior to the Execution Date of this Agreement, whether or not such case was transferred to Texas Opioid MDL, or removed to federal court.
5. “National Fund” shall mean any national fund established for the benefit of the Texas Political Subdivisions. In no event shall any National Fund be used to create federal jurisdiction, equitable or otherwise, over the Texas Political Subdivisions or those similarly situated state-court litigants who are included in the state coalition, nor shall the National Fund require participating in a class action or signing a participation agreement as part of the criteria for participating in the National Fund.
6. “Negotiating Committee” shall mean a three-member group comprising four representatives for each of (1) the State; (2) the PSC; and (3) Texas’

Political Subdivisions (collectively, “Members”). The State shall be represented by the Texas Attorney General or his designees. The PSC shall be represented by attorneys Mikal Watts, Jeffrey Simon, Dara Hegar, Dan Downey, or their designees. Texas’ Political Subdivisions shall be represented by Clay Jenkins (Dallas County Judge), Terrence O’Rourke (Special Assistant County Attorney, Harris County), Nelson Wolff (Bexar County Judge), and Nathaniel Moran (Smith County Judge) or their designees.

7. “Settlement” shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant that includes the State and Political Subdivisions.
8. “Opioid Funds” shall mean monetary amounts obtained through a Settlement as defined in this Texas Term Sheet.
8. “Approved Purpose(s)” shall mean those uses identified in Exhibit A hereto.
9. “Pharmaceutical Supply Chain” shall mean the process and channels through which opioids or opioids products are manufactured, marketed, promoted, distributed, or dispensed.

10. “Pharmaceutical Supply Chain Participant” shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.
11. “Texas Opioid Council” shall mean the Council described in Exhibit A hereto, which has the purpose of ensuring the funds recovered by Texas (through the joint actions of the Attorney General and the Texas Political Subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

B. Allocation of Settlement Proceeds

1. All Opioid Funds distributed in Texas shall be divided with 15% going to Political Subdivisions (“Subdivision Share”), 70% to the Texas Opioid Abatement Fund through the Texas Opioid Council (Texas Abatement Fund Share) identified and described on Exhibits A and C hereto, and 15% to the Office of the Texas Attorney General as Counsel for the State of Texas (“State Share”). Out of the Texas Opioid Abatement Fund, reasonable expenses up to 1% shall be paid to the Texas Comptroller for the administration of the Texas Opioid Council pursuant to the Opioid

Abatement Fund (Texas Settlement) Opioid Council Agreement, Exhibit A hereto.

2. The Subdivisions Share shall be allocated in accordance with the division of proceeds on Exhibit B hereto.
3. The Texas Abatement Fund Share shall be allocated to the Opioid Council to be apportioned in accordance with the guidelines of Exhibit A, and Exhibit C hereto.
4. In the event a Subdivision merges, dissolves, or ceases to exist, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably based on the composition of the successor Subdivision. If a Subdivision for any reason is excluded from a specific settlement, the allocation percentage for that Subdivision shall be redistributed as directed by the settlement document, and if not specified, equitably among the participating Subdivisions.
5. Funds obtained from parties unrelated to the Litigation, via grant, bequest, gift or the like, separate and distinct from the Litigation, may be directed to the Texas Opioid Council and disbursed as set forth below.
6. The Subdivision share shall be initially deposited and paid in cash directly to the Subdivision under the authority and guidance of the Texas MDL Court, who shall direct any Settlement funds to be held in trust in a

segregated account to benefit the Subdivisions and to be promptly distributed as set forth herein and in accordance with Exhibit B.

7. Nothing in this Texas Term Sheet should alter or change any Subdivision's rights to pursue its own claim. Rather, the intent of this Texas Term Sheet is to join all parties to disburse settlement proceeds from one or more defendants to all parties participating in that settlement within Texas.
8. Opioid Funds from the Texas Abatement Fund Share shall be directed to the Texas Opioid Council and used in accordance with the guidelines as set out on Exhibit A hereto, and the Texas Abatement Fund Share shall be distributed to the Texas Opioid Council under the authority and guidance of the Texas MDL Court, consistent with Exhibits A and C, and the by-laws of the Texas Opioid Council documents and disbursed as set forth therein, including without limitation all abatement funds and the 1% holdback for expenses.
9. The State of Texas and the Political Subdivisions understand and acknowledge that additional steps may need to be undertaken to assist the Texas Opioid Council in its mission, at a predictable level of funding, regardless of external factors.

C. Payment of Counsel and Litigation Expenses

1. Any Master Settlement Agreement settlement will govern the payment of fees and litigation expenses to the Parties. The Parties agree to direct control of any Texas Political Subdivision fees and expenses to the “Texas Opioid Fee and Expense Fund,” which shall be allocated and distributed by the Texas MDL Court, *In re: Texas Opioid Litigation*, MDL No. 2018-63587, in the 152nd District Court of Harris County, Texas, and with the intent to compensate all counsel for Texas Political Subdivisions who have not chosen to otherwise seek compensation for fees and expenses from any federal MDL common benefit fund.
2. The Parties agree that no portion of the State of Texas 15% allocation share from any settlement shall be administered through the National Fund, the Texas MDL Court, or Texas Opioid Fee and Expense Fund, but shall be directed for payment to the State of Texas by the State of Texas.
3. The State of Texas and the Texas Political Subdivisions, and their respective attorneys, agree that all fees – whether contingent, hourly, fixed or otherwise – owed by the Texas Political Subdivisions shall be paid out of the National Fund or as otherwise provided for herein to the Texas Opioid Fee and Expense Fund to be distributed by the 152nd

District Court of Harris County, Texas pursuant to its past and future orders.

4. From any opioid-related settlements with McKesson, Cardinal Health, ABDC, and Johnson & Johnson, and for any future opioid-related settlements negotiated, in whole or in part, by the Negotiating Committee with any other Pharmaceutical Supply Chain Participant, the funds to be deposited in the Texas Opioid Fee and Expense Fund shall be 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of each payment (annual or otherwise) to the State of Texas for that settlement, plus expenses from the National Fund, and shall be sought by Texas Political Subdivision Counsel initially through the National Fund. The Texas Political Subdivisions' percentage share of fees and expenses from the National Fund shall be directed to the Texas Opioid Fee and Expense Fund in the Texas MDL, as soon as is practical, for allocation and distribution in accordance with the guidelines herein.
5. If the National Fund share to the Texas Political Subdivisions is insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, per subsection 4, immediately *supra*, or if payment from the National Fund is not received within 12 months after the date the

first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 12.5% of the Texas Political Subdivision Share to make up any difference.

6. If the National Fund and the Texas Political Subdivision share are insufficient to cover the guaranteed 9.3925%, plus expenses from the National Fund, or if payment from the National Fund is not received within 12 months after the date the first payment is made by the Defendants pursuant to the settlement, then the Texas Political Subdivisions shall recover up to 8.75% of the Abatement Fund Share to make up any difference. In no event shall the Texas Political Subdivision share exceed 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions of any settlement, plus expenses from the National Fund. In the event that any payment is received from the National Fund such that the total amount in fees and expenses exceeds 9.3925%, the Texas Political Subdivisions shall return any amounts received greater than 9.3925% of the combined Texas Political Subdivision and Texas Abatement Fund portions to those respective Funds.

7. For each settlement utilizing a National Fund, the Texas Political Subdivisions need only make one attempt at seeking fees and expenses there.
8. The total amount of the Texas Opioid Fee and Expense Fund shall be reduced proportionally, according to the agreed upon allocation of the Texas Subdivision Fund, for any Texas litigating Political Subdivision that (1) fails to enter the settlement; and (2) was filed in Texas state court, and was transferred to the Texas MDL (or removed before or during transfer to the Texas MDL) as of the execution date of this Agreement.

D. The Texas Opioid Council and Texas Abatement Fund

The Texas Opioid Council and Texas Abatement Fund is described in detail at Exhibit A, incorporated herein by reference.

E. Settlement Negotiations

1. The State and Negotiating Committee agree to inform each other in advance of any negotiations relating to a Texas-only settlement with a Pharmaceutical Supply Chain Participant that includes both the State and its Political Subdivisions and shall provide each other the opportunity to participate in all such negotiations. Any Texas-only Settlement agreed to with the State and Negotiating Committee shall be subject to the approval

of a majority of litigating Political Subdivisions. The Parties further agree to keep each other reasonably informed of all other global settlement negotiations with Pharmaceutical Supply Chain Participants and to include the Negotiating Committee or designees. Neither this provision, nor any other, shall be construed to state or imply that either the State or the Negotiating Committee is unauthorized to engage in settlement negotiations with Pharmaceutical Supply Chain Participants without prior consent or contemporaneous participation of the other, or that either party is entitled to participate as an active or direct participant in settlement negotiations with the other. Rather, while the State's and Negotiation Committee's efforts to achieve worthwhile settlements are to be collaborative, incremental stages need not be so.

2. Any Master Settlement Agreement (MSA) shall be subject to the approval and jurisdiction of the Texas MDL Court.
3. As this is a Texas-specific effort, the Committee shall be Chaired by the Attorney General. However, the Attorney General, or his designees, shall endeavor to coordinate any publicity or other efforts to speak publicly with the other Committee Members.
4. The State of Texas, the Texas MDL Plaintiff's Steering Committee representatives, or the Political Subdivision representatives may withdraw

from coordinated Settlement discussions detailed in this Section upon 10 business days' written notice to the remaining Committee Members and counsel for any affected Pharmaceutical Supply Chain Participant. The withdrawal of any Member releases the remaining Committee Members from the restrictions and obligations in this Section.

5. The obligations in this Section shall not affect any Party's right to proceed with trial or, within 30 days of the date upon which a trial involving that Party's claims against a specific Pharmaceutical Supply Chain Participant is scheduled to begin, reach a case specific resolution with that particular Pharmaceutical Supply Chain Participant.

F. Amendments

The Parties agree to make such amendments as necessary to implement the intent of this agreement.

Acknowledgment of Agreement

We, the undersigned, have participated in the drafting of the above Texas Term Sheet, including consideration based on comments solicited from Political Subdivisions. This document has been collaboratively drafted to maintain all individual claims while allowing the State and its Political Subdivisions to cooperate in exploring all possible means of resolution. Nothing in this agreement binds any party to any specific outcome. Any resolution under this document will require

acceptance by the State of Texas and a majority of the Litigating Political Subdivisions.

We, the undersigned, hereby accept the STATE OF TEXAS AND TEXAS POLITICAL SUBDIVISIONS' OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERM SHEET. We understand that the purpose of this Texas Term Sheet is to permit collaboration between the State of Texas and Political Subdivisions to explore and potentially effectuate earlier resolution of the Opioid Litigation against Pharmaceutical Supply Chain Participants. We also understand that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under this Texas Term Sheet between the State of Texas and Political Subdivisions in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Texas.

Executed this 13 day of May, 2020.

FOR THE STATE OF TEXAS:

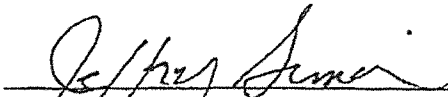


KENNETH PAXTON, JR.
ATTORNEY GENERAL

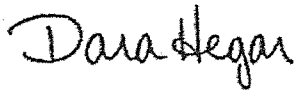
FOR THE SUBDIVISIONS
AND TEXAS MDL PSC:



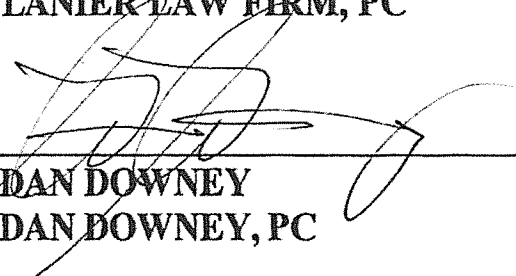
MIKAL WATTS
WATTS GUERRA LLP



JEFFREY SIMON
SIMON GREENSTONE PANATIER, PC



DARA HEGAR
LANIER LAW FIRM, PC



DAN DOWNEY
DAN DOWNEY, PC

:sas

EXHIBIT A

Opioid Abatement Fund (Texas) Settlement

Opioid Council

As part of the settlement agreement and upon its execution, the parties will form the Texas Opioid Council (Council) to establish the framework that ensures the funds recovered by Texas (through the joint actions of the Attorney General and the state's political subdivisions) are allocated fairly and spent to remediate the opioid crisis in Texas, using efficient and cost-effective methods that are directed to the hardest hit regions in Texas while also ensuring that all Texans benefit from prevention and recovery efforts.

I. Structure

The Council will be responsible for the processes and procedures governing the spending of the funds held in the Texas Abatement Fund, which will be approximately 70% of all funds obtained through settlement and/or litigation of the claims asserted by the State and its subdivisions in the investigations and litigation related to the manufacturing, marketing, distribution, and sale of opioids and related pharmaceuticals.

Money paid into the abatement fund will be held by an independent administrator, who shall be responsible for the ministerial task of releasing funds solely as authorized below by the Council, and accounting for all payments to and from the fund.

The Council will be formed when a court of competent jurisdiction enters an order settling the matter, including any order of a bankruptcy court. The Council's members must be appointed within sixty (60) days of the date the order is entered.

A. Membership

The Council shall be comprised of the following thirteen (13) members:

1. Statewide Members.

Six members appointed by the Governor and Attorney General to represent the State's interest in opioid abatement. The statewide members are appointed as follows:

- a. The Governor shall appoint three (3) members who are licensed health professionals with significant experience in opioid interventions;
- b. The Attorney General shall appoint three (3) members who are licensed professionals with significant experience in opioid incidences; and
- c. The Governor will appoint the Chair of the Council as a non-voting member. The Chair may only cast a vote in the event there is a tie of the membership.

2. Regional Members.

Six (6) members appointed by the State's political subdivisions to represent their designated Texas Health and Human Services Commission "HHSC" Regional Healthcare

Partnership (Regions) to ensure dedicated regional, urban, and rural representation on the Council. The regional appointees must be from either academia or the medical profession with significant experience in opioid interventions. The regional members are appointed as follows:

- a. One member representing Regions 9 and 10 (Dallas Ft-Worth);
- b. One member representing Region 3 (Houston);
- c. One member representing Regions 11, 12, 13, 14, 15, 19 (West Texas);
- d. One member representing Regions 6, 7, 8, 16 (Austin-San Antonio);
- e. One member representing Regions 1, 2, 17, 18 (East Texas); and
- f. One member representing Regions 4, 5, 20 (South Texas).

B. Terms

All members of the Council are appointed to serve staggered two-year terms, with the terms of members expiring February 1 of each year. A member may serve no more than two consecutive terms, for a total of four consecutive years. For the first term, four (4) members (two (2) statewide and two (2) for the subdivisions) will serve a three-year term. A vacancy on the Council shall be filled for the unexpired term in the same manner as the original appointment. The Governor will appoint the Chair of the Council who will not vote on Council business unless there is a tie vote, and the subdivisions will appoint a Vice-Chair voting member from one of the regional members.

C. Governance

1. Administration

The Council is attached administratively to the Comptroller. The Council is an independent, quasi-governmental agency because it is responsible for the statewide distribution of the abatement settlement funds. The Council is exempt from the following statutes:

- a. Chapter 316 of the Government Code (Appropriations);
- b. Chapter 322 of the Government Code (Legislative Budget Board);
- c. Chapter 325 of the Government Code (Sunset);
- d. Chapter 783 of the Government Code (Uniform Grants and Contract Management);
- e. Chapter 2001 of the Government Code (Administrative Procedure);
- f. Chapter 2052 of the Government Code (State Agency Reports and Publications);
- g. Chapter 2261 of the Government Code (State Contracting Standards and Oversight);
- h. Chapter 2262 of the Government Code (Statewide Contract Management);

- i. Chapter 262 of the Local Government Code (Purchasing and Contracting Authority of Counties); and
- j. Chapter 271 of the Local Government Code (Purchasing and Contracting Authority of Municipalities, Counties, and Certain Other Local Governments).

2. *Transparency*

The Council will abide by state laws relating to open meetings and public information, including Chapters 551 and 552 of the Texas Government Code.

- i. The Council shall hold at least four regular meetings each year. The Council may hold additional meetings on the request of the Chair or on the written request of three members of the council. All meetings shall be open to the public, and public notice of meetings shall be given as required by state law.
- ii. The Council may convene in a closed, non-public meeting:
 - a. If the Commission must discuss:
 - 1. Negotiation of contract awards; and
 - 2. Matters specifically exempted from disclosure by federal and state statutes.
 - b. All minutes and documents of a closed meeting shall remain under seal, subject to release only order of a court of competent jurisdiction.

3. *Authority*

The Council does not have rulemaking authority. The terms of each Judgment, Master Settlement Agreement, or any Bankruptcy Settlement for Texas control the authority of the Council and the Council may not stray outside the bounds of the authority and power vested by such settlements. Should the Council require legal assistance in determining their authority, the Council may direct the executive director to seek legal advice from the Attorney General to clarify the issue.

D. Operation and Expenses

The independent administrator will set aside up to one (1) percent of the settlement funds for the administration of the Council for reasonable costs and expenses of operating the foregoing duties, including educational activities.

1. *Executive Director*

The Comptroller will employ the executive director of the Council and other personnel as necessary to administer the duties of the Council and carry out the functions of the Council. The executive director must have at least 10 years of experience in government or public administration and is classified as a Director V/B30 under the State Auditor's State Classification. The Comptroller will pay the salaries of the Council employees from the

one (1) percent of the settlement funds set aside for the administration of the Council. The Comptroller will request funds from the Texas Abatement Fund Point of Contact.

2. Travel Reimbursement

A person appointed to the Council is entitled to reimbursement for the travel expenses incurred in attending Council duties. A member of the Council may be reimbursed for actual expenses for meals, lodging, transportation, and incidental expenses in accordance with travel rates set by the federal General Services Administration.

II. Duties/Roles

It is the duty of the Council to determine and approve the opioid abatement strategies and funding awards.

A. Approved Abatement Strategies

The Council will develop the approved Texas list of abatement strategies based on but not limited to the existing national list of opioid abatement strategies (see attached Appendix A) for implementing the Texas Abatement Fund.

1. The Council shall only approve strategies which are evidence-informed strategies.
2. The Texas list of abatement strategies must be approved by majority vote. The majority vote must include a majority from both sides of the statewide members and regional members in order to be approved, e.g., at least four (4) of six (6) members on each side.

B. Texas Abatement Fund Point of Contact

The Council will determine a single point of contact called the Abatement Fund Point of Contact (POC) to be established as the sole entity authorized to receive requests for funds and approve expenditures in Texas and order the release of funds from the Texas Abatement Fund by the independent administrator. The POC may be an independent third party selected by the Council with expertise in banking or financial management. The POC will manage the Opioid Council Bank Account (Account). Upon a vote, the Council will direct the POC to contact the independent administrator to release funds to the Account. The Account is outside the State Treasury and not managed by any state or local officials. The POC is responsible for payments to the qualified entities selected by the Council for abatement fund awards. The POC will submit a monthly financial statement on the Account to the Council.

C. Auditor

An independent auditor appointed by the Council will perform an audit on the Account on an annual basis and report its findings, if any, to the Council.

D. Funding Allocation

The Council is the sole decision-maker on the funding allocation process of the abatement funds. The Council will develop the application and award process based on the parameters outlined below. An entity seeking funds from the Council must apply for funds; no funds will be awarded without an application. The executive director and personnel may assist the Council in gathering and compiling the applications for consideration; however, the Council members are the sole decision-makers of awards and funding determination. The Council will use the following processes to award funds:

1. *Statewide Funds.* The Council will consider, adopt and approve the allocation methodology attached as Exhibit C, based upon population health data and prevalence of opioid incidences, at the Council's initial meeting. Adoption of such methodology will allow each Region to customize the approved abatement strategies to fit its communities' needs. The statewide regional funds will account for seventy-five (75) percent of the total overall funds, less the one (1) percent administrative expense described herein.
2. *Targeted Funds.* Each Region shall reserve twenty-five (25) percent of the overall funds, for targeted interventions in the specific Region as identified by opioid incidence data. The Council must approve on an annual basis the uses for the targeted abatement strategies and applications available to every Region, including education and outreach programs. Each Region without approved uses for the targeted funds from the Council, based upon a greater percentage of opioid incidents compared to its population, is subject to transfer of all or a portion of the targeted funds for that Region for uses based upon all Regions' targeted funding needs as approved by the Council on an annual basis.
3. *Annual Allocation.* Statewide regional funds and targeted funds will be allocated on an annual basis. If a Region lapses its funds, the funds will be reallocated based on all Regions' funding needs.

