



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, May 13, 2021
7:00 PM**

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Ryan Hanson
Councilmember

Ernie Burns
Councilmember

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting May 13, 2021 at 7:00 PM at Old Movie House, 255 West Main, Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matter listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development).

I. CALL MEETING TO ORDER

- A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

- A. US Flag
B. Texas Flag
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. PRESENTATIONS

- A. Swearing in of City Council Members
B. Recognition of Service for Pete Lucas as City Council Member and Mark Jackson for 33 years of service in Public Works for the City of Van
C. Presentation of check to the City of Van Fire Department from Republic Services

V. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

VI. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be

removed and considered separately.)

- A. Minutes for April 8, 2021 Council Meeting
- B. April 2021 Expenditures

VII. **INFORMATION AND DISCUSSION**

- A. Discussion concerning the Van Go Art Fair

VIII. **ACTION ITEMS**

- A. Consideration and Possible Action on a request from Gentry Meisinger to have her residence at 300 Spruce exempted from the City of Van Property Maintenance Code requirements.
- B. Consideration and Possible Action on a Resolution Denying a Request from ONCOR Electric Delivery Company LLC's Request for a Rate Increase
- C. Consideration and Possible Action on the Appointment of Ciaran Holden to the Planning and Zoning Commission to replace the position currently held by Lana Crow Kellar
- D. Consideration and Possible Action on appointing Michael B Farris to the Parks and Recreation Advisory Board to fill a vacancy created by the resignation of Teresa McMillan
- E. Consideration and Possible Action on appointing Leslie Goode and Candice Myers to the Parks Board to allow verification on the expenditure of the \$50,000 donation that was provided as part of the condition of the sale of the City Lake a few years ago.
- F. Consideration and Possible Action on amending Section 14.3 of the City of Van Code of Ordinances Regulating Outdoor Burning within the City Limits of Van, Texas
- G. Consideration and Possible Action on Adopting an Ordinance Regulating Mobile Food Vendors within the City Limits of Van, Texas
- H. Consideration and Possible Action on approving Lease Agreement with Innate Hospital, LLC. for 113 W Main Van, Texas
- I. Resolution Regarding the Financing the Wall System, Furniture, and Equipment for the relocation of City Hall to the Community Center
- J. Consideration and Possible Action on concerning the Disposition / Destruction Log of Certain Records and Documents
- K. Consideration and Possible Action on changing the City Council Meeting scheduled for June 10, 2021 to June 3rd or June 17th due to the City Manager being out of town to attend the Annual Texas City Manager Association Conference.

IX. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

- A. In compliance with LGC 551.072 Deliberation regarding purchase of Real Property

X. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

- A. Consideration and Possible Action on Executive Session Item IX. item A

XI. **REPORTS**

- A. Code Enforcement Monthly Report
- B. Fire Department Monthly Report
- C. Fire Marshal Monthly Report

D. Library Monthly Report

Municipal Court Monthly Report

1. Municipal Court

F. Parks Department Monthly Report

Police Monthly Report

Public Works Monthly Report

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113
W. Main, Van, Texas 75790 by 5:00 pm on May 10, 2021

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*



DATA SHEET
AGENDA ITEM NO. VI.B.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

April 2021 Expenditures

Background:

April 2021 Expenditures

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VII.A.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Discussion concerning the Van Go Art Fair

Background:

P.A. Geddie has been heading up the Van Go Art Fair and she is going to step away and before it is completely dropped she wanted to know if the City wanted to take over the event. The Pandemic prevented form happening the last two years. The first one was a success even with the rain. This may be something the Park Board could take over. Council Member Hanson requested this be placed on the agenda for discussion.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



**DATA SHEET
AGENDA ITEM NO. VIII.A.**

Meeting Date: May 13, 2021

Department:

Fire Marshal / Code Compliance

Agenda Item:

Consideration and Possible Action on a request from Gentry Meisinger to have her residence at 300 Spruce exempted from the City of Van Property Maintenance Code requirements.

