



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, April 8, 2021
7:00 PM**

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Ryan Hanson
Councilmember

Ernie Burns
Councilmember

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Van City Council will meet in a Regular Meeting **Thursday April 8, 2021 at 7:00 PM** at Old Movie House, 255 West Main, Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

The City Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matter listed below, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).

I. CALL MEETING TO ORDER

- A. Roll Call and Establish a Quorum

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

- A. US Flag

- B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (**limit 3 minutes per person**); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. RESOLUTIONS

- A. Resolution authorizing the submission of A Texas Community Development Block Grant Program Application

VI. INFORMATION AND DISCUSSION

- A. Discussion on policy granting local contractors an advantage when bidding projects.

VII. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be

removed and considered separately.)

A. Minutes for March 11, 2021 Council Meeting

B. March 2021 Expenditures

VIII. ACTION ITEMS

A. Approve annual Financial Audit

B. Consider and Possible action on Preliminary Plat located on Oklahoma Street by Ralph Miles.

C. Consider and Possible action on Final Plat located on W. Virginia street by Phillip Crocker.

D. Consider and Possible action on a variance to Section 20-2 for 296 W. Kansas

E. Consider and Possible action on amending the City Ordinance on outdoor burning

F. Consider and Possible action on wording changes within the City Code of Ordinances

G. Consider and Possible Action concerning the disposition / destruction log of certain records and documents.

H. Consider and Possible Action on Racial Profiling 2021 Report.

I. Consideration and Possible Action on Community Center, Library, City Hall renovations and upgrades

IX. EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

A. In compliance with LGC 551.072 Deliberation regarding purchase of Real Property

B. In compliance with LGC 551.088 Deliberation regarding Economic Development

X. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY

A. Consideration and Possible Action on Executive Session Item VIII. item A

B. Consideration and Possible Action on Executive Session Item VIII. item B

XI. REPORTS

A. City Manager Report

B. Code Enforcement Report

C. Fire Marshal Report

D. Municipal Court

E. Public Works Report

F. Fire Department Report

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XII. ADJOURN

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113
W. Main, Van, Texas 75790 by 5:00 pm on Monday April 5, 2021

Sereca Huff-Huggins, City Secretary

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VAN, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Van desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Van to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VAN, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to provide water improvements, engineering and administration services.
4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
 - The Mayor and City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application and any subsequent contractual documents;
 - The Mayor and Mayor Pro-Tem are authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
 - If this application is funded, the Mayor, Mayor Pro-Tem, and City Secretary are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Van is committing \$ 35,000.00 from its General Fund as a cash contribution toward the construction, engineering and administration activities of this water improvement project.

Passed and approved this 8th day of April, 2021.

Don Smith, Mayor
City of Van, Texas

Attest:

Sereca Huff-Huggins, City Secretary
City of Van, Texas



**DATA SHEET
AGENDA ITEM NO. VI.A.**

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Discussion on policy granting local contractors an advantage when bidding projects.

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



**NOTICE OF A REGULAR MEETING
OF THE CITY COUNCIL
Thursday, March 11, 2021
7:00 PM**

Don Smith
Mayor

Amanda Davis
Mayor Pro-Tem

Linzy Neal
Councilmember

Pete Lucas
Councilmember

Ryan Hanson
Councilmember

Ernie Burns
Councilmember

MINUTES

I. CALL MEETING TO ORDER

Meeting called to order by Mayor Smith

A. Roll Call and Establish a Quorum

Present: All present

Absent: None

II. INVOCATION

Invocation was led by David Barber

III. PLEDGE OF ALLEGIANCE

Led by Mayor Smith

A. US Flag

B. Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

IV. OPEN FORUM

The opportunity for citizens to address the City Council on any non-agenda item (limit 3 minutes per person); however, the Texas Open Meetings Act prohibits the City Council from discussing issues which

the public has not been given seventy- two (72) hour notice. Issues raised may be referred to City Staff for research and potential future action.

V. **EXECUTIVE SESSION**

Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.072, 551.073, 551.074, 551.076, 551.087, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act). Refer to posted list attached hereto and incorporated here in.

Convene into executive session @ 7:01 p.m.

A. City Council will meet in closed session under Section 551.074 of Texas Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of

- Attorney Blake Armstrong
- Attorney Glen Patrick
- Police Chief John Brown
- Public Works Director Kevin Johnson

RESULT:	Passed
MOVER:	Pete Lucas
SECONDER:	Amanda Davis
AYES:	Amanda Davis, Linzy Neal, Pete Lucas
NAYS:	Ryan Hanson, Ernie Burns
ABSTAINED:	None

Approve Blake Armstrong as new City Attorney.

Police Chief - No Action Taken

Public Works Director - No Action Taken

VI. **RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION IF ANY**

Reconvene from executive session @ 8:31 p.m.

VII. **REPORTS**

A. City Manager Report

Reviewed

B. Code Enforcement

Reviewed

C. Fire Department

Reviewed

D. Fire Marshal

Reviewed

E. Library Report

Reviewed

F. Municipal Court

Reviewed

G. Police Department Report

Reviewed

H. Public Works Report

Reviewed

VIII. INFORMATION AND DISCUSSION

A. In Case of Emergency - Elderly and in need

Tammy McMillan spoke in regards to assisting the elderly in case of emergencies.

B. Citizen concern about one of our Police Officers and an incident that occurred on February 16, 2021

Reviewed

IX. CONSENT AGENDA

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member request an item be

removed and considered separately.)

RESULT:	Passed
MOVER:	Ryan Hanson
SECONDER:	Linzy Neal
AYES:	Linzy Neal, Pete Lucas, Ryan Hanson, Ernie Burns
NAYS:	Amanda Davis
ABSTAINED:	None

A. Meeting Minutes:

- February 11, 2021 Regular Council Meeting
- February 25, 2021 Joint Meeting with VISD

B. February 2021 Expenditures

X. **ACTION ITEMS**

A. Approve Racial Profiling 2021 Report

RESULT:	Passed
MOVER:	Linzy Neal
SECONDER:	Ernie Burns
AYES:	Amanda Davis, Linzy Neal, Pete Lucas, Ryan Hanson, Ernie Burns
NAYS:	None
ABSTAINED:	None

B. Consideration and Possible Action on replacing the Heating and Cooling Units at the Community Center

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Linzy Neal
AYES:	Amanda Davis, Linzy Neal, Pete Lucas, Ryan Hanson, Ernie Burns
NAYS:	None
ABSTAINED:	None

Approve Kindle Heating & Air and Mr. West the parameters for up to \$25,000.00.

- C. Consider and Possible Action on the Clark and Berry Easements allowing the construction to extend utilities to the Southside of interstate in the amount of \$ 89,971.00.

RESULT:	Passed
MOVER:	Ernie Burns
SECONDER:	Linzy Neal
AYES:	Amanda Davis, Linzy Neal, Pete Lucas, Ryan Hanson, Ernie Burns
NAYS:	None
ABSTAINED:	None

RECEIVE REQUESTS FROM COUNCIL MEMBERS/STAFF FOR ITEMS TO BE PLACED ON NEXT MEETING AGENDA

Discussion under this item must be limited to whether the Council wishes to include a potential agenda item on a future agenda.

XI. ADJOURN

RESULT:	Passed
MOVER:	Amanda Davis
SECONDER:	Ryan Hanson
AYES:	Amanda Davis, Linzy Neal, Pete Lucas, Ryan Hanson, Ernie Burns
NAYS:	None
ABSTAINED:	None



City of Van, TX

Expense Approval Report

By Fund

Payment Dates 3/1/2021 - 3/31/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - General Fund					
City of Van	INV0004115	03/01/2021	REI PAYROLL GF PPE 2/26/2021	100-22900	37,575.94
Reliant	111032110082	03/03/2021	1280210 1002 N WALNUT SIRN	100-10-56050	8.43
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	100-10-56050	18.15
Reliant	111032110082	03/03/2021	13182674 199 S MAPLE	100-10-56050	45.39
Reliant	111032110082	03/03/2021	12802102 - 602 S OAK SIRN	100-10-56050	8.43
Reliant	111032110082	03/03/2021	12811365 310 CHESTNUT	100-15-56050	57.90
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	100-20-56050	18.15
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	100-30-56050	18.16
Reliant	111032110082	03/03/2021	13182674 199 S MAPLE	100-30-56050	45.39
Reliant	111032110082	03/03/2021	12813945	100-30-56050	215.79
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	100-35-56050	18.16
Reliant	111032110082	03/03/2021	12813946 FIRE DEPT	100-35-56050	343.17
Reliant	111032110082	03/03/2021	12730324 STREET LIGHT 4	100-46-56050	704.33
Reliant	111032110082	03/03/2021	13458999 LED 0-55	100-46-56050	816.56
Reliant	111032110082	03/03/2021	13459000 LED 0-55	100-46-56050	344.82
Reliant	111032110082	03/03/2021	12730327 STREET LIGHT 3	100-46-56050	209.95
Reliant	111032110082	03/03/2021	12730326 STREET LIGHT 6	100-46-56050	144.63
Reliant	111032110082	03/03/2021	12730325 STREET LIGHT 5	100-46-56050	968.66
Reliant	111032110082	03/03/2021	12811368 304 S BOIS D ARC	100-46-56050	73.57
Reliant	111032110082	03/03/2021	12730330 STREET LIGHT 1 CO...	100-46-56050	1,844.34
Reliant	111032110082	03/03/2021	12802100 310 CHESTNUT	100-46-56050	43.37
Reliant	111032110082	03/03/2021	12730328 STREET LIGHT 2	100-46-56050	20.31
Reliant	111032110082	03/03/2021	15472060 LED -141-180	100-46-56050	64.25
Reliant	111032110082	03/03/2021	13182676 301 WYOMING	100-60-56050	63.37
Reliant	111032110082	03/03/2021	14934432 1011 PENNSYLVANIA	100-60-56050	79.81
Reliant	111032110082	03/03/2021	12734266 OFF CHESTNUT	100-60-56050	430.52
Reliant	111032110082	03/03/2021	12813947 304 W MAIN	100-60-56050	14.00
Reliant	111032110082	03/03/2021	14934433 337 PENNSYLVANIA	100-60-56050	75.19
Reliant	111032110082	03/03/2021	12811365 310 CHESTNUT	100-64-56050	57.90
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	100-64-56050	18.17
Reliant	111032110082	03/03/2021	12811363 255 W MAIN	100-99-56425	188.15
Ricky G's Auto Repair	INV0004116	03/03/2021	VEHICLE MAINT	100-46-54350	308.99
Brynda Pool	185972	03/04/2021	CLEANING- ADMIN	100-99-53810	390.00
Texas Excavation Safety System,...	21-06625	03/04/2021	VANTX01	100-46-53610	6.65
Rush Truck Center	29629152	03/04/2021	Maint on Engine 1	100-35-54350	5,198.66
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-10-52500	14.18
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-15-52500	14.18
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-20-52500	14.18
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-30-52500	14.18
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-32-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-35-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-46-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-60-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	100-64-52500	14.16
KBW Supply	440846-00	03/04/2021	Field Conditioner	100-60-54200	1,547.40
International Association of Ars...	46713	03/04/2021	Membership 1 YR	100-10-56000	135.00
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-10-53610	3.69
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-12-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-15-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-20-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-30-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-32-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-35-53610	3.68

Expense Approval Report

Payment Dates: 3/1/2021 - 3/31/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-46-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-60-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	100-64-53610	3.63
Tyler Junior College	5595	03/04/2021	Education	100-30-56100	25.00
Hall Chevrolet Buick Gmc	808969	03/04/2021	Vehicle Maint	100-30-54350	39.07
ETCMA	INV0004118	03/04/2021	2021	100-10-56000	25.00
Christus EMS	INV0004119	03/04/2021	FEBRUARY 2021	100-99-53270	2,782.50
Canton Animal Shelter	INV0004120	03/04/2021	SURRENDER FORM	100-30-53350	60.00
Goode's Texaco	INV0004121	03/04/2021	VEHICLE MAINT	100-30-54350	65.00
Goode's Texaco	INV0004121	03/04/2021	VEHICLE MAINT	100-30-54350	37.35
Goode's Texaco	INV0004121	03/04/2021	VEHICLE MAINT	100-30-54350	515.28
Goode's Texaco	INV0004121	03/04/2021	VEHICLE MAINT	100-30-54350	67.25
Goode's Texaco	INV0004121	03/04/2021	FUEL	100-46-52450	370.06
Goode's Texaco	INV0004121	03/04/2021	FUEL	100-60-52450	223.38
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-10-56700	43.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-10-56705	48.12
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-12-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-12-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-15-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-15-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-20-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-20-56705	48.12
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-30-56700	43.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-30-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-32-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-32-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-35-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-35-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-60-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-60-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	100-64-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	100-64-56705	48.12
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-10-53200	2,033.42
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-10-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-12-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-12-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-15-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-15-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-20-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-20-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-30-53200	2,033.42
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-30-53200	120.12
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-32-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-32-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-35-53200	120.12
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-35-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-46-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-46-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-60-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-60-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	100-64-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	100-64-53200	2,030.78
Shirley Chisham - Tax Assessor	INV0004124	03/04/2021	VEHICLE REG	100-30-54350	7.50
Van Zandt Newspaper, LLC	INV0004126	03/04/2021	1 YR SUBSCRIPTION	100-64-56000	29.00
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-10-53200	194.65
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-10-53610	194.65
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-12-53200	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-12-53610	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-20-53200	153.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-20-53610	153.90

Expense Approval Report

Payment Dates: 3/1/2021 - 3/31/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-30-53200	708.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-30-53200	389.70
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-30-53610	708.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-32-53200	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-32-53610	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-35-53200	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-35-53610	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-64-53200	75.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	100-64-53610	75.90
Texas Comptroller of Public Acc...	INV0004131	03/08/2021	PERIOD ENDING 2/28/2021	100-20920	2,488.82
Election System and Software I...	1181564	03/10/2021	Precinct Kit	100-99-53130	67.32
East Texas Ice Machines	1849	03/10/2021	ICE MACHINE	100-15-57200	50.00
East Texas Ice Machines	1849	03/10/2021	ICE MACHINE	100-60-57200	87.50
East Texas Ice Machines	1849	03/10/2021	ICE MACHINE	100-64-57200	50.00
Texas Materials Group, Inc	200934231	03/10/2021	Patch	100-46-52350	2,884.35
James M. Renfro	3088	03/10/2021	CITY HALL	100-99-54200	33.50
Linzy Neal	INV0004133	03/10/2021	MARCH 2021	100-12-51901	50.00
Amanda Davis	INV0004134	03/10/2021	MARCH 2021	100-12-51901	50.00
Don Smith	INV0004135	03/10/2021	MARCH 2021	100-12-51901	50.00
Pete Lucas	INV0004136	03/10/2021	MARCH 2021	100-12-51901	50.00
Ryan Hanson	INV0004137	03/10/2021	MARCH 2021	100-12-51901	50.00
Ernest Burns	INV0004138	03/10/2021	MARCH 2021	100-12-51901	50.00
John Brown	INV0004139	03/10/2021	MARCH 2021	100-30-56700	60.00
Sereca D. Huff-Huggins	INV0004140	03/10/2021	MARCH 2021	100-10-56700	60.00
Advantage Safety	INV0004141	03/10/2021	FIRE EXTINGUISHER	100-99-54200	122.10
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-10-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-12-56650	13.18
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-15-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-20-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-30-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-386842	100-30-56650	144.77
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-32-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-35-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-46-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-60-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX -394314	100-64-56650	128.01
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	100-64-56650	13.16
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	100-30-54350	57.35
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	100-46-52450	9.50
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	100-46-54350	12.88
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	100-60-52450	9.50
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-10-53250	11.61
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-12-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-20-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-30-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-32-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-35-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-60-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	100-64-53250	11.60
Means Home Center	INV0004146	03/10/2021	EQUIPMENT MAINT	100-46-54250	14.57
Means Home Center	INV0004146	03/10/2021	EQUIPMENT MAINT	100-60-54250	14.57
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261140801	100-99-54200	28.45
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261141944	100-99-54200	28.45
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261143047	100-99-54200	28.45
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261145278	100-99-54200	28.45
Global/Open Edge	INV0004149	03/12/2021	CREDIT CARDS	100-10-60885	64.20
Global/Open Edge	INV0004149	03/12/2021	CRDEIT CARDS	100-10-60885	12.19
City of Van	INV0004163	03/15/2021	REI PAYROLL G F PPE 3/12/2021	100-22900	35,524.78
Republic Services	0070-003020404	03/18/2021	FEBRUARY 2021	100-99-56420	21,216.33
Batie Repair	046641	03/18/2021	BASEBALL FIELDS	100-60-54200	1,350.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TXU Energy	054677710190	03/18/2021	ELECTRIC	100-10-56050	16.19
MC Concrete Construction	1277	03/18/2021	HEADWALLS & CONCRETE	100-46-59300	2,200.00
MC Concrete Construction	1277	03/18/2021	HEADWALLS & CONCRETE	100-60-54200	800.00
Staples Advantage,Dept Dal	1633529004	03/18/2021	SUPPLIES	100-10-52250	216.95
Casco Industries, Inc	225935	03/18/2021	Class A Foam 55 Gallon Drum	100-35-52500	769.00
Leads Online	259447	03/18/2021	RENEWAL 3/15/2021 THRU 3/1...	100-30-53200	1,068.00
Commercial Door & Hardware	28611	03/18/2021	Door closer at community center	100-99-54200	120.00
The Retail Coach, LLC	3554	03/18/2021	RETAIL RECRUITMENT	100-10-53610	732.71
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL- ADMIN	100-10-52450	140.74
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL	100-30-52450	-4.57
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL POLICE DEPT	100-30-52450	1,959.88
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL CODE COMPLIANCE	100-32-52450	45.90
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL FIRE DEPT	100-35-52450	410.24
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL PARKS	100-60-52450	209.48
Verizon Wireless	9874624363	03/18/2021	903-368-0196 ADMIN CM PHO...	100-10-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-263-1621 ADMIN CM IPAD	100-10-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-638-4238 ADMIN CS IPAD	100-10-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4916 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4883 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4335 MAYOR	100-12-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-368-4912 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4887 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4841 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-4881 COUNCIL IPAD	100-12-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-7110 UNIT # 107	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-368-5495 UNIT # 202	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-245-3520 POLICE	100-30-56700	30.13
Verizon Wireless	9874624363	03/18/2021	903-368-5502 UNIT # 201	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-6013 UNIT # 750	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-6018 UNIT # 108	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-6147 UNIT # 105	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-638-4241 POLICE ADMIN I...	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-7121 UNIT # 203	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-638-1001 UNIT # 204	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-497-7315 UNIT # 106	100-30-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-569-4075 FIRE MARSHAL	100-32-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-368-4850 FIRE MARSHAL	100-32-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-638-1289 PARKS # 2	100-60-56700	23.14
Verizon Wireless	9874624363	03/18/2021	903-638-1005 PARKS # 1	100-60-56700	23.14
Van Chamber of Commerce	INV0004164	03/18/2021	DUES 2021	100-10-56000	250.00
Van Zandt County Appraisal Dist..	INV0004165	03/18/2021	2021 APPRAISAL DISTRICT 2ND ...	100-99-53610	4,339.36
Van Zandt County Appraisal Dist..	INV0004165	03/18/2021	2021 COLLECTION 2ND QTR BU...	100-99-53610	1,678.65
James M. Renfro	INV0004167	03/18/2021	SOCCER & MAINT LOCKS	100-60-54200	52.00
Advantage Safety	INV0004169	03/18/2021	Hydro Test & Recharge	100-35-54250	235.00
Election System and Software I...	INV0004170	03/18/2021	Election Supplies	100-99-53130	133.10
Election System and Software I...	INV0004170	03/18/2021	Election Supplies	100-99-53130	31.20
Underground Utility Supply	INV0004172	03/18/2021	Parts for e ohio water line reloc...	100-46-59305	34,147.11
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	100-10-56550	19.50
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	100-20-56550	19.50
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	100-30-56550	19.49
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	100-32-56550	19.52
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	100-35-56550	19.49
Reliant	111032389667	03/25/2021	15472060 LED -141-180	100-46-56050	74.53
Metro Fire	166792-1	03/25/2021	EQUIP MAINT	100-35-57200	113.00
Kindle Heating & Air Conditioni...	5387	03/25/2021	COMMUNITY CENTER	100-99-54200	5,750.00
Interface Security Systems, LLC.	INV0004173	03/25/2021	MAINTENANCE SERVICES	100-99-53990	122.20
City of Van Economic Developm...	INV0004174	03/25/2021	March 2021	100-99-60100	18,064.57
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-10-56050	7.37
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-15-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	2869657-3 COMM CENTER	100-15-56050	284.08

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-20-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	2868820-8 POLICE DEPT	100-30-56050	27.41
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-30-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-32-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	2868803-4 FIRE DEPT	100-35-56050	109.65
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-35-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-46-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	6401930091-8 PARK	100-60-56050	50.15
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-60-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	100-64-56050	7.36
Allianz	INV0004176	03/25/2021	DUNCAN, GEDDIE JR, HILLIARD	100-35-51500	180.00
Ricky G's Auto Repair	INV0004177	03/25/2021	VEHICLE MAINT	100-60-54350	37.99
Emergency Ice	INV0004180	03/25/2021	SNOW SLIDE	100-99-53615	3,636.00
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	100-10-56800	30.00
Texas Bank and Trust	INV0004181	03/25/2021	BROWN 3874	100-30-56100	31.56
Texas Bank and Trust	INV0004181	03/25/2021	BROWN 3874	100-30-56100	175.00
Texas Bank and Trust	INV0004181	03/25/2021	FIRE CHIEF 9136	100-35-52500	13.53
Texas Bank and Trust	INV0004181	03/25/2021	FIRE CHIEF 9136	100-35-52500	32.25
Texas Bank and Trust	INV0004181	03/25/2021	FIRE CHIEF 9136	100-35-52500	32.35
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	100-60-54250	7.57
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	100-60-54790	59.98
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	100-99-53130	9.78
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	100-99-54200	14.47
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	100-99-56060	102.84
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	100-99-56060	88.14
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	100-10-51500	4.47
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	100-20-51500	1.49
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	100-30-51500	13.40
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	100-60-51500	1.49
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	100-64-51500	1.49
City of Van	INV0004189	03/26/2021	REI PAYROLL GF PPE 3/26/2021	100-22900	30,161.62
Joann Vicory	INV0004190	03/30/2021	REI - COMMUNITY CENTER REN...	100-10-60695	52.50
City of Van	INV0004191	03/31/2021	Investigative Funds & Petty Cash..	100-10-60685	100.00
City of Van	INV0004191	03/31/2021	Investigative Funds & Petty Cash..	100-30-53630	200.00
Fund 100 - General Fund Total:					257,294.65