E. Appeal Process

The Council will establish an appeal process to permit the applicants for funding (state or subdivisions) to challenge decisions by the Council-designated point of contact on requests for funds or expenditures.

1. To challenge a decision by the designated point of contact, the State or a subdivision must file an appeal with the Council within thirty (30) days of the decision. The Council then has thirty (30) days to consider and rule on the appeal.
2. If the Council denies the appeal, the party may file an appeal with the state district court of record where the final opioid judgment or Master Settlement Agreement is filed. The Texas Rules of Civil Procedure and Rules of Evidence will govern these proceedings. The Council may request representation from the Attorney General in these proceedings.

In making its determination, the state district court shall apply the same clear error standards contained herein that the Council must follow when rendering its decision.

3. The state district court will make the final decision and the decision is not appealable.
4. Challenges will be limited and subject to penalty if abused.
5. Attorneys' fees and costs are not recoverable in these appeals.

F. Education

The Council may determine that a percentage of the funds in the Abatement Fund from the targeted funds be used to develop an education and outreach program to provide materials on the consequences of opioid drug use, prevention and interventions. Any material developed will include online resources and toolkits for communities.

EXHIBIT B

Exhibit B: Municipal Area Allocations: 15% of Total (\$150 million)

(County numbers refer to distribution to the county governments after payment to cities within county borders has been made. Minimum distribution to each county is \$1000.)

Municipal Area	Allocation	Municipal Area	Allocation
Abbott	\$688	Lakeport	\$463
Abernathy	\$110	Lakeside	\$4,474
Abilene	\$563,818	Lakeside City	\$222
Ackerly	\$21	Lakeview	\$427
Addison	\$58,094	Lakeway	\$31,657
Adrian	\$181	Lakewood Village	\$557
Agua Dulce	\$43	Lamar County	\$141,598
Alamo	\$22,121	Lamb County	\$50,681
Alamo Heights	\$28,198	Lamesa	\$29,656
Alba	\$3,196	Lampasas	\$28,211
Albany	\$180	Lampasas County	\$42,818
Aledo	\$331	Lancaster	\$90,653
Alice	\$71,291	Laredo	\$763,174
Allen	\$315,081	Latexo	\$124
Alma	\$1,107	Lavaca County	\$45,973
Alpine	\$29,686	Lavon	\$7,435
Alto	\$3,767	Lawn	\$58
Alton	\$11,540	League City	\$302,418
Alvarado	\$29,029	Leakey	\$256
Alvin	\$113,962	Leander	\$88,641
Alvord	\$358	Leary	\$797
Amarillo	\$987,661	Lee County	\$30,457
Ames	\$5,571	Lefors	\$159
Amherst	\$22	Leon County	\$67,393
Anahuac	\$542	Leon Valley	\$23,258
Anderson	\$19	Leona	\$883
Anderson County	\$268,763	Leonard	\$8,505
Andrews	\$18,983	Leroy	\$176
Andrews County	\$37,606	Levelland	\$46,848
Angelina County	\$229,956	Lewisville	\$382,094
Angleton	\$62,791	Lexington	\$2,318
Angus	\$331	Liberty	\$72,343
Anna	\$9,075	Liberty County	\$531,212
Annetta	\$5,956	Liberty Hill	\$2,780
Annetta North	\$34	Limestone County	\$135,684

(Table continues on multiple pages below)

Annetta South	\$602	Lincoln Park	\$677
Annona	\$738	Lindale	\$24,202
Anson	\$5,134	Linden	\$3,661
Anthony	\$4,514	Lindsay	\$1,228
Anton	\$444	Lipan	\$44
Appleby	\$1,551	Lipscomb County	\$10,132
Aquilla	\$208	Little Elm	\$69,326
Aransas County	\$266,512	Little River-Academy	\$798
Aransas Pass	\$57,813	Littlefield	\$7,678
Archer City	\$10,554	Live Oak	\$32,740
Archer County	\$45,534	Live Oak County	\$39,716
Arcola	\$7,290	Liverpool	\$1,435
Argyle	\$11,406	Livingston	\$73,165
Arlington	\$735,803	Llano	\$23,121
Armstrong County	\$974	Llano County	\$115,647
Arp	\$2,009	Lockhart	\$49,050
Asherton	\$112	Lockney	\$3,301
Aspermont	\$9	Log Cabin	\$1,960
Atascosa County	\$176,903	Lometa	\$1,176
Athens	\$105,942	Lone Oak	\$1,705
Atlanta	\$30,995	Lone Star	\$8,283
Aubrey	\$15,141	Longview	\$482,254
Aurora	\$1,849	Lorraine	\$188
Austin County	\$76,030	Lorena	\$3,390
Austin	\$4,877,716	Lorenzo	\$11,358
Austwell	\$109	Los Fresnos	\$11,185
Avery	\$138	Los Indios	\$159
Avinger	\$1,115	Los Ybanez	\$0
Azle	\$32,213	Lott	\$1,516
Bailey	\$950	Lovelady	\$249
Bailey County	\$15,377	Loving County	\$1,000
Bailey's Prairie	\$5,604	Lowry Crossing	\$783
Baird	\$2,802	Lubbock	\$319,867
Balch Springs	\$27,358	Lubbock County	\$1,379,719
Balcones Heights	\$23,811	Lucas	\$5,266
Ballinger	\$9,172	Lueders	\$508
Balmorhea	\$63	Lufkin	\$281,592
Bandera	\$2,893	Luling	\$29,421
Bandera County	\$86,815	Lumberton	\$36,609
Bangs	\$3,050	Lyford	\$3,071

Bardwell	\$362	Lynn County	\$6,275
Barry	\$200	Lytle	\$7,223
Barstow	\$61	Mabank	\$19,443
Bartlett	\$3,374	Madison County	\$49,492
Bartonville	\$8,887	Madisonville	\$11,458
Bastrop	\$46,320	Magnolia	\$26,031
Bastrop County	\$343,960	Malakoff	\$12,614
Bay City	\$57,912	Malone	\$439
Baylor County	\$29,832	Manor	\$12,499
Bayou Vista	\$6,240	Mansfield	\$150,788
Bayside	\$242	Manvel	\$12,305
Baytown	\$216,066	Marble Falls	\$37,039
Bayview	\$41	Marfa	\$65
Beach City	\$12,505	Marietta	\$338
Bear Creek	\$906	Marion	\$275
Beasley	\$130	Marion County	\$54,728
Beaumont	\$683,010	Marlin	\$21,634
Beckville	\$1,247	Marquez	\$1,322
Bedford	\$94,314	Marshall	\$108,371
Bedias	\$3,475	Mart	\$928
Bee Cave	\$12,863	Martin County	\$10,862
Bee County	\$97,844	Martindale	\$2,437
Beeville	\$24,027	Mason	\$777
Bell County	\$650,748	Mason County	\$3,134
Bellaire	\$41,264	Matador	\$1,203
Bellevue	\$56	Matagorda County	\$135,239
Bellmead	\$14,487	Mathis	\$15,720
Bells	\$1,891	Maud	\$423
Bellville	\$7,488	Maverick County	\$115,919
Belton	\$72,680	Maypearl	\$986
Benavides	\$152	McAllen	\$364,424
Benbrook	\$43,919	McCamey	\$542
Benjamin	\$951	McGregor	\$9,155
Berryville	\$14,379	McKinney	\$450,383
Bertram	\$182	McLean	\$14
Beverly Hills	\$4,336	McLendon-Chisholm	\$411
Bevil Oaks	\$549	Mcculloch County	\$20,021
Bexar County	\$7,007,152	Mclennan County	\$529,641
Big Lake	\$547	Mcmullen County	\$1,000
Big Sandy	\$4,579	Meadow	\$1,121

Big Spring	\$189,928	Meadowlakes	\$905
Big Wells	\$236	Meadows Place	\$18,148
Bishop	\$8,213	Medina County	\$48,355
Bishop Hills	\$323	Megargel	\$611
Blackwell	\$31	Melissa	\$15,381
Blanco	\$6,191	Melvin	\$345
Blanco County	\$49,223	Memphis	\$7,203
Blanket	\$147	Menard	\$991
Bloomburg	\$1,010	Menard County	\$14,717
Blooming Grove	\$352	Mercedes	\$21,441
Blossom	\$198	Meridian	\$3,546
Blue Mound	\$2,888	Merkel	\$10,117
Blue Ridge	\$1,345	Mertens	\$239
Blum	\$1,622	Mertzson	\$29
Boerne	\$45,576	Mesquite	\$310,709
Bogata	\$3,649	Mexia	\$21,096
Bonham	\$100,909	Miami	\$455
Bonney	\$2,510	Midland County	\$279,927
Booker	\$1,036	Midland	\$521,849
Borden County	\$1,000	Midlothian	\$95,799
Borger	\$69,680	Midway	\$78
Bosque County	\$71,073	Milam County	\$97,386
Bovina	\$173	Milano	\$904
Bowie	\$83,620	Mildred	\$286
Bowie County	\$233,190	Miles	\$93
Boyd	\$6,953	Milford	\$6,177
Brackettville	\$8	Miller's Cove	\$97
Brady	\$27,480	Millican	\$417
Brazoria	\$11,537	Mills County	\$19,931
Brazoria County	\$1,021,090	Millsap	\$34
Brazos Bend	\$462	Mineola	\$48,719
Brazos Country	\$902	Mineral Wells	\$92,061
Brazos County	\$342,087	Mingus	\$189
Breckenridge	\$23,976	Mission	\$124,768
Bremond	\$5,554	Missouri City	\$209,633
Brenham	\$54,750	Mitchell County	\$20,850
Brewster County	\$60,087	Mobeetie	\$52
Briarcliff	\$572	Mobile City	\$2,034
Briaroaks	\$57	Monahans	\$5,849
Bridge City	\$80,756	Mont Belvieu	\$19,669

Bridgeport	\$33,301	Montague County	\$94,796
Briscoe County	\$977	Montgomery	\$1,884
Broadbudd	\$31	Montgomery County	\$2,700,911
Bronte	\$99	Moody	\$828
Brooks County	\$20,710	Moore County	\$40,627
Brookshire	\$6,406	Moore Station	\$772
Brookside Village	\$1,110	Moran	\$50
Brown County	\$193,417	Morgan	\$605
Browndell	\$152	Morgan's Point	\$3,105
Brownfield	\$14,452	Morgan's Point Resort	\$8,024
Brownsboro	\$3,176	Morris County	\$53,328
Brownsville	\$425,057	Morton	\$167
Brownwood	\$166,572	Motley County	\$3,344
Bruceville-Eddy	\$1,692	Moulton	\$999
Bryan	\$246,897	Mount Calm	\$605
Bryson	\$1,228	Mount Enterprise	\$1,832
Buckholts	\$1,113	Mount Pleasant	\$65,684
Buda	\$10,784	Mount Vernon	\$6,049
Buffalo	\$11,866	Mountain City	\$1,548
Buffalo Gap	\$88	Muenster	\$4,656
Buffalo Springs	\$188	Muleshoe	\$4,910
Bullard	\$7,487	Mullin	\$384
Bulverde	\$14,436	Munday	\$2,047
Bunker Hill Village	\$472	Murchison	\$2,302
Burkburnett	\$37,844	Murphy	\$51,893
Burke	\$1,114	Mustang	\$7
Burleson County	\$70,244	Mustang Ridge	\$2,462
Burleson	\$151,779	Nacogdoches	\$205,992
Burnet	\$33,345	Nacogdoches County	\$198,583
Burnet County	\$189,829	Naples	\$4,224
Burton	\$937	Nash	\$7,999
Byers	\$77	Nassau Bay	\$11,247
Bynum	\$380	Natalia	\$625
Cactus	\$4,779	Navarro	\$334
Caddo Mills	\$43	Navarro County	\$103,513
Caldwell	\$18,245	Navasota	\$37,676
Caldwell County	\$86,413	Nazareth	\$124
Calhoun County	\$127,926	Nederland	\$44,585
Callahan County	\$12,894	Needville	\$10,341
Callisburg	\$101	Nevada	\$237

Calvert	\$772	New Berlin	\$4
Cameron	\$11,091	New Boston	\$6,953
Cameron County	\$537,026	New Braunfels	\$307,313
Camp County	\$28,851	New Chapel Hill	\$288
Camp Wood	\$422	New Deal	\$338
Campbell	\$1,116	New Fairview	\$2,334
Canadian	\$1,090	New Home	\$9
Caney City	\$2,005	New Hope	\$1,024
Canton	\$56,734	New London	\$4,129
Canyon	\$26,251	New Summerfield	\$442
Carbon	\$620	New Waverly	\$2,562
Carl's Corner	\$48	Newark	\$520
Carmine	\$385	Newcastle	\$914
Carrizo Springs	\$1,671	Newton	\$6,102
Carrollton	\$310,255	Newton County	\$158,006
Carson County	\$29,493	Neylandville	\$163
Carthage	\$18,927	Niederwald	\$16
Cashion Community	\$322	Nixon	\$2,283
Cass County	\$93,155	Nocona	\$16,536
Castle Hills	\$12,780	Nolan County	\$50,262
Castro County	\$4,420	Nolanville	\$4,247
Castroville	\$4,525	Nome	\$391
Cedar Hill	\$70,127	Noonday	\$226
Cedar Park	\$185,567	Nordheim	\$697
Celeste	\$1,280	Normangee	\$6,192
Celina	\$18,283	North Cleveland	\$105
Center	\$58,838	North Richland Hills	\$146,419
Centerville	\$385	Northlake	\$8,905
Chambers County	\$153,188	Novice	\$76
Chandler	\$17,364	Nueces County	\$1,367,932
Channing	\$2	O'Brien	\$76
Charlotte	\$4,257	O'Donnell	\$27
Cherokee County	\$156,612	Oak Grove	\$2,769
Chester	\$1,174	Oak Leaf	\$612
Chico	\$2,928	Oak Point	\$9,011
Childress	\$37,916	Oak Ridge	\$358
Childress County	\$50,582	Oak Ridge North	\$33,512
Chillicothe	\$172	Oak Valley	\$7
China	\$522	Oakwood	\$148
China Grove	\$598	Ochiltree County	\$15,476

Chireno	\$1,568	Odem	\$7,420
Christine	\$354	Odessa	\$559,163
Cibolo	\$13,690	Oglesby	\$29
Cisco	\$7,218	Old River-Winfree	\$21,653
Clarendon	\$114	Oldham County	\$10,318
Clarksville	\$20,891	Olnos Park	\$9,801
Clarksville City	\$54	Olney	\$6,088
Claude	\$26	Olton	\$1,197
Clay County	\$72,050	Omaha	\$4,185
Clear Lake Shores	\$6,682	Onalaska	\$31,654
Cleburne	\$228,184	Opdyke West	\$479
Cleveland	\$96,897	Orange	\$311,339
Clifton	\$9,939	Orange County	\$689,818
Clint	\$375	Orange Grove	\$1,677
Clute	\$51,350	Orchard	\$867
Clyde	\$17,287	Ore City	\$6,806
Coahoma	\$2,291	Overton	\$7,900
Cochran County	\$3,389	Ovilla	\$13,391
Cockrell Hill	\$512	Oyster Creek	\$9,633
Coffee City	\$1,087	Paducah	\$125
Coke County	\$5,522	Paint Rock	\$141
Coldspring	\$447	Palacios	\$14,036
Coleman	\$5,442	Palestine	\$178,009
Coleman County	\$4,164	Palisades	\$240
College Station	\$258,147	Palm Valley	\$1,918
Colleyville	\$46,049	Palmer	\$12,666
Collin County	\$1,266,721	Palmhurst	\$4,660
Collingsworth County	\$19,234	Palmview	\$7,577
Collinsville	\$1,831	Palo Pinto County	\$124,621
Colmesneil	\$2,211	Pampa	\$67,227
Colorado City	\$8,405	Panhandle	\$9,536
Colorado County	\$49,084	Panola County	\$80,699
Columbus	\$6,867	Panorama Village	\$1,292
Comal County	\$396,142	Pantego	\$12,898
Comanche	\$16,503	Paradise	\$52
Comanche County	\$50,964	Paris	\$201,180
Combes	\$1,710	Parker	\$10,307
Combine	\$1,892	Parker County	\$476,254
Commerce	\$33,869	Parmer County	\$15,866
Como	\$415	Pasadena	\$356,536

Concho County	\$3,859	Pattison	\$1,148
Conroe	\$466,671	Patton Village	\$9,268
Converse	\$27,693	Payne Springs	\$1,770
Cooke County	\$200,451	Pearland	\$333,752
Cool	\$731	Pearsall	\$11,570
Coolidge	\$243	Pecan Gap	\$719
Cooper	\$362	Pecan Hill	\$229
Coppell	\$86,593	Pecos	\$7,622
Copper Canyon	\$489	Pecos County	\$46,997
Copperas Cove	\$133,492	Pelican Bay	\$1,199
Corinth	\$75,298	Penelope	\$415
Corpus Christi	\$1,812,707	Penitas	\$312
Corral City	\$143	Perryton	\$23,364
Corrigan	\$21,318	Petersburg	\$1,691
Corsicana	\$87,310	Petrolia	\$17
Coryell County	\$123,659	Petronila	\$5
Cottle County	\$875	Pflugerville	\$86,408
Cottonwood	\$289	Pharr	\$144,721
Cottonwood Shores	\$1,203	Pilot Point	\$11,613
Cotulla	\$1,251	Pine Forest	\$3,894
Coupland	\$266	Pine Island	\$3,141
Cove	\$387	Pinehurst	\$32,671
Covington	\$519	Pineland	\$4,138
Coyote Flats	\$1,472	Piney Point Village	\$15,738
Crandall	\$12,094	Pittsburg	\$20,526
Crane	\$10,599	Plains	\$129
Crane County	\$26,146	Plainview	\$60,298
Cranfills Gap	\$128	Plano	\$1,151,608
Crawford	\$383	Pleak	\$270
Creedmoor	\$16	Pleasant Valley	\$308
Cresson	\$1,086	Pleasanton	\$29,011
Crockett	\$23,403	Plum Grove	\$258
Crockett County	\$18,210	Point	\$1,519
Crosby County	\$18,388	Point Blank	\$355
Crosbyton	\$1,498	Point Comfort	\$447
Cross Plains	\$4,877	Point Venture	\$588
Cross Roads	\$244	Polk County	\$370,831
Cross Timber	\$542	Ponder	\$1,282
Crowell	\$6,335	Port Aransas	\$31,022
Crowley	\$22,345	Port Arthur	\$367,945

Crystal City	\$19,412	Port Isabel	\$9,802
Cuero	\$24,689	Port Lavaca	\$11,752
Culberson County	\$789	Port Neches	\$38,849
Cumby	\$5,320	Portland	\$76,517
Cuney	\$606	Post	\$2,332
Cushing	\$1,120	Post Oak Bend City	\$1,034
Cut and Shoot	\$2,141	Poteet	\$6,767
DISH	\$19	Poth	\$3,974
Daingerfield	\$12,476	Potter County	\$371,701
Daisetta	\$5,370	Pottsboro	\$12,302
Dalhart	\$11,609	Powell	\$110
Dallam County	\$21,686	Poynor	\$1,180
Dallas County	\$8,538,291	Prairie View	\$7,600
Dallas	\$2,999,902	Premont	\$3,321
Dalworthington Gardens	\$6,060	Presidio	\$148
Danbury	\$4,231	Presidio County	\$787
Darrouzett	\$101	Primera	\$2,958
Dawson	\$600	Princeton	\$19,245
Dawson County	\$46,911	Progreso	\$8,072
Dayton	\$47,122	Progreso Lakes	\$39
Dayton Lakes	\$38	Prosper	\$22,770
De Kalb	\$1,035	Providence Village	\$508
De Leon	\$8,218	Putnam	\$14
De Witt County	\$68,895	Pyote	\$22
DeCordova	\$13,778	Quannah	\$207
DeSoto	\$72,400	Queen City	\$4,837
Deaf Smith County	\$34,532	Quinlan	\$7,304
Dean	\$141	Quintana	\$492
Decatur	\$56,669	Quitaque	\$8
Deer Park	\$49,388	Quitman	\$15,619
Del Rio	\$59,056	Rains County	\$53,190
Dell City	\$15	Ralls	\$3,967
Delta County	\$30,584	Rancho Viejo	\$3,836
Denison	\$210,426	Randall County	\$278,126
Denton	\$458,334	Ranger	\$12,186
Denton County	\$1,132,298	Rankin	\$1,613
Denver City	\$2,104	Ransom Canyon	\$930
Deport	\$42	Ravenna	\$685
Detroit	\$965	Raymondville	\$7,466
Devers	\$191	Reagan County	\$25,215