Background:

Ms. Meisinger would like her property to be exempted from any city ordinances that require property to be maintained.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.B.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on a Resolution Denying a Request from ONCOR Electric Delivery Company LLC's Request for a Rate Increase

Background:

This is something the council does just about every year at this time when ONCOR request a rate increase

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.C.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on the Appointment of Ciaran Holden to the Planning and Zoning Commission to replace the position currently held by Lana Crow Kellar

Background:

Lana Crow Kellar advised that if we had someone that could replace her on the Planning and Zoning Committee due to her not being able to make all meetings that she would want to be replaced. Ciaran Holden has been attending meetings and would like to serve on the Planning and Zoning Committee.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.D.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on appointing Michael B Farris to the Parks and Recreation Advisory Board to fill a vacancy created by the resignation of Teresa McMillan

Background:

Teresa McMillan resigned from the Parks Board a few months ago and Michael Farris is the only application for the parks board that we received

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.E.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on appointing Leslie Goode and Candice Myers to the Parks Board to allow verification on the expenditure of the \$50,000 donation that was provided as part of the condition of the sale of the City Lake a few years ago.

Background:

Consideration and Possible Action on appointing Leslie Goode and Candice Myers to the Parks Board to allow verification on the expenditure of the \$50,000 donation that was provided as part of the condition of the sale of the City Lake a few years ago.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.F.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on amending Section 14.3 of the City of Van Code of Ordinances Regulating Outdoor Burning within the City Limits of Van, Texas

Background:

At the April 8, 2021 City Council Meeting the City Council instructed the City Attorney and City Administrator to draft an amendment to the Outdoor Burning Ordinance that was previous submitted by the Ordinance Committee.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



**DATA SHEET
AGENDA ITEM NO. VIII.G.**

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on Adopting an Ordinance Regulating Mobile Food Vendors within the City Limits of Van, Texas

Background:

This is an ordinance submitted by the Ordinance Committee which has been reviewed and formatted by the City Attorney's Office.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.H.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on approving Lease Agreement with Innate Hospital, LLC. for 113 W Main Van, Texas

Background:

In accordance with State Statutes the lease agreement needs to be approved by the City Council with specific language in the motion and approval. Blake prepared the agreement and provided an email of the language that needs to be referenced in the motion to approve.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



**DATA SHEET
AGENDA ITEM NO. VIII.I.**

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Resolution Regarding the Financing the Wall System, Furniture, and Equipment for the relocation of City Hall to the Community Center

Background:

At the April 8, 2021 City Council Meeting it was requested we explore the idea of Capitalizing the expenditure for the relocation of City Hall to the Community Center and I was able to come up with a proposal from Government Capital. In order to spread the expenditure out over a five year period a resolution would need to be passed by the City Council. This doe help protect our Fund Balance and allows the installation of generators at the Movie House and Community Center, which give us the ability to utilize one or both structures for Emergency Shelters and or Command Centers in the event of a disaster such as a tornado or winter event that was experienced this past February. Terms would be five years with an annual expenditure of \$35,231.80 Finance cost would cost approximately \$14,470 by financing the cost over five years versus taking the total amount out of fund balance.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



**DATA SHEET
AGENDA ITEM NO. VIII.J.**

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on concerning the Disposition / Destruction
Log of Certain Records and Documents

Background:

This is to allow the proper destruction of certain records and documents in
accordance with State Statutes.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903)
963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.K.

Meeting Date: May 13, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on changing the City Council Meeting scheduled for June 10, 2021 to June 3rd or June 17th due to the City Manager being out of town to attend the Annual Texas City Manager Association Conference.

Background:

I am going to be out of town on the scheduled meeting date of June 10 to attend the annual city manager association conference. I was selected to serve as president for TCMA Region 5 (ETCMA) therefore I have to be there a day early for orientation training. The dates provided are the week before or week after normal scheduled meeting date, there is nothing that states I have to be in attendance for a council meeting so if you want to leave the date as scheduled that would be fine also.