Fund: 110 - Economic Development Fund

Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	110-11-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	110-11-56705	48.06
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	110-11-56050	7.36
Fund 110 - Economic Development Fund Total:					98.43

Fund: 210 - Police Dept. Seized Funds

CDW Government	INV0004130	03/04/2021	2 PANSONIC TOUGHPAD & 2 G...	210-30-57200	6,149.10
Fund 210 - Police Dept. Seized Funds Total:					6,149.10

Fund: 415 - Capital Projects

7-H Construction Company, Inc.	INV0004125	03/04/2021	EAST LIFT STATION & FORCE MA..	415-99-57135	64,532.55
Terracon Consultants, Inc.	TE82464	03/04/2021	MCMILLAN PARK	415-99-53610	920.50
MHS Planning & Design, LLC	INV0004144	03/10/2021	PROJECT #19-020	415-99-53610	1,173.25
Garrett & Associates General C...	INV0004148	03/12/2021	MCMILLAN PARK	415-99-57132	75,225.27
Garrett & Associates General C...	INV0004150	03/12/2021	MCMILLAN PARK	415-99-57132	96,744.21
CRAIG'S DIRT SERVICE, LLC	106541	03/18/2021	EXCAVATOR WORK	415-99-57132	2,300.00
Bloc Design Build	4416	03/18/2021	SCADA	415-99-57128	28,150.00
KSA	INV0004168	03/18/2021	East Lift Station	415-99-57135	4,500.00
Bloc Design Build	4418	03/25/2021	SCADA	415-99-57128	14,000.00
Gandy Nursery, LLC	INV0004178	03/25/2021	McMillan Park	415-99-57132	6,804.00
Garrett & Associates General C...	INV0004179	03/25/2021	MCMILLAN PARK	415-99-57132	37,274.20
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	415-99-57132	578.00
Fund 415 - Capital Projects Total:					332,201.98

Fund: 500 - Water / Wastewater Fund

City of Van	INV0004115	03/01/2021	REI PAYROLL W S PPE 2/26/20...	500-22900	22,164.60
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Reliant	111032110082	03/03/2021	12813943 283 E PENNSYLVAN...	500-40-56050	8.22
Reliant	111032110082	03/03/2021	12813942 237 WAYNES ALLY	500-40-56050	20.47
Reliant	111032110082	03/03/2021	12731040 CHESTNUT	500-40-56050	9.60
Reliant	111032110082	03/03/2021	128111388 113 W MAIN	500-40-56050	18.16
Reliant	111032110082	03/03/2021	12802061 -153 REDBUD PUMP	500-40-56050	9.07
Reliant	111032110082	03/03/2021	12813941 800 E PENNSYLVAN...	500-40-56050	1,156.06
Reliant	111032110082	03/03/2021	12811366 311 CHESTNUT SE...	500-45-56050	8.22
Reliant	111032110082	03/03/2021	12813944 881 E MAIN	500-45-56050	295.56
Reliant	111032110082	03/03/2021	12811387 902 PARK ROW	500-45-56050	2,943.98
Reliant	111032110082	03/03/2021	12811369 9615 FM SEWR	500-45-56050	14.69
Reliant	111032110082	03/03/2021	12811364 OFF HICKORY	500-45-56050	8.96
Brynda Pool	185972	03/04/2021	CLEANING -WATER	500-99-53810	390.00
Texas Excavation Safety System,...	21-06625	03/04/2021	VANTX01	500-40-53610	6.65
Texas Excavation Safety System,...	21-06625	03/04/2021	VANTX01	500-45-53610	6.65
Matheson Tri-Gas Inc	23144924	03/04/2021	SUPPLIES	500-40-54250	22.54
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	500-10-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	500-40-52500	14.16
JP Gould Baxter - Longview	320689	03/04/2021	SUPPLIES	500-45-52500	14.16
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	500-10-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	500-40-53610	3.68
Van Zandt Newspaper, LLC	483787	03/04/2021	Advertising	500-45-53610	3.68
JDR Contracting, INC	558	03/04/2021	Maint & Repair Water Line	500-40-54420	1,500.00
Texas Cell Net Inc.	69936	03/04/2021	PUBLIC WORKS	500-10-56705	24.98
Texas Cell Net Inc.	69936	03/04/2021	PUBLIC WORKS	500-40-56705	24.99
Texas Cell Net Inc.	69936	03/04/2021	PUBLIC WORKS	500-45-56705	24.98
Ana-Lab	A0510680	03/04/2021	LABS FOR FEBRUARY	500-40-56400	110.00
Ana-Lab	A0510680	03/04/2021	LABS FOR FEBRUARY	500-45-56400	382.00
Johnson Lab & Supply Inc.	INV0004117	03/04/2021	238090-000	500-40-52950	110.00
Johnson Lab & Supply Inc.	INV0004117	03/04/2021	238090-000	500-45-52950	110.00
Goode's Texaco	INV0004121	03/04/2021	FUEL	500-40-52450	385.04
Goode's Texaco	INV0004121	03/04/2021	FUEL	500-45-52450	272.43
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	500-10-56700	43.01
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	500-10-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	500-40-56700	43.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	500-40-56705	48.06
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	TELEPHONE	500-45-56700	42.99
Peoples Telephone Cooperative,...	INV0004122	03/04/2021	INTERNET SERVICE	500-45-56705	48.10
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	500-10-53200	2,030.78
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	500-10-53200	119.96
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	500-40-53200	120.12
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	500-40-53200	2,033.42
Tyler Technologies, Inc.	INV0004123	03/04/2021	2/1/2021 THRU 1/31/2022	500-45-53200	2,030.72
Tyler Technologies, Inc.	INV0004123	03/04/2021	1099 & W - 2	500-45-53200	120.00
Jeff Green	INV0004127	03/04/2021	Mileage	500-40-56800	96.88
Jeff Green	INV0004127	03/04/2021	Rei for Test	500-45-60695	35.00
Trent Pamplin	INV0004128	03/04/2021	Rei for Test	500-45-60695	35.00
Jose Guerrero	INV0004129	03/04/2021	Rei for Test	500-40-60695	35.00
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-10-53200	194.65
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-10-53610	194.65
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-40-53200	150.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-40-53610	150.90
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-45-53200	75.40
Cynergy Technology	TY56199	03/04/2021	MONTHLY BILLING FOR MARCH	500-45-53610	75.40
Election System and Software I...	1181564	03/10/2021	Precinct Kit	500-99-53130	22.44
East Texas Ice Machines	1849	03/10/2021	ICE MACHINE	500-40-57200	87.50
James M. Renfro	3088	03/10/2021	CITY HALL	500-99-54200	33.50
Wood County Electric	INV0004132	03/10/2021	3-PHASE WELL -5365004	500-40-56050	556.29
Wood County Electric	INV0004132	03/10/2021	NORTH WATER WELL # 2 - 5365...	500-40-56050	1,130.17
Wood County Electric	INV0004132	03/10/2021	SOUTH WATERWELL # 1 - 5365...	500-40-56050	2,561.33
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	500-10-56650	13.18

Expense Approval Report

Payment Dates: 3/1/2021 - 3/31/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	500-40-56650	13.16
Xerox Corporation	INV0004142	03/10/2021	3TX-389176	500-45-56650	13.19
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	500-40-52450	9.50
Crow-Burlingame	INV0004143	03/10/2021	VEHICLE MAINT	500-45-52450	9.48
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	500-10-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	500-40-53250	11.60
Tyler Morning Telegraph	INV0004145	03/10/2021	ADVERTISING	500-45-53250	11.57
Means Home Center	INV0004146	03/10/2021	EQUIPMENT MAINT	500-40-54250	14.57
Means Home Center	INV0004146	03/10/2021	EQUIPMENT MAINT	500-45-54250	14.57
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261140796	500-40-56010	86.99
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261143042	500-40-56010	86.99
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261141938	500-40-56010	119.99
UniFirst Corp. Attention: Accou...	INV0004147	03/10/2021	8261145273	500-40-56010	229.07
Global/Open Edge	INV0004149	03/12/2021	CRDEIT CARDS	500-10-60885	109.71
Global/Open Edge	INV0004149	03/12/2021	CREDIT CARDS	500-10-60885	577.79
City of Van	INV0004163	03/15/2021	REI PAYROLL W S PPE 3/12/20...	500-22900	19,961.64
Staples Advantage,Dept Dal	1633529004	03/18/2021	SUPPLIES	500-40-52250	166.84
Staples Advantage,Dept Dal	1633529004	03/18/2021	SUPPLIES	500-40-52250	166.83
Usa Bluebook	518748	03/18/2021	CI2 Standards	500-40-52950	206.23
JDR Contracting, INC	574	03/18/2021	MAINT & REPAIR	500-40-54420	4,500.00
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL WATER DEPT	500-40-52450	698.70
WEX BANK - ExxonMobil Fleet ...	70727513	03/18/2021	FUEL WASTE WATER	500-45-52450	88.00
Verizon Wireless	9874624363	03/18/2021	903-574-5543 PW ADMIN	500-10-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-368-4872 PW GIS IPAD	500-10-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-638-4239 PW ADMIN IPAD	500-10-56700	37.99
Verizon Wireless	9874624363	03/18/2021	903-574-5541 PUBLIC WORKS #...	500-40-56700	23.14
Verizon Wireless	9874624363	03/18/2021	903-638-1146 WATER IPAD	500-40-56700	17.00
Verizon Wireless	9874624363	03/18/2021	903-574-5539 PUBLIC WORKS #...	500-40-56700	23.14
Verizon Wireless	9874624363	03/18/2021	903-574-4646 PUBLIC WORKS #...	500-40-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-368-4134 WATER #3	500-40-56700	40.24
Verizon Wireless	9874624363	03/18/2021	903-638-9517 WATER IPAD	500-40-56700	17.00
Verizon Wireless	9874624363	03/18/2021	903-638-5522 WATER IPAD	500-40-56700	17.00
Verizon Wireless	9874624363	03/18/2021	903-638-1190 WATER IPAD	500-40-56700	17.00
Verizon Wireless	9874624363	03/18/2021	903-638-5106 WATER IPAD	500-40-56700	17.00
Verizon Wireless	9874624363	03/18/2021	903-368-4817 WASTEWATER # 2	500-45-56700	23.14
Verizon Wireless	9874624363	03/18/2021	903-574-5542 WASTEWATER # 1	500-45-56700	23.14
Jose Guerrero	INV0004166	03/18/2021	REI FOR PURCHASE	500-40-54790	16.39
James M. Renfro	INV0004167	03/18/2021	SOCCER & MAINT LOCKS	500-40-52500	455.00
KSA	INV0004168	03/18/2021	General Engineering	500-40-53610	1,040.00
KSA	INV0004168	03/18/2021	Wastewater Treatment Plant Pe...	500-45-56400	1,284.08
Election System and Software I...	INV0004170	03/18/2021	Election Supplies	500-99-53130	10.40
Election System and Software I...	INV0004170	03/18/2021	Election Supplies	500-99-53130	44.37
Frontier Communications	INV0004171	03/18/2021	210-188-1570-102104-5 106 CI...	500-40-56700	749.18
Cynergy Technology	TY56284	03/18/2021	COMPUTER SOFTWARE	500-40-53200	123.54
Pitney Bowes Reserve Account	1017693182	03/25/2021	POSTAGE	500-10-56550	19.50
James M. Renfro	1883	03/25/2021	PAD LOCKS	500-40-52500	43.50
James M. Renfro	1883	03/25/2021	PAD LOCKS	500-45-52500	43.50
Kindle Heating & Air Conditioni...	5387	03/25/2021	COMMUNITY CENTER	500-99-54200	5,750.00
JDR Contracting, INC	580	03/25/2021	MAINT & REPAIR	500-45-54500	550.00
Interface Security Systems, LLC.	INV0004173	03/25/2021	MAINTENANCE SERVICES	500-99-53990	122.20
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	500-10-56050	7.36
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	500-40-56050	7.37
Centerpoint Energy	INV0004175	03/25/2021	6400233473-4 CITY HALL	500-45-56050	7.39
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-10-52450	66.79
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	500-10-56800	30.00
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-40-52500	54.14
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-40-54420	23.98
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-40-54420	80.67
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-40-54790	59.99
Texas Bank and Trust	INV0004181	03/25/2021	JOHNSON 9722	500-40-56800	119.99

Expense Approval Report

Payment Dates: 3/1/2021 - 3/31/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Texas Bank and Trust	INV0004181	03/25/2021	HUFF 7480	500-99-53130	3.26
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	500-10-51500	2.98
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	500-40-51500	7.45
Deer Oaks EAP Services LLC	PCOV21-03	03/25/2021	MARCH EAP SERVICE	500-45-51500	1.48
City of Van	INV0004189	03/26/2021	REI PAYROLL W S PPE 3/26/20...	500-22900	16,157.73
Fund 500 - Water / Wastewater Fund Total:					96,622.36

Fund: 900 - Payroll Fund

TML - IEBP	INV0004103	03/01/2021	Payroll AD & D -TML	900-20400	5.00
Colonial Life Insurance	INV0004104	03/01/2021	Health Deductions	900-20515	88.63
Colonial Life Insurance	INV0004105	03/01/2021	Health Deductions	900-20515	65.49
TML - IEBP	INV0004106	03/01/2021	Payroll Health Insurance TML	900-20150	442.53
TML - IEBP	INV0004107	03/01/2021	Payroll Health Insurance TML	900-20150	8,956.69
TML - IEBP	INV0004108	03/01/2021	Payroll-Life Insurance- TML	900-20400	25.81
TML - IEBP	INV0004109	03/01/2021	Payroll Health Insurance TML	900-20150	170.97
Texas Municipal Retirement Sys...	INV0004110	03/01/2021	Payroll - TMRS	900-21600	5,892.89
IRS 941	INV0004111	03/01/2021	Medicare	900-20115	1,238.04
IRS 941	INV0004112	03/01/2021	Social Security	900-20120	5,293.74
Texas Workforce Commission	INV0004113	03/01/2021	SUTA	900-20140	519.27
IRS 941	INV0004114	03/01/2021	Federal Withholding	900-20110	3,240.84
TML - IEBP	INV0004151	03/15/2021	Payroll AD & D -TML	900-20400	5.00
Colonial Life Insurance	INV0004152	03/15/2021	Health Deductions	900-20515	88.63
Colonial Life Insurance	INV0004153	03/15/2021	Health Deductions	900-20515	65.49
TML - IEBP	INV0004154	03/15/2021	Payroll Health Insurance TML	900-20150	442.53
TML - IEBP	INV0004155	03/15/2021	Payroll Health Insurance TML	900-20150	8,956.70
TML - IEBP	INV0004156	03/15/2021	Payroll-Life Insurance- TML	900-20400	25.81
TML - IEBP	INV0004157	03/15/2021	Payroll Health Insurance TML	900-20150	170.97
Texas Municipal Retirement Sys...	INV0004158	03/15/2021	Payroll - TMRS	900-21600	5,430.92
IRS 941	INV0004159	03/15/2021	Medicare	900-20115	1,138.74
IRS 941	INV0004160	03/15/2021	Social Security	900-20120	4,869.24
Texas Workforce Commission	INV0004161	03/15/2021	SUTA	900-20140	274.27
IRS 941	INV0004162	03/15/2021	Federal Withholding	900-20110	2,856.43
Colonial Life Insurance	INV0004182	03/26/2021	Health Deductions	900-20515	88.63
Colonial Life Insurance	INV0004183	03/26/2021	Health Deductions	900-20515	65.49
Texas Municipal Retirement Sys...	INV0004184	03/26/2021	Payroll - TMRS	900-21600	5,363.13
IRS 941	INV0004185	03/26/2021	Medicare	900-20115	1,179.58
IRS 941	INV0004186	03/26/2021	Social Security	900-20120	5,043.78
Texas Workforce Commission	INV0004187	03/26/2021	SUTA	900-20140	173.74
IRS 941	INV0004188	03/26/2021	Federal Withholding	900-20110	3,060.51
Fund 900 - Payroll Fund Total:					65,239.49

Grand Total: 757,606.01

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	257,294.65
110 - Economic Development Fund	98.43
210 - Police Dept. Seized Funds	6,149.10
415 - Capital Projects	332,201.98
500 - Water / Wastewater Fund	96,622.36
900 - Payroll Fund	65,239.49
Grand Total:	757,606.01

Account Summary

Account Number	Account Name	Payment Amount
100-10-51500	Benefits-Health, Dental,Vi...	4.47
100-10-52250	Office Supplies	216.95
100-10-52450	Fuel	140.74
100-10-52500	Supplies	14.18
100-10-53200	Computer Software & Equ...	2,348.03
100-10-53250	Advertising/Publications	11.61
100-10-53610	Professional Services or F...	931.05
100-10-56000	Dues and Subscriptions	410.00
100-10-56050	Utilities	103.96
100-10-56550	Postage	19.50
100-10-56650	Copier Lease	13.16
100-10-56700	Telephone / Cellular Servi...	219.28
100-10-56705	Internet Service	48.12
100-10-56800	Travel/Lodging/Meals	30.00
100-10-60685	Petty Cash	100.00
100-10-60695	Refund / Reimbursement	52.50
100-10-60885	Credit Card Payment Proc...	76.39
100-12-51901	City Council Stipend	300.00
100-12-53200	Computer Software & Equ...	2,226.64
100-12-53250	Advertising/Publications	11.60
100-12-53610	Professional Services or F...	79.58
100-12-56650	Copier Lease	13.18
100-12-56700	Telephone / Cellular Servi...	311.19
100-12-56705	Internet Service	48.06
100-15-52500	Supplies	14.18
100-15-53200	Computer Software & Equ...	2,150.74
100-15-53610	Professional Services or F...	3.68
100-15-56050	Utilities	349.34
100-15-56650	Copier Lease	13.16
100-15-56700	Telephone / Cellular Servi...	43.01
100-15-56705	Internet Service	48.06
100-15-57200	Equipment	50.00
100-20-51500	Benefits-Health, Dental,Vi...	1.49
100-20-52500	Supplies	14.18
100-20-53200	Computer Software & Equ...	2,304.64
100-20-53250	Advertising/Publications	11.60
100-20-53610	Professional Services or F...	157.58
100-20-56050	Utilities	25.51
100-20-56550	Postage	19.50
100-20-56650	Copier Lease	13.16
100-20-56700	Telephone / Cellular Servi...	43.01
100-20-56705	Internet Service	48.12
100-20920	Sales Tax Payable - Garba...	2,488.82
100-22900	DUE TO PAYROLL	103,262.34
100-30-51500	Benefits-Health, Dental,Vi...	13.40
100-30-52450	Fuel	1,955.31
100-30-52500	Supplies	14.18

Account Summary

Account Number	Account Name	Payment Amount
100-30-53200	Computer Software & Equ...	4,320.14
100-30-53250	Advertising/Publications	11.60
100-30-53350	Animal Control	60.00
100-30-53610	Professional Services or F...	712.58
100-30-53630	Investigative Funds	200.00
100-30-54350	Vehicle – Maint & Repairs	788.80
100-30-56050	Utilities	314.11
100-30-56100	Training/Education	231.56
100-30-56550	Postage	19.49
100-30-56650	Copier Lease	157.93
100-30-56700	Telephone / Cellular Servi...	513.09
100-30-56705	Internet Service	48.06
100-32-52450	Fuel	45.90
100-32-52500	Supplies	14.16
100-32-53200	Computer Software & Equ...	2,226.64
100-32-53250	Advertising/Publications	11.60
100-32-53610	Professional Services or F...	79.58
100-32-56050	Utilities	7.36
100-32-56550	Postage	19.52
100-32-56650	Copier Lease	13.16
100-32-56700	Telephone / Cellular Servi...	121.24
100-32-56705	Internet Service	48.06
100-35-51500	Benefits-Health, Dental,Vi...	180.00
100-35-52450	Fuel	410.24
100-35-52500	Supplies	861.29
100-35-53200	Computer Software & Equ...	2,226.80
100-35-53250	Advertising/Publications	11.60
100-35-53610	Professional Services or F...	79.58
100-35-54250	Equipment – Maint & Rep...	235.00
100-35-54350	Vehicle – Maint & Repairs	5,198.66
100-35-56050	Utilities	478.34
100-35-56550	Postage	19.49
100-35-56650	Copier Lease	13.16
100-35-56700	Telephone / Cellular Servi...	43.01
100-35-56705	Internet Service	48.06
100-35-57200	Equipment	113.00
100-46-52350	Street Material	2,884.35
100-46-52450	Fuel	379.56
100-46-52500	Supplies	14.16
100-46-53200	Computer Software & Equ...	2,150.74
100-46-53610	Professional Services or F...	10.33
100-46-54250	Equipment – Maint & Rep...	14.57
100-46-54350	Vehicle – Maint & Repairs	321.87
100-46-56050	Utilities	5,316.68
100-46-56650	Copier Lease	13.16
100-46-59300	Street Culverts	2,200.00
100-46-59305	Street / Road Project	34,147.11
100-60-51500	Benefits-Health, Dental,Vi...	1.49
100-60-52450	Fuel	442.36
100-60-52500	Supplies	14.16
100-60-53200	Computer Software & Equ...	2,150.74
100-60-53250	Advertising/Publications	11.60
100-60-53610	Professional Services or F...	3.68
100-60-54200	Building & Grounds Maint...	3,749.40
100-60-54250	Equipment – Maint & Rep...	22.14
100-60-54350	Vehicle – Maint & Repairs	37.99
100-60-54790	Tools	59.98
100-60-56050	Utilities	720.40