Devine	\$4,354	Real County	\$5,073
Diboll	\$25,533	Red Lick	\$23
Dickens	\$71	Red Oak	\$26,843
Dickens County	\$1,873	Red River County	\$29,306
Dickinson	\$83,683	Redwater	\$1,058
Dilley	\$2,633	Reeves County	\$103,350
Dimmit County	\$33,294	Refugio	\$8,839
Dimmitt	\$1,012	Refugio County	\$46,216
Dodd City	\$1,211	Reklaw	\$1,136
Dodson	\$447	Reno	\$3,791
Domino	\$196	Reno	\$11,164
Donley County	\$22,370	Retreat	\$52
Donna	\$13,798	Rhome	\$12,285
Dorchester	\$231	Rice	\$1,972
Double Oak	\$4,765	Richardson	\$260,315
Douglassville	\$574	Richland	\$210
Dripping Springs	\$811	Richland Hills	\$24,438
Driscoll	\$39	Richland Springs	\$2,234
Dublin	\$14,478	Richmond	\$77,606
Dumas	\$26,229	Richwood	\$12,112
Duncanville	\$58,328	Riesel	\$1,118
Duval County	\$49,109	Rio Bravo	\$8,548
Eagle Lake	\$4,882	Rio Grande City	\$25,947
Eagle Pass	\$56,005	Rio Hondo	\$3,550
Early	\$14,838	Rio Vista	\$4,419
Earth	\$242	Rising Star	\$1,933
East Bernard	\$5,554	River Oaks	\$11,917
East Mountain	\$2,494	Riverside	\$858
East Tawakoni	\$2,723	Roanoke	\$275
Eastland	\$15,896	Roaring Springs	\$461
Eastland County	\$52,275	Robert Lee	\$85
Easton	\$329	Roberts County	\$547
Ector	\$1,108	Robertson County	\$44,642
Ector County	\$480,000	Robinson	\$18,002
Edcouch	\$4,101	Robstown	\$40,154
Eden	\$497	Roby	\$428
Edgecliff Village	\$2,232	Rochester	\$674
Edgewood	\$13,154	Rockdale	\$20,973
Edinburg	\$120,884	Rockport	\$54,253
Edmonson	\$136	Rocksprings	\$25

Edna	\$18,194	Rockwall	\$114,308
Edom	\$2,149	Rockwall County	\$168,820
Edwards County	\$975	Rocky Mound	\$280
El Campo	\$31,700	Rogers	\$3,818
El Cenizo	\$621	Rollingwood	\$4,754
El Lago	\$5,604	Roma	\$16,629
El Paso	\$1,224,371	Roman Forest	\$8,610
El Paso County	\$2,592,121	Ropesville	\$2,122
Eldorado	\$50	Roscoe	\$778
Electra	\$15,716	Rose City	\$4,012
Elgin	\$26,284	Rose Hill Acres	\$2,311
Elkhart	\$301	Rosebud	\$1,489
Ellis County	\$315,372	Rosenberg	\$126,593
Elmendorf	\$746	Ross	\$147
Elsa	\$7,720	Rosser	\$549
Emhouse	\$83	Rotan	\$1,493
Emory	\$3,878	Round Mountain	\$454
Enchanted Oaks	\$1,299	Round Rock	\$475,992
Encinal	\$1,515	Round Top	\$140
Ennis	\$81,839	Rowlett	\$99,963
Erath County	\$102,616	Roxton	\$47
Escobares	\$40	Royse City	\$23,494
Estelline	\$909	Rule	\$800
Eules	\$92,824	Runaway Bay	\$6,931
Eureka	\$334	Runge	\$255
Eustace	\$2,089	Runnels County	\$33,831
Evant	\$2,068	Rusk	\$17,991
Everman	\$7,692	Rusk County	\$151,390
Fair Oaks Ranch	\$8,077	Sabinal	\$1,811
Fairchilds	\$81	Sabine County	\$46,479
Fairfield	\$1,245	Sachse	\$23,400
Fairview	\$32,245	Sadler	\$925
Falfurrias	\$2,221	Saginaw	\$31,973
Falls City	\$41	Salado	\$3,210
Falls County	\$34,522	San Angelo	\$536,509
Fannin County	\$131,653	San Antonio	\$4,365,416
Farmers Branch	\$94,532	San Augustine	\$25,182
Farmersville	\$10,532	San Augustine County	\$37,854
Farwell	\$343	San Benito	\$40,015
Fate	\$3,473	San Diego	\$11,771

Fayette County	\$92,440	San Elizario	\$7,831
Fayetteville	\$391	San Felipe	\$1,498
Ferris	\$13,873	San Jacinto County	\$197,398
Fisher County	\$5,518	San Juan	\$28,845
Flatonia	\$5,661	San Leanna	\$36
Florence	\$3,949	San Marcos	\$325,688
Floresville	\$21,699	San Patricio	\$4,213
Flower Mound	\$215,256	San Patricio County	\$271,916
Floyd County	\$9,049	San Perlita	\$2,219
Floydada	\$6,357	San Saba	\$10,057
Foard County	\$5,764	San Saba County	\$17,562
Follett	\$212	Sanctuary	\$17
Forest Hill	\$26,132	Sandy Oaks	\$9,863
Forney	\$80,112	Sandy Point	\$1,637
Forsan	\$576	Sanford	\$308
Fort Bend County	\$1,506,719	Sanger	\$22,237
Fort Stockton	\$4,411	Sansom Park	\$223
Fort Worth	\$2,120,790	Santa Anna	\$329
Franklin	\$3,931	Santa Clara	\$87
Franklin County	\$25,783	Santa Fe	\$33,272
Frankston	\$274	Santa Rosa	\$2,138
Fredericksburg	\$56,486	Savoy	\$2,349
Freeport	\$72,973	Schertz	\$60,110
Freer	\$3,271	Schleicher County	\$5,695
Freestone County	\$50,495	Schulenburg	\$2,560
Friendswood	\$140,330	Scotland	\$148
Frio County	\$19,954	Scottsville	\$708
Friona	\$2,848	Scurry	\$1,110
Frisco	\$405,309	Scurry County	\$73,116
Fritch	\$4,548	Seabrook	\$30,270
Frost	\$321	Seadrift	\$991
Fruitvale	\$2,344	Seagoville	\$17,106
Fulshear	\$5,272	Seagraves	\$7,531
Fulton	\$1,602	Sealy	\$20,637
Gaines County	\$54,347	Seguin	\$376,538
Gainesville	\$153,980	Selma	\$22,429
Galena Park	\$13,093	Seminole	\$16,092
Gallatin	\$1,253	Seven Oaks	\$3,917
Galveston	\$488,187	Seven Points	\$7,452
Galveston County	\$1,124,093	Seymour	\$14,218

Ganado	\$5,510	Shackelford County	\$1,288
Garden Ridge	\$11,351	Shady Shores	\$594
Garland	\$420,244	Shallowater	\$1,907
Garrett	\$2,510	Shamrock	\$4,328
Garrison	\$3,555	Shavano Park	\$3,178
Gary City	\$450	Shelby County	\$109,925
Garza County	\$8,944	Shenandoah	\$47,122
Gatesville	\$26,994	Shepherd	\$147
George West	\$6,207	Sherman	\$330,585
Georgetown	\$225,896	Sherman County	\$7,930
Gholson	\$1,505	Shiner	\$4,042
Giddings	\$12,674	Shoreacres	\$958
Gillespie County	\$63,191	Silsbee	\$66,442
Gilmer	\$33,951	Silverton	\$14
Gladewater	\$24,638	Simonton	\$1,906
Glasscock County	\$1,000	Sinton	\$23,658
Glen Rose	\$540	Skellytown	\$400
Glenn Heights	\$16,593	Slaton	\$154
Godley	\$3,115	Smiley	\$655
Goldsmith	\$677	Smith County	\$758,961
Goldthwaite	\$1,225	Smithville	\$17,009
Goliad	\$3,563	Smyer	\$300
Goliad County	\$34,660	Snook	\$1,422
Golinda	\$100	Snyder	\$9,018
Gonzales	\$14,882	Socorro	\$11,125
Gonzales County	\$33,230	Somerset	\$1,527
Goodlow	\$221	Somervell County	\$57,076
Goodrich	\$9,643	Somerville	\$3,806
Gordon	\$365	Sonora	\$7,337
Goree	\$749	Sour Lake	\$17,856
Gorman	\$3,107	South Houston	\$25,620
Graford	\$23	South Mountain	\$154
Graham	\$235,428	South Padre Island	\$30,629
Granbury	\$71,735	Southlake	\$70,846
Grand Prairie	\$445,439	Southmayd	\$7,096
Grand Saline	\$36,413	Southside Place	\$885
Grandfalls	\$65	Spearman	\$14,000
Grandview	\$6,600	Splendora	\$7,756
Granger	\$2,741	Spofford	\$7
Granite Shoals	\$11,834	Spring Valley Village	\$16,404

Granjeno	\$43	Springlake	\$3
Grapeland	\$7,287	Springtown	\$14,244
Grapevine	\$129,195	Spur	\$427
Gray County	\$65,884	St. Hedwig	\$111
Grays Prairie	\$17	St. Jo	\$7,360
Grayson County	\$539,083	St. Paul	\$21
Greenville	\$203,112	Stafford	\$75,145
Gregg County	\$243,744	Stagecoach	\$3,036
Gregory	\$4,697	Stamford	\$398
Grey Forest	\$474	Stanton	\$3,838
Grimes County	\$94,878	Staples	\$19
Groesbeck	\$5,745	Star Harbor	\$151
Groom	\$965	Starr County	\$99,896
Groves	\$40,752	Stephens County	\$35,244
Groveton	\$8,827	Stephenville	\$83,472
Gruver	\$1,166	Sterling City	\$62
Guadalupe County	\$146,824	Sterling County	\$939
Gun Barrel City	\$36,302	Stinnett	\$4,097
Gunter	\$4,609	Stockdale	\$741
Gustine	\$34	Stonewall County	\$1,822
Hackberry	\$94	Stratford	\$8,378
Hale Center	\$6,042	Strawn	\$987
Hale County	\$79,150	Streetman	\$5
Hall County	\$8,933	Sudan	\$32
Hallettsville	\$6,895	Sugar Land	\$321,561
Hallsburg	\$272	Sullivan City	\$6,121
Hallsville	\$10,239	Sulphur Springs	\$124,603
Haltom City	\$71,800	Sun Valley	\$4
Hamilton	\$3,581	Sundown	\$2,592
Hamilton County	\$66,357	Sunnyvale	\$3,248
Hamlin	\$4,656	Sunray	\$2,571
Hansford County	\$16,416	Sunrise Beach Village	\$2,083
Happy	\$327	Sunset Valley	\$9,425
Hardeman County	\$15,219	Surfside Beach	\$6,530
Hardin	\$100	Sutton County	\$6,541
Hardin County	\$379,800	Sweeny	\$4,503
Harker Heights	\$113,681	Sweetwater	\$68,248
Harlingen	\$165,429	Swisher County	\$7,251
Harris County	\$14,966,202	Taft	\$5,861
Harrison County	\$185,910	Tahoka	\$430

Hart	\$86	Talco	\$372
Hartley County	\$786	Talty	\$9,124
Haskell	\$10,829	Tarrant County	\$6,171,159
Haskell County	\$22,011	Tatum	\$972
Haslet	\$1,908	Taylor	\$57,945
Hawk Cove	\$674	Taylor County	\$351,078
Hawkins	\$7,932	Taylor Lake Village	\$412
Hawley	\$931	Taylor Landing	\$153
Hays	\$506	Teague	\$1,714
Hays County	\$529,489	Tehuacana	\$12
Hearne	\$16,824	Temple	\$280,747
Heath	\$28,751	Tenaha	\$4,718
Hebron	\$687	Terrell	\$148,706
Hedley	\$70	Terrell County	\$5,737
Hedwig Village	\$13,067	Terrell Hills	\$9,858
Helotes	\$15,790	Terry County	\$25,423
Hemphill	\$8,035	Texarkana	\$192,094
Hemphill County	\$14,394	Texas City	\$298,702
Hempstead	\$21,240	Texhoma	\$156
Henderson	\$59,966	Texline	\$865
Henderson County	\$327,965	The Colony	\$114,297
Henrietta	\$2,720	The Hills	\$1,004
Hereford	\$20,423	Thompsons	\$1,897
Hewitt	\$19,776	Thorndale	\$1,595
Hickory Creek	\$16,510	Thornton	\$270
Hico	\$5,534	Thorntonville	\$87
Hidalgo	\$26,621	Thrall	\$825
Hidalgo County	\$1,253,103	Three Rivers	\$4,669
Hideaway	\$922	Throckmorton	\$29
Higgins	\$43	Throckmorton County	\$5,695
Highland Haven	\$320	Tiki Island	\$2,178
Highland Park	\$43,383	Timbercreek Canyon	\$369
Highland Village	\$50,315	Timpson	\$12,642
Hill Country Village	\$6,485	Tioga	\$2,390
Hill County	\$127,477	Tira	\$185
Hillcrest	\$5,345	Titus County	\$70,611
Hillsboro	\$46,609	Toco	\$4
Hilshire Village	\$859	Todd Mission	\$1,680
Hitchcock	\$28,796	Tolar	\$2,369
Hockley County	\$46,407	Tom Bean	\$2,293

Holiday Lakes	\$1,795	Tom Green County	\$282,427
Holland	\$77	Tomball	\$34,620
Holliday	\$5,910	Tool	\$14,787
Hollywood Park	\$9,424	Toyah	\$40
Hondo	\$115,288	Travis County	\$4,703,473
Honey Grove	\$7,196	Trent	\$63
Hood County	\$292,105	Trenton	\$3,089
Hooks	\$2,702	Trinidad	\$5,859
Hopkins County	\$149,518	Trinity	\$23,652
Horizon City	\$7,520	Trinity County	\$105,766
Horseshoe Bay	\$48,173	Trophy Club	\$29,370
Houston County	\$78,648	Troup	\$7,918
Houston	\$7,021,793	Troy	\$5,320
Howard County	\$89,330	Tulia	\$8,911
Howardwick	\$84	Turkey	\$737
Howe	\$9,177	Tuscola	\$138
Hubbard	\$3,635	Tye	\$1,766
Hudson	\$6,840	Tyler	\$723,829
Hudson Oaks	\$15,637	Tyler County	\$131,743
Hudspeth County	\$985	Uhland	\$1,545
Hughes Springs	\$4,442	Uncertain	\$185
Humble	\$73,952	Union Grove	\$994
Hunt County	\$309,851	Union Valley	\$666
Hunters Creek Village	\$14,708	Universal City	\$28,428
Huntington	\$8,792	University Park	\$50,833
Huntsville	\$80,373	Upshur County	\$128,300
Hurst	\$99,187	Upton County	\$8,499
Hutchins	\$9,551	Uvalde	\$18,439
Hutchinson County	\$74,630	Uvalde County	\$36,244
Hutto	\$38,346	Val Verde County	\$117,815
Huxley	\$738	Valentine	\$207
Idalou	\$1,999	Valley Mills	\$2,228
Impact	\$8	Valley View	\$1,824
Indian Lake	\$473	Van	\$6,206
Industry	\$604	Van Alstyne	\$43,749
Ingleside on the Bay	\$142	Van Horn	\$211
Ingleside	\$40,487	Van Zandt County	\$248,747
Ingram	\$5,243	Vega	\$974
Iola	\$3,164	Venus	\$9,792
Iowa Colony	\$4,090	Vernon	\$81,337

Iowa Park	\$23,487	Victoria	\$84,598
Iraan	\$56	Victoria County	\$520,886
Iredell	\$216	Vidor	\$95,620
Irion County	\$9,105	Vinton	\$622
Irving	\$427,818	Volente	\$333
Italy	\$5,349	Von Ormy	\$513
Itasca	\$8,694	Waco	\$512,007
Ivanhoe	\$26	Waelder	\$3,427
Jacinto City	\$14,141	Wake Village	\$174
Jack County	\$14,799	Walker County	\$184,624
Jacksboro	\$23,254	Waller County	\$126,206
Jackson County	\$37,984	Waller	\$11,295
Jacksonville	\$80,179	Wallis	\$2,698
Jamaica Beach	\$4,913	Walnut Springs	\$183
Jarrell	\$2,423	Ward County	\$67,920
Jasper	\$78,422	Warren City	\$66
Jasper County	\$248,855	Washington County	\$83,727
Jayton	\$63	Waskom	\$5,346
Jeff Davis County	\$8,500	Watauga	\$33,216
Jefferson	\$11,194	Waxahachie	\$152,094
Jefferson County	\$756,614	Weatherford	\$207,872
Jersey Village	\$36,347	Webb County	\$505,304
Jewett	\$9,338	Webberville	\$1,280
Jim Hogg County	\$12,718	Webster	\$53,202
Jim Wells County	\$166,539	Weimar	\$5,830
Joaquin	\$810	Weinert	\$234
Johnson City	\$3,581	Weir	\$443
Johnson County	\$408,692	Wellington	\$9,111
Jolly	\$26	Wellman	\$383
Jones County	\$22,001	Wells	\$1,357
Jones Creek	\$5,078	Weslaco	\$73,949
Jonestown	\$6,419	West	\$3,522
Josephine	\$881	West Columbia	\$17,958
Joshua	\$20,619	West Lake Hills	\$17,056
Jourdanton	\$9,600	West Orange	\$42,452
Junction	\$4,825	West Tawakoni	\$6,995
Justin	\$8,575	West University Place	\$34,672
Karnes City	\$11,632	Westbrook	\$43
Karnes County	\$35,249	Westlake	\$41,540
Katy	\$52,467	Weston	\$266

Kaufman	\$27,607	Weston Lakes	\$189
Kaufman County	\$353,047	Westover Hills	\$4,509
Keene	\$38,296	Westworth Village	\$7,842
Keller	\$79,189	Wharton	\$31,700
Kemah	\$28,325	Wharton County	\$72,887
Kemp	\$6,419	Wheeler	\$447
Kempner	\$330	Wheeler County	\$26,273
Kendall County	\$100,643	White Deer	\$1,273
Kendleton	\$13	White Oak	\$15,305
Kenedy	\$676	White Settlement	\$23,304
Kenedy County	\$1,000	Whiteface	\$155
Kenefick	\$416	Whitehouse	\$29,017
Kennard	\$132	Whitesboro	\$18,932
Kennedale	\$21,024	Whitewright	\$7,098
Kent County	\$939	Whitney	\$73
Kerens	\$1,924	Wichita County	\$552,371
Kermit	\$5,652	Wichita Falls	\$832,574
Kerr County	\$218,452	Wickett	\$87
Kerrville	\$190,357	Wilbarger County	\$55,124
Kilgore	\$105,583	Willacy County	\$24,581
Killeen	\$535,650	Williamson County	\$1,195,987
Kimble County	\$20,480	Willis	\$24,384
King County	\$1,000	Willow Park	\$26,737
Kingsville	\$20,083	Wills Point	\$43,765
Kinney County	\$2,142	Wilmer	\$426
Kirby	\$8,752	Wilson	\$12
Kirbyville	\$10,690	Wilson County	\$121,034
Kirvin	\$2	Winberley	\$724
Kleberg County	\$124,109	Windcrest	\$12,908
Knollwood	\$1,160	Windom	\$1,087
Knox City	\$1,962	Windthorst	\$3,385
Knox County	\$11,730	Winfield	\$290
Kosse	\$2,468	Wink	\$120
Kountze	\$19,716	Winkler County	\$61,163
Kress	\$186	Winnsboro	\$28,791
Krugerville	\$1,508	Winona	\$319
Krum	\$9,661	Winters	\$6,229
Kurten	\$686	Wise County	\$289,074
Kyle	\$51,835	Wixon Valley	\$441
La Feria	\$10,381	Wolfe City	\$5,466