Financial Impact:

None

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.
Charles West

CITY COUNCIL REPORT

Van Police Summary Report APRIL 2021

K-9 (Officer R. Bowles and Rudy) Update:

I have attached the Deployment and Training Reports generated by the PackTrack program utilized by the K9 Unit to their activities.

The K-9 Unit was not utilized during the month of April in Van.

Officer Bowles was required to have a surgical procedure earlier this month and has not been cleared to return to full duty as of this date. He is expected to return within the next two weeks.

There have been two officers affected by Covid-19 and have been quarantined for a significant portion of this month. They are expected to return to work this month (TBA).

The Police Department Reserve Officers {Shadbolt, Duke, and Stevens} logged a total of 75 hours volunteering to serve the citizens of Van during March 2021.

Animal Calls: 5

Dogs – 5 (3 dogs) to shelter

Cats - 0

Livestock - 0

Two (2) citations were issued for City Ordinance violation “Animal at Large.”

The police department’s Face book page continues to be an asset for receiving and disseminating information to the public i.e., compliments for officers, public safety concerns, and public service announcements. Most recently the page was utilized to identify, locate, and arrest two burglary suspects.

Deployment Summary

Randy Bowles and K9 Rudy, Van Police Department
April 1, 2021 to April 30, 2021

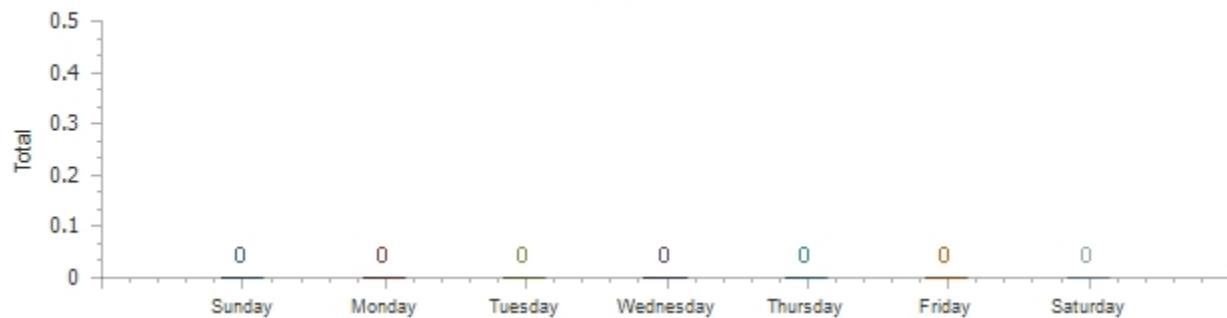
Overview

Total Deployments: 0

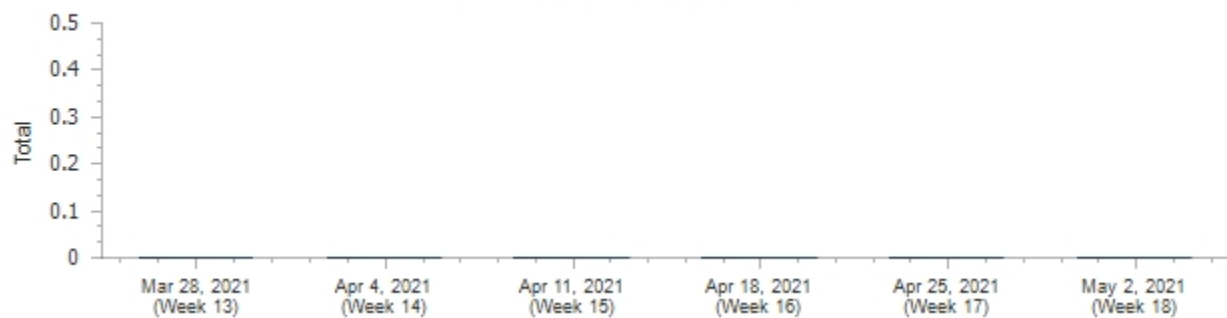
Detection Deployments: 0

Patrol Deployments: 0

Deployments By Day Of Week



Deployments By Week



Deployments By Month



Training Summary

Randy Bowles and K9 Rudy, Van Police Department
April 1, 2021 to April 30, 2021

Overview

Events Attended: 0

Detection Exercises: 0

Classes Attended: 0

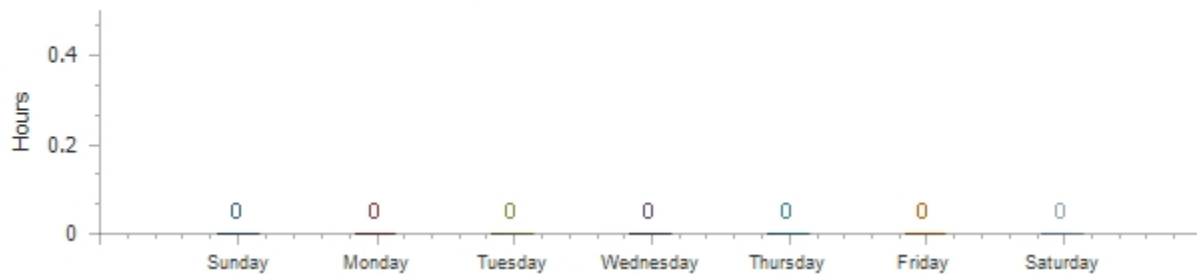
Total Training Time: 0.0 hours

Patrol Exercises: 0

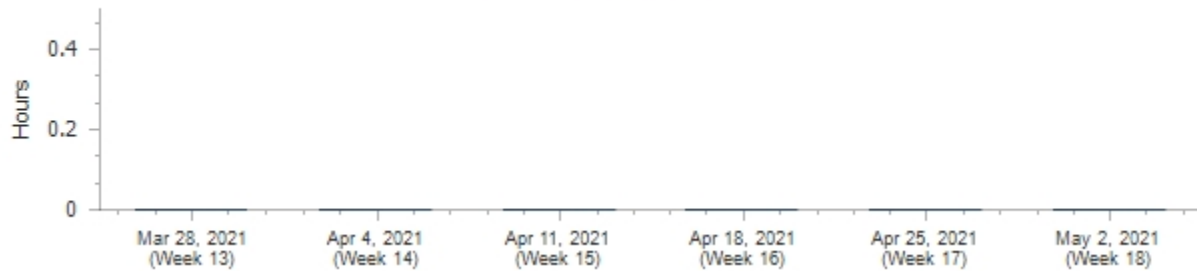
Total Class Duration: 0.0 hours

Avg. Event Time: 0.0 hours

Training By Day Of Week



Training By Week



Training By Month



Training Summary

Randy Bowles and K9 Rudy, Van Police Department
April 1, 2021 to April 30, 2021



CITY OF VAN POLICE DEPARTMENT
2021 MONTHLY ACTIVITIES SUMMARY

	OFFICER	CHIEF BROWN	SGT. DAVIS	BOWLES	CARLSON	DOERING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH
YEAR TO DATE	UNIT	106	750	204	201	203	107	108	202	205	202
	ANIMAL	4	1	0	2	6	0	2	4	1	7
	BLDG CHECK	61	0	33	22	302	1181	21	3	75	6
	CRASH	0	1	1	0	3	1	1	4	2	3
	INCIDENT	12	41	4	14	6	1	23	31	9	44
	OFFENSE	9	24	7	12	10	4	35	19	0	22
	CFS	23	12	54	89	105	104	139	85	102	74
	WARNING	20	0	35	113	29	7	200	40	66	75
	CITATION	67	1	30	72	15	0	86	25	27	257
	ARREST	1	6	4	13	2	1	24	3	0	17
	NARCOTICS RELATED	0	2	3	2	0	0	0	1	0	0
	DRUG PARAPHANALIA	0	1	3	7	0	0	18	0	0	6
	MILEAGE	5683	1925	4016	3853	3225	3296	3768	4750	3661	0