Account Summary

Account Number	Account Name	Payment Amount
100-60-56650	Copier Lease	13.16
100-60-56700	Telephone / Cellular Servi...	89.29
100-60-56705	Internet Service	48.06
100-60-57200	Equipment	87.50
100-64-51500	Benefits-Health, Dental,Vi...	1.49
100-64-52500	Supplies	14.16
100-64-53200	Computer Software & Equ...	2,226.64
100-64-53250	Advertising/Publications	11.60
100-64-53610	Professional Services or F...	79.53
100-64-56000	Dues and Subscriptions	29.00
100-64-56050	Utilities	83.43
100-64-56650	Copier Lease	141.17
100-64-56700	Telephone / Cellular Servi...	43.01
100-64-56705	Internet Service	48.12
100-64-57200	Equipment	50.00
100-99-53130	Election Expense	241.40
100-99-53270	Ambulance Membership ...	2,782.50
100-99-53610	Professional Services or F...	6,018.01
100-99-53615	Promotional Events & Tra...	3,636.00
100-99-53810	Janitorial Service	390.00
100-99-53990	Security Cameras / Alarm	122.20
100-99-54200	Building & Grounds Maint...	6,153.87
100-99-56060	Employee Recognition Ex...	190.98
100-99-56420	Garbage Service Expense	21,216.33
100-99-56425	EDC Expense to be Reimb...	188.15
100-99-60100	Sales Tax Due to EDC	18,064.57
110-11-56050	Utilities	7.36
110-11-56700	Telephone / Cellular Servi...	43.01
110-11-56705	Internet Service	48.06
210-30-57200	Equipment	6,149.10
415-99-53610	Professional Services or F...	2,093.75
415-99-57128	SCADA System	42,150.00
415-99-57132	Park Improvements	218,925.68
415-99-57135	East Lift Station Project	69,032.55
500-10-51500	Benefits-Health, Dental,Vi...	2.98
500-10-52450	Fuel	66.79
500-10-52500	Supplies	14.16
500-10-53200	Computer Software & Equ...	2,345.39
500-10-53250	Advertising/Publications	11.60
500-10-53610	Professional Services or F...	198.33
500-10-56050	Utilities	7.36
500-10-56550	Postage	19.50
500-10-56650	Copier Lease	13.18
500-10-56700	Telephone / Cellular Servi...	159.23
500-10-56705	Internet Service	73.04
500-10-56800	Travel/Lodging/Meals	30.00
500-10-60885	Credit Card Payment Proc...	687.50
500-22900	DUE TO PAYROLL	58,283.97
500-40-51500	Benefits-Health, Dental,Vi...	7.45
500-40-52250	Office Supplies	333.67
500-40-52450	Fuel	1,093.24
500-40-52500	Supplies	566.80
500-40-52950	Chemicals	316.23
500-40-53200	Computer Software & Equ...	2,427.98
500-40-53250	Advertising/Publications	11.60
500-40-53610	Professional Services or F...	1,201.23
500-40-54250	Equipment – Maint & Rep...	37.11
500-40-54420	Maint & Repairs - Distribu...	6,104.65

Account Summary

Account Number	Account Name	Payment Amount
500-40-54790	Tools	76.38
500-40-56010	Uniform & Clothing	523.04
500-40-56050	Utilities	5,476.74
500-40-56400	Permits, License and Lab...	110.00
500-40-56650	Copier Lease	13.16
500-40-56700	Telephone / Cellular Servi...	1,004.00
500-40-56705	Internet Service	73.05
500-40-56800	Travel/Lodging/Meals	216.87
500-40-57200	Equipment	87.50
500-40-60695	Refund / Reimbursement	35.00
500-45-51500	Benefits-Health, Dental,Vi...	1.48
500-45-52450	Fuel	369.91
500-45-52500	Supplies	57.66
500-45-52950	Chemicals	110.00
500-45-53200	Computer Software & Equ...	2,226.12
500-45-53250	Advertising/Publications	11.57
500-45-53610	Professional Services or F...	85.73
500-45-54250	Equipment – Maint & Rep...	14.57
500-45-54500	Maint & Repairs - Sewer S...	550.00
500-45-56050	Utilities	3,278.80
500-45-56400	Permits, License and Lab...	1,666.08
500-45-56650	Copier Lease	13.19
500-45-56700	Telephone / Cellular Servi...	89.27
500-45-56705	Internet Service	73.08
500-45-60695	Refund / Reimbursement	70.00
500-99-53130	Election Expense	80.47
500-99-53810	Janitorial Service	390.00
500-99-53990	Security Cameras / Alarm	122.20
500-99-54200	Building & Grounds Maint...	5,783.50
900-20110	Federal Withholding	9,157.78
900-20115	Medicare Withholding	3,556.36
900-20120	Social Security	15,206.76
900-20140	Texas Unemployment	967.28
900-20150	TML - Health Insurance	19,140.39
900-20400	Life Insurance AD & D	61.62
900-20515	Colonial	462.36
900-21600	TMRS-Liability	16,686.94
Grand Total:		757,606.01

Project Account Summary

Project Account Key	Payment Amount
None	757,606.01
Grand Total:	757,606.01



BL ACCT 00100928-10000000
CITY OF VAN
Account Number: #### #### #### 0514
Page 1 of 4



SCORECARD

Bonus Points
Available
128,846

Account Summary

Billing Cycle		03/14/2021
Days In Billing Cycle		32
Previous Balance		\$2,953.16
Purchases	+	\$1,626.51
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$12.22-
Payments	-	\$2,953.16-
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$1,614.29**

Credit Summary

Total Credit Line	\$32,500.00
Available Credit Line	\$30,885.71
Available Cash	\$30,885.71
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485

Go to www.texasbankandtrust.com

Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$1,614.29
MINIMUM PAYMENT	\$57.00
PAYMENT DUE DATE	04/07/2021

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Corporate Activity

TOTAL CORPORATE ACTIVITY				\$2,953.16-
Trans Date	Post Date	Reference Number	Transaction Description	Amount
03/01	03/03	74003651062001203600197	PAYMENT - THANK YOU	\$2,953.16-

Cardholder Account Summary

SERECA D HUFF #### #### #### 7480	Payments & Other Credits \$7.27-	Purchases & Other Charges \$271.29	Cash Advances \$0.00	Total Activity \$264.02
--------------------------------------	--	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/17	02/18	PBUS01	24055231048762345511400	XTAG 888 468 9824 888-468-9824 TX	\$60.00
02/23	02/25	PBUS01	24717051055150559157940	TLF*FLOWERS BY LOU ANN 903-5312255 TX	\$102.84
02/26	02/28	PBUS01	24137461058001030740764	USPS PO 4892400790 VAN TX	\$13.04

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TEXAS BANK AND TRUST
PO BOX 3162
LONGVIEW TX 75606-3162



Account Number
0514

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
03/14/21	\$1,614.29	\$57.00	04/07/21

\$

BL ACCT 00100928-10000000
CITY OF VAN
P O BOX 487
VAN TX 75790-0487



MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

Annual Fee: If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

BILLING RIGHTS SUMMARY

In your letter, give us the following information:

- You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

NAME CHANGE

Last

First

Middle

ADDRESS CHANGE

Street

City

State

ZIP Code

Home Phone () -

Business Phone () -

Cell Phone () -

E-mail Address

SIGNATURE REQUIRED

SIGNATURE REQUIRED TO AUTHORIZE CHANGES Signature _____



BL ACCT 00100928-10000000
CITY OF VAN
Account Number: ##### 0514
Page 3 of 4

Cardholder Account Detail Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/08	03/09	PBUS01	24492151067717798817800	HWBPERSONALIZEDGIFTS	\$95.41
				HOMEWETBARCOM OK	
03/09	03/10		74492151068745856656293	CREDIT VOUCHER	\$7.27
				HWBPERSONALIZEDGIFTS 8556113800 OK	

Cardholder Account Summary

JOHN H BROWN ##### 3874	Payments & Other Credits \$0.00	Purchases & Other Charges \$206.56	Cash Advances \$0.00	Total Activity \$206.56
----------------------------	---------------------------------------	--	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/11	02/12	PBUS01	24207851042206900263377	HILLIARD HARDWARE VAN TX	\$31.56
03/04	03/05	PBUS01	24692161063100140424024	SHSU WEB PAY 936-294-1080 TX	\$175.00

Cardholder Account Summary

FIRE CHIEF ##### 9136	Payments & Other Credits \$0.00	Purchases & Other Charges \$78.13	Cash Advances \$0.00	Total Activity \$78.13
--------------------------	---------------------------------------	---	-------------------------	---------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/14	02/16	PBUS01	24164071046111342394669	LOVE S COUNTRY00002873 VAN TX	\$32.35
02/27	02/28	PBUS01	24207851058203800282160	HILLIARD HARDWARE VAN TX	\$32.25
02/27	03/01	PBUS01	24445001059100206635541	DOLLAR-GENERAL #7084 VAN TX	\$13.53

Cardholder Account Summary

KEVIN N JOHNSON ##### 9722	Payments & Other Credits \$4.95-	Purchases & Other Charges \$1,070.53	Cash Advances \$0.00	Total Activity \$1,065.58
-------------------------------	--	--	-------------------------	------------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/12	02/14	PBUS01	24207851043209800286695	HILLIARD HARDWARE VAN TX	\$59.99
02/12	02/14	PBUS01	24207851043209800287933	HILLIARD HARDWARE VAN TX	\$7.57
02/19	02/21	PBUS01	24207851050200400209559	HILLIARD HARDWARE VAN TX	\$14.47
02/19	02/21	PBUS01	24207851050200400209930	HILLIARD HARDWARE VAN TX	\$23.98
02/24	02/26	PBUS01	24251381056030042733691	TELES MEXICAN RESTAURANT VAN TX	\$119.99
03/02	03/04	PBUS01	24692161062100427620287	NOR*NORTHRN TOOL EQUIP TYLER TX	\$64.93
03/03	03/04	PBUS01	24207851062205500338378	HILLIARD HARDWARE VAN TX	\$54.14
03/02	03/04		74692161062100427620399	CREDIT VOUCHER	\$4.95
				NOR*NORTHRN TOOL EQUIP TYLER TX	
03/04	03/05	PBUS01	24692161063100331352877	LOWES #01965* LINDALE TX	\$80.67
03/03	03/05	PBUS01	24707801063016017369999	Goodes Service Station Van TX	\$66.79
03/09	03/10	PBUS01	24755421068260688159478	KAY PARK REC CORP 800-5532476 IA	\$578.00

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH EZCARDINFO. ENROLL TODAY!

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$0.00.

ScoreCard Bonus Points Information as of 03/12/2021

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	127,192	1,654	0	0	128,846

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01001	PURCHASE	G	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$1,614.29
Cash									
CBUS01001	CASH	A	\$0.00	1.05000%(M)	12.6000%	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 32		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									



DATA SHEET
AGENDA ITEM NO. VIII.A.

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Approve annual Financial Audit

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.B.

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Consider and Possible action on Preliminary Plat located on Oklahoma Street by Ralph Miles.

Background:

Planning & Zoning board met on March 23, 2021 and approved the preliminary plat.

Financial Impact:

Recommendation:

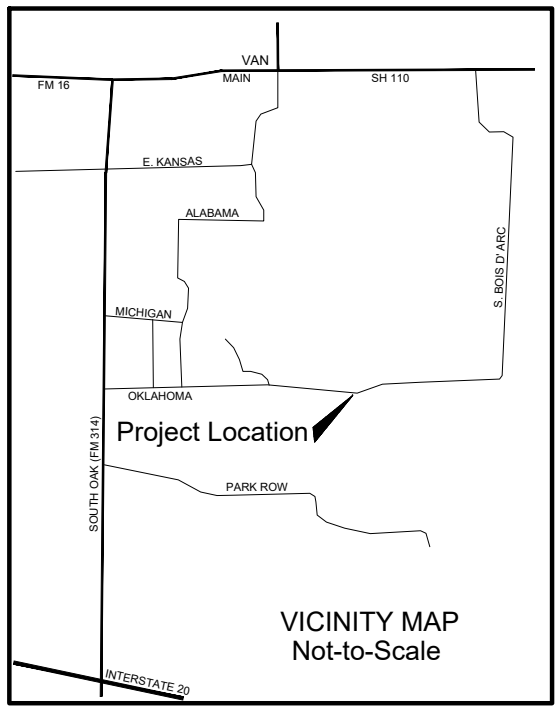
For more information, please contact Charles West, City Administrator at (903) 963-7216.

PRELIMINARY PLAT
VAN ZANDT COUNTY, TEXAS

A.H. WYLEY SURVEY
A-401

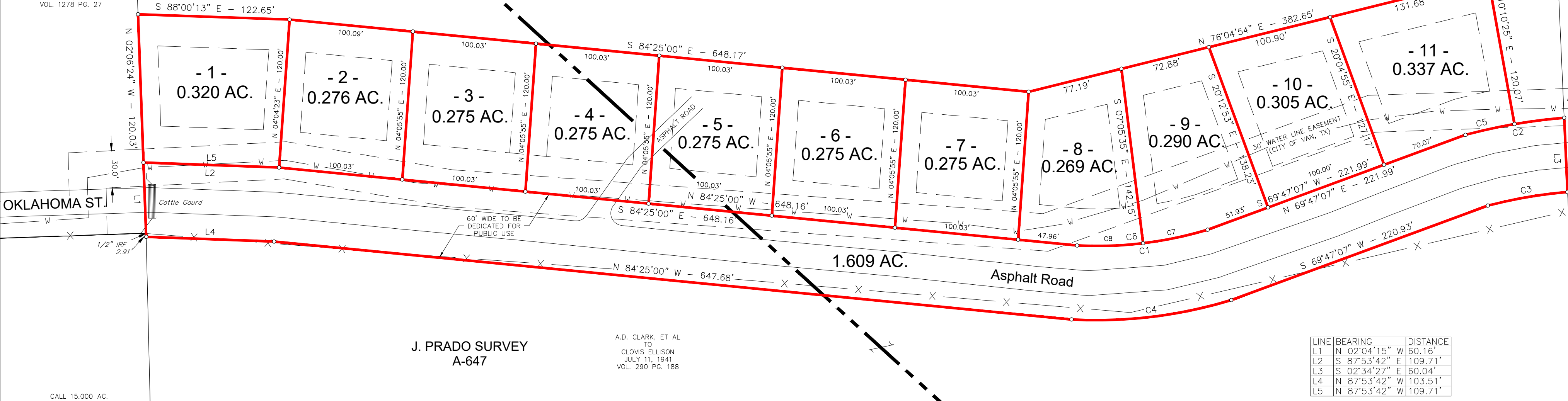
A.D. CLARK, ET AL
TO
CLOVIS ELLISON
JULY 11, 1941
VOL. 290 PG. 188

PRELIMINARY



CALL 2.041 AC.
CARLTON T. HEMBREE, ET UX
PEGGY M. HEMBREE
TO
DAVID E. GOFF, ET UX
JANET A. GOFF
APRIL 8, 1993
VOL. 1278 PG. 27

CALL 16-6/7 AC.
A.D. CLARK, ET AL
TO
CLOVIS ELLISON
JULY 11, 1941
VOL. 290 PG. 188



J. PRADO SURVEY
A-647

A.D. CLARK, ET AL
TO
CLOVIS ELLISON
JULY 11, 1941
VOL. 290 PG. 188

LINE	BEARING	DISTANCE
L1	N 02°04'15" W	60.16'
L2	S 87°53'42" E	109.71'
L3	S 02°34'27" E	60.04'
L4	N 87°53'42" W	103.51'
L5	N 87°53'42" W	109.71'

STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE CITY COUNSEL
ON THIS _____ DAY OF _____, 2021.

CHAIRPERSON _____

STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE PLANNING AND ZONING COMMISSION ON THIS
_____, DAY OF _____, 2021.

CHAIRPERSON _____

LEGAL DESCRIPTION:

Subdivision of a tract of land located within the J. Prado Survey, Abstract No. 647 and the A.H. Wyley Survey, Abstract No. 401, Van Zandt County, Texas. Being described in a deed from A.D. Clark, et al to Clovis Ellison, dated July 11, 1941 and recorded in Volume 290, Page 188 of the Deed Records of Van Zandt County, Texas.

STATE OF TEXAS:
COUNTY OF VAN ZANDT:
KNOW ALL MEN BY THESE PRESENTS:

I, _____, THE OWNER OF THE LAND SHOWN ON THIS PLAT, HEREBY ACKNOWLEDGE THIS DOCUMENT AS THE OFFICIALLY APPROVED PLAT.

OWNER _____

STATE OF TEXAS:
COUNTY OF VAN ZANDT:

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____, KNOWN TO ME PERSONALLY TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE _____, DAY OF _____, 2021.

NOTARY PUBLIC IN AND FOR _____, COUNTY, TEXAS.

MY COMMISSION EXPIRES: _____.

COUNTY CLERK _____

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	311.72'	106.84'	106.31'	N 83°05'10" E	19°38'14"
C2	441.09'	81.13'	81.02'	N 80°13'37" E	10°32'19"
C3	381.09'	65.46'	65.38'	S 80°16'17" W	9°50'31"
C4	371.72'	130.77'	130.10'	S 83°03'08" W	20°09'23"
C5	441.09'	40.57'	40.55'	S 77°35'32" W	5°16'09"
C6	311.72'	106.84'	106.31'	S 83°05'10" W	19°38'14"
C7	311.72'	53.42'	53.35'	S 78°10'36" W	9°49'07"
C8	311.72'	53.42'	53.35'	S 87°59'43" W	9°49'07"

NOTE: 30' SETBACK LINES ALONG FRONT LOT LINES. 15' SETBACK LINES ALONG SIDE LOT LINES. 25' SETBACK LINES ALONG BACK LOT LINES.

NOTE: "O" DENOTES 1/2" IRON ROD SET WITH BLUE CAP STAMPED "JDS 10194118" UNLESS OTHERWISE NOTED.

NOTE: NO ATTEMPT WAS MADE TO LOCATE UNDERGROUND PIPELINES OR UTILITIES.

NOTE: THE BEARINGS HEREON WERE ORIENTED TO AGREE WITH GRID NORTH AND WERE DERIVED BY THE USE OF G.P.S. EQUIPMENT. (NAD 27 - TX NORTH CENTRAL ZONE)

NOTE: THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE. THERE MAY BE EASEMENTS OR OTHER MATTERS OF RECORD NOT SHOWN.

NOTE: SELLING A PORTION OF THIS ADDITIONAL BY METES AND BOUNDS IS A VIOLATION OF THE CITY ORDINANCES AND/OR STATE LAW AND IS SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

NOTE: THIS PROPERTY IS LOCATED WITHIN A ZONE LABELED "OTHER AREAS" AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FIRM MAP NO. 48467C0325C, EFFECTIVE DECEMBER 17, 2010 FOR VAN ZANDT COUNTY, TEXAS AND INCORPORATED AREAS.

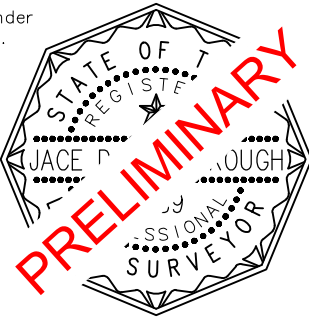
SURVEYOR'S STATEMENT:

I, Jace D. Scarbrough, do hereby state that this plat represents a survey made on the ground under my supervision during the month of March, 2021.

GIVEN UNDER MY HAND & SEAL, this the 15th day of March, 2021.

PRELIMINARY

JACE D. SCARBROUGH - R.P.L.S. No. 6289



PRELIMINARY

PRELIMINARY PLAT
COUNTRY ACRES SUBDIVISION
J. PRADO SURVEY, A-647 AND A.H. WYLEY SURVEY, A-401
VAN ZANDT COUNTY, TEXAS



JDS SURVEYING, INC.
WWW.JDSSURVEY.COM

PROFESSIONAL SURVEYING & MAPPING
T.B.P.E.L.S. Firm Registration No. 10194118
159 W. Main, Van, TX 75790 - Phone: (903) 963-2333

DRAWN BY: JDS/SJ SCALE: 1" = 60'

SURVEYED BY: JJ/RS REF: 286

DATE: 03-15-2021 FILE NO: 2266.DWG



**DATA SHEET
AGENDA ITEM NO. VIII.C.**

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Consider and Possible action on Final Plat located on W. Virginia street by Phillip Crocker.

Background:

Planning & Zoning board met on March 23, 2021 and approved the final plat.

Financial Impact:

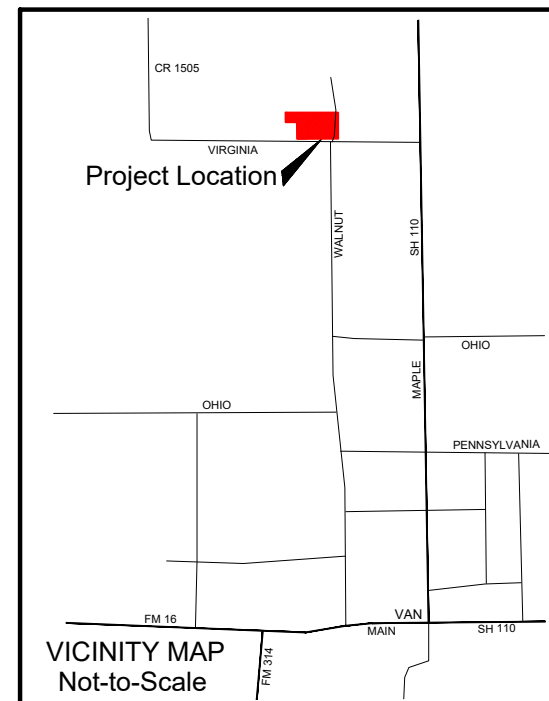
Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

- FINAL PLAT -
VAN ZANDT COUNTY, TEXAS

NACOGDOCHES SCHOOL LAND
SURVEY, A-620

BASA RESOURCES INC.



CALLLED 48.47 ACRES
TRI-PROP, INC.
TO
VAN INDEPENDENT SCHOOL DISTRICT
AUGUST 1, 2006
VOLUME 2159, PAGE 163

MUND GROSS
SURVEY, A-299

CALLLED 0.62 ACRES
BILLY WILSON AND NANCY WILSON
TO
DENNY RUCKER AND WENDY RUCKER
FEBRUARY 16, 2012
DOCUMENT NO. 2012-001275

CALLLED 1.61 ACRES
MICHAEL W. WYMAN AND JESSICA WYMAN
TO
BILLY JOE RABON, JR.
AUGUST 29, 2018
DOCUMENT NO. 2018-007870

RENE THEOPHILE MAURICE LAKO AND WIFE,
MARIANNE GERHARDA LAKO-WESTRINK
TO
CODY L. ROBINSON AND
TARAH D. ROBINSON
FEBRUARY 29, 2016
DOCUMENT NO. 2016-001980

CALLLED 2.95 ACRES
DIANA SUE BLACKFORD AND DAVID
WAYNE CROCKER
TO
PHILLIP DOUGLAS CROCKER
JUNE 12, 1992
VOLUME 1255, PAGE 380

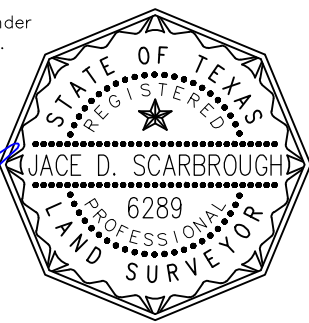
STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE CITY COUNSEL
ON THIS _____, DAY OF _____, 2021.

CHAIRPERSON

SURVEYOR'S STATEMENT:
I, Jace D. Scarbrough, do hereby state that this
plat represents a survey made on the ground under
my supervision during the month of March, 2021.

GIVEN UNDER MY HAND & SEAL, this the
8th day of March, 2021.