La Grange	\$9,623	Wolfforth	\$4,022
La Grulla	\$1,708	Wood County	\$267,048
La Joya	\$8,457	Woodbranch	\$9,617
La Marque	\$98,930	Woodcreek	\$358
La Porte	\$91,532	Woodloch	\$1,012
La Salle County	\$14,975	Woodsboro	\$1,130
La Vernia	\$3,217	Woodson	\$122
La Villa	\$572	Woodville	\$20,340
La Ward	\$321	Woodway	\$25,713
LaCoste	\$159	Wortham	\$376
Lacy-Lakeview	\$11,599	Wylie	\$114,708
Ladonia	\$2,011	Yantis	\$2,072
Lago Vista	\$13,768	Yoakum County	\$34,924
Laguna Vista	\$3,689	Yoakum	\$20,210
Lake Bridgeport	\$232	Yorktown	\$5,447
Lake City	\$2,918	Young County	\$44,120
Lake Dallas	\$25,314	Zapata County	\$56,480
Lake Jackson	\$75,781	Zavala County	\$38,147
Lake Tanglewood	\$613	Zavalla	\$1,088
Lake Worth	\$20,051		

EXHIBIT C

Exhibit C: TX Opioid Council & Health Care Region Allocations plus Administrative Costs
70% of Total (\$700 million)

Health Care Region Allocation*: \$693 million; Administrative Costs: \$7 million		
Region	Counties in Health Care Region	Allocation
1	Anderson, Bowie, Camp, Cass, Cherokee, Delta, Fannin, Franklin, Freestone, Gregg, Harrison, Henderson, Hopkins, Houston, Hunt, Lamar, Marion, Morris, Panola, Rains, Red, River, Rusk, Smith, Titus, Trinity, Upshur, Van, Zandt, Wood	\$38,223,336
2	Angelina, Brazoria, Galveston, Hardin, Jasper, Jefferson, Liberty, Nacogdoches, Newton, Orange, Polk, Sabine, San Augustine, San Jacinto, Shelby, Tyler	\$54,149,215
3	Austin, Callhoun, Chambers, Colorado, Fort Bend, Harris, Matagorda, Waller, Wharton	\$120,965,680
4	Aransas, Bee, Brooks, De Witt, Duval, Goliad, Gonzales, Jackson, Jim Wells, Karnes, Kenedy, Kleberg, Lavaca, Live Oak, Nueces, Refugio, San Patricio, Victoria	\$27,047,477
5	Cameron, Hidalgo, Starr, Willacy	\$17,619,875
6	Atascosa, Bandera, Bexar, Comal, Dimmit, Edwards, Frio, Gillespie, Guadalupe, Kendall, Kerr, Kinney, La Salle, McMullen, Medina, Real, Uvalde, Val Verde, Wilson, Zavala	\$68,228,047
7	Bastrop, Caldwell, Fayette, Hays, Lee, Travis	\$50,489,691
8	Bell, Blanco, Burnet, Lampasas, Llano, Milam, Mills, San Saba, Williamson	\$24,220,521
9	Dallas, Kaufman	\$66,492,094
10	Ellis, Erath, Hood, Johnson, Navarro, Parker, Somervell, Tarrant, Wise	\$65,538,414
11	Brown, Callahan, Comanche, Eastland, Fisher, Haskell, Jones, Knox, Mitchell, Nolan, Palo Pinto, Shackelford, Stephens, Stonewall, Taylor	\$9,509,818
12	Armstrong, Bailey, Borden, Briscoe, Carson, Castro, Childress, Cochran, Collingsworth, Cottle, Crosby, Dallam, Dawson, Deaf Smith, Dickens, Donley, Floyd, Gaines, Garza, Gray, Hale, Hall, Hansford, Hartley, Hemphill, Hockley, Hutchinson, Kent, King, Lamb, Lipscomb, Lubbock, Lynn, Moore, Motley, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Scurry, Sherman, Swisher, Terry, Wheeler, Yoakum	\$23,498,027
13	Coke, Coleman, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Pecos, Reagan, Runnels, Schleicher, Sterling, Sutton, Terrell, Tom Green	\$5,195,605
14	Andrews, Brewster, Crane, Culberson, Ector, Glasscock, Howard, Jeff Davis, Loving, Martin, Midland, Presidio, Reeves, Upton, Ward, Winkler	\$12,124,354
15	El Paso, Hudspeth	\$17,994,285
16	Bosque, Coryell, Falls, Hamilton, Hill, Limestone, McLennan	\$9,452,018
17	Brazos, Burleson, Grimes, Leon, Madison, Montgomery, Robertson, Walker, Washington	\$23,042,947
18	Collin, Denton, Grayson, Rockwall	\$39,787,684
19	Archer, Baylor, Clay, Cooke, Foard, Hardeman, Jack, Montague, Throckmorton, Wichita, Wilbarger, Young	\$12,665,268
20	Jim Hogg, Maverick, Webb, Zapata	\$6,755,656
	Administrative Costs	\$7,000,000

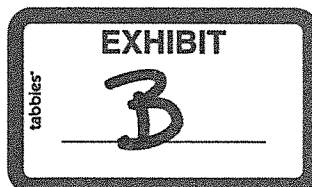
* Each Region shall reserve 25% of its allocation for Targeted Funds under the guidelines of Exhibit A.

Subdivision Settlement Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("*Governmental Entity*"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 ("*Distributor Settlement*"), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Distributor Settlement, understands that all terms in this Participation Form have the meanings defined therein, and agrees that by signing this Participation Form, the Governmental Entity elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Distributor Settlement.



7. The Governmental Entity has the right to enforce the Distributor Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including, but not limited to, all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
10. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Distributor Settlement.

11. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity hereby agrees. To the extent this Participation Form is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.

I have all necessary power and authorization to execute this Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

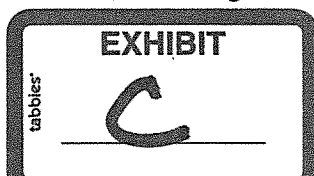
Date: _____

Settlement Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 ("Janssen Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.
7. The Governmental Entity has the right to enforce the Janssen Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of



Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.

9. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

10. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



DATA SHEET
AGENDA ITEM NO. VI.K.

Meeting Date: October 14, 2021

Department:

Administration

Agenda Item:

Discussion, Consideration, and Possible Action on approving the calculated 2021 Tax Levy

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



VAN ZANDT COUNTY APPRAISAL DISTRICT

27867 State Hwy. 64 — P.O. Box 926
Canton, TX 75103



Scott Hyde Chief Appraiser | Tax Administrator
Office Hours: 8:00 AM - 4:30 PM
Monday – Friday

Tele: 903-567-6171
Fax: 903-567-6600
www.vzcad.org

October 1, 2021

Mr. Charles West
Van City Administrator
PO BOX 487
Van, TX 75790

RE: 2021 Tax Levy

Dear Mr. West,

As your taxing entity's contracted property tax assessor collector, we have completed calculation of the 2021 Tax Levy based upon the adopted rate provided. Your taxing entity's 2021 Tax Levy is **\$877,339.69**. I have included a copy of the 2021 Tax Roll summary reports for your reference. The 2021 Tax Statements were sent to our contracted vendor for printing, and are scheduled to be mailed today.

Once the taxing entity's governing body has approved the 2021 Tax Levy as calculated, please send our office a copy of the meeting's minutes for our records either by mail or via email (melisa.milliorn@vzcad.org).

As always, please do not hesitate to let me know if you have any questions or if I can ever be of any assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott S. Hyde". The signature is fluid and cursive.

Scott Hyde
Chief Appraiser

YTD SUMMARY REPORT OCTOBER 2021

CTV-CITY OF VAN

YEAR	ORIGINAL LEVY	ADJUSTMENTS	SUPPLEMENTS	ADJUSTED LEVY	COLLECTED	COLLECTED W/LATEFEES	PENALTY & INTEREST	ATTORNEY	UNCOLLECTED	YTD COLLECTED	UNCOLLECTED W/LATEFEES	YTD COLLECTED W/LATEFEES
2021	877,339.69	0.00	0.00	877,339.69	0.00	0.00	0.00	0.00	877,339.69	0.00	878,529.85	0.00
2020	10,751.98	0.00	0.00	10,751.98	0.00	0.00	0.00	0.00	10,751.98	0.00	10,751.98	0.00
2019	6,736.48	0.00	0.00	6,736.48	0.00	0.00	0.00	0.00	6,736.48	0.00	6,765.99	0.00
2018	4,229.20	0.00	0.00	4,229.20	0.00	0.00	0.00	0.00	4,229.20	0.00	4,243.31	0.00
2017	3,763.08	0.00	0.00	3,763.08	0.00	0.00	0.00	0.00	3,763.08	0.00	3,764.96	0.00
2016	2,531.48	0.00	0.00	2,531.48	0.00	0.00	0.00	0.00	2,531.48	0.00	2,533.46	0.00
2015	1,532.16	0.00	0.00	1,532.16	0.00	0.00	0.00	0.00	1,532.16	0.00	1,532.90	0.00
2014	1,480.15	0.00	0.00	1,480.15	0.00	0.00	0.00	0.00	1,480.15	0.00	1,480.15	0.00
2013	1,188.03	0.00	0.00	1,188.03	0.00	0.00	0.00	0.00	1,188.03	0.00	1,188.03	0.00
2012	741.90	0.00	0.00	741.90	0.00	0.00	0.00	0.00	741.90	0.00	741.90	0.00
2011	1,091.61	0.00	0.00	1,091.61	0.00	0.00	0.00	0.00	1,091.61	0.00	1,091.61	0.00
2010	739.68	0.00	0.00	739.68	0.00	0.00	0.00	0.00	739.68	0.00	739.68	0.00
2009	617.46	0.00	0.00	617.46	0.00	0.00	0.00	0.00	617.46	0.00	617.46	0.00
2008	286.61	0.00	0.00	286.61	0.00	0.00	0.00	0.00	286.61	0.00	286.61	0.00
2007	311.47	0.00	0.00	311.47	0.00	0.00	0.00	0.00	311.47	0.00	311.47	0.00
2006	230.58	0.00	0.00	230.58	0.00	0.00	0.00	0.00	230.58	0.00	230.58	0.00
2005	256.12	0.00	0.00	256.12	0.00	0.00	0.00	0.00	256.12	0.00	256.12	0.00
2004	262.84	0.00	0.00	262.84	0.00	0.00	0.00	0.00	262.84	0.00	262.84	0.00
2003	100.09	0.00	0.00	100.09	0.00	0.00	0.00	0.00	100.09	0.00	100.09	0.00
2002	75.06	0.00	0.00	75.06	0.00	0.00	0.00	0.00	75.06	0.00	75.06	0.00
2001	67.49	0.00	0.00	67.49	0.00	0.00	0.00	0.00	67.49	0.00	67.49	0.00
2000	60.44	0.00	0.00	60.44	0.00	0.00	0.00	0.00	60.44	0.00	60.44	0.00
1999	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1998	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1997	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1996(PRIOR)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	914,393.60	0.00	0.00	914,393.60	0.00	0.00	0.00	0.00	914,393.60	0.00	915,631.98	0.00
RATE SUMMARY INFORMATION												
M&O	709,661.18	0.00	0.00	709,661.18	0.00	0.00	0.00	0.00	709,661.18	0.00		
I&S	204,732.42	0.00	0.00	204,732.42	0.00	0.00	0.00	0.00	204,732.42	0.00		
SPC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
RATE SUMMARY INFORMATION CURRENT YEAR												
M&O	681,158.38	0.00	0.00	681,158.38	0.00	0.00	0.00	0.00	681,158.38	0.00		
I&S	196,181.31	0.00	0.00	196,181.31	0.00	0.00	0.00	0.00	196,181.31	0.00		
SPC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	877,339.69	0.00	0.00	877,339.69	0.00	0.00	0.00	0.00	877,339.69	0.00		
RATE SUMMARY INFORMATION DELINQUENT YEARS												
M&O	28,502.80	0.00	0.00	28,502.80	0.00	0.00	0.00	0.00	28,502.80	0.00		
I&S	8,551.11	0.00	0.00	8,551.11	0.00	0.00	0.00	0.00	8,551.11	0.00		
SPC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	37,053.91	0.00	0.00	37,053.91	0.00	0.00	0.00	0.00	37,053.91	0.00		
PERCENT COLLECTED												
ORIGINAL ROLL = 0.000%												
ADJUSTED ROLL = 0.000%												

APPROVAL OF 2021 TAX ROLL

THE 2021 TAX ROLL FOR

CITY OF VAN

IS HEREBY APPROVED BY THE ENTITY'S GOVERNING BODY:

TOTAL TAX LEVY: \$ 877,339.69

SIGNATURE: _____

TITLE: _____

DATE: _____



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, September 9, 2021
7:00 PM**

Don Smith
Mayor

Ernie Burns
Mayor Pro-Tem

Amanda Davis
Council Member

Linzy Neal
Council Member

Charles Ryan
Council Member

Ryan Hanson
Council Member

Charles West
City Manager

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Smith

A. Roll Call and Establish a Quorum

Present: Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
Absent: Amanda Davis

II. INVOCATION

Invocation was led by David Barber

III. PLEDGE OF ALLEGIANCE

Led by Mayor Smith

A. US Flag

B. Texas Flag

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which

the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

Sean Sieja spoke in regards to the Park Director position.
Gavin Whitaker shared his appreciation for the community.

V. **CONSENT AGENDA**

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be removed and considered separately.)

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Charles Ryan
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- A. Minutes from August 12,2021 Council Meeting
- B. Minutes from August 24, 2021 Budget Workshop
- C. Minutes from August 26, 2021 Budget Workshop/Meeting
- D. Minutes from September 2, 2021 Budget Workshop
- E. August 2021 Expenditures

VI. **INFORMATION AND DISCUSSION**

Open Public Hearing at 7:08 p.m.
Close Public Hearing at 7:09 p.m.

- A. Public Hearing on the 2021 Proposed Tax Rate and Proposed FY 2022 Budget for the City of Van.

VII. **ACTION ITEMS**

- A. Discussion, consideration, and possible action on subdivision of multiple tracts located within the Mund Gross Survey, Abstract No. 297, Van Zandt County, Texas 230 VZ CR 1502. Candel Hester Russell.

RESULT:	Passed
MOVER:	Ryan Hanson
SECONDER:	Charles Ryan
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- B. Discussion, consideration, and possible action on board nominees for the Board of Director Appointment for VZCAD.

No action was taken on the item at that time.

- C. Discussion, Consideration, and Possible Action on approving the Van EDC Budget for FY 2022

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Ryan Hanson
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- D. Discussion, consideration, and possible action on appropriations ordinance adopting the FY 2022 budget for the City of Van.

RESULT:	Passed
MOVER:	Linzy Neal
SECONDER:	Ryan Hanson
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- E. Discussion, consideration, and possible action on an ordinance adopting the tax rate for 2021 and FY 2022 for the City of Van.

RESULT:	Passed
MOVER:	Ryan Hanson
SECONDER:	Charles Ryan
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

The tax rate for the City of Van will be .600000.

- F. Discussion, consideration, and possible action on an ordinance ratifying the tax rate revenue increase for FY 2022.

RESULT:	Passed
MOVER:	Ryan Hanson
SECONDER:	Ernie Burns
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- G. Discussion, Consideration, and Possible Action on the appointment of Martha Gates to the Library Advisory Board

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Charles Ryan
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

- H. Discussion, Consideration, and Possible Action on the selection and vetting process for the Parks Director position

Discussion on creating a board to assist the Park Director.

VIII. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

- A. City Council will meet in closed session under Section 551.087 of the Texas Government Code, to discuss an Economic Development Proposal Request.

- B. City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of :

- Municipal Court Judge

Council Member Davis arrived at 7:16 p.m.
Convene into executive session at 7:15 p.m.

IX. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

Reconvene from the executive session at 7:58 p.m.

- A. Discussion, Consideration, and Possible Action if needed on Section VIII. Item A

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Charles Ryan
AYES:	Linzy Neal, Ryan Hanson, Ernie Burns, Charles Ryan
NAYS:	None
ABSTAINED:	None

The City Attorney will draw up a 380 agreement with Victron.

- B. Discussion, Consideration, and Possible Action if needed on Section VIII. Item B

No action was taken on the item at that time.

X. REPORTS

- A. City Manager Monthly Report

- B. Fire Department Monthly Report

- C. Fire Marshal Monthly Report

D. Library Monthly Report

E. Municipal Court Monthly Report

F. Parks Department Monthly Report

G. Police Monthly Report

H. Public Works Monthly Report

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XI. ADJOURN

RESULT:	Adjourn
MOVER:	Ryan Hanson
SECONDER:	Amanda Davis
AYES:	Ryan Hanson, Amanda Davis, Linzy Neal, Charles Ryan, Ernie Burns
NAYS:	None
ABSTAINED:	None



City of Van, TX

Expense Approval Report

By Fund

Payment Dates 11/01/2019 - 11/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - General Fund					
Texas Comptroller of Public Acc...	INV0002797	11/06/2019	PERIOD ENDING 10/31/2019	100-20920	2,392.61
Elliott Electric Supply	02-82743-01	11/07/2019	PARKS	100-60-54200	107.46
TXU Energy	054927408275	11/07/2019	ELECTRIC	100-10-56050	13.86
A And M Services	10314	11/07/2019	ICE MACHINE	100-15-57200	50.00
A And M Services	10314	11/07/2019	ICE MACHINE	100-60-57200	87.50
A And M Services	10314	11/07/2019	ICE MACHINE	100-64-57200	50.00
Brynda Pool	142839	11/07/2019	CLEANING- ADMIN	100-10-53810	103.25
Brynda Pool	142839	11/07/2019	CLEANING- COMM CENTER	100-15-53810	103.25
Brynda Pool	142839	11/07/2019	CLEANING - VMC	100-20-53810	103.25
Brynda Pool	142839	11/07/2019	CLEANING- POLICE	100-30-53810	206.00
Brynda Pool	142839	11/07/2019	CLEANING -MOVIE HOUSE	100-99-56425	41.00
FR of Texas	392454	11/07/2019	UNIFORMS	100-30-56010	93.00
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	100-35-54350	80.00
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	100-35-54350	15.00
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	100-35-54350	141.00
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	100-46-54350	59.60
Mobile Communications Servic...	INV0002804	11/07/2019	EQUIPMENT , INSTALLATION & ...	100-10-57200	1,857.08
Mobile Communications Servic...	INV0002804	11/07/2019	EQUIPMENT , INSTALLATION & ...	100-30-57200	1,941.31
Mobile Communications Servic...	INV0002804	11/07/2019	EQUIPMENT , INSTALLATION & ...	100-32-54350	450.00
Mobile Communications Servic...	INV0002804	11/07/2019	EQUIPMENT , INSTALLATION & ...	100-35-57580	2,153.00
American National Leasing Com...	INV0002805	11/07/2019	LEASE # 00010048858 COPSYN	100-30-53200	24,102.24
Crow-Burlingame	INV0002807	11/07/2019	213-170700	100-30-54350	4.69
Crow-Burlingame	INV0002807	11/07/2019	213-169906	100-35-54350	27.42
Crow-Burlingame	INV0002807	11/07/2019	213-170956	100-35-54350	94.86
Crow-Burlingame	INV0002807	11/07/2019	213-170471	100-35-54350	32.97
Crow-Burlingame	INV0002807	11/07/2019	213-170283	100-46-54350	33.26
Crow-Burlingame	INV0002807	11/07/2019	213-169337	100-99-53615	3.90
Van Zandt Newspaper, LLC	INV0002808	11/07/2019	468133	100-30-53250	139.60
Goode's Texaco	INV0002809	11/07/2019	VEHICLE REG	100-30-54220	15.00
Goode's Texaco	INV0002809	11/07/2019	VEHICLE MAINT	100-30-54350	81.00
Goode's Texaco	INV0002809	11/07/2019	VEHICLE MAINT	100-30-54350	817.59
Goode's Texaco	INV0002809	11/07/2019	VEHICLE REG	100-35-54220	7.00
Goode's Texaco	INV0002809	11/07/2019	VEHICLE REG	100-35-54220	7.00
Goode's Texaco	INV0002809	11/07/2019	VEHICLE REG	100-35-54220	7.00
Goode's Texaco	INV0002809	11/07/2019	VEHICLE MAINT	100-35-54350	307.00
Goode's Texaco	INV0002809	11/07/2019	FUEL	100-46-52450	138.91
Goode's Texaco	INV0002809	11/07/2019	VEHICLE MAINT	100-46-54350	105.95
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE -ADMIN	100-10-56700	34.90
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-10-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE - VMC	100-20-56700	49.90
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE- COURT	100-20-56700	49.90
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-20-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE- POLICE	100-30-56700	159.60
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-30-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-30-56705	150.00
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE - CODE COMPLIAN...	100-32-56700	14.95
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-32-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE -FIRE DEPT	100-35-56700	52.22
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE - FIRE	100-35-56700	59.85
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-35-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE - LIBRARY	100-64-56700	24.95
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-64-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	100-64-56705	150.00