	OFFICER	CHIEF BROWN	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH
APRIL	UNIT	106	750	204	201	203	107	108	202	205	202
	ANIMAL	0	0	0	1	0	0	0	1	0	3
	BLDG CHECK	13	0	0	5	42	418	6	1	8	1
	CRASH	0	0	0	0	0	0	0	1	0	0
	INCIDENT	2	12	1	5	0	1	7	13	0	13
	OFFENSE	1	5	1	3	2	0	11	3	0	6
	CFS	5	5	6	30	15	38	39	19	12	17
	WARNING	10	0	2	34	9	0	75	14	15	32
	CITATION	15	1	1	13	4	0	31	18	12	80
	ARREST	1	2	0	3	0	0	11	1	0	9
	NARCOTICS RELATED	0	1	0	2	0	0	0	0	0	0
	DRUG PARAPHANALIA	0	1	0	1	0	0	8	0	0	2
	MILEAGE	1401	563	188	1092	672	1047	1023	1196	535	0



City of Van
Public Works Report
May 13, 2021
Council Meeting

Staff:

Kevin Johnson

Earl Brown

Jose Guerrero

Jeff Green

Trent Pamplin

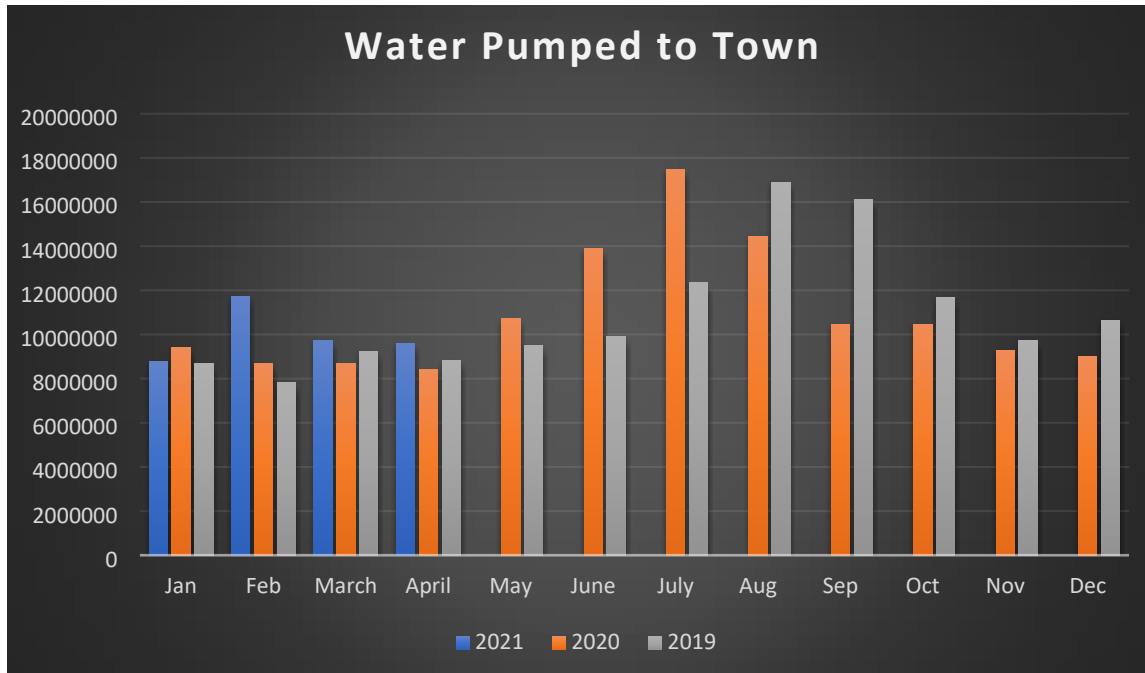
Marcos Orozco

Tommy Smith

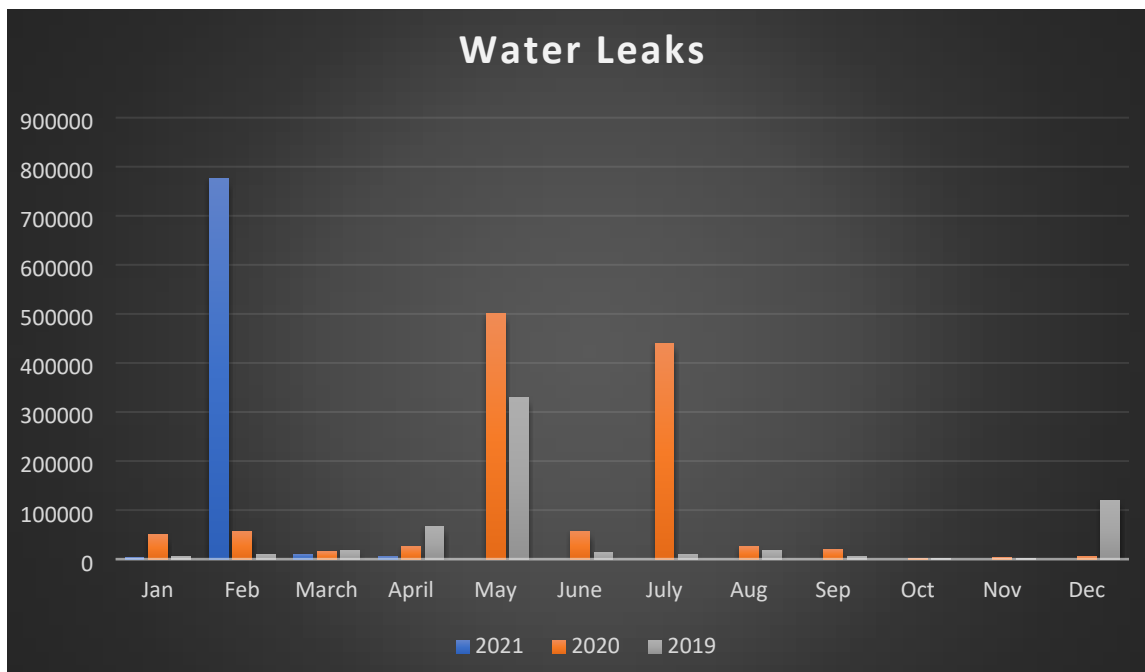
Alan Arroyo

Water

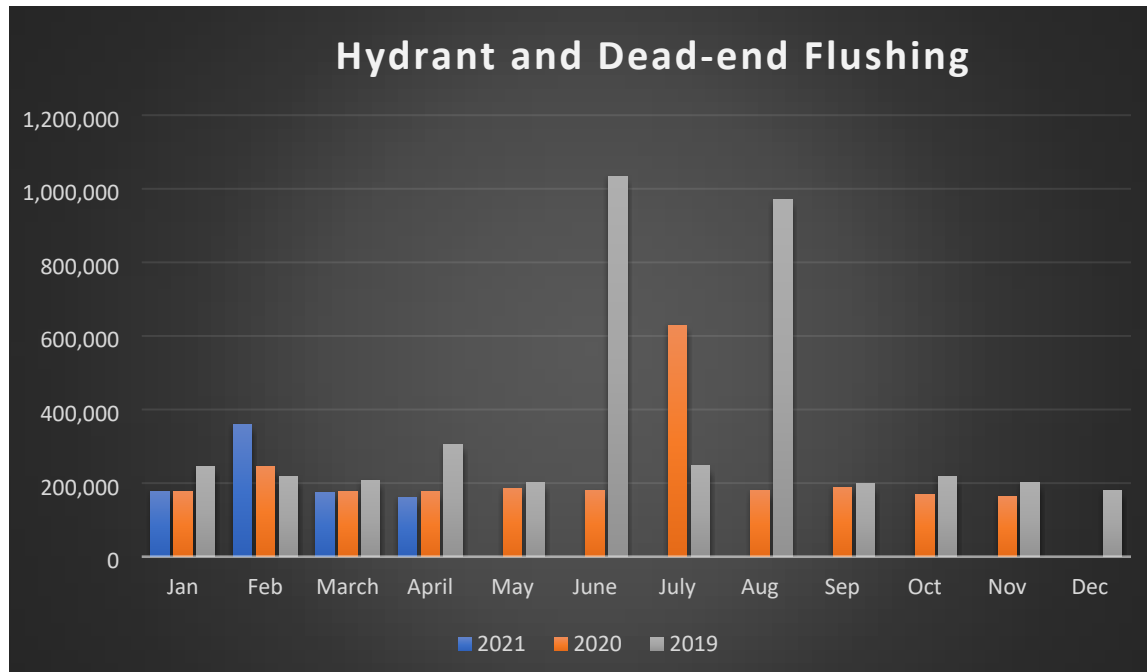