JACE D. SCARBROUGH - R.P.L.S. No. 6289



STATE OF TEXAS:
CITY OF VAN:
APPROVED BY THE PLANNING AND ZONING COMMISSION ON THIS
_____, DAY OF _____, 2021.

CHAIRPERSON

STATE OF TEXAS:
COUNTY OF VAN ZANDT:

KNOW ALL MEN BY THESE PRESENTS:

I, _____, THE OWNER OF THE LAND SHOWN ON THIS
PLAT, HEREBY ACKNOWLEDGE THIS DOCUMENT AS THE OFFICIALLY APPROVED PLAT.

OWNER

LEGAL DESCRIPTION:

Subdivision of a called 2.95 acre tract of land located within the Nacogdoches
School Land Survey, Abstract No. 620, Van Zandt County, Texas. Being described
in a deed from Diana Sue Blackford and David Wayne Crocker to Phillip Douglas
Crocker, dated June 12, 1992 and recorded in Volume 1255, Page 380, of the
Real Records of Van Zandt County, Texas.

STATE OF TEXAS:
COUNTY OF VAN ZANDT:

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY
PERSONALLY APPEARED _____, KNOWN TO ME PERSONALLY TO BE
THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO
ME THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE _____, DAY OF _____,
2021.

NOTARY PUBLIC IN AND FOR _____, COUNTY, TEXAS.

MY COMMISSION EXPIRES: _____.

COUNTY CLERK

NOTE: "O" DENOTES 1/2" IRON ROD SET WITH BLUE CAP STAMPED "JDS
10194118" UNLESS OTHERWISE NOTED.

NOTE: NO ATTEMPT WAS MADE TO LOCATE UNDERGROUND PIPELINES OR
UTILITIES.

NOTE: THE BEARINGS HEREON WERE ORIENTED TO AGREE WITH GRID NORTH
AND WERE DERIVED BY THE USE OF G.P.S. EQUIPMENT. (NAD 83 - TX
NORTH CENTRAL ZONE)

NOTE: THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF AN
ABSTRACT OF TITLE. THERE MAY BE EASEMENTS OR OTHER MATTERS OF
RECORD NOT SHOWN.

NOTE: SELLING A PORTION OF THIS ADDITIONAL BY METES AND BOUNDS IS
A VIOLATION OF THE CITY ORDINANCES AND/OR STATE LAW AND IS
SUBJECT TO FINES AND WITHHOLDING OF UTILITIES AND BUILDING PERMITS.

NOTE: THIS PROPERTY IS LOCATED WITHIN A ZONE LABELED "OTHER
AREAS" AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
FIRM MAP NO. 48467C0325C, EFFECTIVE DECEMBER 17, 2010 FOR VAN
ZANDT COUNTY, TEXAS AND INCORPORATED AREAS.

LEGEND
Barbed Wire Fence — x —
Powerline — E —
Pipeline — \\ —
IRS —
IRF —

SCALE: 1" = 40'
0 40 80 120

FINAL PLAT
CROCKER ADDITION
NACOGDOCHES SCHOOL LAND SURVEY, A-620
VAN ZANDT COUNTY, TEXAS



JDS SURVEYING, INC.
WWW.JDSURVEY.COM

PROFESSIONAL SURVEYING & MAPPING
T.B.P.E.L.S. Firm Registration No. 10194118
159 W. Main, Van, TX 75790 - Phone: (903) 963-2333

DRAWN BY: SJ
SURVEYED BY: JJ/RS
DATE: 03-08-21
SCALE: 1" = 40'
REF: CROCKER
FILE NO: 2254.DWG



DATA SHEET
AGENDA ITEM NO. VIII.D.

Meeting Date: April 8, 2021

Department:

Fire Marshal / Code Compliance

Agenda Item:

Consider and Possible action on a variance to Section 20-2 for 296 W. Kansas

Background:

Item was previously tabled.

Financial Impact:

Recommendation:

A temporary variance should be granted with the following conditions:

- Only allowed due to the Governor's Covid-19 Disaster Declaration for the State of Texas (as renewed in January of 2021)
- It is commercially zoned property
- Not visible from the roadway the property is addressed to
- Not connected to city sewer system
- No complaints received regarding it's placement
- RV is in factory condition with no alterations or additions and still able to be connected to a tow vehicle and moved as it's designed to.
- Variance will expire in six month or upon the end of the Governor's Disaster Declaration, whichever is sooner

For more information, please contact Charles West, City Administrator at (903) 963-7216.



DATA SHEET
AGENDA ITEM NO. VIII.E.

Meeting Date: April 8, 2021

Department:

Fire Marshal / Code Compliance

Agenda Item:

Consider and Possible action on ammending the City Ordinance on outdoor burning

Background:

Financial Impact:

Minimal impact from citation revenue.

Recommendation:

Recommend passage to mirror State guidelines regulating outdoor burning.

For more information, please contact Charles West, City Administrator at (903) 963-7216.



Outdoor Burning in Texas

Field Operations

Texas Commission on Environmental Quality



Texas Commission on Environmental Quality

Bryan W. Shaw, Ph.D., P.E., *Chairman*

Toby Baker, *Commissioner*

Zak Covar, *Commissioner*

Richard A. Hyde, P.E., *Executive Director*

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tceq.texas.gov/publications

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P.O. Box 13087
Austin TX 78711-3087

How is our customer service?
tceq.texas.gov/customersurvey

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Outdoor Burning in Texas

Field Operations

Texas
Commission on
Environmental
Quality



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Pipeline Breaks and Oil Spills 10

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 printed on recycled paper using vegetable-based ink.





Introduction

This guide helps interpret the revised Outdoor Burning Rule, Title 30, Texas Administrative Code, Sections 111.201–221,¹ for the general public, the regulated community, and responsible state and local officials.

This document covers all aspects of the outdoor burning rule, including:

- exceptions that allow outdoor burning
- general requirements for allowing outdoor burning
- notification requirements for allowable outdoor burning

At the end of various sections, common questions relating to the material in the section are answered.

State and local officials may find Appendixes C and D to be particularly useful. They contain a copy of the rule itself and background information for each of its sections.

This guide is not a substitute for the actual rule. A current copy of the rule can be obtained from the TCEQ by calling 512-239-0028, or online at <www.tceq.texas.gov/rules>.

Limitations of This Guide

This document does not include requirements of other government agencies. Local ordinances and governmental entities may restrict when, where, how, and if individuals and organizations can conduct outdoor burning.

Some municipalities have enacted local ordinances that prohibit or restrict outdoor fires within their corporate limits. Residents should always check with municipal officials about possible limitations on outdoor burning so they do not unintentionally violate an existing ordinance.

During extreme fire danger, governmental units may ban outdoor burning to help prevent possibly disastrous wildfires. A county judge and county commissioners' court may issue a ban on outdoor burning that is applicable to unincorporated portions of the county.

In addition, Texas criminal statutes specify penalties that pertain to escaped control fires and wildland fires that were deliberately set. Persons responsible for escaped control or arson wildfires may also be faced with civil suits for damages caused by these fires.

¹ In this document, "30 TAC 111" is short for "Title 30, Texas Administrative Code, Chapter 111."

Numerous authorities, including the National Weather Service and the Texas A&M Forest Service, may issue advisories, watches, or warnings when weather and fuel conditions increase the risk of escaped fires or the severity of wildfires. Public cooperation during the dangerous wildfire conditions is essential to prevent needless wildfires and the losses they may cause.

The Outdoor Burning Rule Explained

The current version of the Outdoor Burning Rule is the result of a concerted effort to produce a streamlined, unambiguous rule that can be applied consistently and fairly throughout Texas. Its purpose is to protect the environment, promote public health and safety, and avoid nuisance conditions through the sensible regulation of outdoor burning.

Summary of the Rule

The Outdoor Burning Rule first prohibits outdoor burning anywhere in Texas, and then allows exceptions for specific situations in which burning is necessary or does not pose a threat to the environment. The rule also prescribes conditions that must be met to protect the environment and avoid other adverse impacts when burning is allowed. If burning seems necessary, but the situation does not fit an exception stated in the rule, then it is possible to request a special authorization to conduct burning from the TCEQ.

How do I obtain a burning permit from the TCEQ?

The TCEQ does not issue burning permits. Outdoor burning in general is prohibited in Texas, although the Outdoor Burning Rule (Appendix C) does allow certain exceptions. If your situation fits all requirements for one of the exceptions described in the rule, you may conduct outdoor burning, as long as you comply with all the conditions. Depending on the circumstances, you may also need authorization from the appropriate regional office before you burn. Remember to check local ordinances or other regulations about burning.

It looks like I can get the TCEQ's authorization to burn, but my neighbors may complain. Do I have to worry about what they think?

Yes. In addition to common courtesy, the Outdoor Burning Rule requires that certain kinds of burning be conducted downwind of, or at least 300 feet from, any structure containing sensitive receptors (for example, a residence, business, barn, or greenhouse; see box, page 8) located on adjacent properties unless written approval is obtained beforehand from the owner or occupant—the one who will suffer adverse effects—of the adjacent or downwind property. Also, the burning must not cause a nuisance or traffic hazard.

The rule authorizes (or the TCEQ has authorized) my outdoor burning. Before I actually set the fire, do I have to notify the TCEQ?

It depends. For certain types of burning, the rule requires you to notify the appropriate TCEQ regional office. For others, you are not required to notify the TCEQ. But, before you strike that match, remember that you may have to contact other agencies—or even your neighbors—as well as the TCEQ. See Appendix A for the notification requirements for the various kinds of burning covered under the rule. Up-to-date information regarding weather conditions can be obtained online through a number of websites. This information should be referenced before conducting outdoor burning in order to determine which way (and how fast) the wind is blowing, whether winds are expected to shift, whether your area is under a temperature inversion, and whether high ozone levels are forecast. Ozone level information is available on TCEQ's Texas Air Quality Forecast page: <www.tceq.texas.gov/goto/airtoday>.

How do I report someone who is illegally burning outdoors?

Report the burning to the local air pollution-control office, or the nearest TCEQ regional office. The TCEQ's Environmental Complaint Hotline is 888-777-3186. Complaints can also be submitted by e-mail at <complaint@tceq.texas.gov> or using the online form available at <www.tceq.texas.gov/complaints>.

Exceptions to the Prohibition

The standard exceptions, explained below, cover the most common situations in which burning is an acceptable practice. In most of these instances, the burning must follow the

general requirements outlined later in this document. It may be necessary to notify the TCEQ, local governmental agencies, and neighbors before conducting burning under one of these exceptions. See Appendix A for details on notification requirements in specific situations. There may be local ordinances or county burn bans that regulate burning; if so, the requirements and restrictions of those ordinances must also be met.

Firefighter Training

Organizations that train firefighters may obtain authorization to conduct outdoor burning for such training, including training in the operation of fire extinguishers. To obtain an authorization, the organization responsible for the training must send a written request to the local air pollution-control agency under contract with the TCEQ, or, if there is no such agency, the appropriate TCEQ regional office. For a list of regional offices, see Appendix B.

If training occurs regularly at a dedicated facility, it may be possible to inform the regional office of all such training events with one annual written notification. If a dedicated training facility conducts training regularly but less often than once a week, a telephone or fax notification will be necessary 24 hours in advance of each event.

Burning conducted to train firefighters does not have to conform to the general requirements for other forms of allowable outdoor burning, but it must not cause a nuisance or traffic hazard. The TCEQ may revoke its authorization if it is used in an attempt to avoid complying with other portions of the Outdoor Burning Rule.

We want to conduct fire training for our volunteer fire department. Can we burn this abandoned house?

The training of firefighters may be authorized as an exception to the prohibition on outdoor burning. Submit a written request on behalf of the VFD to the local air pollution-control agency, or, if there is no local agency, the TCEQ office for your region. The TCEQ may authorize such training orally or in writing; if it denies the request, your VFD will receive a notice of denial within 10 working days after the postmark date or the date of personal delivery of the request to the regional office. To ensure that the fire will not form or disperse toxic substances, the local air pollution-control agency or the reviewing TCEQ regional office may require that the building be stripped of many common construction materials—including electrical wiring, lead flashing, carpet, asbestos, and many others—before the fire is ignited.

Note that the burning of abandoned buildings by a fire department is not automatically considered fire training. There must be a specific benefit to the fire department. Simply preventing the spread of fire from an abandoned building to neighboring property is not considered training. Such burns constitute an attempt to circumvent the Outdoor Burning Rule and are prohibited.

Fires for Recreation, Ceremonies, Cooking, or Warmth

Outdoor burning is allowed when used solely for recreational or ceremonial purposes, in the noncommercial preparation of food, or exclusively as a means of generating warmth in cold weather. In other words, campfires, bonfires, and cooking fires are allowed. Fires built under this exception may not contain electrical insulation, treated lumber (including paint, stain, varnish, clear coat, or any other kind of treatment), plastics, construction or demolition materials not made of wood, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, or items containing natural or synthetic rubber. The other general requirements on allowable outdoor burning do not apply to fires covered by this exception, but the burning must not cause a nuisance or traffic hazard.

May I cook food on my charcoal grill in my backyard?

Yes. Fires used in the noncommercial preparation of food are allowed.

May I build a fire in my fireplace?

Yes. Indoor fires are not regulated by the Outdoor Burning Rule. Domestic-use fireplaces are authorized under the TCEQ's de minimis rules in 30 TAC 116.119.

Are campfires allowed inside the city limits?

Fires used solely for recreation or ceremony are allowed by state law; however, local ordinance may prohibit this kind of burning. Make sure no oils, asphalt, synthetic rubber, or other materials that produce heavy smoke are in the fire: they could release toxic gases or cause a nuisance or traffic hazard.

Fires for Disposal or Land Clearing

A broad exception for fires to dispose of waste or clear land covers seven more specific categories, described below. Residents of Montgomery County are subject to special restrictions (see below); these restrictions could be extended

to other areas of the state should growth in neighboring counties render them subject to the provisions of Texas Local Government Code 352.082.

1. Domestic waste. Domestic waste—in other words, household trash or rubbish—may be burned when the local governmental organization with jurisdiction over such matters does not collect trash and does not authorize a business or other service to do so. To qualify for this exception, the waste must come from a property that is designed to be a private residence and used exclusively as a private residence for no more than three families. The waste must also be burned on the property where it was produced. According to TCEQ rules [30 TAC 101.1(26)], domestic wastes include wastes that normally result from the function of life within a residence—for example, kitchen garbage, untreated lumber, cardboard boxes, packaging, clothing, grass, leaves, and branch trimmings. Such items as tires, construction debris, furniture, carpet, electrical wire, and appliances are not considered to be domestic waste and cannot be burned. Other conditions of the general requirements for outdoor burning do not apply to the burning of domestic waste, but the outdoor burn must not cause a nuisance or traffic hazard.

2. Diseased animal carcasses. These may be burned when burning is the most effective means of controlling the spread of disease. The general requirements for outdoor burning do not apply to this exception, but burning under this exception must not cause a nuisance or traffic hazard.

3. Burning of animal remains by a veterinarian. A veterinarian may burn animal remains and medical waste—not including sharps (e.g., needles)—associated with animals in his or her care on his or her property if the property is located outside the corporate boundaries of a municipality (or within such boundaries if annexed on or after September 1, 2003). This section prevails over any other law that authorizes a governmental authority to abate a public nuisance. (Texas Occupations Code 801.361.)

4. On-site burning of waste plant growth. Trees, brush, grass, leaves, branch trimmings, or other plant growth may be burned on the property on which the material grew in most attainment counties, as described below. In all cases, the plant growth must be burned by the property owner or any other person authorized by the owner.

- *All designated nonattainment counties and some attainment counties.* Burning of waste plant growth is allowed only if the material was generated as a result of right-of-way maintenance, land clearing, or maintenance along water canals, and no practical alternative to burning exists. “Practical alternative” is defined as ‘an economically, technologically, ecologically, and logistically viable

option.’ See Appendix D. Burning carried out under this exception must conform to all the general requirements for outdoor burning.

- **Most attainment counties.** Burning of waste plant growth is allowed regardless of the activity that generated the material. Practical alternatives need not be considered. Burning carried out under this exception must conform to some of the general requirements for outdoor burning, specifically the requirements in 30 TAC 111.219(3, 4, 6, 7) (see Appendix C). Such burning is also subject to local ordinances that prohibit burning within the corporate limits of a city or town. Some attainment counties are treated as nonattainment counties for the purposes of this exception. Specifically, any attainment county that contains any part of a municipality that extends into a bordering nonattainment county is treated as a nonattainment county for the purposes of this exception.

To determine if your county is an attainment or a nonattainment county for the purposes of this exception, call your regional TCEQ office. TCEQ regional-office phone numbers appear in Appendix B.

5. Designated burn sites. This exception allows rural homeowners to transport their yard waste to a designated site for consolidated burning, rather than having numerous smaller fires in the yards of rural neighborhoods. All burning at a designated site must be directly supervised by a fire-department employee. Designated burn sites must be located outside the corporate limits of a municipality and within a county that has a population of less than 50,000. The site must be designated by its owner; designation does not require registration with the agency. A site is designated by:

- posting all entrances to the site with a placard measuring at least 2 feet wide by 4 feet high bearing specific information as stated in 30 TAC 111.209(5)(A) (see Appendix C)—each placard must be clearly visible and legible at all times; and
- specifying residential properties for which the site has been designated, and maintaining a record of those specific residential properties. The record must contain a description of a platted subdivision, a list of all specific residential addresses, or both. This record must be made available within 48 hours of any request by any authority having jurisdiction.

Furthermore, the owner of the site is required to ensure that all activities at the site comply with this exception. The owner must:

- ensure that all waste burned at the site consists of trees, brush, grass, leaves, branch trimmings, or other plant

growth, and was generated at one of the specific residential properties for which the site is designated; and

- ensure that all burning at the site is directly supervised by a paid, on-duty fire department employee who is part of the fire protection personnel and is acting in the scope of his or her employment. The fire-department employee must notify the appropriate TCEQ regional office by phone or fax 24 hours in advance of each burn. The TCEQ will supply the employee with information on practical alternatives to burning.

6. Crop residues. When there is no practical alternative, crop residues may be burned as part of agricultural management. Burning carried out under this exception must conform to the general requirements for outdoor burning, and structures containing “sensitive receptors” (see box) must not be negatively affected by the burn. This exception does not apply to crop-residue burning covered by an administrative order.

“Sensitive receptors” include humans and livestock, as well as “sensitive live vegetation” such as nursery plants, mushrooms under cultivation, and plants raised for pharmaceutical production or used in lab experiments. For a complete definition, see 30 TAC 111.203(7) (see Appendix C).

7. Brush, trees, etc., off-site. A county or municipal government may request site and burn authorization in writing from the appropriate TCEQ regional office to burn accumulations of brush, trees, and other plant growth that cause a condition detrimental to public health and safety. The burn must occur at a site owned by the local government and will be authorized only if the TCEQ determines that there is no practical alternative. The frequency of such burns may not exceed once every two months, and they cannot be used in place of other sound brush-management practices. Burning conducted under this exception must conform to the general requirements for allowable outdoor burning. The burning may not occur at a municipal landfill without advance permission from the TCEQ.

Special restrictions in Montgomery County. Regardless of the seven exceptions given above, in unincorporated areas of Montgomery County it is a criminal offense, as well as a violation of agency rules, to burn household refuse on a lot smaller than five acres or located in a “neighborhood.” The terms “neighborhood” and “refuse” are defined in 30 TAC 111.203 (see Appendix C). Under Texas Local Government Code 352.082, this restriction could in the future also apply to certain planned communities if a county adjacent to the

one where such a community is located grows to 3.3 million or more in population.

I live in a small rural town where most people have their trash picked up by a commercial trash-collection service. I can't afford to pay that money each month. May I burn my trash in a 55-gallon drum in my backyard?

If there is no governmentally provided or authorized trash-collection service available to you, you may burn domestic waste on the property where it is produced, as long as outdoor burning is not prohibited by local rule or ordinance and does not create a nuisance or a traffic hazard.

May I burn my old oil filters in a metal barrel on my property?

No. Take oil filters to an authorized recycling site, along with your used oil. You may call 800-CLEAN-UP for more information on recycling.

I want to burn boxes from my business. The TCEQ rules say that I may burn waste from my residence, but what about waste from my business?

According to the Outdoor Burning Rule, you can't burn business waste. The exception that allows the burning of domestic waste applies only if the property is used exclusively as a private residence and the local governmental authority does not provide or authorize the collection of waste at the premises where the waste is generated. There is no such exception for businesses. You should look into the possibility of recycling your boxes and other business or commercial wastes such as pallets, cardboard, barrels, etc. or find ways that you or others could reuse them.

We have a hard time disposing of scrap tires. Will the TCEQ let us burn them?

No. The rule provides no exception for the disposal of tires through outdoor burning—or any other items that contain natural or synthetic rubber—because of the air pollution that would result. The TCEQ's Scrap Tire Program (512-239-2515, <www.tceq.texas.gov/tires>) can give you more information regarding proper methods for tire disposal.

What may be burned at municipal landfills?

Routine burning is not allowed at municipal landfills.

I am a licensed veterinarian. Do I need authorization to burn animals that died while in my care?

Not if you are located outside the corporate boundaries of a municipality (or within those boundaries if annexed on or after September 1, 2003) and you burn the animal remains on property owned by you. You can also burn medical waste associated with the animal, with the exception of sharps (e.g., needles). For details, see section 801.361 of the Texas Occupations Code.

May I burn trees that I have cut down in my backyard?

There are a couple of exceptions to the prohibition on outdoor burning that may allow you to burn trees.

First, grass, leaves, and branch trimmings from residences are all considered "domestic waste." If your local government does not collect domestic waste and does not authorize a private collector to do so, you may burn material of this type. If such waste collection is available, then it cannot be burned under the domestic-waste exception.

Regardless of whether domestic-waste pickup is available, a separate exception may apply depending on your location. If you are in a county that does not contain any part of a city that extends into a nonattainment county, you may burn plant waste (not all domestic waste) on the property on which it was generated. For information regarding nonattainment counties visit <www.tceq.texas.gov/airquality/sip>.

However, under both of these exceptions, the burning must not create a nuisance or traffic hazard, and you must comply with all applicable local rules or ordinances.

I have some uncleared property inside the city limits that I would like to develop. Hauling the trees and brush off would not be practical because it is too expensive. May I dispose of the trees and brush by burning?

It depends on the attainment status of the county in which you wish to burn. In designated nonattainment counties, and attainment counties that border nonattainment counties and contain any part of a city that extends into the nonattainment county, this type of burning does not meet the exception unless the municipal government has enacted ordinances that permit burning consistent with state law. You must consider alternatives such as chipping or trench burning. If there is no practical alternative, and the city has not enacted ordinances that permit burning, you may request

written permission from the TCEQ for authorization to burn, and you cannot commence with the burning until you receive such authorization. Such requests are evaluated on a case-by-case basis. Contact the appropriate TCEQ regional office for guidance.