Expense Approval Report

Payment Dates: 11/01/2019 - 11/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MICHAEL DUNCAN	INV0002811	11/07/2019	REI FOR PURCHASE	100-35-54350	29.12
Dr. Peter M. Sanfelippo	INV0002812	11/07/2019	DRUG SCREEN	100-35-53610	100.00
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-10-54200	199.06
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-20-54200	199.06
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-30-54200	199.06
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-32-54200	198.92
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-35-54200	198.92
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	100-64-54200	198.92
City of Van	INV0002827	11/08/2019	REI PAYROLL PPE GF 11/8/2019	100-22900	33,733.20
Goodyear	015-1177392	11/13/2019	Tires	100-35-54350	841.50
Mobile Communications Servic...	101922724	11/13/2019	Install Radio and equipment 204	100-30-57200	1,890.91
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	100-10-53200	61.12
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	100-20-53200	61.11
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	100-30-53200	61.11
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	100-35-53200	61.11
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	100-64-53200	61.11
EMH GRAPIC DESIGN	4695	11/13/2019	Graphics Installed	100-30-57200	180.00
Verizon Wireless	9841324435	11/13/2019	903-368-4841	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4850	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4872	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4881	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4883	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4887	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4916	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-263-1621 ADMIN I PAD-CH...	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-638-4238 ADMIN IPAD	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4912	100-10-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-754-2589 MAYOR	100-12-56700	41.69
Verizon Wireless	9841324435	11/13/2019	903-216-0783	100-20-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-5502	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-245-3520 PD	100-30-56700	31.20
Verizon Wireless	9841324435	11/13/2019	903-497-6013 UNIT # 750	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-6018 UNIT # 108	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-5495	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-6147 UNIT # 105	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-7110 UNIT # 107	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-7315 POLICE MIFI	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-7121 UNIT # 203	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-569-4338 Admin mifi	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-638-1001	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-638-4241 POLICE I PAD	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-497-7100 UNIT # 106	100-30-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-569-4075 CODE ENFORCM...	100-32-56700	41.69
Verizon Wireless	9841324435	11/13/2019	903-638-1289 PARK # 2	100-60-56700	24.21
XEROX CORPORATION	INV0002829	11/13/2019	3TX-389176	100-10-56650	49.64
XEROX CORPORATION	INV0002829	11/13/2019	3TX-389176	100-20-56650	49.64
XEROX CORPORATION	INV0002829	11/13/2019	3TX-386842	100-30-56650	127.67
XEROX CORPORATION	INV0002829	11/13/2019	3TX -394314	100-64-56650	128.11
MHS Planning & Design, LLC	INV0002830	11/13/2019	PROJCET # 19-027	100-60-53610	4,962.50
Jan Burns	INV0002831	11/13/2019	REI FOR PURCHASE - FLOAT	100-99-53615	197.67
TransUnion Risk and Alternative	INV0002832	11/13/2019	10/1/2019- 10/31/2019	100-30-53610	50.00
JAY MILLS	INV0002833	11/13/2019	NOVEMBER	100-10-53100	350.00
Charles West	INV0002834	11/13/2019	NOVEMBER	100-10-56700	60.00
Sereca D. Huff-Huggins	INV0002835	11/13/2019	NOVEMBER	100-10-56700	60.00
John Brown	INV0002836	11/13/2019	NOVEMBER	100-30-56700	60.00
Linzy Neal	INV0002837	11/13/2019	NOVEMBER	100-12-51901	50.00
Amanda Davis	INV0002838	11/13/2019	NOVEMBER	100-12-51901	50.00
Don Smith	INV0002839	11/13/2019	NOVEMBER	100-12-51901	50.00
Pete Lucas	INV0002840	11/13/2019	NOVEMBER	100-12-51901	50.00
Paul Bullington	INV0002841	11/13/2019	NOVEMBER	100-12-51901	50.00

Expense Approval Report

Payment Dates: 11/01/2019 - 11/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Ernest Burns	INV0002842	11/13/2019	NOVEMBER	100-12-51901	50.00
Tyler Morning Telegraph	INV0002843	11/13/2019	ADVERTISING - POLICE	100-30-53250	348.54
Canton Animal Shelter	INV0002844	11/13/2019	SURRENDER FORM	100-30-53350	30.00
Donja Justice	INV0002845	11/13/2019	REI FOR PURCHASE	100-64-52255	13.66
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-10-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-10-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-10-52250	8.85
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-10-52250	11.39
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-10-52250	7.45
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-15-52250	55.56
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-20-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-20-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-20-52250	7.45
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-30-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-30-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-30-52250	7.44
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-32-52250	7.44
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-32-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-32-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-35-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-35-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-35-52250	7.45
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-64-52250	7.44
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-64-52250	4.60
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	100-64-52250	3.07
Global/Open Edge	INV0002850	11/18/2019	CRDEIT CARDS	100-10-60885	1.25
Global/Open Edge	INV0002850	11/18/2019	CREDIT CARDS	100-10-60885	44.54
Global/Open Edge	INV0002850	11/18/2019	CREDIT CARDS	100-10-60885	113.10
REPUBLIC SERVICES	3-0070-0018638	11/20/2019	OCTOBER 19	100-99-56420	20,712.01
Justin Bledsoe	003348	11/20/2019	FIRE STATION CEILING	100-35-54200	650.00
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-10-52500	9.99
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-20-52500	9.98
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-30-52500	29.95
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-32-52500	9.98
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-35-52500	29.95
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	100-64-52500	29.95
Mobile Communications Servic...	101922726	11/20/2019	Radio and equipment installati...	100-30-57200	1,941.31
Reliant	111026836291	11/20/2019	13182674 199 S BOIS D ARC	100-10-56050	16.69
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	100-10-56050	15.72
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	100-10-56050	37.44
Reliant	111026836291	11/20/2019	1280210 1002 N WALNUT SIRN	100-10-56050	8.43
Reliant	111026836291	11/20/2019	12802102 - 602 S OAK SIRN	100-10-56050	8.43
Reliant	111026836291	11/20/2019	12811365 310 CHESTNUT	100-15-56050	162.14
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	100-20-56050	15.72
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	100-20-56050	37.44
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	100-30-56050	15.74
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	100-30-56050	37.46
Reliant	111026836291	11/20/2019	13182674 199 S BOIS D ARC	100-30-56050	16.69
Reliant	111026836291	11/20/2019	12813945	100-30-56050	375.24
Reliant	111026836291	11/20/2019	12813946 FIRE DEPT	100-35-56050	299.85
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	100-35-56050	15.71
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	100-35-56050	37.46
Reliant	111026836291	11/20/2019	13459000 LED 101-140	100-46-56050	133.58
Reliant	111026836291	11/20/2019	VAN STLG LED 141-180	100-46-56050	31.76
Reliant	111026836291	11/20/2019	12802100 310 CHESTNUT	100-46-56050	42.71
Reliant	111026836291	11/20/2019	12730327 STREET LIGHT 3	100-46-56050	241.63
Reliant	111026836291	11/20/2019	13458999 LED 0-55	100-46-56050	455.92
Reliant	111026836291	11/20/2019	12730326 STREET LIGHT 6	100-46-56050	173.11
Reliant	111026836291	11/20/2019	12730324 STREET LIGHT 4	100-46-56050	803.50
Reliant	111026836291	11/20/2019	12730328 STREET LIGHT 2	100-46-56050	19.77

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Reliant	111026836291	11/20/2019	12730325 STREET LIGHT 5	100-46-56050	1,126.98
Reliant	111026836291	11/20/2019	12730330 STREET LIGHT 1 CO...	100-46-56050	2,081.09
Reliant	111026836291	11/20/2019	12811368 304 S BOIS D ARC	100-46-56050	120.32
Reliant	111026836291	11/20/2019	12734266 OFF CHESTNUT	100-60-56050	451.58
Reliant	111026836291	11/20/2019	14934432 1011 PENNSYLVANIA...	100-60-56050	551.06
Reliant	111026836291	11/20/2019	14934433 337 E PENN BASEBA...	100-60-56050	159.31
Reliant	111026836291	11/20/2019	13182676 301 WYOMING	100-60-56050	126.58
Reliant	111026836291	11/20/2019	12813947 304 W MAIN	100-60-56050	8.22
Reliant	111026836291	11/20/2019	12811365 310 CHESTNUT	100-64-56050	162.15
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	100-64-56050	15.71
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	100-64-56050	37.46
Lonestar Maintenance & Service..	137743	11/20/2019	CHEMICALS	100-60-52950	127.86
STEPHEN HILL	1673	11/20/2019	N BOIS D ARC	100-46-52350	675.00
FR of Texas	392779	11/20/2019	UNIFORMS	100-10-56010	55.00
FR of Texas	392779	11/20/2019	UNIFORMS	100-32-56010	50.00
FR of Texas	393185	11/20/2019	Uniforms and jacket	100-30-56010	368.00
CPM PROGRAM AT SFAS U	411389	11/20/2019	TCMA REGION 5	100-10-56800	20.00
CPM PROGRAM AT SFAS U	411389	11/20/2019	TCMA REGION 5	100-32-56800	10.00
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-10-54200	39.31
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-20-54200	39.31
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-30-54200	39.28
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-32-54200	39.28
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-35-54200	39.28
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	100-64-54200	39.31
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL- ADMIN	100-10-52450	513.00
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL	100-30-52450	-17.52
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL POLICE DEPT	100-30-52450	1,709.54
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL FIRE DEPT	100-35-52450	486.39
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL PARKS	100-60-52450	2.00
Texas Bank and Trust	INV0002851	11/20/2019	MCGOWAN 7498	100-10-52500	28.98
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56000	150.00
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56000	76.94
Texas Bank and Trust	INV0002851	11/20/2019	HUFF 7480	100-10-56100	295.00
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56100	85.00
Texas Bank and Trust	INV0002851	11/20/2019	HUFF 7480	100-10-56800	5.82
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56800	23.00
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56800	24.36
Texas Bank and Trust	INV0002851	11/20/2019	RYAN 3459	100-10-56800	18.97
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-10-56800	25.85
Texas Bank and Trust	INV0002851	11/20/2019	MCGOWAN 7498	100-20-52250	11.78
Texas Bank and Trust	INV0002851	11/20/2019	MCGOWAN 7498	100-20-52250	23.76
Texas Bank and Trust	INV0002851	11/20/2019	MCGOWAN 7498	100-20-52500	14.49
Texas Bank and Trust	INV0002851	11/20/2019	MCGOWAN 7498	100-20-56000	55.00
Texas Bank and Trust	INV0002851	11/20/2019	BROWN 3874	100-30-57200	202.40
Texas Bank and Trust	INV0002851	11/20/2019	RYAN 3459	100-32-56800	18.96
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54200	7.34
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54200	190.84
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54200	68.70
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54200	27.00
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54200	18.87
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-54350	14.26
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-35-57580	60.00
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	100-60-54200	12.99
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	100-60-54200	17.77
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-64-52255	5.18
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	100-99-53615	116.82
Texas Bank and Trust	INV0002851	11/20/2019	RYAN 3459	100-99-53615	116.78
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-99-53615	82.99
Texas Bank and Trust	INV0002851	11/20/2019	RYAN 3459	100-99-53615	265.00
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	100-99-56060	792.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JDR Contracting, INC	INV0002852	11/20/2019	LOUISIANA STREET	100-46-59300	800.00
Reader's Digest Select Editions	INV0002854	11/20/2019	LARGE PRINT	100-64-53013	20.00
GREENBERG TURKEY	INV0002855	11/20/2019	EMPLOYEE REC	100-99-56060	1,598.89
Pitney Bowes Reserve Account	INV0002858	11/20/2019	POSTAGE	100-10-56550	87.75
Pitney Bowes Reserve Account	INV0002858	11/20/2019	POSTAGE	100-20-56550	87.75
Pitney Bowes Reserve Account	INV0002858	11/20/2019	POSTAGE	100-30-56550	87.75
City of Van Economic Developm...	INV0002859	11/20/2019	NOVEMBER 19	100-99-60100	20,508.39
Deer Oaks EAP Services LLC	PCOV19-11	11/20/2019	NOV EAP SERVICE	100-10-51500	3.72
Deer Oaks EAP Services LLC	PCOV19-11	11/20/2019	NOV EAP SERVICE	100-20-51500	1.24
Deer Oaks EAP Services LLC	PCOV19-11	11/20/2019	NOV EAP SERVICE	100-30-51500	11.15
Emergency Ice	INV0002862	11/22/2019	SNOW SLIDE	100-99-53615	3,880.00
Charles Ryan	INV0002863	11/22/2019	REI - FLOAT ITEMS	100-99-53615	30.05
City of Van	INV0002877	11/25/2019	REI PAYROLL G.F PPE 11/22/2...	100-22900	35,322.62
Municode	00335393	11/26/2019	ADMIN 11/1/2019 TO 10/31/20...	100-99-53610	250.00
Komatsu Financial	3811324	11/26/2019	CONTRACT # 777-0085637	100-46-57200	12,446.14
FR of Texas	393075	11/26/2019	UNIFORMS	100-30-56010	140.00
Mobile Communications Servic...	48017	11/26/2019	FIRE	100-35-57580	261.28
Crossroad Communications	9664	11/26/2019	RADIO REPEATER LINK	100-30-57580	175.00
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1062099	100-10-53990	27.73
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1141964	100-15-53990	13.50
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1062099	100-20-53990	27.73
Interface Security Systems, LLC.	INV0002878	11/26/2019	C054057	100-30-53990	32.20
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1142329	100-60-53990	52.00
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1141964	100-64-53990	13.50
Centerpoint Energy	INV0002879	11/26/2019	6400233473-4 CITY HALL	100-10-56050	43.78
Centerpoint Energy	INV0002879	11/26/2019	2869657-3 COMM CENTER	100-15-56050	69.19
Centerpoint Energy	INV0002879	11/26/2019	2868820-8 POLICE DEPT	100-30-56050	46.81
Centerpoint Energy	INV0002879	11/26/2019	2868803-4 FIRE DEPT	100-35-56050	153.92
Centerpoint Energy	INV0002879	11/26/2019	6401930091-8 PARK	100-60-56050	39.57
Walmart Community/Gecrb	INV0002880	11/26/2019	SUPPLIES	100-99-53615	566.68
Walmart Community/Gecrb	INV0002880	11/26/2019	SUPPLIES	100-99-53615	372.84
Hometown Trophy and Awards	INV0002881	11/26/2019	MEDALS - TURKEY BOWL	100-99-53615	90.00
Allianz	INV0002882	11/26/2019	DUNCAN, GEDDIE JR, HILLIARD	100-35-51500	180.00
Fund 100 - General Fund Total:					199,255.72
Fund: 115 - Fire Department Equiment Fund					
Texas Bank and Trust	INV0002851	11/20/2019	FIRE CHIEF 9136	115-35-53200	132.83
Chastang Ford	INV0002861	11/20/2019	FORD F-750	115-35-57150	96,457.00
Fund 115 - Fire Department Equiment Fund Total:					96,589.83
Fund: 200 - Hotel Occupancy Tax Fund					
Van Zandt Newspaper, LLC	INV0002828	11/13/2019	ADVERTISING OIL FESTIVAL	200-99-53250	2,090.00
Fund 200 - Hotel Occupancy Tax Fund Total:					2,090.00
Fund: 415 - Capital Projects					
Tank & Vessel Builders	INV0002802	11/07/2019	250,000 GALLON STORAGE TANK	415-99-57126	69,094.68
KSA	INV0002806	11/07/2019	250,00 GALLON STORAGE TANK	415-99-57126	5,892.00
KSA	INV0002806	11/07/2019	250,000 GALLON GROUND STO...	415-99-57127	3,712.50
KSA	INV0002806	11/07/2019	EAST LIFT STATION & FORCE MA...	415-99-57135	11,540.00
MHS Planning & Design, LLC	INV0002830	11/13/2019	PROJECT # 19-020	415-99-53610	2,415.00
KSA	INV0002846	11/13/2019	250,000 GALLON ELEVATED ST...	415-99-57125	4,604.40
KSA	INV0002846	11/13/2019	100,000 GALLON ELEVATED TA...	415-99-57136	1,321.68
KSA	INV0002846	11/13/2019	CHESTNUT STREET SEWER LINE	415-99-57137	1,250.00
Landmark Structures	INV0002848	11/13/2019	PAY ESTIMATE NO. 12 250,000 ...	415-99-57125	114,902.50
JDR Contracting, INC	INV0002852	11/20/2019	HICKORY STREET RELACEMENT	415-99-57134	18,981.23
JDR Contracting, INC	INV0002852	11/20/2019	CHESTNUT STREET SEWER	415-99-57137	45,339.00
KSA	INV0002853	11/20/2019	250,000 GALLON ELEVATED ST...	415-99-57126	7,405.00
KSA	INV0002853	11/20/2019	250,000 GALLON ELEVATED ST...	415-99-57127	11,026.44
KSA	INV0002853	11/20/2019	EAST LIFT STATION & FORCE MA...	415-99-57135	11,570.00
Fund 415 - Capital Projects Total:					309,054.43
Fund: 500 - Water / Wastewater Fund					
A And M Services	10314	11/07/2019	ICE MACHINE	500-40-57200	87.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Brynda Pool	142839	11/07/2019	CLEANING -WATER	500-10-53810	103.25
Dataprose LLC	DP1903825	11/07/2019	BILL PERIOD 10/1/2019 - 10/31...	500-10-56550	819.70
Underground Utility Supply	INV0002798	11/07/2019	SUPPLIES	500-40-54420	1,215.92
Underground Utility Supply	INV0002798	11/07/2019	SUPPLIES	500-40-54420	665.00
Underground Utility Supply	INV0002798	11/07/2019	METERS	500-40-54650	16.24
Underground Utility Supply	INV0002798	11/07/2019	TOOLS	500-40-54790	99.93
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	500-40-54350	15.00
PENNYS KWIK LUBE	INV0002799	11/07/2019	VEHICLE MAINT	500-40-54350	56.99
Ana-Lab	INV0002800	11/07/2019	LABS FOR SEPT & OCTOBER	500-40-56400	875.00
Ana-Lab	INV0002800	11/07/2019	LABS FOR SEPT & OCTOBER	500-40-56400	100.00
Ana-Lab	INV0002800	11/07/2019	LABS FOR SEPT & OCTOBER	500-45-56400	464.00
Ana-Lab	INV0002800	11/07/2019	LABS FOR SEPT & OCTOBER	500-45-56400	110.00
Carroll Water Supply	INV0002801	11/07/2019	UTILITIES	500-40-56050	41.57
Crow-Burlingame	INV0002807	11/07/2019	213-170165	500-40-52500	19.23
Crow-Burlingame	INV0002807	11/07/2019	213-170577	500-40-54350	56.56
Crow-Burlingame	INV0002807	11/07/2019	213-170945	500-40-54350	32.23
Crow-Burlingame	INV0002807	11/07/2019	213-170394	500-45-54510	8.29
Van Zandt Newspaper, LLC	INV0002808	11/07/2019	468134	500-40-53250	162.40
Goode's Texaco	INV0002809	11/07/2019	FUEL	500-40-52450	234.47
Goode's Texaco	INV0002809	11/07/2019	VEHICLE MAINT	500-40-54350	146.95
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	TELEPHONE -W & S	500-40-56700	9.95
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	500-40-56705	56.25
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	500-40-56705	58.94
Peoples Telephone Cooperative,...	INV0002810	11/07/2019	INTERNET	500-45-56705	56.25
Charles Edward Dintelman	INV0002813	11/07/2019	ELECTRIC	500-40-54200	199.05
Johnson Lab & Supply Inc.	INV0002814	11/07/2019	226400-000	500-40-52950	715.52
Johnson Lab & Supply Inc.	INV0002814	11/07/2019	226085-000	500-40-52950	110.00
Johnson Lab & Supply Inc.	INV0002814	11/07/2019	226085-000	500-45-52950	110.00
Johnson Lab & Supply Inc.	INV0002814	11/07/2019	226400-000	500-45-52950	715.52
City of Van	INV0002827	11/08/2019	REI PAYROLL W S PPE 11/8/20...	500-22900	12,275.43
GRANICUS	119686	11/13/2019	AGENDA & MINUTES	500-40-53200	61.11
Texas Excavation Safety System,...	19-19919	11/13/2019	VANTX01	500-40-53610	81.70
Verizon Wireless	9841324435	11/13/2019	903-574-5543 PW DIRECTOR	500-40-56700	41.69
Verizon Wireless	9841324435	11/13/2019	903-574-4646 WATER DEPT # 4	500-40-56700	41.69
Verizon Wireless	9841324435	11/13/2019	903-638-1146	500-40-56700	17.00
Verizon Wireless	9841324435	11/13/2019	903-638-1190	500-40-56700	17.00
Verizon Wireless	9841324435	11/13/2019	903-638-5106	500-40-56700	17.00
Verizon Wireless	9841324435	11/13/2019	903-638-5522	500-40-56700	17.00
Verizon Wireless	9841324435	11/13/2019	903-638-9517	500-40-56700	17.00
Verizon Wireless	9841324435	11/13/2019	903-368-4817 WATER DEPT # 3	500-40-56700	24.21
Verizon Wireless	9841324435	11/13/2019	903-574-5539 WATER DEPT # 2	500-40-56700	24.21
Verizon Wireless	9841324435	11/13/2019	903-574-5541 WATER DEPT # 1	500-40-56700	24.21
Verizon Wireless	9841324435	11/13/2019	903-574-5542 WASTEWATER #1	500-40-56700	24.21
Verizon Wireless	9841324435	11/13/2019	903-638-4239 WATER DEPT I P...	500-40-56700	37.99
Verizon Wireless	9841324435	11/13/2019	903-368-4134 WATER DEPT	500-40-56700	24.21
Verizon Wireless	9841324435	11/13/2019	903-638-1005 PARKS # 1	500-40-56700	24.21
XEROX CORPORATION	INV0002829	11/13/2019	3TX-389176	500-40-56650	49.65
Tyler Morning Telegraph	INV0002843	11/13/2019	ADVERTISING - PUBLIC WORKS	500-40-53250	383.64
KSA	INV0002846	11/13/2019	GENERAL ENGINEERING	500-40-53610	250.00
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	500-40-52250	86.38
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	500-40-52250	3.07
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	500-40-52250	7.43
Staples Advantage,Dept Dal	INV0002849	11/13/2019	SUPPLIES	500-40-52250	4.58
Global/Open Edge	INV0002850	11/18/2019	CREDIT CARDS	500-10-60885	339.31
Global/Open Edge	INV0002850	11/18/2019	CRDEIT CARDS	500-10-60885	3.75
Global/Open Edge	INV0002850	11/18/2019	CREDIT CARDS	500-10-60885	133.60
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	500-40-52500	29.95
Labor Law Center, Inc	100609073	11/20/2019	LABOR LAW POSTERS	500-45-52500	29.95
Reliant	111026836291	11/20/2019	13182673 642 S BOIS D ARC	500-40-56050	22.12
Reliant	111026836291	11/20/2019	12811363 227 W MAIN	500-40-56050	15.72