Water Pumped to Town 9,588,000



Leaks 5,000



Flushing 160,475



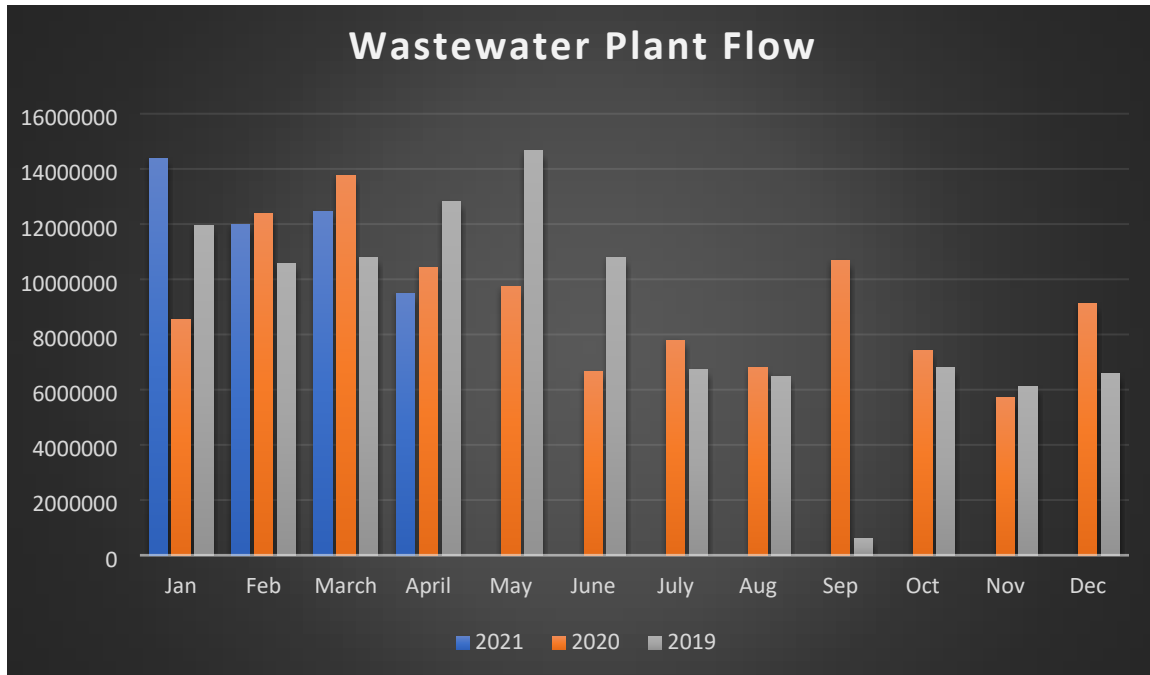
- We continue to conduct the monthly flushing program which is required by Texas Commission on Environmental Quality (TCEQ). The program requires staff to flush each dead-end mainlines once a month to ensure the quality of the drinking water and maintain the free chlorine residual in the water.