In all other counties this burning meets the agency exception unless the municipal government has enacted ordinances that prohibit burning.

For information regarding nonattainment counties visit <www.tceq.texas.gov/airquality/sip>.

I am in the business of trimming people's trees and shrubs in town. I realize that the tree limbs and trimmings can't be burned in town, but I own some land outside of town. May I take it out there and burn it?

No. The Outdoor Burning Rule allows the burning of land clearing materials only at the site of the land clearing.

Why are sugar growers allowed to burn their cane fields?

At the request of Rio Grande Valley Sugar Growers, Inc., the TCEQ conducted extended air-monitoring studies of the Texas sugarcane-growing area. The agency determined that no practical alternative to burning exists for this industry. The TCEQ then adopted an agreed order with the Rio Grande Valley Sugar Growers, Inc., that outlines conditions under which the sugarcane industry can conduct burning.

The burning of corn stubble produces a great amount of smoke. Is this type of burning authorized?

Yes. Burning for crop management is allowed if there is no practical alternative, if it is conducted under appropriate weather conditions and at appropriate times, and if it does not cause a nuisance or traffic hazard.

There are tree limbs in an area of our community that pose a public safety risk. What are our options for solving this problem?

Brush, trees, and other forms of plant growth that present a detriment to public health and safety may be burned by a county or municipal government at a site it owns upon receiving site and burn authorization from the TCEQ. Such burning can only be authorized when there is no practical alternative, and it may be done no more than once every two months. The local government has the burden of proving

that there is no practical alternative and that the growth poses a detriment to public health or safety. Burning to augment normal brush disposal cannot be a continual or a standard operating procedure and cannot be conducted at municipal landfills unless authorized in writing by the TCEQ.

Is hay that has been used as bedding for animals considered crop residue?

No. Hay used for this purpose will need to be properly disposed of by a method other than burning. Check with your local county officials or agricultural organizations. They may need this material for erosion control or other purposes.

Prescribed Burns

This exception covers the use of fire to manage forests, rangeland, wildland and wildlife, coastal salt marsh in 14 counties, and for wildfire-hazard mitigation. All of these forms of burning are subject to the general requirements for allowable outdoor burning. Coastal salt-marsh burning also entails more specific notification requirements, which are stated in 30 TAC 111.211(2)(A) and (B).

Who can I contact for technical information relating to prescribed burning?

A good source is the Prescribed Burning Board of the Texas Department of Agriculture, which sets standards for prescribed burning; develops a comprehensive training curriculum for prescribed-burn managers and sets standards for their certification, recertification and training; establishes minimum education and professional requirements for instructors for the approved curriculum; and sets minimum insurance requirements for prescribed-burn managers.

For safety reasons, a prescribed-burn plan may call for burning at night. Such a plan requires special authorization and must consider the effects of a temperature inversion on smoke dispersal in order to protect public health.

Pipeline Breaks and Oil Spills

An oil (or other hydrocarbon) spill or pipeline break may trigger a requirement to notify the appropriate TCEQ regional office. Once notified of the spill, the regional office staff will decide whether burning is necessary to protect the public welfare. If the TCEQ gives the company or person responsible for the spill permission to burn, the TCEQ may also require that company or person to take samples and monitor the site to determine and evaluate environmental impacts.

Other Situations

If a situation may require outdoor burning but is not covered by the previously described exceptions, you may request permission to burn from the TCEQ regional office. Its staff, acting on behalf of the executive director, will consider whether there is a practical alternative, whether the burning will cause or contribute to a nuisance or traffic hazard, and whether the practice will violate any federal or state primary or secondary standard for ambient air quality. Such an authorization may require you to follow certain procedures to control or abate emissions. The authorization may be revoked at any time if the TCEQ determines that the outdoor burning is creating a nuisance, violating any provision of an applicable permit, causing a violation of any air quality standard, or not conforming to the conditions specified in the authorization.

A bad storm knocked a lot of trees down in our community. May we burn the debris? May we haul it to the landfill and burn it?

Regardless of whether the brush is to be burned on-site or at the landfill, this type of burning is not specifically authorized in the exceptions to the prohibition on outdoor burning. However, the TCEQ may authorize the disposal of storm debris if there are no practical alternatives. Such requests are evaluated on a case-by-case basis. Contact the appropriate TCEQ regional office for guidance.

Why are housing subdivisions allowed to dig pits and burn their land-clearing materials within city limits?

They are using a process called air-curtain incineration (trench burning), which is authorized under a permit by rule or standard permit. Companies that specialize in that business must obtain prior TCEQ approval, obtain a federal operating permit, and follow specific written operating procedures.

General Requirements for Outdoor Burning

- If a proposed outdoor burn meets the conditions for an exception to the general prohibition of outdoor burning, additional requirements designed to protect public health, safety, and the environment may apply. They are designed to reduce the likelihood that the burning will create a nuisance, cause a hazard, or harm the environment. The specific requirements applicable to each type of allowable outdoor burn are identified in the

exceptions (see Appendix C). The party responsible for the burn remains liable for damages, injuries, or other consequences that may result from burning, even when it is carried out in compliance with these regulations.

- Notify the Texas A&M Forest Service before carrying out any prescribed or controlled burns that are intended for forest management.
- Burn only outside the corporate limits of a city or town, unless the incorporated city or town has an ordinance, consistent with the Texas Clean Air Act, Subchapter E, that permits burning.
- Commence or continue burning only when the wind direction and other weather conditions are such that the smoke and other pollutants will not present a hazard to any public road, landing strip, or navigable water (e.g., lake, river, stream, or bay) or have an adverse effect on any off-site structure containing “sensitive receptors” (e.g., a residence, business, farm building, or greenhouse; see box, page 8). Up to date information regarding weather conditions can be obtained online through a number of websites. This information should be referenced before conducting outdoor burning in order to determine the direction and speed of the wind, whether winds are expected to shift, whether your area is under a temperature inversion, and whether high ozone levels are forecast. Ozone level information is available on the TCEQ’s Texas Air Quality Forecast page: <www.tceq.texas.gov/goto/airtoday>.
- Post someone to flag traffic if at any time the burning causes or may tend to cause smoke to blow onto or across a road or highway.
- Keep fires downwind of, or at least 300 feet away from, any neighboring structure that contains sensitive receptors. This requirement may be waived only with the prior written approval of whoever owns or rents the adjacent property and either resides or conducts business there.
- Begin burning no earlier than one hour after sunrise. Cease burning the same day no later than one hour before sunset, and make sure that a responsible party is present while the burn is active and the fire is progressing. At the end of the burn, extinguish isolated residual fires or smoldering objects if the smoke they produce can be a nuisance or a traffic hazard. Do not start burning unless weather conditions are such that the smoke will dissipate (winds of at least 6 miles per hour; no temperature inversions) while still allowing the fire to be contained and controlled (winds no faster than 23 miles per hour).

- Do not burn any electrical insulation, treated lumber, plastics, non-wooden construction or demolition materials, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, or items that contain natural or synthetic rubber.

My situation doesn't fit any of the exceptions given in the rule, but I still think that burning is the only practical alternative. What can I do?

Submit a written request to the TCEQ regional office that serves the county where you wish to conduct outdoor burning. Acting on behalf of the executive director, regional personnel will review your request and determine whether a practical alternative is available. If they agree that none can be found, they will issue you a written authorization to burn that outlines specific conditions you must follow to control the emissions.

We are burning in compliance with TCEQ regulations, but the local fire marshal objects. Is our compliance with state rules not enough?

Your compliance with TCEQ regulations does not mean that other, stricter laws, regulations, or ordinances cannot be enforced by cities, counties, or other jurisdictions. You must comply with all such regulations (e.g., county burn bans) as well as the TCEQ rules.

Practical Alternatives to Burning

The Outdoor Burning Rule defines a practical alternative as “an economically, technologically, ecologically, and logistically viable option.” The following methods can sometimes serve as practical alternatives to burning as a means to dispose of waste. With creative thinking and the help of the local TCEQ regional office, you may be able to develop ways to dispose of your waste other than burning it.

Recycling. Manually or mechanically separate salvageable metals from other material and sell them at a salvage yard.

Composting. Wastes from landscape maintenance can often be composted on-site easily and cleanly. Similar wastes—even paper, in some instances—can be composted under the right conditions.

Mechanical chipping or mulching. The mulch that is produced could be put to use for soil enrichment and moisture retention, or used to create compost. In some cases, the mulch could become a marketable product, be put to use where it is produced, or be given to individuals or nurseries. If the material cannot be used as a landscape mulch, chipping can still be useful to reduce the volume of waste that must be disposed of by some other means.

Logging. Timber sometimes can be converted to a marketable product—lumber, pulp, or firewood—as one way to reduce the costs of disposal. The remaining small limbs and brush are then much easier to dispose of through one of the other alternatives.

Landfills. Some landfills have recycling centers, with chippers for wood waste and collection bins for paper, plastic, and glass. Type IV landfills accept brush. Contact your local landfills for details.

Air-curtain incineration (trench burning). Many land-clearing contractors have portable devices, known as *trench burners* or *air-curtain incinerators*, that can be used to dispose of brush or untreated lumber with minimal emissions. These devices must be authorized by the TCEQ prior to their construction at a burn site and the contractor must have obtained a federal operating permit. Many contractors and distributors lease out these devices.

Related TCEQ Publications

The TCEQ has a variety of publications available on issues related to outdoor burning. Several of them explain, in detail, specific alternatives to outdoor burning, for example:

- RG-325: *Used Oil Recycling Handbook: Guidance for Used Oil Handlers*
- GI-036: *Mulching and Composting*
- RG-419: *Disposal of Domestic or Exotic Livestock Carcasses*

To order single copies of these or other TCEQ publications, call TCEQ Publications Distribution at 512-239-0028 or write:

TCEQ Publications, MC 118
P.O. Box 13087
Austin, TX 78711-3087

Appendix A: Outdoor Burning—When Should You Notify the TCEQ?

Purpose of Burning	Notify the TCEQ	Who Else to Notify	Rule Section
Fire Training			
Statewide	In writing, 10 working days prior	1	111.205(a)
Dedicated facility, used at least once per week	Every year	1	111.205(b)
Dedicated facility, used less frequently	In writing every year, and by phone or fax 24 hours before event	1	111.205(c)
Disposal			
Domestic waste	Not required	2	111.209(1)
Diseased animal carcasses	Not required	2	111.209(2)
Animal remains and associated medical waste	Not required	2	111.209(3)
Plant growth on-site	Not required	2, 4	111.209(4)
Plant growth at designated burn site	Verbally or in writing, by fire department employee; must be 24 hours before event	2, 4	111.209(5)
Crop residue	Verbally or in writing, when possible	2, 4	111.209(6)
Brush, off-site, by county or city	In writing; also notify verbally when possible	2, 4	111.209(7)
Prescribed burns			
Other than coastal salt marsh	Verbally or in writing, when possible	2, 3, 4	111.211(1)
Coastal salt marsh	15 working days prior, in writing; verbal notification also required	4	111.211(2)(A)
Other			
Oil spills	Spill notification and prior approval, in writing; verbal notification also required	2	111.213
Ceremonial fires	Not required	2	111.207

Note: This table shows notification requirements only. See also the general requirements for allowable burning given later in this document. In instances where a general requirement does not apply, it may be included as part of a required TCEQ authorization.

1. If there is a local air pollution–control agency, notify that agency.
2. Check local ordinances, and notify any other government having jurisdiction over the area—for example, the county fire marshal, local fire department, or local law-enforcement officials.
3. Notify the Texas Forest Service before conducting prescribed burns for forest management.
4. Before conducting the burn, determine whether any structures containing sensitive receptors (for example, residences, greenhouses, stables, etc.) are within 300 feet of, and in the general direction downwind from, the site of the burn. If so, obtain written permission from the occupants or operators of those structures before you begin the burn.

Appendix B: TCEQ Areas and Regional Offices

TCEQ AREA OFFICES

BORDER AND PERMIAN BASIN

Region 6, El Paso • Region 7, Midland
Region 15, Harlingen • Region 16, Laredo
1804 W. Jefferson Ave. • Harlingen, TX 78550-5247
956-425-6010 • FAX: 956-412-5059

CENTRAL TEXAS

Region 9, Waco • Region 11, Austin
Region 13, San Antonio
P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-239-6731 • FAX: 512-239-4390

COASTAL AND EAST TEXAS

Region 5, Tyler • Region 10, Beaumont
Region 12, Houston • Region 14, Corpus Christi
P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-239-3607 • FAX: 512-239-4390

NORTH CENTRAL AND WEST TEXAS

Region 1, Amarillo • Region 2, Lubbock • Region 3, Abilene
Region 4, Dallas/Fort Worth • Region 8, San Angelo
5012 50th St., Ste. 100 • Lubbock, TX 79414-3426
806-796-7092 • FAX: 806-796-7107

TCEQ REGIONAL AND WATERMASTER OFFICES

1 – AMARILLO

3918 Canyon Dr.
Amarillo, TX 79109-4933
806-353-9251 • FAX: 806-358-9545

2 – LUBBOCK

5012 50th St., Ste. 100
Lubbock, TX 79414-3426
806-796-7092 • FAX: 806-796-7107

3 – ABILENE

1977 Industrial Blvd.
Abilene, TX 79602-7833
325-698-9674 • FAX: 325-692-5869

4 – DALLAS/FORT WORTH

2309 Gravel Dr.
Fort Worth, TX 76118-6951
817-588-5800 • FAX: 817-588-5700

Stephenville Office

(Concentrated Animal Feeding Operations)
580 W. Lingleville Rd., Ste. D
Stephenville, TX 76401-2209
254-965-9200 or 800-687-7078

5 – TYLER

2916 Teague Dr.
Tyler, TX 75701-3734
903-535-5100 • FAX: 903-595-1562

6 – EL PASO

401 E. Franklin Ave., Ste. 560
El Paso, TX 79901-1212
915-834-4949 • FAX: 915-834-4940

7 – MIDLAND

9900 W. IH-20, Ste. 100
Midland, TX 79706
432-570-1359 • FAX: 432-561-5512

8 – SAN ANGELO

622 S. Oakes, Ste. K
San Angelo, TX 76903-7035
325-655-9479 • FAX: 325-658-5431

9 – WACO

6801 Sanger Ave., Ste. 2500
Waco, TX 76710-7826
254-751-0335 • FAX: 254-772-9241

10 – BEAUMONT

3870 Eastex Fwy.
Beaumont, TX 77703-1830
409-898-3838 • FAX: 409-892-2119

11 – AUSTIN

P.O. Box 13087 • Austin, TX 78711-3087
12100 Park 35 Circle • Austin, TX 78753
512-339-2929 • FAX: 512-339-3795

12 – HOUSTON

5425 Polk St., Ste. H
Houston, TX 77023-1452
713-767-3500 • FAX: 713-767-3520

13 – SAN ANTONIO

14250 Judson Rd.
San Antonio, TX 78233-4480
210-490-3096 • FAX: 210-545-4329

14 – CORPUS CHRISTI

NRC Bldg., Ste. 1200,
6300 Ocean Dr., Unit 5839
Corpus Christi, TX 78412-5839
361-825-3100 • FAX: 361-825-3101

15 – HARLINGEN

1804 W. Jefferson Ave.
Harlingen, TX 78550-5247
956-425-6010 • FAX: 956-412-5059

16 – LAREDO

707 E. Calton Rd., Ste. 304
Laredo, TX 78041-3887
956-791-6611 • FAX: 956-791-6716

TEXAS WATERMASTERS

Brazos Watermaster

6801 Sanger Ave., Ste. 2500
Waco, TX 76710-7826
254-751-0335 • FAX: 254-772-9241

Concho Watermaster

622 S. Oakes, Ste. K
San Angelo, TX 76903-7035
325-481-8069 or 866-314-4894
FAX: 325-658-5431

Rio Grande Watermaster

Eagle Pass Office
P.O. Box 1185
Eagle Pass, TX 78853-1185
1152 Ferry St., Ste. E & F
Eagle Pass, TX 78852-4367
830-773-5059 • 800-609-1219
FAX: 830-773-4103

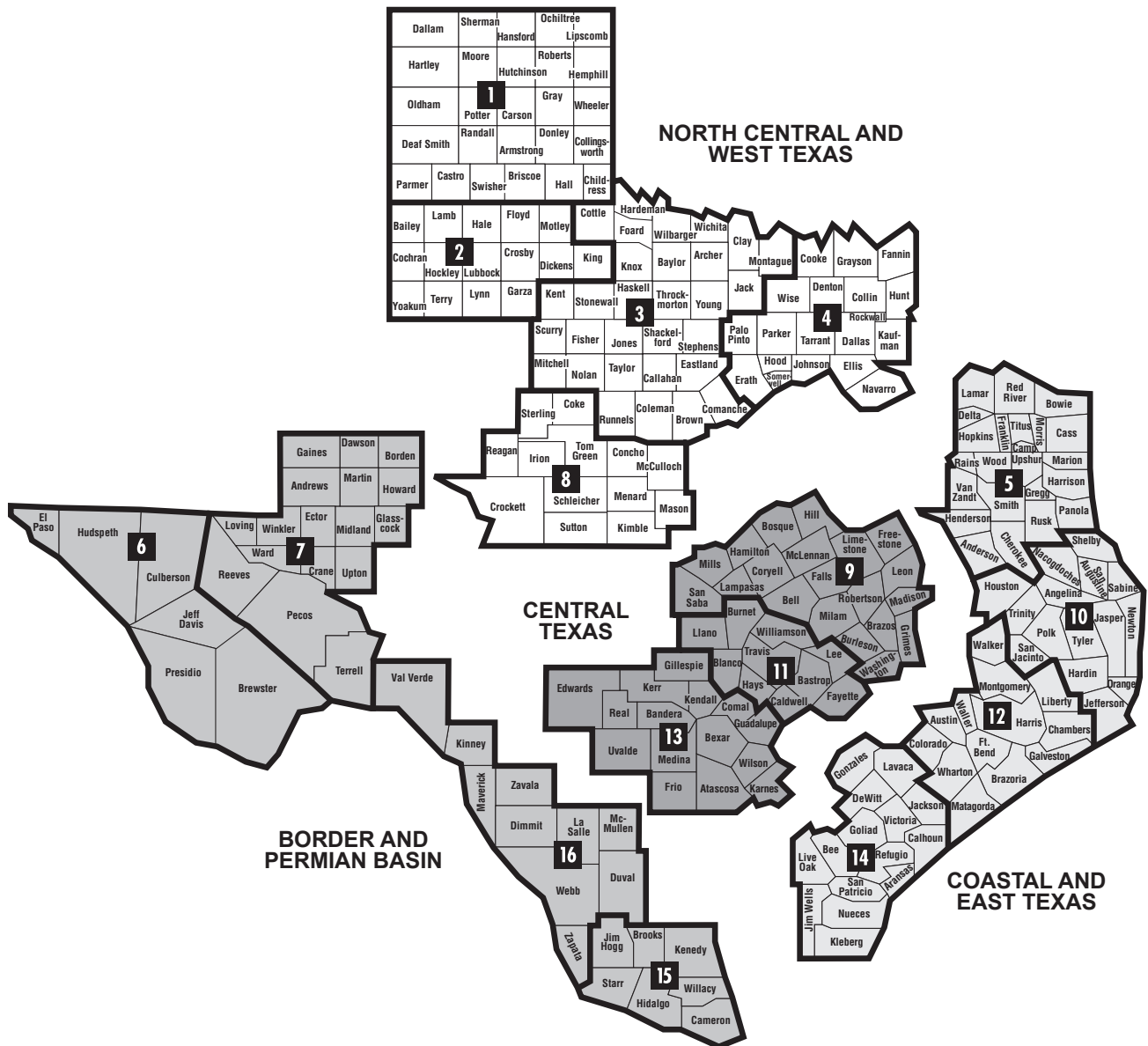
Harlingen Office

1804 W. Jefferson Ave.
Harlingen, TX 78550-5247
956-430-6056 or 800-609-1219
FAX: 956-430-6052

South Texas Watermaster

14250 Judson Rd.
San Antonio, TX 78233-4480
210-490-3096 or 800-733-2733
FAX: 210-545-4329

TCEQ Areas and Regional Offices (continued)



TCEQ REGIONS

- | | | | |
|----------------------------|---------------------|--------------------|--------------------------|
| 1 AMARILLO | 5 TYLER | 9 WACO | 13 SAN ANTONIO |
| 2 LUBBOCK | 6 EL PASO | 10 BEAUMONT | 14 CORPUS CHRISTI |
| 3 ABILENE | 7 MIDLAND | 11 AUSTIN | 15 HARLINGEN |
| 4 DALLAS/FORT WORTH | 8 SAN ANGELO | 12 HOUSTON | 16 LAREDO |

Appendix C: Outdoor Burning Rule

The Outdoor Burning Rule is reproduced below from 30 TAC 111.201–221. A current copy of the rule can be obtained from the TCEQ by calling 512-239-0028, or at <www.tceq.texas.gov/rules>.

§111.201. General Prohibition.

No person may cause, suffer, allow, or permit any outdoor burning within the State of Texas, except as provided by this subchapter or by orders or permits of the commission. Outdoor disposal or deposition of any material capable of igniting spontaneously, with the exception of the storage of solid fossil fuels, shall not be allowed without written permission of the executive director. The term “executive director,” as defined in Chapter 3 of this title (relating to Definitions), includes authorized staff representatives.

§111.203. Definitions.

Unless specifically defined in the Texas Clean Air Act (TCAA) or in the rules of the Texas Commission on Environmental Quality (commission), the terms used by the commission have the meanings commonly ascribed to them in the field of air pollution control. In addition to the terms that are defined by the TCAA, the following terms, when used in this chapter, have the following meanings, unless the context clearly indicates otherwise.

- (1) **Extinguished**—The absence of any visible flames, glowing coals, or smoke.
- (2) **Landclearing operation**—The uprooting, cutting, or clearing of vegetation in connection with conversion for the construction of buildings, rights-of-way, residential, commercial, or industrial development, or the clearing of vegetation to enhance property value, access, or production. It does not include the maintenance burning of on-site property wastes such as fallen limbs, branches, or leaves, or other wastes from routine property clean-up activities, nor does it include burning following clearing for ecological restoration.
- (3) **Neighborhood**—A platted subdivision or property contiguous to and within 300 feet of a platted subdivision.
- (4) **Practical alternative**—An economically, technologically, ecologically, and logistically viable option.