Expense Approval Report

Payment Dates: 11/01/2019 - 11/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Reliant	111026836291	11/20/2019	12731040 CHESTNUT	500-40-56050	23.71
Reliant	111026836291	11/20/2019	12813943 283 E PENNSYLVAN...	500-40-56050	12.83
Reliant	111026836291	11/20/2019	12813942 237 WAYNES ALLY	500-40-56050	17.67
Reliant	111026836291	11/20/2019	642 S BOIS D ARC WATER TWR	500-40-56050	59.22
Reliant	111026836291	11/20/2019	12802061 -153 REDBUD PUMP	500-40-56050	8.59
Reliant	111026836291	11/20/2019	12813941 800 E PENNSYLVAN...	500-40-56050	1,568.83
Reliant	111026836291	11/20/2019	128111388 113 W MAIN	500-40-56050	37.44
Reliant	111026836291	11/20/2019	12811366 311 CHESTNUT SE...	500-45-56050	8.22
Reliant	111026836291	11/20/2019	12811369 9615 FM SEWER	500-45-56050	37.37
Reliant	111026836291	11/20/2019	12811387 902 PARK ROW	500-45-56050	3,635.84
Reliant	111026836291	11/20/2019	12813944 881 E MAIN ST SEW...	500-45-56050	230.16
Reliant	111026836291	11/20/2019	12811364 359 HICKORY	500-45-56050	9.14
FR of Texas	392779	11/20/2019	UNIFORMS	500-40-56010	386.00
CPM PROGRAM AT SFAS U	411389	11/20/2019	TCMA REGION 5	500-40-56800	10.00
Pierce Pump Co.	4469385	11/20/2019	Seals for east lift station pump	500-45-54500	280.00
Advantage Safety	5894	11/20/2019	FIRE EXTINGUISHNER MAINT	500-40-54200	39.33
WEX BANK - ExxonMobil Fleet ...	62374396	11/20/2019	FUEL WATER DEPT	500-40-52450	777.66
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	500-40-54350	20.56
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	500-40-54420	7.49
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	500-40-54550	360.30
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	500-40-54790	4.98
Texas Bank and Trust	INV0002851	11/20/2019	HUFF 7480	500-40-56800	5.81
Texas Bank and Trust	INV0002851	11/20/2019	JOHNSON 9722	500-45-54790	15.25
Texas Bank and Trust	INV0002851	11/20/2019	HUFF 7480	500-99-53610	67.55
Texas Bank and Trust	INV0002851	11/20/2019	WEST 4756	500-99-56060	198.00
Texas Bank and Trust	INV0002851	11/20/2019	HUFF 7480	500-99-56060	12.97
JDR Contracting, INC	INV0002852	11/20/2019	LOUISIANA STREET	500-40-54420	800.00
GREENBERG TURKEY	INV0002855	11/20/2019	EMPLOYEE REC	500-99-56060	399.72
Frontier Communications	INV0002856	11/20/2019	210-188-1570-102104-5 106 CI...	500-40-56700	147.00
Frontier Communications	INV0002856	11/20/2019	903-963-1423-110602-5 WELL 1	500-40-56700	67.12
Frontier Communications	INV0002856	11/20/2019	903-963-3256-010165-5- GRO...	500-40-56700	192.03
Frontier Communications	INV0002856	11/20/2019	210-030-2702-050214-5 WELL ...	500-40-56700	103.02
Pitney Bowes Reserve Account	INV0002858	11/20/2019	POSTAGE	500-10-56550	87.75
Deer Oaks EAP Services LLC	PCOV19-11	11/20/2019	NOV EAP SERVICE	500-40-51500	8.68
Deer Oaks EAP Services LLC	PCOV19-11	11/20/2019	NOV EAP SERVICE	500-45-51500	1.24
City of Van	INV0002877	11/25/2019	REI PAYROLL W S PPE 11/22/2...	500-22900	13,490.29
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1128117	500-40-53990	50.00
Interface Security Systems, LLC.	INV0002878	11/26/2019	C1062099	500-40-53990	27.74
TML - IEBP	INV0002883	11/26/2019	BEALL RETIREMENT	500-40-51500	341.96
Texas Commission on Environm...	PHS0191551	11/26/2019	92340004 WATER SYSTEM	500-40-56400	3,297.70
Fund 500 - Water / Wastewater Fund Total:					48,339.90
Grand Total:					655,329.88

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	199,255.72
115 - Fire Department Equipment Fund	96,589.83
200 - Hotel Occupancy Tax Fund	2,090.00
415 - Capital Projects	309,054.43
500 - Water / Wastewater Fund	48,339.90
Grand Total:	655,329.88

Account Summary

Account Number	Account Name	Payment Amount
100-10-51500	Benefits-Health, Dental,Vi...	3.72
100-10-52250	Office Supplies	35.36
100-10-52450	Fuel	513.00
100-10-52500	Supplies	38.97
100-10-53100	Attorney Fees	350.00
100-10-53200	Computer Software & Equ...	61.12
100-10-53810	Janitorial Service	103.25
100-10-53990	Security Cameras / Alarm	27.73
100-10-54200	Building & Grounds Maint...	238.37
100-10-56000	Dues and Subscriptions	226.94
100-10-56010	Uniform & Clothing	55.00
100-10-56050	Utilities	144.35
100-10-56100	Training/Education	380.00
100-10-56550	Postage	87.75
100-10-56650	Copier Lease	49.64
100-10-56700	Telephone / Cellular Servi...	534.80
100-10-56705	Internet Service	56.25
100-10-56800	Travel/Lodging/Meals	118.00
100-10-57200	Equipment	1,857.08
100-10-60885	Credit Card Payment Proc...	158.89
100-12-51901	City Council Stipend	300.00
100-12-56700	Telephone / Cellular Servi...	41.69
100-15-52250	Office Supplies	55.56
100-15-53810	Janitorial Service	103.25
100-15-53990	Security Cameras / Alarm	13.50
100-15-56050	Utilities	231.33
100-15-57200	Equipment	50.00
100-20-51500	Benefits-Health, Dental,Vi...	1.24
100-20-52250	Office Supplies	50.66
100-20-52500	Supplies	24.47
100-20-53200	Computer Software & Equ...	61.11
100-20-53810	Janitorial Service	103.25
100-20-53990	Security Cameras / Alarm	27.73
100-20-54200	Building & Grounds Maint...	238.37
100-20-56000	Dues and Subscriptions	55.00
100-20-56050	Utilities	53.16
100-20-56550	Postage	87.75
100-20-56650	Copier Lease	49.64
100-20-56700	Telephone / Cellular Servi...	137.79
100-20-56705	Internet Service	56.25
100-20920	Sales Tax Payable - Garba...	2,392.61
100-22900	DUE TO PAYROLL	69,055.82
100-30-51500	Benefits-Health, Dental,Vi...	11.15
100-30-52250	Office Supplies	15.11
100-30-52450	Fuel	1,692.02
100-30-52500	Supplies	29.95
100-30-53200	Computer Software & Equ...	24,163.35
100-30-53250	Advertising/Publications	488.14

Account Summary

Account Number	Account Name	Payment Amount
100-30-53350	Animal Control	30.00
100-30-53610	Professional Services or F...	50.00
100-30-53810	Janitorial Service	206.00
100-30-53990	Security Cameras / Alarm	32.20
100-30-54200	Building & Grounds Maint...	238.34
100-30-54220	Vehicle Registration	15.00
100-30-54350	Vehicle – Maint & Repairs	903.28
100-30-56010	Uniform & Clothing	601.00
100-30-56050	Utilities	491.94
100-30-56550	Postage	87.75
100-30-56650	Copier Lease	127.67
100-30-56700	Telephone / Cellular Servi...	706.68
100-30-56705	Internet Service	206.25
100-30-57200	Equipment	6,155.93
100-30-57580	Communication Radios	175.00
100-32-52250	Office Supplies	15.11
100-32-52500	Supplies	9.98
100-32-54200	Building & Grounds Maint...	238.20
100-32-54350	Vehicle – Maint & Repairs	450.00
100-32-56010	Uniform & Clothing	50.00
100-32-56700	Telephone / Cellular Servi...	56.64
100-32-56705	Internet Service	56.25
100-32-56800	Travel/Lodging/Meals	28.96
100-35-51500	Benefits-Health, Dental,Vi...	180.00
100-35-52250	Office Supplies	15.12
100-35-52450	Fuel	486.39
100-35-52500	Supplies	29.95
100-35-53200	Computer Software & Equ...	61.11
100-35-53610	Professional Services or F...	100.00
100-35-54200	Building & Grounds Maint...	1,200.95
100-35-54220	Vehicle Registration	21.00
100-35-54350	Vehicle – Maint & Repairs	1,583.13
100-35-56050	Utilities	506.94
100-35-56700	Telephone / Cellular Servi...	112.07
100-35-56705	Internet Service	56.25
100-35-57580	Communication Radios	2,474.28
100-46-52350	Street Material	675.00
100-46-52450	Fuel	138.91
100-46-54350	Vehicle – Maint & Repairs	198.81
100-46-56050	Utilities	5,230.37
100-46-57200	Equipment	12,446.14
100-46-59300	Street Culverts	800.00
100-60-52450	Fuel	2.00
100-60-52950	Chemicals	127.86
100-60-53610	Professional Services or F...	4,962.50
100-60-53990	Security Cameras / Alarm	52.00
100-60-54200	Building & Grounds Maint...	138.22
100-60-56050	Utilities	1,336.32
100-60-56700	Telephone / Cellular Servi...	24.21
100-60-57200	Equipment	87.50
100-64-52250	Office Supplies	15.11
100-64-52255	Story Time Supplies	18.84
100-64-52500	Supplies	29.95
100-64-53013	Book Purchase - Library B...	20.00
100-64-53200	Computer Software & Equ...	61.11
100-64-53990	Security Cameras / Alarm	13.50
100-64-54200	Building & Grounds Maint...	238.23
100-64-56050	Utilities	215.32

Account Summary

Account Number	Account Name	Payment Amount
100-64-56650	Copier Lease	128.11
100-64-56700	Telephone / Cellular Servi...	24.95
100-64-56705	Internet Service	206.25
100-64-57200	Equipment	50.00
100-99-53610	Professional Services or F...	250.00
100-99-53615	Promotional Events & Tra...	5,722.73
100-99-56060	Employee Recognition Ex...	2,390.89
100-99-56420	Garbage Service Expense	20,712.01
100-99-56425	EDC Expense to be Reimb...	41.00
100-99-60100	Sales Tax Due to EDC	20,508.39
115-35-53200	Computer Software & Equ...	132.83
115-35-57150	Vehicles - Cap Outlay	96,457.00
200-99-53250	Advertising/Publications	2,090.00
415-99-53610	Professional Services or F...	2,415.00
415-99-57125	250,000 Elevated Storage ...	119,506.90
415-99-57126	250k Ground Storage #1	82,391.68
415-99-57127	Ground Storage #2	14,738.94
415-99-57134	Hickory Street Sewer Proj...	18,981.23
415-99-57135	East Lift Station Project	23,110.00
415-99-57136	100k Elevated Storage Re...	1,321.68
415-99-57137	Chestnut Sewer Project	46,589.00
500-10-53810	Janitorial Service	103.25
500-10-56550	Postage	907.45
500-10-60885	Credit Card Payment Proc...	476.66
500-22900	DUE TO PAYROLL	25,765.72
500-40-51500	Benefits-Health, Dental,Vi...	350.64
500-40-52250	Office Supplies	101.46
500-40-52450	Fuel	1,012.13
500-40-52500	Supplies	49.18
500-40-52950	Chemicals	825.52
500-40-53200	Computer Software & Equ...	61.11
500-40-53250	Advertising/Publications	546.04
500-40-53610	Professional Services or F...	331.70
500-40-53990	Security Cameras / Alarm	77.74
500-40-54200	Building & Grounds Maint...	238.38
500-40-54350	Vehicle – Maint & Repairs	328.29
500-40-54420	Maint & Repairs - Distribu...	2,688.41
500-40-54550	Maint & Repairs - Ground...	360.30
500-40-54650	Maint & Repairs - Meters	16.24
500-40-54790	Tools	104.91
500-40-56010	Uniform & Clothing	386.00
500-40-56050	Utilities	1,807.70
500-40-56400	Permits, License and Lab...	4,272.70
500-40-56650	Copier Lease	49.65
500-40-56700	Telephone / Cellular Servi...	870.75
500-40-56705	Internet Service	115.19
500-40-56800	Travel/Lodging/Meals	15.81
500-40-57200	Equipment	87.50
500-45-51500	Benefits-Health, Dental,Vi...	1.24
500-45-52500	Supplies	29.95
500-45-52950	Chemicals	825.52
500-45-54500	Maint & Repairs - Sewer S...	280.00
500-45-54510	Maint & Repairs - WWTP	8.29
500-45-54790	Tools	15.25
500-45-56050	Utilities	3,920.73
500-45-56400	Permits, License and Lab...	574.00
500-45-56705	Internet Service	56.25
500-99-53610	Professional Services or F...	67.55

Account Summary

Account Number	Account Name	Payment Amount
500-99-56060	Employee Recognition Ex...	610.69
	Grand Total:	655,329.88

Project Account Summary

Project Account Key	Payment Amount
None	655,329.88
Grand Total:	655,329.88



BL ACCT 00100928-10000000
CITY OF VAN
Account Number: ##### 0514
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SCORECARD

Bonus Points
Available
147,165

Account Summary

Billing Cycle		09/12/2021
Days In Billing Cycle		30
Previous Balance		\$3,751.79
Purchases	+	\$1,738.35
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$3,751.79
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$1,738.35**

Credit Summary

Total Credit Line	\$32,500.00
Available Credit Line	\$30,761.65
Available Cash	\$30,761.65
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485



Go to www.texasbankandtrust.com



Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$1,738.35
MINIMUM PAYMENT	\$61.00
PAYMENT DUE DATE	10/07/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$3,751.79-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
09/03	09/03	CITY OF VAN / BL ACC	PAYMENT - THANK YOU	\$3,751.79-

Important Information About Your Account

SCORECARD WITH SCOREBIG: USE YOUR SCORECARD REWARDS CARD FOR ALL YOUR PURCHASES AND EARN MORE CHANCES TO WIN 1,000,000 BONUS POINTS, AWESOME TRIPS OR OTHER PRIZES! FOR EACH QUALIFYING PURCHASE MADE BETWEEN AUG 1 AND OCT 31, YOU'LL RECEIVE AN ENTRY IN THE SCOREBIG SWEEPSTAKES. SEE THE ENCLOSED INSERT OR VISIT WWW.SCORECARDREWARDS.COM FOR DETAILS.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS BANK AND TRUST
PO BOX 3162
LONGVIEW TX 75606-3162



Account Number

0514

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/12/21	\$1,738.35	\$61.00	10/07/21

\$

BL ACCT 00100928-10000000
CITY OF VAN
P O BOX 487
VAN TX 75790-0487



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

IMPORTANT INFORMATION

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

Method A - Average Daily Balance (including current transactions): The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method E - Average Daily Balance (excluding current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Method G - Average Daily Balance (including current transactions): To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

Payment Crediting and Credit Balance: Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Closing Date: The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

Negative Credit Reports: You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

BILLING RIGHTS SUMMARY

In Case of Errors or Inquiries About Your Bill: If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

NAME CHANGE

Last

First Middle

ADDRESS CHANGE

Street

City State ZIP Code

Home Phone () - Business Phone () -

Cell Phone () - E-mail Address

SIGNATURE REQUIRED

TO AUTHORIZE CHANGES Signature



BL ACCT 00100928-10000000

CITY OF VAN

Account Number: ##### 0514

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Cardholder Account Summary

SERECA D HUFF ##### 7480	Payments & Other Credits \$0.00	Purchases & Other Charges \$594.85	Cash Advances \$0.00	Total Activity \$594.85
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/16	08/18	PBUS01	24717051229162297954117	TLF*FLOWERS BY LOU ANN 903-5312255 TX	\$115.29
08/20	08/22	PBUS01	24906041233041600194130	EMBASSY SUITES SAN MR SAN MARCOS TX	\$340.40
08/31	09/01	PBUS01	24207851243206900053247	VAN ZANDT CO SVC FEE FORT WORTH TX	\$2.96
08/31	09/01	PBUS01	24207851243206900053320	VAN ZANDT CO, TX CC FINES CANTON TX	\$126.00
08/31	09/01	PBUS01	24137461244001012594895	USPS PO 4892400790 VAN TX	\$7.70
09/07	09/08	PBUS01	24137461251001011775172	BROOKSHIRES 2 VAN TX	\$2.50

Cardholder Account Summary

MELISSA DAVIS ##### 7530	Payments & Other Credits \$0.00	Purchases & Other Charges \$317.48	Cash Advances \$0.00	Total Activity \$317.48
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/13	08/15	PBUS01	24692161225100927720847	DRI*UPRINTING 888-888-4211 CA	\$150.49
08/13	08/15	PBUS01	24011341225000055747152	WRIST-BAND* CUSTOMTATT WRISTBAND.COM TX	\$131.99
08/25	08/26	PBUS01	24492161237000014869358	NATW NATW.ORG HTTPSNATW.ORG PA	\$35.00