Leak Report

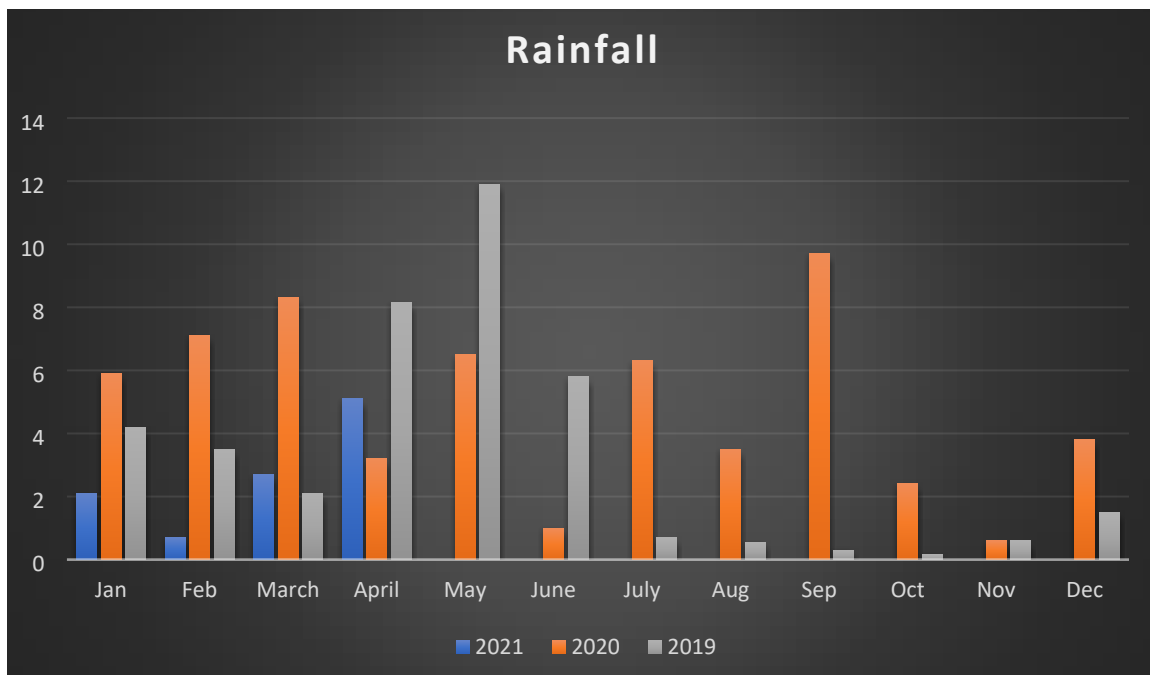
- We had 1 leak this month

Wastewater

Wastewater Plant Flow 9,491,000



Rainfall 5.1"



Vehicles

	Mileage	Vehicle	Mileage
W-1 2010 F-150	97,830	S-1 2004 F-350	44,887
W-2 2013 GMC 1500	73,268	S-2 2010 Chev 1500	95,101
W-7 2016 F-250	68,196	S-6 2004 Chev 6500	26,125
W-16 2020 F-350	1,531	S-11 2016 F150	67,349
W-17 2017 F-250	63,426	S-12 2007 GMC 1500	79,083

If you have any questions, feel free to e-mail me. I will do my best to get you a prompt response.

Thanks,

Kevin Johnson