- (5) **Prescribed burn**—The controlled application of fire to naturally occurring vegetative fuels under specified environmental conditions and confined to a predetermined area, following appropriate planning and precautionary measures.
- (6) **Refuse**—Garbage, rubbish, paper, and other decayable and nondecayable waste, including vegetable matter and animal and fish carcasses.
- (7) **Structure containing sensitive receptor(s)**—A man-made structure utilized for human residence or business, the containment of livestock, or the housing of sensitive live vegetation. The term “man-made structure” does not include such things as range fences, roads, bridges, hunting blinds, or facilities used solely for the storage of hay or other livestock feeds. The term “sensitive live vegetation” is defined as vegetation that has potential to be damaged by smoke and heat, examples of which include, but are not limited to, nursery production, mushroom cultivation, pharmaceutical plant production, or laboratory experiments involving plants.
- (8) **Sunrise/Sunset**—Official sunrise/sunset as set forth in the United States Naval Observatory tables available from National Weather Service offices.
- (9) **Wildland**—Uncultivated land other than fallow, land minimally influenced by human activity, and land maintained for biodiversity, wildlife forage production, protective plant cover, or wildlife habitat.

§111.205. Exception for Fire Training.

- (A) Outdoor burning shall be authorized for training firefighting personnel when requested in writing and when authorized either verbally or in writing by the local air pollution control agency. In the absence of such local entities, the appropriate commission regional office shall be notified. The burning shall be authorized if notice of denial from the local air pollution control agency, or commission regional office is not received within 10 working days after the date of postmark or the date of personal delivery of the request.
- (B) Facilities dedicated solely for firefighting training, at which training routinely will be conducted on a

frequency of at least once per week, shall submit an annual written notification of intent to continue such training to the appropriate commission regional office and any local air pollution control agency.

- (C) Facilities dedicated solely for firefighting training, at which training is conducted less than weekly, shall provide an annual written notification of intent, with a telephone or electronic facsimile notice 24 hours in advance of any scheduled training session. No more than one such notification is required for multiple training sessions scheduled within any one-week period, provided the initial telephone/facsimile notice includes all such sessions. Both the written and telephone notifications shall be submitted to the appropriate commission regional office and any local air pollution control agency.
- (D) Authorization to conduct outdoor burning under this provision may be revoked by the executive director if the authorization is used to circumvent other prohibitions of this subchapter.

§111.207. Exception for Fires Used for Recreation, Ceremony, Cooking, and Warmth.

Outdoor burning shall be authorized for fires used solely for recreational or ceremonial purposes, or in the noncommercial preparation of food, or used exclusively for the purpose of supplying warmth during cold weather. Such burning shall be subject to the requirements of §111.219(7) of this title (relating to General Requirements for Allowable Outdoor Burning).

§111.209. Exception for Disposal Fires.

Except as provided in Local Government Code, §352.082, outdoor burning is authorized for the following:

- (1) domestic waste burning at a property designed for and used exclusively as a private residence, housing not more than three families, when collection of domestic waste is not provided or authorized by the local governmental entity having jurisdiction, and when the waste is generated only from that property. Provision of waste collection refers to collection at the premises where the waste is generated. The term “domestic waste” is defined in §101.1 of this title (relating to Definitions). Wastes normally resulting from the function of life within a residence that can be burned include such things as kitchen garbage, untreated lumber, cardboard boxes, packaging (including plastics and rubber), clothing, grass, leaves, and branch trimmings. Examples of wastes not consid-

ered domestic waste that cannot be burned, include such things as tires, non-wood construction debris, furniture, carpet, electrical wire, and appliances;

- (2) diseased animal carcass burning when burning is the most effective means of controlling the spread of disease;
- (3) veterinarians in accordance with Texas Occupations Code, §801.361, Disposal of Animal Remains;
- (4) on-site burning of trees, brush, grass, leaves, branch trimmings, or other plant growth, by the owner of the property or any other person authorized by the owner, and when the material is generated only from that property:
 - (A) in a county that is part of a designated nonattainment area or that contains any part of a municipality that extends into a designated nonattainment area; if the plant growth was generated as a result of right-of-way maintenance, landclearing operations, and maintenance along water canals when no practical alternative to burning exists. Such burning is subject to the requirements of §111.219 of this title (relating to General Requirements for Allowable Outdoor Burning). Commission notification or approval is not required; or
 - (B) in a county that is not part of a designated nonattainment area and that does not contain any part of a municipality that extends into a designated nonattainment area; this provision includes, but is not limited to, the burning of plant growth generated as a result of right-of-way maintenance, landclearing operations, and maintenance along water canals. Such burning is subject to local ordinances that prohibit burning inside the corporate limits of a city or town and that are consistent with the Texas Clean Air Act, Chapter 382, Subchapter E, Authority of Local Governments, and the requirements of §111.219(3), (4), (6), and (7) of this title. Commission notification or approval is not required.
- (5) at a site designated for consolidated burning of waste generated from specific residential properties. A designated site must be located outside of a municipality and within a county with a population of less than 50,000. The owner of the designated site or the owner’s authorized agent shall:
 - (A) post at all entrances to the site a placard measuring a minimum of 48 inches in width and 24 inches in height and containing, at a minimum, the words “DESIGNATED BURN SITE - No burning of

any material is allowed except for trees, brush, grass, leaves, branch trimmings, or other plant growth generated from specific residential properties for which this site is designated. All burning must be supervised by a fire department employee. For more information call {PHONE NUMBER OF OWNER OR AUTHORIZED AGENT}.” The placard(s) must be clearly visible and legible at all times;

- (B) designate specific residential properties for consolidated burning at the designated site;
- (C) maintain a record of the designated residential properties. The record must contain the description of a platted subdivision and/or a list of each property address. The description must be made available to commission or local air pollution control agency staff within 48 hours, if requested;
- (D) ensure that all waste burned at the designated site consists of trees, brush, grass, leaves, branch trimmings, or other plant growth;
- (E) ensure that all such waste was generated at specific residential properties for which the site is designated; and
- (F) ensure that all burning at the designated site is directly supervised by an employee of a fire department who is part of the fire protection personnel, as defined by Texas Government Code, §419.021, and is acting in the scope of the person’s employment. The fire department employee shall notify the appropriate commission regional office with a telephone or electronic facsimile notice 24 hours in advance of any scheduled supervised burn. The commission shall provide the employee with information on practical alternatives to burning. Commission approval is not required;
- (6) crop residue burning for agricultural management purposes when no practical alternative exists. Such burning shall be subject to the requirements of §111.219 of this title and structures containing sensitive receptors must not be negatively affected by the burn. When possible, notification of the intent to burn should be made to the appropriate commission regional office prior to the proposed burn. Commission notification or approval is not required. This section is not applicable to crop residue burning covered by an administrative order; and
- (7) brush, trees, and other plant growth causing a detrimental public health and safety condition burned by a county or municipal government at a site it owns upon

receiving site and burn approval from the executive director. Such a burn can only be authorized when there is no practical alternative, and it may be done no more frequently than once every two months. Such burns cannot be conducted at municipal landfills unless authorized under §111.215 of this title (relating to Executive Director Approval of Otherwise Prohibited Outdoor Burning), and shall be subject to the requirements of §111.219 of this title.

§111.211. Exception for Prescribed Burn.

Outdoor burning shall be authorized for:

- (1) Prescribed burning for forest, range and wildland/wildlife management, and wildfire hazard mitigation purposes, with the exception of coastal salt-marsh management burning. Such burning shall be subject to the requirements of §111.219 of this title (relating to General Requirements for Allowable Outdoor Burning), and structures containing sensitive receptors must not be negatively affected by the burn. When possible, notification of intent to burn should be made to the appropriate commission regional office prior to the proposed burn. Commission notification or approval is not required.
- (2) Coastal salt-marsh management burning conducted in Aransas, Brazoria, Calhoun, Chambers, Galveston, Harris, Jackson, Jefferson, Kleberg, Matagorda, Nueces, Orange, Refugio, and San Patricio Counties. Coastal salt-marsh burning in these counties shall be subject to the following requirements:
 - (A) All land on which burning is to be conducted shall be registered with the appropriate commission regional office using a United States Geological Survey map or equivalent upon which are identified significant points such as roads, canals, lakes, and streams, and the method by which access is made to the site. For large acreage, the map should be divided into manageable blocks with identification for each defined block. The information must be received for review at least 15 working days before the burning takes place.
 - (B) Prior to any burning, notification, either verbal or written, must be made to, and authorization must be received from the appropriate commission regional office. Notification must identify the specific area and/or block to be burned, approximate start and end time, and a responsible party who can be contacted during the burn period.

- (C) Such burning shall be subject to the requirements of §111.219 of this title.

§111.213. Exception for Hydrocarbon Burning.

Outdoor burning shall be authorized for hydrocarbon burning from pipeline breaks and oil spills only upon proper notification as set forth in §101.6 of this title (relating to Notification Requirements for Major Upset), and if the executive director has determined that the burning is necessary to protect the public welfare. Sampling and monitoring may be required to determine and evaluate environmental impacts.

§111.215. Executive Director Approval of Otherwise Prohibited Outdoor Burning.

If not otherwise authorized by this chapter, outdoor burning may be authorized by written permission from the executive director if there is no practical alternative and if the burning will not cause or contribute to a nuisance, traffic hazard or to a violation of any federal or state primary or secondary ambient air standard. The executive director may specify procedures or methods to control or abate emissions from outdoor burning authorized pursuant to this rule. Authorization to burn may be revoked by the executive director at any time if the burning causes nuisance conditions, is not conducted in accordance with the specified conditions, violates any provision of an applicable permit, or causes a violation of any air quality standard.

§111.219. General Requirements for Allowable Outdoor Burning.

Outdoor burning which is otherwise authorized shall also be subject to the following requirements when specified in any section of this subchapter.

- (1) Prior to prescribed or controlled burning for forest management purposes, the Texas Forest Service shall be notified.
- (2) Burning must be outside the corporate limits of a city or town except where the incorporated city or town has enacted ordinances which permit burning consistent with the Texas Clean Air Act, Subchapter E, Authority of Local Governments.
- (3) Burning shall be commenced and conducted only when wind direction and other meteorological conditions are such that smoke and other pollutants will not cause adverse effects to any public road, landing strip, navigable water, or off-site structure containing sensitive receptor(s).

- (4) If at any time the burning causes or may tend to cause smoke to blow onto or across a road or highway, it is the responsibility of the person initiating the burn to post flag-persons on affected roads.

- (5) Burning must be conducted downwind of or at least 300 feet (90 meters) from any structure containing sensitive receptors located on adjacent properties unless prior written approval is obtained from the adjacent occupant with possessory control.
- (6) Burning shall be conducted in compliance with the following meteorological and timing considerations:

- (A) The initiation of burning shall commence no earlier than one hour after sunrise. Burning shall be completed on the same day not later than one hour before sunset, and shall be attended by a responsible party at all times during the active burn phase when the fire is progressing. In cases where residual fires and/or smoldering objects continue to emit smoke after this time, such areas shall be extinguished if the smoke from these areas has the potential to create a nuisance or traffic hazard condition. In no case shall the extent of the burn area be allowed to increase after this time.
- (B) Burning shall not be commenced when surface wind speed is predicted to be less than six miles per hour (mph) (five knots) or greater than 23 mph (20 knots) during the burn period.
- (C) Burning shall not be conducted during periods of actual or predicted persistent low level atmospheric temperature inversions.

- (7) Electrical insulation, treated lumber, plastics, non-wood construction/demolition materials, heavy oils, asphaltic materials, potentially explosive materials, chemical wastes, and items containing natural or synthetic rubber must not be burned.

§111.221. Responsibility for Consequences of Outdoor Burning.

The authority to conduct outdoor burning under this regulation does not exempt or excuse any person responsible from the consequences, damages, or injuries resulting from the burning and does not exempt or excuse anyone from complying with all other applicable laws or ordinances, regulations, and orders of governmental entities having jurisdiction, even though the burning is otherwise conducted in compliance with this regulation.

Appendix D: Background

30 TAC 111.201 prohibits outdoor burning in Texas, except as stated in Sections 111.205–15. It also prohibits storing spontaneously combustible materials other than “solid fossil fuel” (i.e., coal) outside. The exception for coal was made to be consistent with the intent expressed in the preamble to the 1989 revisions to the rule.

Land-clearing operation. The last sentence of this definition indicates two different kinds of exclusions. The first, for on-site property waste burns, is covered in Section 111.209(4); the second, for burns for ecological restoration, is covered in Section 111.211(1). In practice, prescribed burns and land-clearing burns may have similarities; occasionally it is necessary in a prescribed burn to bulldoze trees or brush into piles to obtain the appropriate effect. The key difference is the concept of “conversion.” The goal of land clearing is a major change in land use, i.e. the conversion of the land from one use to another; the goal of a prescribed burn is to restore, maintain, or renew the ecosystem.

Practical alternative. This definition contains four criteria, each of which must be considered to determine whether an alternative is practical. The standard of judgment should be that of a reasonable person. For example, an option that is technologically available but neither economically affordable nor logistically possible is not practical. A method other than burning may not be practical if it cannot achieve the desired ecological outcome. An alternative that is technologically, economically, and logistically feasible is not practical if it causes a greater ecological harm than burning.

In Section 111.205(b), the wording “at which training routinely will be conducted” is used to eliminate potential confusion. For example, if training is conducted weekly except during holidays and when meteorological conditions are unfavorable, the facility still would qualify under this section of the rule. Other similar situations may also qualify.

Section 111.209(1) specifies that collection of domestic waste by the local governmental agency or authorized agent must occur on the premises where the waste is generated. The governmental provision of a transfer or convenience station to which residents may bring waste does not constitute collection of domestic waste; therefore, burning may take place in that instance. Any authorization of collection services by a government or other jurisdiction must be specific and well-defined. For a government merely to say it

is OK for anybody to collect garbage commercially within its jurisdiction does not constitute authorized collection for the purposes of this rule.

Section 111.209(6) recognizes an agricultural practice that continues in many parts of the state. The key factor is whether a practical alternative exists. Determining whether there is a practical alternative requires evaluating such things as the type of crop, soil moisture level, soil nutrient benefits, cropping sequence, and cost of alternative disposal methods.

Section 111.209(7) was added to deal with situations in which accumulated vegetation has the potential to do such things as obstruct the flow of water and cause flooding or provide habitat for vermin, but where it is not feasible to burn on-site because doing so would create a nuisance or traffic hazard. Each such burn requires prior approval from the regional office. A site cannot be designated by the municipality or county for continual use, as a standard operating procedure, to augment normal brush disposal. The intent is that the government (or other organization) will not conduct such a burn more frequently than once every two months, no matter how many sites it may have available. For example, it is not permissible for it to conduct a burn at one site and then have another burn at another site a few days later, circumventing the intent of the rule.

Section 111.211 recognizes the use of fire as a necessary management tool for particular situations for which there is no practical alternative. All such burns are subject to the General Requirements for Allowable Outdoor Burning (111.219).

Section 111.213 sets forth a mechanism for remediation to avoid additional environmental degradation in an emergency, such as preventing a petroleum substance from entering a waterway. Once the emergency is under control, it is not permissible to burn the material used to absorb the hydrocarbon or other wastes associated with emergency control. This section should not be used to sanction disposal. Note that the Outdoor Burning Rule refers to Section 101.6 (Notification Requirements for Major Upsets). However, that section has been repealed and replaced by Section 101.201 (Emissions Events Reporting and Record-keeping Requirements).

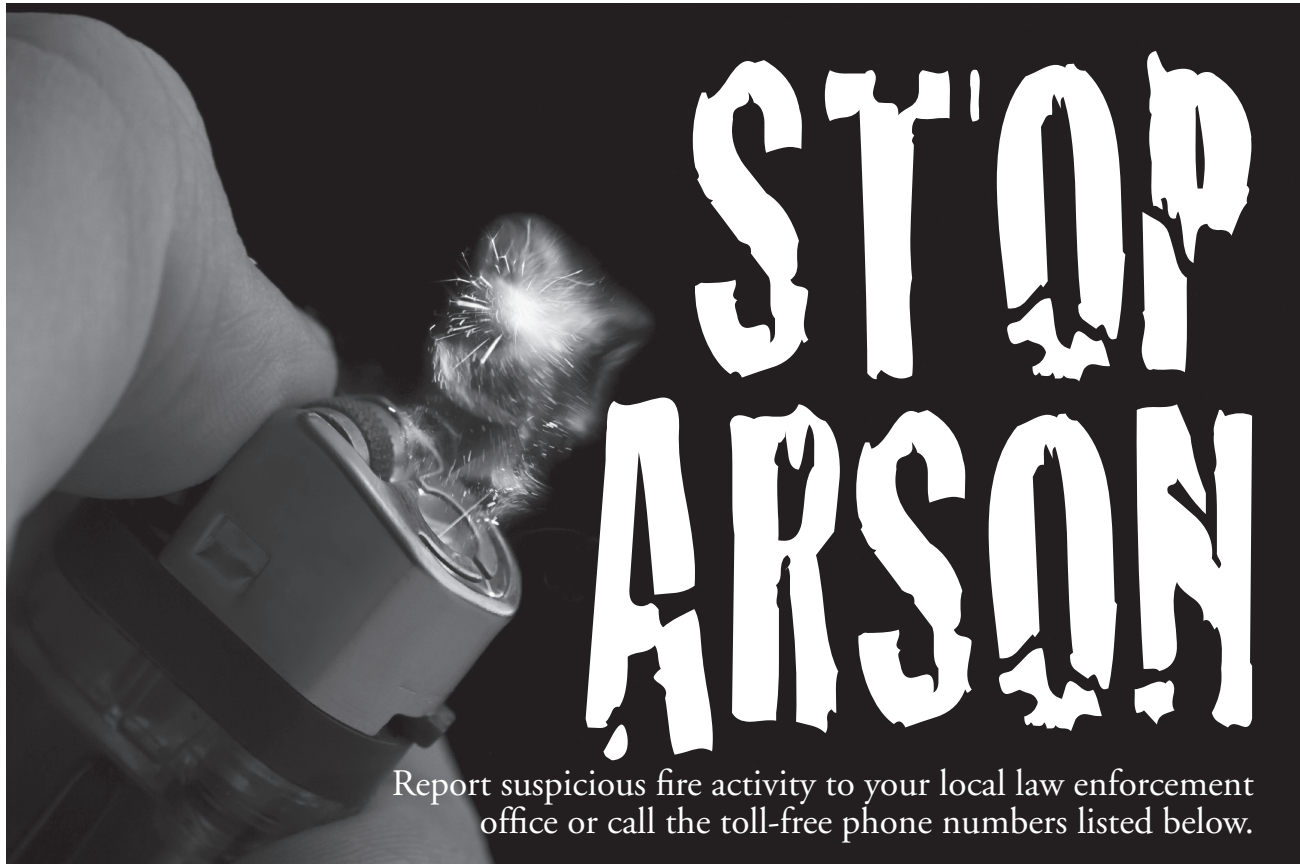
Section 111.219(6)(A) allows flexible burn opportunities with consideration for meteorological conditions conducive to dispersion. The requirement for having a responsible

party in attendance during the active burn phase does not mean someone has to be in attendance once the fire is virtually complete and is not advancing, i.e., once it principally consists of glowing coals with possibly some patchy residual fires. The extent of the burn may not be allowed to increase after one hour before sunset. A fire that has burned down to glowing coals has consumed most of the volatile substances and will not progress as a flame. It is understood that items such as stumps may burn for several days. Residual fires and smoldering objects without the potential to create a nuisance or traffic hazard need not be quenched. For example, if you

wish to burn 100 acres with a road on one side and no sensitive structures in other directions from the burn area, you would be prudent to extinguish residual fires and smoldering objects within a swath along the boundary with the road where the potential for nuisance or traffic hazard exists, but allow the remaining portion of the burn site to subside at a natural rate.

Section 111.219(7) specifically prohibits the burning of insulated wire without prohibiting the burning of piles created by fence demolition that contain wire and untreated wood wastes.

Appendix E: Arson Resources and Contact Information



Texas Toll-Free Arson Hotline
1-877-4FIRE45 (1-877-434-7345)

Texas A&M Forest Service Wildland Arson Hotline
800-364-3470

You may be eligible for a reward up to \$2,000 if your information leads to the arrest and grand jury indictment of the person or persons responsible for arson.



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**DATA SHEET
AGENDA ITEM NO. VIII.F.**

Meeting Date: April 8, 2021

Department:

Fire Marshal / Code Compliance

Agenda Item:

Consider and Possible action on wording changes within the City Code of Ordinances

Background:

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

Consider the following changes:

1. Code of Ordinances – Chapter 12, Article III – Junked. Wrecked, Abandoned Property

- a. Change the wording in Section 12-99 from “agent shall take possession” to read as follows:

Sec. 12-99. - Removal of motor vehicle upon noncompliance with notice

*If the owner or the occupant of the premises fails or refuses to comply with the notice to abate the said nuisance within ten days as provided in [section 12-98](#), the chief of police or his duly authorized agent **may** take possession of said junk motor vehicle and remove it from the premises.*

- b. Change the wording within Section 12-97 (2) (exceptions) to read as follows:

*A vehicle or a part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer, junkyard, **automotive repair shop, or automotive collision repair and paint business,** provided that items are screened as follows:*

(a) No junk of any character, parts, wrecked, dismantled, partially dismantled vehicles or machinery of any kind are visible to the public and are screened from public view by a tight board, metal, or masonry fence.

2. Code of Ordinances Chapter 4. Article II. – Administration (animals)

- a. Eliminate Section 4-24 which reads as follows:

- i. *The city shall establish an animal shelter for the impoundment, maintenance, shelter, disposition and destruction of stray, diseased, injured, or vicious animals.*

3. Code of Ordinances Chapter 4. Article II. – Administration (animals)

- a. Eliminate Division 4 – City Marshal Section 2-211 - Created

Sec. 12-97. - Permitting of nuisance unlawful; exceptions.



It shall be unlawful for any person to cause or maintain such a public nuisance by wrecking, dismantling, partially dismantling, rendering inoperable, abandoning or discarding any motor vehicle, including a part of a junked vehicle on the real property of another or to suffer, permit or allow any junk motor vehicle, including a part of a junked vehicle to be parked, left or maintained on his own real property provided that this article shall not apply to:

- (1) A vehicle or a part thereof which is completely enclosed within a building in a lawful manner where it is not visible from a street or other public or private property.
- (2) A vehicle or a part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer or a junkyard.
- (3) Any motor vehicle in operable condition specifically constructed for racing or operation on privately owned drag strips or race strips.
- (4) Any motor vehicle or part thereof that is an antique or special interest vehicle stored by a motor vehicle collector on the collector's property, if the vehicle or part and the outdoor storage area, if any, are:
 - a. Maintained in an orderly manner;
 - b. Not a health hazard; and
 - c. Screened from ordinary public view by appropriate means, including a fence, rapidly growing trees, or shrubbery.
- (5) Any motor vehicle stored as the property of a member of the armed forces of the United States while on active duty assignment.