Cardholder Account Summary

CHARLES G WEST ##### 4756	Payments & Other Credits \$0.00	Purchases & Other Charges \$294.52	Cash Advances \$0.00	Total Activity \$294.52
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/25	08/27	PBUS01	24251381238030047839833	TELES MEXICAN RESTAURANT VAN TX	\$129.00
09/06	09/07	PBUS01	24445001250400085975324	SAMS CLUB #8284 TYLER TX	\$165.52

Cardholder Account Summary

KEVIN N JOHNSON ##### 9722	Payments & Other Credits \$0.00	Purchases & Other Charges \$258.16	Cash Advances \$0.00	Total Activity \$258.16
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Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/18	08/19	PBUS01	24207851230208800290346	HILLIARD HARDWARE VAN TX	\$19.50
08/20	08/22	PBUS01	24717051233172339037353	TLF*THE PRAIRIE ROSE FLOR CHEYENNE WY	\$221.00
08/26	08/27	PBUS01	24207851238202300294348	HILLIARD HARDWARE VAN TX	\$7.66
08/27	08/29	PBUS01	24207851239205200314826	HILLIARD HARDWARE VAN TX	\$10.00

Cardholder Account Summary

JOHN H BROWN ##### 7459	Payments & Other Credits \$0.00	Purchases & Other Charges \$88.36	Cash Advances \$0.00	Total Activity \$88.36
----------------------------	---------------------------------------	---	-------------------------	---------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/13	08/15	PBUS01	24692161225100927722959	DRI*UPRINTING 888-888-4211 CA	\$88.36

Cardholder Account Summary

TOMMY SMITH #### #### #### 7632	Payments & Other Credits \$0.00	Purchases & Other Charges \$184.98	Cash Advances \$0.00	Total Activity \$184.98
---	---	--	--------------------------------	-----------------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/17	08/18	PBUS01	24207851229206000275086	HILLIARD HARDWARE VAN TX	\$154.99
09/01	09/02	PBUS01	24207851244209800366957	HILLIARD HARDWARE VAN TX	\$29.99

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

ScoreCard Bonus Points Information as of 09/10/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	145,426	1,739	0	0	147,165

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$1,738.35
Cash									
CBUS01 001	CASH	A	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$0.00

* Periodic Rate (M)=Monthly (D)=Daily

** includes cash advance and foreign currency fees

¹ FCM = Finance Charge Method

Days In Billing Cycle: 30

APR = Annual Percentage Rate

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

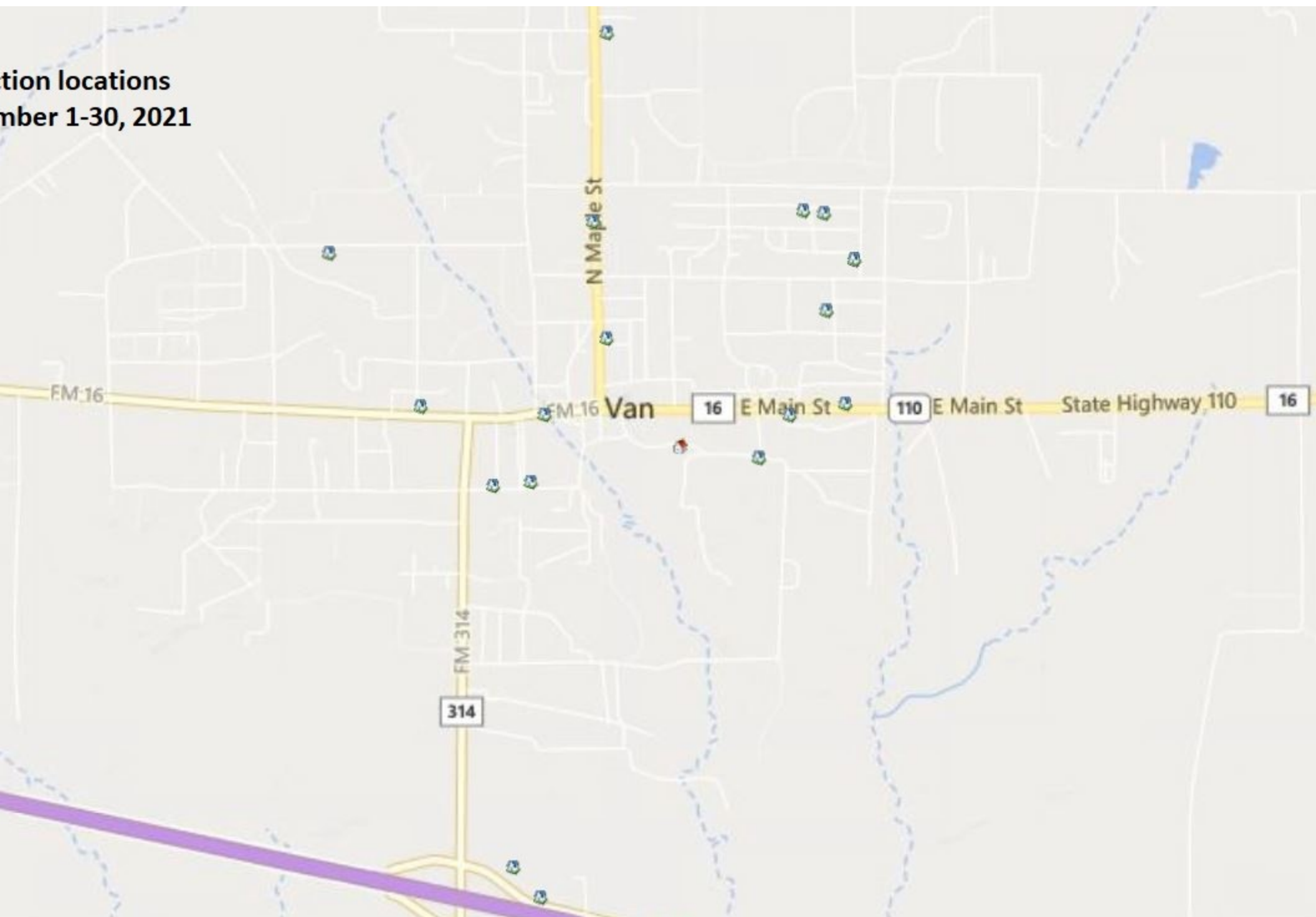
CITY OF VAN FIRE DEPARTMENT MONTHLY REPORT

FY 2020-2021

	TOTAL CALLS FOR SERVICE	RESPONSES WITHIN CITY		RESPONSES IN V.Z. COUNTY		RESPONSES IN SMITH COUNTY		MUTUAL AID PROVIDED	MUTUAL AID RECEIVED	RESPONSE MAN HOURS	RESPONSE HOURS BY DAY STAFF	TRAINING HOURS	FIRE	RESCUE & EMS	OTHER
OCTOBER	23	7	30%	8	35%	8	35%	3	1	51.94	6.76	12	2	12	9
NOVEMBER	31	12	39%	14	45%	5	16%	4	1	54.6	20.59	4	10	16	5
DECEMBER	27	6	22%	12	44%	9	33%	11	2	43.75	14.18	0	6	18	3
JANUARY	25	9	36%	9	36%	7	28%	7	1	79.64	13.82	0	8	9	8
FEBRUARY	25	8	32%	13	52%	4	16%	4	3	71.36	3.14	0	8	8	9
MARCH	21	7	33%	7	33%	7	33%	1	1	51.12	0.56	8	8	10	3
APRIL	17	6	35%	7	41%	4	24%	1	0	30.12	1	3	4	11	3
MAY	22	9	41%	8	36.36%	5	22.72%	1	1	36.87	0.46	0	5	16	2
JUNE	22	7	32%	8	36.36%	7	31.81%	1	2	118.37	4.72	0	8	12	2
JULY	35	12	34%	14	40%	9	25.71%	8	5	122.87	9.4	0	6	24	5
AUGUST	12	6	50%	3	25%	3	25%	4	0	29.58	1.15	8	4	8	0
SEPTEMBER	25	12	48%	8	32%	8	32%	3	2	52.73	2.72	8	8	13	4
YEAR TO DATE	285	101	35%	111	39%	76	27%	48	19	742.95	78.50	43	77	157	53

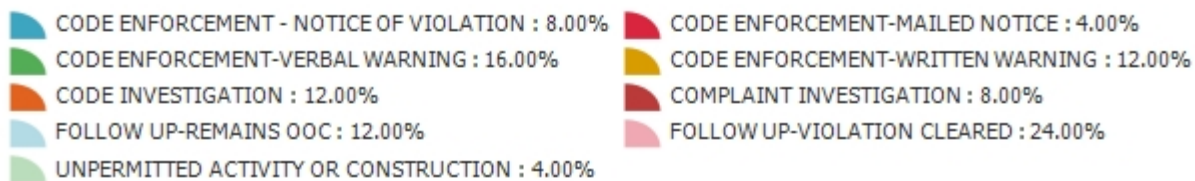
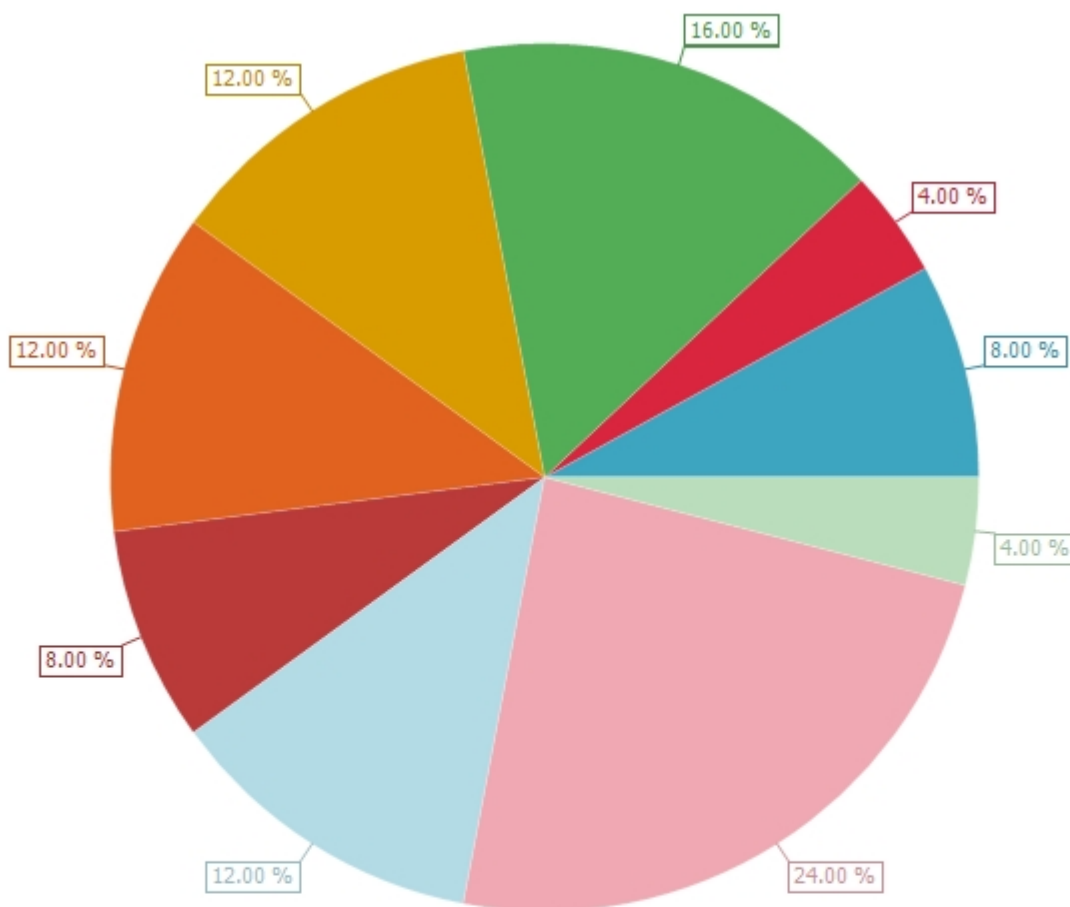
NOTES

tion locations
mber 1-30, 2021





Inspection Records By Inspection Type - September 1-30, 2021



Report Filter Settings

Report Name: Inspection Records By Inspection Type - Chart

Filter Name: COUNCIL REPORT

Filter Expression: ([ActualInspectionDate] is between '9/1/2021 00:00' and '9/30/2021 00:00') And ([InspectionTypeID] NotEqual 'LAST NOTED MOW DATE') And ([InspectionTypeID] NotEqual 'RANGE HOOD') And ([InspectionTypeID] NotEqual 'FILE ENTRY') And ([InspectionTypeID] NotEqual 'PROPERTY PHOTOS') And ([InspectionTypeID] NotEqual 'CITIZEN COMPLAINT')



Violation Frequency Report September 1-30, 2021

<u>Violation Code</u>	<u>Description</u>	<u>Times Cited</u>
City 12-132	GENERAL ENVIRONMENTAL NUISANCES	1
City 12-96	Junk motor vehicle violation	5
City 20-2	RV prohibited as residence within City limits	1
City 6-109	Unoccupied, unsecured, substandard, open building	1
IMPC 302.4	HIGH GRASS/WEEDS Prohibited	3
NO PERMIT	No valid permit for activity	1
NONE	No violation found after investigation	1

Total Violation Codes: 7

Total Times Cited: 13

Report Filter Settings

Report Name: Violation Frequency Report

Filter Name: Last Year

Filter Expression: [ActualInspectionDate] is between '9/1/2021 00:00' and '9/30/2021 00:00'



FROM THE OFFICE OF THE FIRE MARSHAL

*Mailing Address: P.O. Box 487
Physical Address: 113 S. Maple
Van, Texas 75790*

DATE: October 4, 2021

RE: September Reports

- The MyVan app is being used more, at least as far as reporting code issues. I had 5 reported for the month of September.
- Some reported issues have only been resolved with the cooperation of the Public Works Department. Kevin and his guys never hesitate to assist when they can help with equipment or manpower.

Jeff Hudgens, FSCEO, EMT-P
Fire Marshal, City of Van
Jhudgens@vantx.gov
(903) 569-4075



FROM THE OFFICE OF THE FIRE MARSHAL

*Mailing Address: P.O. Box 487
Physical Address: 113 S. Maple
Van, Texas 75790*

DATE: OCTOBER 4, 2021

RE: Ordinance appeal – 941 S. Oak

- The International Property Maintenance Code requires that citizens be allowed to appeal any decision by the Code Official to a Board of Review. As we have no board established under the guidelines of the IMPC, those appeals default to the Council.
- The owner of the business located at 941 S. Oak is appealing the application of IMPC 2015 Section 302.8 MOTOR VEHICLES, and/or City Ordinance 12-94 JUNKED OR ABANDONED VEHICLES to this property.
- I visited this property in the late fall of 2020 and briefly discussed that I felt several vehicles on the property were in violation, however due to the lack of complaint I took no further action at the time. I visited again on January 22, 2021 and provided handouts on the relevant code sections.
- I appeared before the Council on April 8, 2021 at the regular meeting (Action Item F) and requested changes to the wording on the ordinances for junked vehicles to differentiate between residential and commercial properties. No action was taken at that time.
- On 8/11/21 I received a complaint via the MyVan app regarding the visibility of the junked cars at this location.
- On 8/18/21 I presented one of the business owners with a written warning to abate the violation no later than September 30, 2021, and provided information regarding appeals (As I do on all issued written warnings)
- On 9/29 I visited the property (See inspection Notes)

- On 10/01/21 the owners notified me of their intent to appeal so per IMPC all enforcement actions are halted pending the outcome.

INTERNATIONAL PROPERTY MAINTENANCE CODE
SECTION 111
MEANS OF APPEAL

[A] **111.1 Application for appeal.** Any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

[A] **111.2 Membership of board.** The board of appeals shall consist of not less than three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The code official shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.

[A] **111.2.1 Alternate members.** The chief appointing authority shall appoint not less than two alternate members who shall be called by the board chairman to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualifications required for board membership.

[A] **111.2.2 Chairman.** The board shall annually select one of its members to serve as chairman.

[A] **111.2.3 Disqualification of member.** A member shall not hear an appeal in which that member has a personal, professional or financial interest.

[A] **111.2.4 Secretary.** The chief administrative officer shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.

[A] **111.2.5 Compensation of members.** Compensation of members shall be determined by law.

[A] **111.3 Notice of meeting.** The board shall meet upon notice from the chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.

[A] **111.4 Open hearing.** Hearings before the board shall be open to the public. The appellant, the appellant's representative, the code official and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of a minimum of two-thirds of the board membership.

[A] **111.4.1 Procedure.** The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

[A] **111.5 Postponed hearing.** When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

[A] **111.6 Board decision.** The board shall modify or reverse the decision of the code official only by a concurring vote of a majority of the total number of appointed board members.

[A] **111.6.1 Records and copies.** The decision of the board shall be recorded. Copies shall be furnished to the appellant and to the code official.

[A] **111.6.2 Administration.** The code official shall take immediate action in accordance with the decision of the board.

[A] **111.7 Court review.** Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

[A] **111.8 Stays of enforcement.** Appeals of notice and orders (other than Imminent Danger notices) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board

JUNK CAR FACT SHEET (As provided to the owner)

International Property Maintenance Code

INOPERABLE MOTOR VEHICLE. A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power. **Motor vehicles that are in some stage of disrepair or disassembly are often the source of property maintenance complaints. This definition clearly identifies that vehicles that are unlicensed, wrecked, abandoned, in a state of disrepair or incapable of moving under their own power are inoperable"*

302.8 Motor vehicles. Except as provided for in other regulations, no inoperative or unlicensed motor vehicle, boat or trailer shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth

City of Van Code of Ordinances

Sec. 12-94. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Junked vehicle means a vehicle that is self-propelled and does not have lawfully attached to it an unexpired license plate and a valid motor vehicle inspection certificate; and is wrecked, dismantled or partially dismantled, or discarded; or inoperable and has remained inoperable for more than 72 consecutive hours, if the vehicle is on public property; or 30 consecutive days, if the vehicle is on private property.

Sec. 12-96. - Junk motor vehicles declared a public nuisance.

The presence of any junk motor vehicles, including a part of a junked vehicle, on any private lot, tract or parcel of land, or portion thereof, occupied or unoccupied, improved or unimproved within the city limits, when said vehicles are located where they are visible at any time of the year from a public place or public right-of-way, shall be deemed and is hereby declared a public nuisance.

If you believe you have received this notice in error, or your vehicle does not meet the definition of junk vehicle listed above, contact the Code Enforcement office via call or text at 903-556-4075

Network: Sep 20, 2021 at 8:38:15 AM CDT
N 32.512038°, W 95.642729°
Van, TX 75790

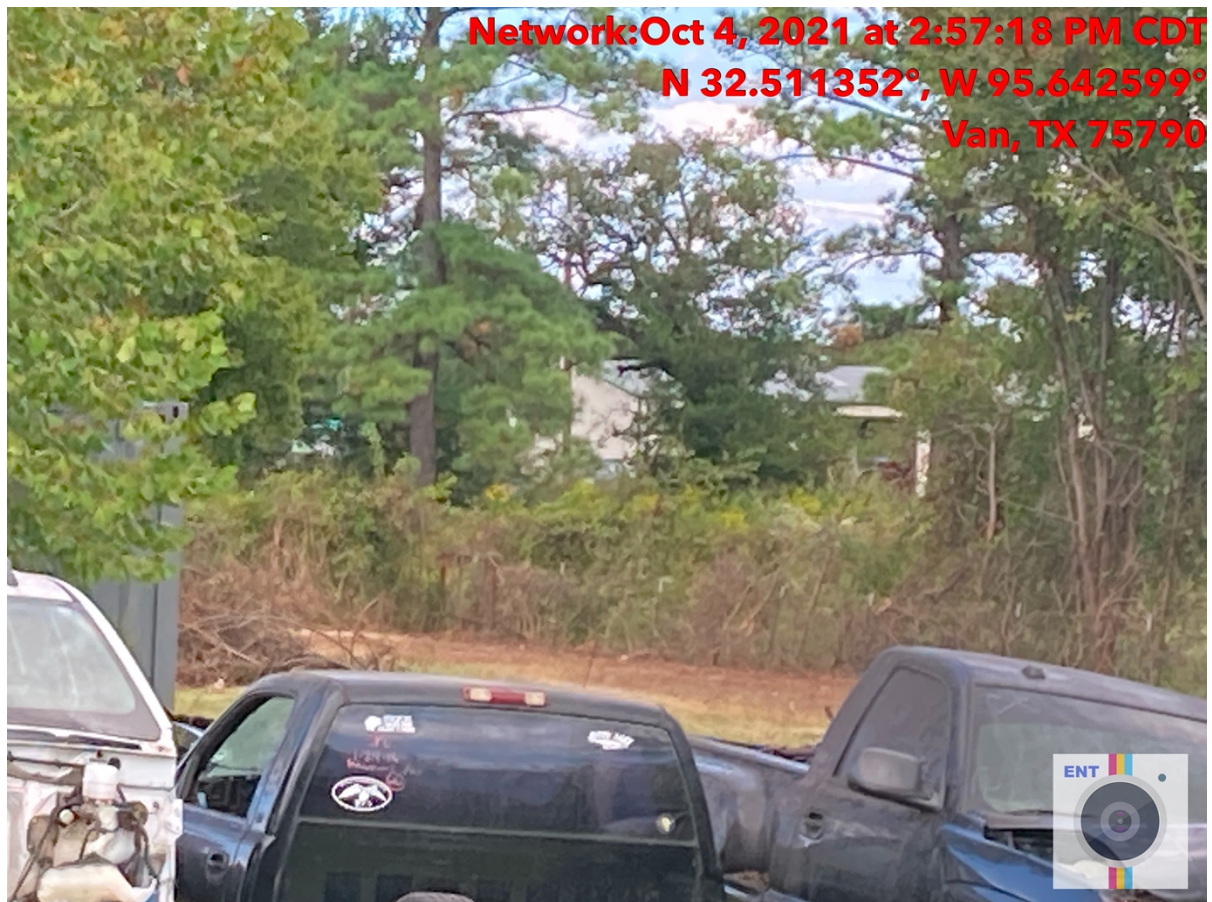


Network: Sep 20, 2021 at 8:38:25 AM CDT
N 32.512038°, W 95.642729°
Van, TX 75790





Picture 10/04/21 – vehicles have been pulled from the fence line and the vegetation along the East line trimmed.



Van Community Library Report

September 2021

Monthly Stats:

- A. Adults – 92
- B. Children – 18
- C. Items Checkout – 111
- D. DVD Checkout- 0
- E. Library Cards issued – 11
- F. Computer Patrons – 22
- G. Computer Hours – 10.37
- H. Personal Laptops - 8
- I. Program Attendance - 22

Needs:

- A. Library board is looking to add a new board member.
- B. Volunteers to read at our Story Time on Wednesday at 10 am starting the month of September.

Goals:

- A. Continue to efficiently provide community access to information, materials, and programs.
- B. Continue to keep the library clean, fresh, and up to date on material.

Organizational Development:

In the month of September, our story time started with one of our local businesses FIVEFISH sponsoring the month. We are truly grateful to have such a supportive community! This month we have also introduced some new reading material for our patrons to enjoy!

Future Program Ideas:

- A. Family Game Night
- B. Library Scavenger Hunt
- C. Book Club
- D. Library Mini Golf

VAN MUNICIPAL COURT
CITY COUNCIL MONTHLY REPORT
September 2021

Citations filed with the court	84
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September Closed Cases	135
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Dismissals:	100	
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Dismissed by Prosecutor	6	
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FTA/VPTA Amnesty	3	
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Finding of Not Guilty	0	
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Drivers Safety Course	17	
-----------------------	----	--

Deferred Disposition	30	
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Proof of Insurance	7	
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Other Compliance Dismissals	135	
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Waived/Voiced	0	
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Number Paid in Full	35	
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Non-Cash Credit:

Time Served	0	
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Community Service	0	
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Number of Appealed Cases	0	
	135	

Number of Pre-Trials	0
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Number of Jury Trials	0
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Number of Non-Jury Trials	0
---------------------------	---

Number of Show Cause Hearings	0
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Van Police Department

189 S. Maple Street, Van, Texas 75790
Office: (903) 963-5642 Fax: (903) 963-3431



MONTHLY POLICE REPORT September 2021

CALLS FOR SERVICE	241
TRAFFIC STOPS	134
CITATIONS	92
WARNINGS	121
OFFENSE/ INCIDENT REPORTS	53
SECURITY/ BUILDING CHECKS	493

In addition to normal duties the officers completed a combined total of 124 continuing education hours this month.

Call Type Report

VAN POLICE DEPARTMENT

From: 09/01/2021

To: 09/30/2021

Call Type Description	Number of Calls
10-50 MAJOR	5
10-50 MINOR	19
911 HANGUP	1
ABANDONED VEHICLE	6
AGENCY ASSIST - CONSTABLE'S OFFICE	1
AGENCY ASSIST - DPS	9
AGENCY ASSIST - EMS	11
AGENCY ASSIST - FIRE DEPARTMENT	2
AGENCY ASSIST - OTHER	7
AGENCY ASSIST - VAN ISD PD	1
AGENCY ASSIST - VZ COUNTY SO	22
ALARM	14
ANIMAL CALL	11
ASSAULT	1
ASSAULT F.V.	4
ASSISTANCE	2
ATTEMPT TO LOCATE	3
BURGLARY	1
CANINE - NARCOTIC SEARCH	1
CITY ORDINANCE VIOLATION	2
CIVIL MATTER	4
CODE ENFORCEMENT	6
CRIMINAL TRESPASS	2
CRIMINAL TRESPASS WARNING	2
DISORDERLY CONDUCT	1
DISTURBANCE	7
DISTURBANCE - FAMILY	1

Call Type Report

VAN POLICE DEPARTMENT

From: 09/01/2021

To: 09/30/2021

Call Type Description	Number of Calls
FAMILY VIOLENCE	1
FIRE	2
FOLLOW UP INVESTIGATION	3
FOUND PROPERTY	3
FRAUD	1
HARASSMENT	1
INFORMATION	6
INTOXICATED - PEDESTRIAN	1
KIDNAPPING	1
MEET W PERSON	3
MISCELLANEOUS	1
MISSING PERSON	1
MOTORIST ASSIST	7
OTHER	12
POSSESSION DRUG PARAPHERNALIA	1
PROWLER	2
RECKLESS CONDUCT	1
RECKLESS DRIVING	5
SELECT	6
SUICIDAL SUBJECT	1
SUSPICIOUS CIRCUMSTANCE	7
SUSPICIOUS CIRCUMSTANCES	2
SUSPICIOUS PERSON	7
SUSPICIOUS VEHICLE	6
THEFT	3
THREATS	1
TOWED VEHICLE	1

Call Type Report
VAN POLICE DEPARTMENT

From: 09/01/2021

To: 09/30/2021

Call Type Description

Number of Calls

TRAFFIC CONTROL

1

TRAFFIC HAZARD

2

WARRANT SERVICE

1

WELFARE CONCERN

5



City of Van

Public Works Report

October 14, 2021

Council Meeting

Staff:

Kevin Johnson

Jose Guerrero

Jeff Green

Trent Pamplin

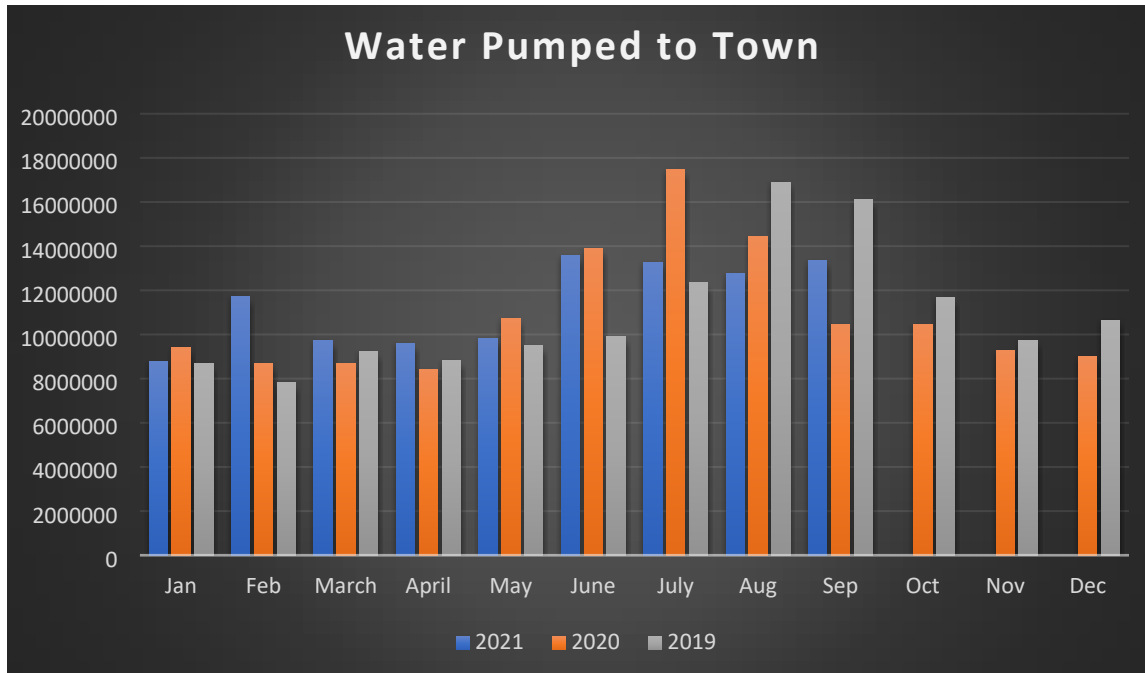
Marcos Orozco

Tommy Smith

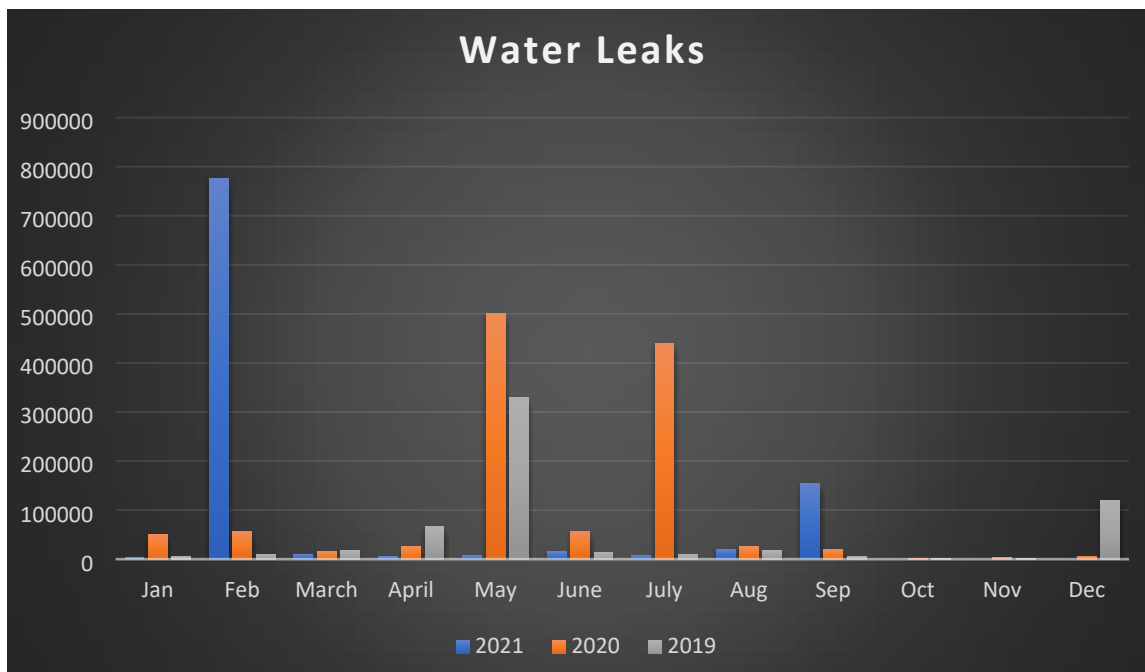
Juan Grijalva

Water

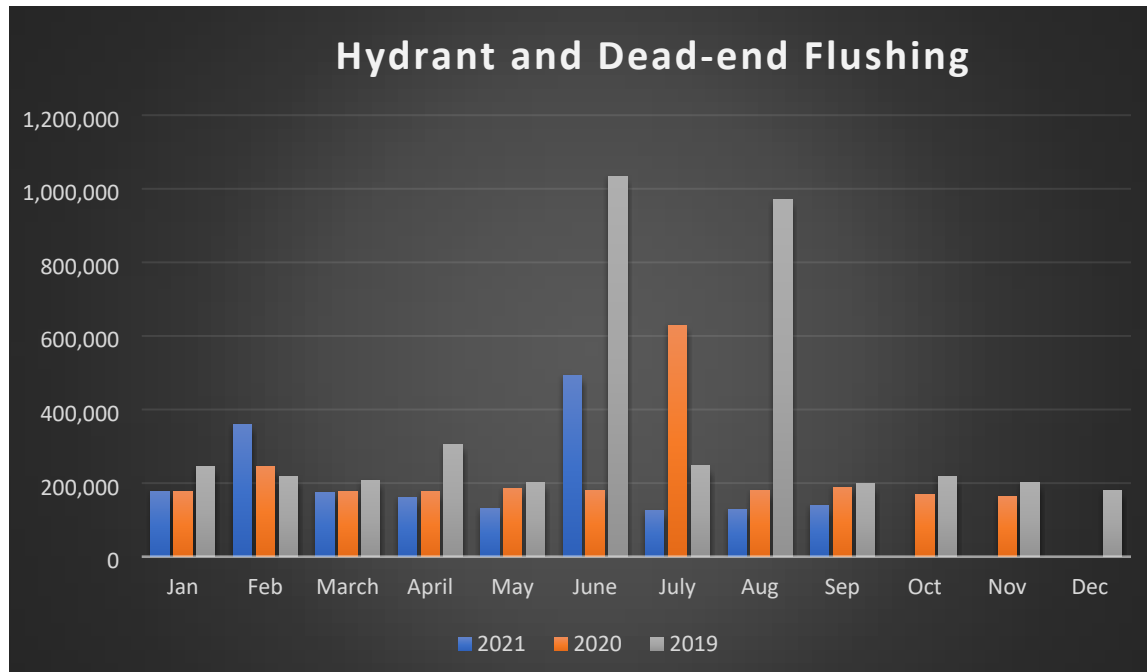
Water Pumped to Town 13,360,000



Leaks 155,000



Flushing 139,150



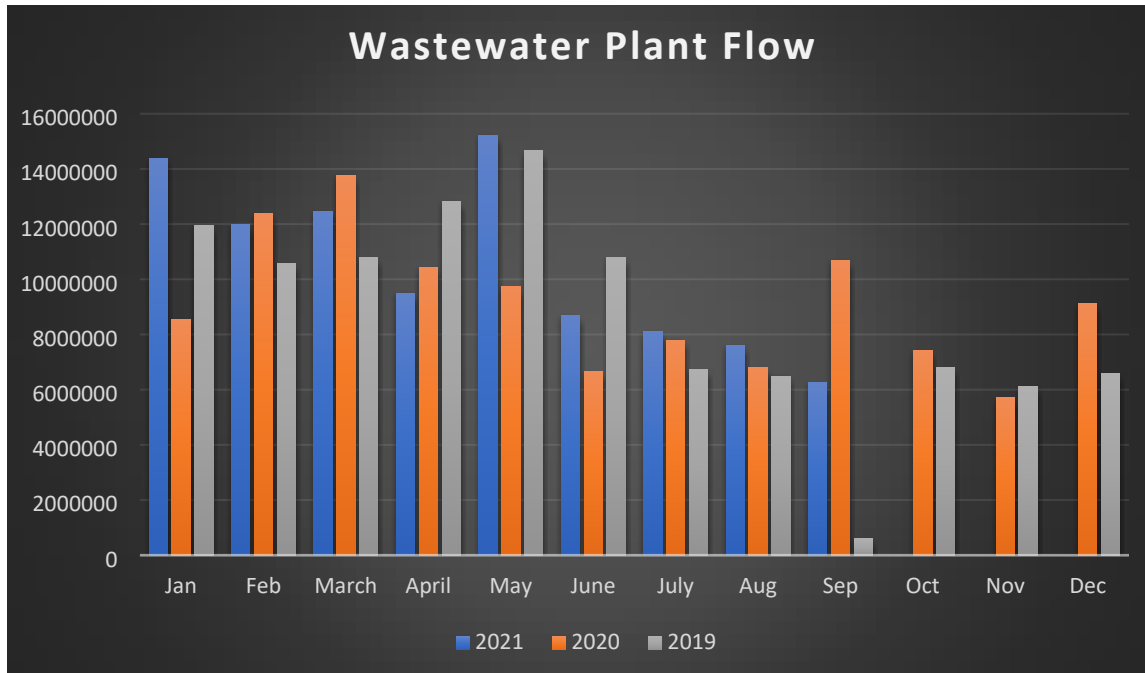
- We continue to conduct the monthly flushing program which is required by Texas Commission on Environmental Quality (TCEQ). The program requires staff to flush each dead-end mainlines once a month to ensure the quality of the drinking water and maintain the free chlorine residual in the water.

Leak Report

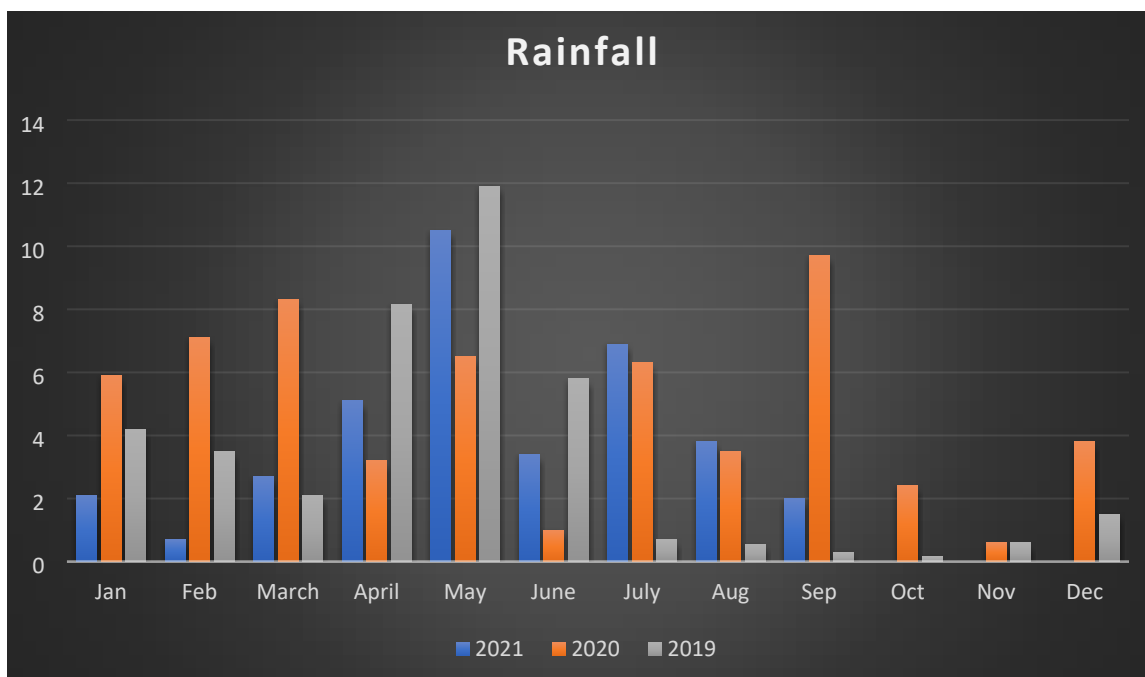
- We had 2 leak this month.

Wastewater

Wastewater Plant Flow **6,246,000**



Rainfall **2.0"**



Vehicles

Unit #	Vehicle	Mileage
4001	2017 F-250	71,114
4002	2016 F-250	72,144
4003	2016 F150	71,661
4004	2010 Chev 1500	100,241
4005	2020 F-350	2,561
4501	2013 GMC 1500	81,368
4601	2004 F-350	46,077
4602	2004 Chevy 6500	26,125
6001	2007 GMC 1500	80,399
6002	2010 F-150	99,819

If you have any questions, feel free to e-mail me. I will do my best to get you a prompt response.

Thanks,

Kevin Johnson