(Code 1998, § 6.17)



DATA SHEET
AGENDA ITEM NO. VIII.G.

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Consider and Possible Action concerning the disposition / destruction log of certain records and documents.

Background:

Consider and Possible Action concerning the disposition / destruction log of certain records and documents.

Financial Impact:

None

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

Records Disposition Log

Prepared by Utility Clerk Name Mary Thompson Date 3-31-2021

Unit Manager Approval Signature: _____ Date _____

Legal Counsel Approval Signature: _____ Date _____

RMO Approval Signature: Sonocahugliugis Date 3-31-2021

GR: Records Common to ALL
Local Governments
Part 2: Financial Records
Section 2:2 - Accounting Records

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →		See Att
Record Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	Initial	
GR 1025	Accounts Receivable Records	3 years	Oct 2015 -	Shred		5-15-2021		
27a	System Totals Reports		March 2016					
	Allocation Receipts							
	Billing Registers							
	"	"	April 2016 -	Shred		5-5-2021		
	"	"	Sept 2016					
	"	"	Oct 2016 -	Shred		5-15-2021		
	"	"	March 2017					

Legend
Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Page 2

Unit Manager Approval Signature: _____ Date: _____

Legal Counsel Approval Signature: _____

Date _____

RMO Approval Signature: Srinivasan Date 3-31-2021

Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent

Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed

Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives

See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1025-27a	ACCOUNTS RECEIVABLE RECORDS	Bill copies or stubs, statements, billing registers , account cards, deposit warrants, cash receipts, credit card receipts, receipt books, cash transfers, daily cash reports, cash drawer reconciliations, and similar records (such as returned checks and associated fees) that serve to document money owed to or received by a local government and its collection or receipt.	FE of date of receipt + 5 years for school districts; FE of date of receipt + 3 years for other governments.	
GR1025-27b	ACCOUNTS RECEIVABLE RECORDS	Accounts receivable records documenting the receipt of any monies by any local government that are remittable to the State Comptroller of Public Accounts (e.g., court costs in criminal cases, sales tax).	Remittance due date + 5 years.	

Records Disposition Log

Prepared by ^{Utility Clerk} Unit Liaison: Name Mary Thompson Date 3-31-2021

Unit Manager Approval Signature: _____ Date _____

Legal Counsel Approval Signature: _____ Date _____

RMO Approval Signature: Sereca Huggins Date 3-31-2021

GR: Records Common to ALL Local Governments
Part 2: Financial Records
Section 2: Accounting Records

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →	
Record Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	See Att
GR 1025-27a	Accounts Receivable Records Daily Receipts Allocation	3 years	April 2015 - Sept 2015	Shred		5-15-2021	
	Daily Receipts Allocation	"	Oct 2015 - March 2016	Shred		5-15-2021	
	Daily Receipts Allocation	"	April 2016 - Sept 2016	Shred		5-15-2021	
	Daily Receipts Allocation	"	Oct 2016 - March 2017	Shred		5-15-2021	

Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

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RMO Approval Signature: Sandra K. Higgins Date 3-31-2021

Legend
Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
 See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1025-27a	ACCOUNTS RECEIVABLE RECORDS	Bill copies or stubs, statements, billing registers, account cards, deposit warrants, cash receipts, credit card receipts, receipt books, cash transfers, daily cash reports, cash drawer reconciliations, and similar records (such as returned checks and associated fees) that serve to document money owed to or received by a local government and its collection or receipt.	FE of date of receipt + 5 years for school districts; FE of date of receipt + 3 years for other governments.	
GR1025-27b	ACCOUNTS RECEIVABLE RECORDS	Accounts receivable records documenting the receipt of any monies by any local government that are remittable to the State Comptroller of Public Accounts (e.g., court costs in criminal cases, sales tax).	Remittance due date + 5 years.	

Records Disposition Log

Unit Clerk

Prepared by Unit Liaison: Name Mary Thompson Date 3-31-2021

Unit Manager Approval Signature: _____ Date _____

Legal Counsel Approval Signature: _____ Date _____

RMO Approval Signature: Soreca K. Williams Date 3-31-2021

GR: Records Common to All Local Governments
Part 2: Financial Records
Section 2:2 - Accounting Records

Information from the Records Retention Schedule				Disposition Method: See legend below		Enter "X" after approved →	
Record Number	Records Series Title	Retention Period	From-To Dates of Records	Action	Volume	Actual Disposition Date	See Att
GR 1025-27a	Accounts Receivable Records Receipt Books	3 yrs	3-12-17 (705869) 7-14-17 (706000)	Shred		5-15-2021	
	Receipt Books	"	7-31-17 (715601) 3-26-17 (715763)	Shred		5-15-2021	
	Receipt Books	"	10-24-17 (716601) 3-7-18 (716614)	Shred		5-15-2021	

Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent
Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1025-27a	ACCOUNTS RECEIVABLE RECORDS	Bill copies or stubs, statements, billing registers, account cards, deposit warrants, cash receipts, credit card receipts, receipt books, cash transfers, daily cash reports, cash drawer reconciliations, and similar records (such as returned checks and associated fees) that serve to document money owed to or received by a local government and its collection or receipt.	FE of date of receipt + 5 years for school districts; FE of date of receipt + 3 years for other governments.	
GR1025-27b	ACCOUNTS RECEIVABLE RECORDS	Accounts receivable records documenting the receipt of any monies by any local government that are remittable to the State Comptroller of Public Accounts (e.g., court costs in criminal cases, sales tax).	Remittance due date + 5 years.	

GR: Records Common to All
Local Governments

Part 4: Support Services
Records

Section 4:3 Communications
Records

Unit Manager Approval Signature: _____ Date _____

Legal Counsel Approval Signature: _____ Date _____

RMO Approval Signature: _____ Date 3-31-2021

Legend

Legend
Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed
Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives
See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
GR1075-41	TELEPHONE LOGS OR ACTIVITY REPORTS	Registers or logs of telephone calls and fax transmissions made and similar activity reports.	↑	
GR1075-41a	TELEPHONE LOGS OR ACTIVITY REPORTS	If the log, report, or similar record is used for cost allocation purposes.		FE + 5 years for school districts; FE + 3 years for other governments.
GR1075-41b	TELEPHONE LOGS OR ACTIVITY REPORTS	If the log, report, or similar record is used for internal control purposes other than cost allocation.		1 year.
*GR1075-42	E-RATE RECORDS	E-Rate is the Schools and Libraries Program of the Universal Service Fund that provides discounts to schools and libraries for telecommunications and Internet access. E-Rate is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communication Commission (FCC). All records related to the application for, receipt, and delivery of discounted telecommunications and other supported services.		By regulation - 47 CFR 54.516.

CR: Records Common to ALL
Local Governments
Part 4: Support Services Records
Section 41:3- Communication
Records

Unit Manager Approval Signature: _____ Date _____

Legal Counsel Approval Signature: _____ Date: _____

RMO Approval Signature: Sereca Huggins Date 3-31-2021

[illegible]

Legend

Retention Period Codes: FE/Fiscal year; AC/See Ret Schedule; US/Until superseded; CE/Calendar year; LA/Life of Asset; AV/Administratively Valuable; PM/Permanent

Actions: R/Recycling (open records only); S/Shred; B/Burn; P/Pulp; D/Delete electronic records; A/Transfer to Archives; AR/Archival Review needed

Disposition Date: AFTER NOTIFICATION OF APPROVAL-Date put in recycling; added to locked bin for confidential shredding; deleted; or sent to Archives

See Att (See Attachment): Put an X in this field if there is an attachment giving more detail about the records being destroyed.

Record Number	Record Title	Record Description	Retention Period	Remarks
*GR1075-26	EQUIPMENT MANUALS	Equipment manuals, owner's manuals, instructional manuals, or other similar documentation for government owned equipment, except manuals noted elsewhere in this schedule or other schedules adopted by the commission.	LA.	

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SECTION 4-3: Communications Records

Record Number	Record Title	Record Description	Retention Period	Remarks
GR1075-40	POSTAL AND DELIVERY SERVICE RECORDS	↑		
GR1075-40a	POSTAL AND DELIVERY SERVICE RECORDS	Meter and permit usage records.	1 year.	
GR1075-40b	POSTAL AND DELIVERY SERVICE RECORDS	Registered, certified, insured, and special delivery mail receipts and similar records of transmittal by express or delivery companies.	1 year.	



DATA SHEET
AGENDA ITEM NO. VIII.H.

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Consider and Possible Action on Racial Profiling 2021 Report.

Background:

Consider and Possible Action on Racial Profiling 2021 Report.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.

Racial Profiling Report | Full report

Agency Name: VAN POLICE DEPARTMENT
Reporting Date: 3/18/2021
TCOLE Agency Number:
Chief Administrator: Chief JOHN BROWN
Agency Contact:
Phone: (903) 963-5642
Email:
Mailing Address: 189 South Maple Street, Van, TX 75790

This Agency filed a full report

VAN POLICE DEPARTMENT

_____ has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the _____ VAN POLICE DEPARTMENT _____ from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the _____ VAN POLICE DEPARTMENT _____ if the individual believes that a peace officer employed by the _____ VAN POLICE DEPARTMENT _____ has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the _____ VAN POLICE DEPARTMENT _____ who, after an investigation, is shown to have engaged in racial profiling in violation of the _____ VAN POLICE DEPARTMENT _____
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;

d. whether the peace officer used physical force that resulted in bodily injury during the stop;

e. the location of the stop;

f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

a. the Commission on Law Enforcement; and

b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The VAN POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2, 133(c), Code of Criminal Procedure during the reporting period.

Executed by: Chief JOHN BROWN

Date: 3/18/2021

Racial Profiling Report | Full Report

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VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

Total stops: 1,369 100.00%

Street address or approximate location of the stop

City street: 782 57.12%
 US highway: 200 14.61%
 State highway: 376 27.47%
 County road: 1 0.07%
 Private property or other: 6 0.44%

Was race or ethnicity known prior to stop?

Yes: 8 0.58%
 No: 1,361 99.42%

Race or ethnicity

Alaska Native/American Indian: 1 0.07%
 Asian/Pacific Islander: 7 0.51%
 Black: 149 10.88%
 White: 1,054 76.99%
 Hispanic/Latino: 158 11.54%

Gender

Female:

Total	<u>618</u>	<u>45.14%</u>				
Alaska Native/American Indian	<u>1</u>	<u>0.16%</u>	Asian/Pacific Islander	<u>2</u>	<u>0.32%</u>	
Black	<u>64</u>	<u>10.36%</u>	White	<u>495</u>	<u>80.10%</u>	Hispanic/Latino <u>56</u> <u>9.06%</u>

Male:

Total	<u>751</u>	<u>54.86%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>5</u>	<u>0.67%</u>	
Black	<u>85</u>	<u>11.32%</u>	White	<u>559</u>	<u>74.43%</u>	Hispanic/Latino <u>102</u> <u>13.58%</u>

Racial Profiling Report | Full Report

VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

Reason for stop?

Violation of law:

Total	<u>114</u>	<u>8.33%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.88%</u>		
Black	<u>36</u>	<u>31.58%</u>	White	<u>67</u>	<u>58.77%</u>	Hispanic/Latino	<u>10</u> <u>8.77%</u>

Preexisting knowledge:

Total	<u>4</u>	<u>0.29%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>1</u>	<u>0.88%</u>	White	<u>3</u>	<u>2.63%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Moving traffic violation:

Total	<u>907</u>	<u>66.25%</u>					
Alaska Native/American Indian	<u>1</u>	<u>0.11%</u>	Asian/Pacific Islander	<u>5</u>	<u>0.55%</u>		
Black	<u>92</u>	<u>10.14%</u>	White	<u>698</u>	<u>76.96%</u>	Hispanic/Latino	<u>111</u> <u>12.24%</u>

Vehicle traffic violation:

Total	<u>339</u>	<u>24.76%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>0.29%</u>		
Black	<u>19</u>	<u>5.60%</u>	White	<u>282</u>	<u>83.19%</u>	Hispanic/Latino	<u>37</u> <u>10.91%</u>

Was a search conducted?

Yes:

Total	<u>18</u>	<u>1.31%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>7</u>	<u>38.89%</u>	White	<u>8</u>	<u>44.44%</u>	Hispanic/Latino	<u>3</u> <u>16.67%</u>

No:

Total	<u>1,351</u>	<u>98.69%</u>					
Alaska Native/American Indian	<u>1</u>	<u>0.07%</u>	Asian/Pacific Islander	<u>7</u>	<u>0.52%</u>		
Black	<u>142</u>	<u>10.51%</u>	White	<u>1,046</u>	<u>77.42%</u>	Hispanic/Latino	<u>155</u> <u>11.47%</u>

Reason for Search?

Consent:

Total	<u>3</u>	<u>0.22%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>2</u>	<u>66.67%</u>	Hispanic/Latino	<u>1</u> <u>33.33%</u>

Contraband:

Total	<u>2</u>	<u>0.15%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>2</u>	<u>100.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Racial Profiling Report | Full Report

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VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

Probable cause:

Total	<u>11</u>	<u>0.80%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>5</u>	<u>45.45%</u>	White	<u>4</u>	<u>36.36%</u>	Hispanic/Latino	<u>2</u> <u>18.18%</u>

Inventory:

Total	<u>2</u>						
Alaska Native/American Indian	<u>0</u>		Asian/Pacific Islander	<u>0</u>			
Black	<u>0</u>		White	<u>2</u>		Hispanic/Latino	<u>0</u>

Incident to arrest:

Total	<u>0</u>	<u>0.15%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>100.00%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Was Contraband discovered?

Yes:

Total	<u>12</u>	<u>0.88%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u> <u>0.00%</u>
Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u> <u>0.00%</u>
Black	<u>6</u>	<u>50.00%</u>	Yes	<u>1</u>	<u>16.67%</u>	No	<u>5</u> <u>83.33%</u>
White	<u>4</u>	<u>33.33%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>4</u> <u>100.00%</u>
Hispanic/Latino	<u>2</u>	<u>16.67%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>2</u> <u>100.00%</u>

Did the finding result in arrest (total should equal previous column)?

No:

Total	<u>1,357</u>	<u>99.12%</u>					
Alaska Native/American Indian	<u>1</u>	<u>0.07%</u>	Asian/Pacific Islander	<u>7</u>	<u>0.52%</u>		
Black	<u>143</u>	<u>10.54%</u>	White	<u>1,050</u>	<u>77.38%</u>	Hispanic/Latino	<u>156</u> <u>11.50%</u>

Description of contraband

Drugs:

Total	<u>9</u>	<u>0.66%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>5</u>	<u>55.56%</u>	White	<u>4</u>	<u>44.44%</u>	Hispanic/Latino	<u>0</u> <u>0.00%</u>

Currency:

Total	<u>0</u>	<u>0.00%</u>
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VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Weapons:						
Total	<u>1</u>	<u>0.07%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>1</u>	<u>100.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Alcohol:						
Total	<u>1</u>	<u>0.07%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>1</u>	<u>100.00%</u>
Stolen property:						
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Other:						
Total	<u>2</u>	<u>0.15%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>1</u>	<u>50.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>1</u>	<u>50.00%</u>

Result of the stop

Verbal warning:

Total	<u>805</u>	<u>58.80%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.12%</u>	Asian/Pacific Islander	<u>5</u>	<u>0.62%</u>
	Black	<u>86</u>	<u>10.68%</u>	White	<u>644</u>	<u>80.00%</u>
				Hispanic/Latino	<u>69</u>	<u>8.57%</u>

Written warning:

Total	<u>58</u>	<u>4.24%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>8</u>	<u>13.79%</u>	White	<u>47</u>	<u>81.03%</u>
				Hispanic/Latino	<u>3</u>	<u>5.17%</u>

Citation:

Total	<u>504</u>	<u>36.82%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>2</u>	<u>0.40%</u>
	Black	<u>54</u>	<u>10.71%</u>	White	<u>362</u>	<u>71.83%</u>
				Hispanic/Latino	<u>86</u>	<u>17.06%</u>

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VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

Written warning and arrest:

Total	<u>0</u>	<u>0.00%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Citation and arrest:

Total	<u>2</u>	<u>0.15%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>1</u>	<u>50.00%</u>	White	<u>1</u>	<u>50.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Arrest:

Total	<u>0</u>	<u>0.00%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Arrest based on

Violation of Penal Code:

Total	<u>1</u>	<u>0.07%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>100.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Violation of Traffic Law:

Total	<u>1</u>	<u>0.07%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>1</u>	<u>100.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Violation of City Ordinance:

Total	<u>0</u>	<u>0.00%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Outstanding Warrant:

Total	<u>0</u>	<u>0.00%</u>				
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>	
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

Racial Profiling Report | Full Report
VAN POLICE DEPARTMENT
1/1/2020 - 12/31/2020

Page 6

Was physical force resulting in bodily injury used during stop?

Yes:

Total	<u>1</u>	<u>0.07%</u>					
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>		Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>100.00%</u>	Hispanic/Latino <u>0</u> <u>0.00%</u>

No:

Total	<u>1,368</u>	<u>99.93%</u>					
	Alaska Native/American Indian	<u>1</u>	<u>0.07%</u>		Asian/Pacific Islander	<u>7</u>	<u>0.51%</u>
	Black	<u>149</u>	<u>10.89%</u>	White	<u>1,053</u>	<u>76.97%</u>	Hispanic/Latino <u>158</u> <u>11.55%</u>

Number of complaints of racial profiling?

Total	<u>0</u>	<u>0.00%</u>		
Resulted in disciplinary action	<u>0</u>	<u>0.00%</u>		
Did not result in disciplinary action	<u>0</u>	<u>0.00%</u>		

Submitted electronically to the



The Texas Commission on Law Enforcement

VAN POLICE DEPARTMENT

1/1/2020 - 12/31/2020

Comparative Analysis

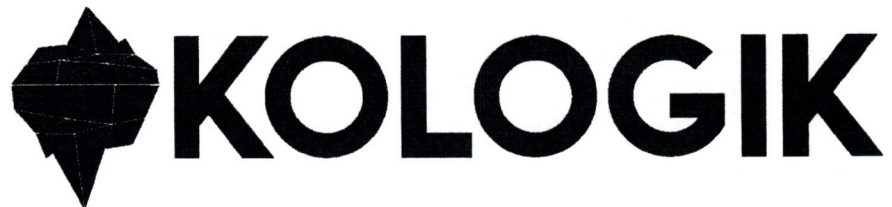
Motor Vehicle Stops vs. Gender Ethnic Population of Service Area

VAN POLICE DEPARTMENT

Racial Profile Data Provided by Kologik COPSsync Mobile		Agency Service Area Demographics Provided by Agency Official (Not Kologik)	
% of Stops		% of Population	
Male	54.86%	Male	48.4%
Female	45.14%	Female	51.6%
Alaska Native/American Indian	0.07%	Alaska Native/American Indian	2.1%
Asian/Pacific Islander	0.51%	Asian/Pacific Islander	4.9%
Black	10.88%	Black	11.9%
White	76.99%	White	41.1%
Hispanic/Latino	11.54%	Hispanic/Latino	39.9%

This form is produced in accordance with the Texas Code of Criminal Procedure Article 2.134 as required by the Texas Occupation Code Section 1701.164 and the Texas Commission on Law Enforcement. The Agency Service Area Demographics data was derived from available public data sources such as the US Census Bureau and other statistical services available to the reporting agency.

*** Comparative Analysis percentages are based on 2010 (2019) data from U.S. Census. The margin of Error/discrepancies is estimated +/- 2 %.***





DATA SHEET
AGENDA ITEM NO. VIII.I.

Meeting Date: April 8, 2021

Department:

Administration

Agenda Item:

Consideration and Possible Action on Community Center, Library, City Hall renovations and upgrades

Background:

With city hall relocating to the Community Center a decision has to be made on how we would like to set up city hall for business. We looked at several different options and do not want to make any permanent changes that would have to be undone when city hall relocates. Up to this point everything that has been or being done is part of maintenance. But a decision needs to be made on how to set up offices within the Community Center. We looked a different partitions and tried to find something that can be re-used in a different location in the future. We found a company out of Dallas that has a portable wall / partition system that looks good and can be easily reconfigured. I have request to other companies for quotes and ideas, but as of today have not heard from them. Regular partitions or cubicles like I originally had in mind are about the same cost as these proposed partitions from Vari and also have a 6-10 week lead time. Vari has given us a 2 week lead time on their product. We are at the point where I need the council to make a decision on which route you would like to go. The clinic is ready to move forward as soon as we can move out of the building. I am requesting our attorney to draw up a lease agreement between the city and the clinic.

Financial Impact:

Recommendation:

For more information, please contact Charles West, City Administrator at (903) 963-7216.



Table of Contents

A0	Cover Page
A1	Furniture Plan
A2	Furniture Plan w/ Wall Callouts
A3	General Notes
A4	Furniture Schedules w/ Pricing

Project Notes:

- Ceiling height confirmation needed to ensure QuickFlex walls are free and clear from any drop ceiling obstructions. See General Notes (A3) for more details.
- Vari is not responsible for any violations in building, fire, or ADA codes. Always consult your local inspector prior to purchase of furniture to ensure all applicable regulations are satisfied.
- Dimensions shown are approximate and subject to field.
- Space plan is solely based on background drawings provided by others. This drawing shall remain use for reference only.
- Electrical placement unknown. Recommended power location plan can be provided upon final furniture layout approval.
- Please review all instructions and warranty information provided with product purchased at time of installation. Any further modifications or attachments not recommended by manufacturer might risk a void of warranty.
- General Note: Each Electric Standing Desk requires a designated outlet.

vari®

Project Proposal

Location:

City of Van - City Hall

Van, TX

Sales Rep:	Sarah I.
Project Specialist:	Jazmin C.
Designer:	Elise C.

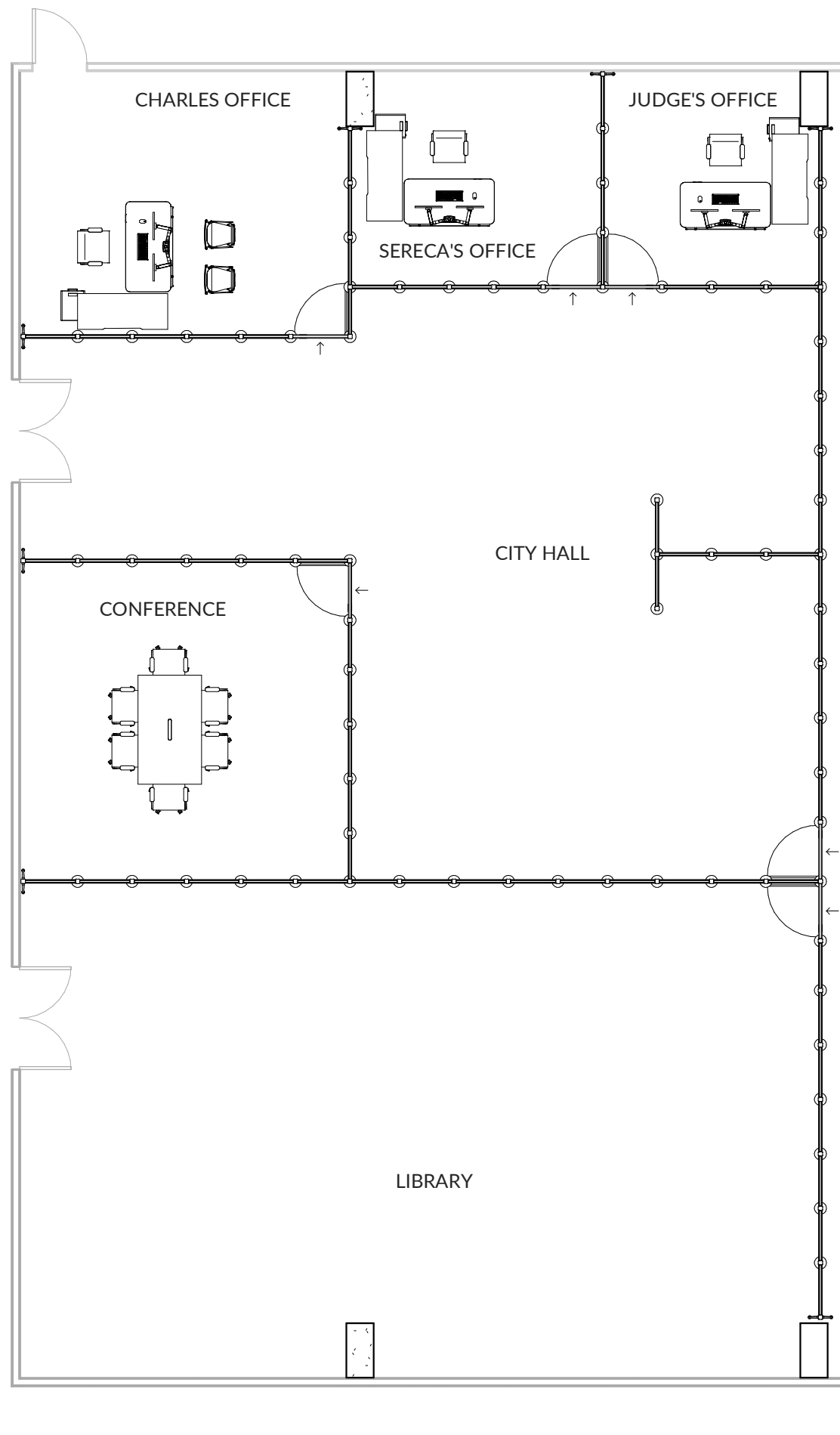
V.02

PD-0003218

21-417

4/1/21

A0



General Note:

*Vari electric standing desks are individual plugsets and are not recommended to be daisy-chained to one another via power strips.

**Power requirements and usage per desk: 120V, 60 HZ; 3.8 amp 120V running draw.

① Level 1- OPT 1
1/8" = 1'-0"

Confirmed Ceiling Height - 9'-0"

Confirm door width.
Door swing could hit
panel

General Note:

*Vari electric standing desks are individual plugsets and are not recommended to be daisy-chained to one another via power strips.

**Power requirements and usage per desk: 120V, 60 HZ; 3.8 amp 120V running draw.

**** PLEASE CONFIRM LOCATION OF DOORS AND COLUMNS**

1 Level 1- Furniture Plan w/ Wall Callouts - OPT 1
1/8" = 1'-0"

QUICKFLEX WALL LEGEND

- CLEAR
- CLEAR/FROSTED
- FROSTED
- MARKERBOARD/FROSTED
- FELT

**Please note:
All door panel inserts are a CLEAR/CLEAR finish.*

vari®

V.02

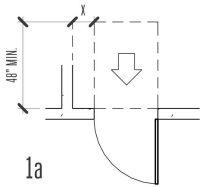
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4/1/21

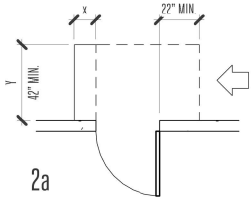
A2

DOOR SWINGS

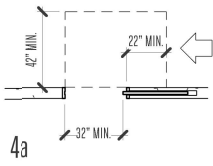
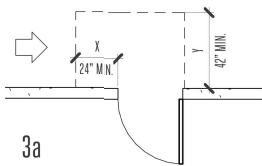
X= 12" MIN. IF DOOR HAS CLOSER AND LATCH, OTHERWISE NO REQUIREMENTS



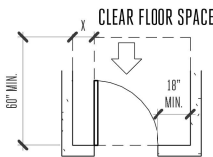
X= 12" MIN. IF DOOR HAS CLOSER AND LATCH, OTHERWISE NO REQUIREMENTS
Y= 48" MIN IF DOOR HAS BOTH LATCH AND CLOSER



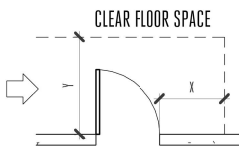
Y=48" MIN. IF DOOR HAS CLOSER



Side Approach-Hinge

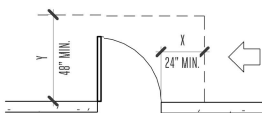


1b



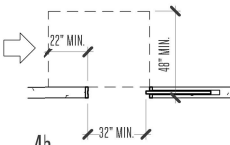
2b

Side Approach-Hinge



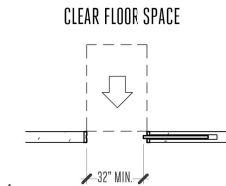
3b

Side Approach-Latch



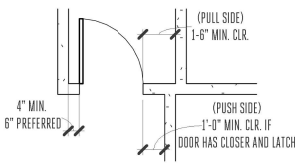
4b

Side Approach-Latch



1c

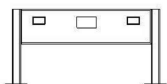
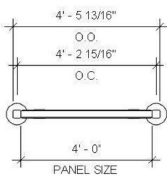
Forward Approach



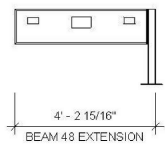
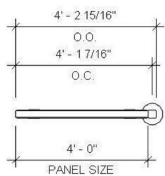
Wall to Door Clearance

QUICKFLEX BEAM SIZES

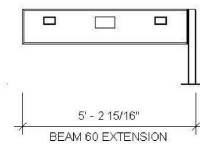
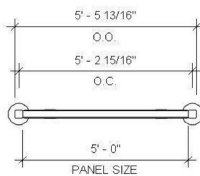
BEAM 48



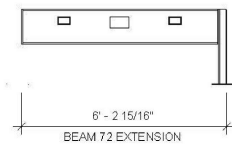
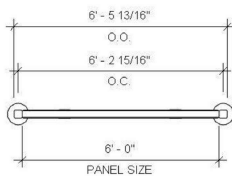
BEAM 48 EXTENSION



BEAM 60



BEAM 72



GENERAL ANNOTATIONS

NIS NOT IN SCOPE

NTS NOT TO SCALE



SIMPLEX



FLOOR DUPLEX

VIF VERIFY IN FIELD



REVISION CLOUD



DUPLEX



FLOOR QUADRUPLUX

O.C. ON CENTER



CENTER LINE



QUADRUPLUX



FLOOR JBOX

O.O. OUTSIDE TO OUTSIDE



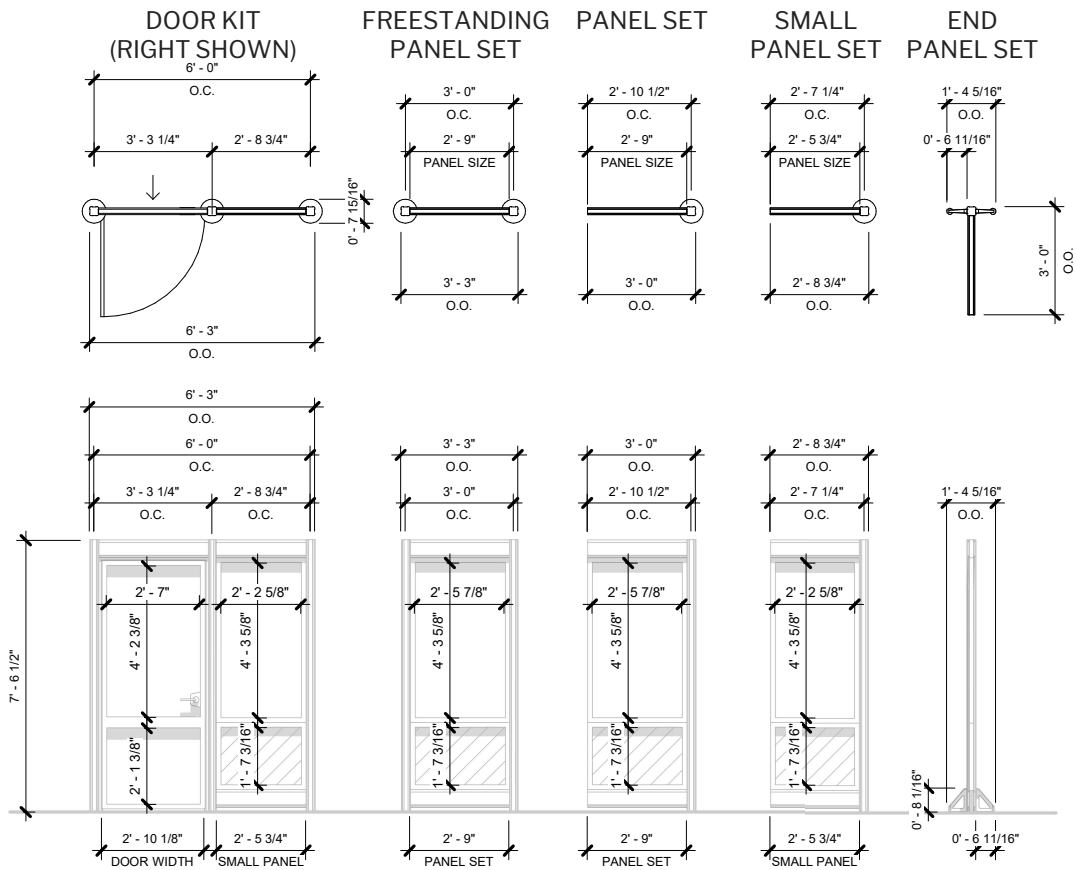
ADA CLEARANCE



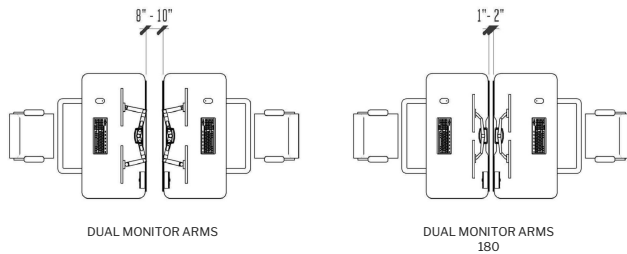
JBOX

NTS

QUICKFLEX WALL SIZES



SUGGESTED MONITOR ARM SPACING



vari®

V.02

21-417

4/1/21

A3



Quote

Quote: Q-441869

Date: 3/31/2021

Account Number: 1894047 City of Van, TX

VARI Sales Corporation
(800) 207-2587
sales@vari.com

Billing Address

113 W Main
Van, TX 75790
US

Shipping Address

113 W Main
Van, TX 75790
US

Quote Exp Date		Customer Ref#	Shipping Method		
4/30/2021			Room of Choice with Assembly		
Qty	Item Number	Description	Unit Price	Discount (%)	Amount
3	401079	Electric Standing Desk 60x30 + Tray (Reclaimed Wood) G2	USD 695.0000	10	USD 1,876.50
1	43762	Standing Conference Table (Reclaimed Wood)	USD 1,495.0000	10	USD 1,345.50
3	46100	Table 60x24 (Reclaimed Wood)	USD 495.0000	10	USD 1,336.50
3	42002	Acrylic Modesty Panel 60	USD 125.0000	10	USD 337.50
6	400665	Drafting Chair	USD 325.0000	10	USD 1,755.00
3	48003	Dual-Monitor Arm	USD 195.0000	10	USD 526.50
3	400742	File Cabinet (Slate)	USD 275.0000	10	USD 742.50
3	43148	Power Strip 15ft	USD 35.0000	10	USD 94.50
3	400663	Task Chair	USD 295.0000	10	USD 796.50
1	49789	Wood Chair (Slate) Set of 2	USD 295.0000	10	USD 265.50
1	43490	QuickFlex Walls™ - Slate End Panel Set (Clear/Frosted)	USD 995.0000	10	USD 895.50
1	45316	QuickFlex Walls™ - Slate End Panel Set (Felt)	USD 1,195.0000	10	USD 1,075.50
3	42469	QuickFlex Walls™ - Slate End Panel Set (Frosted)	USD 995.0000	10	USD 2,686.50

Qty	Item Number	Description	Unit Price	Discount (%)	Amount
2	42468	QuickFlex Walls™ - Slate End Panel Set (MkrBd/Frst)	USD 995.0000	10	USD 1,791.00
2	42430	QuickFlex Walls™ - Slate Left+Right Glass Door Set (Clr/Fst) ***Includes (1) Clear Left Glass Door Kit, (1) Clear Right Glass Door Kit & (2) Clear/Frosted Small Panel Kit***	USD 3,980.0000	10	USD 7,164.00
20	43480	QuickFlex Walls™ - Slate Panel Set (Clear/Frosted)	USD 995.0000	10	USD 17,910.00
5	43774	QuickFlex Walls™ - Slate Panel Set (Felt)	USD 1,195.0000	10	USD 5,377.50
12	42467	QuickFlex Walls™ - Slate Panel Set (Frosted)	USD 995.0000	10	USD 10,746.00
7	42466	QuickFlex Walls™ - Slate Panel Set (Marker Board/ Frosted)	USD 995.0000	10	USD 6,268.50
1	43498	QuickFlex Walls™ - Slate Right Glass Door Set (Clr/Frst) ***Includes (1) Clear Right Glass Door Kit & (1) Clear/ Frosted Small Panel Kit***	USD 1,990.0000	10	USD 1,791.00
1	43497	QuickFlex Walls™ - Slate Right Glass Door Set (Frosted) ***Includes (1) Clear Right Glass Door Kit & (1) Frosted Small Panel Kit***	USD 1,990.0000	10	USD 1,791.00
7	43294	QuickFlex Walls™ - Slate Small Panel Set (Clear/ Frosted)	USD 995.0000	10	USD 6,268.50
7	401102	QuickFlex Walls™ - Slate Small Lower Stretcher - GSA	Included	0	USD 0.00
4	43293	QuickFlex Walls™ - Slate Small Panel Set (Frosted)	USD 995.0000	10	USD 3,582.00
1	400013	QuickFlex Walls™ - Slate Small Upper+Lower Panel Set (Clr/Fr	USD 995.0000	10	USD 895.50
1	400012	QuickFlex Walls™ - Slate Small Upper+Lower Panel Set (Frstd)	USD 995.0000	10	USD 895.50
1	49396	QuickFlex Walls™ - Slate Upper+Lower Panel Set (Clr/ Frst)	USD 995.0000	10	USD 895.50
4	47174	QuickFlex Walls™ - Slate Small Upper Panel (Clear)	Included	100	USD 0.00
1	47174	QuickFlex Walls™ - Slate Small Upper Panel (Clear)	Included	100	USD 0.00
7	47174	QuickFlex Walls™ - Slate Small Upper Panel (Clear)	Included	100	USD 0.00
1	47174	QuickFlex Walls™ - Slate Small Upper Panel (Clear)	Included	100	USD 0.00
Subtotal:					USD 79,110.00

Total Discounts Applied: USD 8,790.00

Shipping / Handling: USD 0.00
Tax: USD 0.00

Order Total: USD 79,110.00

Notes:

RESTOCKING DISCLAIMER

Customers will be charged a 10% restocking fee for any returns that occur for the following reasons:

- Confirmed the color or finish, then disliked it upon delivery
- Ordered wrong size after confirming specifications
- Product doesn't fit because provided space dimensions were incorrect
- Provided layout changed during installation
- Space is under construction and installation can't be completed
- Furniture was ordered as a temporary solution until other furniture was available
- Customer wants to replace product with newer models of Vari product

Customers will not be charged for replacement of items that were installed with damage or defects.

Customer Signature _____ Date _____

MONTHLY CODE ENFORCEMENT REPORT - MARCH 2021

DATE	ADDRESS	NOTE	TYPE MULTIPLE ENTRIES AT A SINGLE ADDRESS REFLECT MULTIPLE VIOLATIONS	TYPE	COUNT	ACTION TAKEN	DATE CLOSED
3/3/2021		UNSECURED BUILDING	MISC CODE VIOLATION	INITIAL	1	INFORMAION GIVEN	
3/3/2021		REPORTED VIA MY VAN APP	MISC CODE VIOLATION	INITIAL	1	WARNING	3/3/2021
3/3/2021		smoke investigation	NO CONTACT VISUAL	INITIAL	1	OBSERVATION	
3/15/2021		SEWER VIOLATION 1 WK WARNING	MISC CODE VIOLATION	INITIAL	1	WARNING	
3/15/2021		JUNK CAR (DODGE)	CODE VIOLATION CAR	INITIAL	1	WARNING	
3/15/2021		TRASH PILED ON HOUSE	MISC CODE VIOLATION	INITIAL	1	WARNING	3/23/2021
3/18/2021		SEWER VIOLATION 1 WK WARNING	MISC CODE VIOLATION	FOLLOW UP	1	VIOLATION CLEARED	3/18/2021
3/24/2021			CODE VIOLATION GRASS	FOLLOW UP	1	VIOLATION CLEARED	
3/24/2021		maroon minivan	CODE VIOLATION CAR	FOLLOW UP	1	INFORMAION GIVEN	
3/24/2021		GRASS WARNING - VACANT HOUSE	CODE VIOLATION GRASS	INITIAL	1	NOTICE POSTED	
3/24/2021		GRASS WARNING - VACANT HOUSE	CODE VIOLATION GRASS	INITIAL	1	NOTICE POSTED	
3/26/2021		JUNK CAR (DODGE)	CODE VIOLATION CAR	FOLLOW UP	1	MAILED NOTICE	
3/26/2021		UNSECURED BUILDING	MISC CODE VIOLATION	FOLLOW UP	1	OBSERVATION	3/26/2021
3/18/2021		TAHOE	CODE VIOLATION CAR	FOLLOW UP	1	OBSERVATION	3/18/2021
3/29/2021		THREE VEHICLES REMAIN	CODE VIOLATION CAR	FOLLOW UP	1	OBSERVATION	
3/29/2021		GRASS WARNING	CODE INFORMATION	INITIAL	1	INFORMAION GIVEN	
TOTAL	VERBAL WARNING	WRITTEN WARNING	CITATION	ENFOREMENT ACTION	CLOSED		
16	6	1	0	8	5		



FROM THE OFFICE OF THE FIRE MARSHAL/CODE ENFORCEMENT

*Mailing Address: P.O. Box 487
Physical Address: 113 S. Maple
Van, Texas 75790*

DATE: March 30, 2021

SUBJECT: March activity

- Activity will be picking up with the growing season. We discovered that over the years, there have been some code changes that were voted in but never changed where so that it's visible to the public (or me). This falls on the third-party service that operates that part of the website, City Admin has been sending them the changes they just aren't getting edited. We are working on this so that the public sees accurate info. So far, the only thing that's really mattered is the posted height of grass allowed.
- I have two records management systems. FirePrograms is the RMS used by the fire department to track incident information, but it also has a module for protected properties and inspections, pre-fire planning, etc. All my actual inspections are entered here as well as property photos and anything that gets a verbal or written warning, so there is a documented history of code violations that occur at any given address.

The other system is CopSync, which is what is used by the police department. Any code violation that may end up resulting in a citation or a tow will be documented here so there is an adequate paper trail including a case number for court purposes.

In my monthly report, the one you have been seeing is mainly my daily activity tracker, and the new addition is a summary of my non-code enforcement activity with PD (traffic, calls for service, etc...)

HUDGENS - ACTIVITY SUMMARY

2021 MONTHLY ACTIVITIES SUMMARY

OFFICER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
UNIT	105	105	105	105	105	105	105	105	105	105	105	105	105
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	4	2	0	0	0	0	0	0	0	0	0	0	6
CRASH	0	1	2	0	0	0	0	0	0	0	0	0	3
INCIDENT	2	4	0	0	0	0	0	0	0	0	0	0	6
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	2	0	5	0	0	0	0	0	0	0	0	0	7
WARNING	1	5	2	0	0	0	0	0	0	0	0	0	8
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	2	0	0	0	0	0	0	0	0	0	0	0	2
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0	0	0	0

MONTHLY FIRE MARSHAL REPORT - MARCH 2021

DATE	ADDRESS	BUSINESS	TYPE	ACTION TAKEN	TYPE	NOTES
3/3/2021			BUSINESS PREOPEN	BUSINESS INSPECTION	INITIAL	EGRESS PATH BLOCKED, NEED TO CLEAR EXTINGUISHERS, EMERGENCY LIGHTING
3/9/2021		NEW HOME CONSTRUCTION	CITIZEN COMPLAINT	WARNING	INITIAL	BURNING PROHIBITED MATERIALS - posted notice
3/11/2021			ILLEGAL BURNING	WARNING	INITIAL	UNATTENDED FIRE AT NIGHT - info given
3/11/2021		RESIDENCE	FIRE INVESTIGATION	OBSERVATION	INITIAL	NO VIOLATION NOTED AT THIS TIME
3/18/2021			FIRE CODE	OBSERVATION	FOLLOW UP	All violations corrected
3/24/2021		Residence	CITIZEN COMPLAINT	INFORMATION GIVEN	INITIAL	RECREATIONAL FIRE PIT NEAR GAS METER - within code/no violation
3/20/2021			OTHER	INFORMATION GIVEN	INITIAL	ELECTRICAL SERVICE INSPECTION - ADDRESS NOTICE WARNING
					7	

VAN MUNICIPAL COURT
CITY COUNCIL MONTHLY REPORT
MARCH 2021

Citations filed with the court		195
March Closed Cases		123
Dismissals:	59	
Dismissed by Prosecutor	0	
FTA/VPTA Amnesty		
Finding of Not Guilty	0	
Drivers Safety Course	29	
Deferred Disposition	25	
Proof of Insurance	5	
Other Compliance Dismissals	0	
Number Paid in Full	57	
Non-Cash Credit:		
Time Served (same defendant)	7	
Community Service	0	
Number of Appealed Cases	0	
	123	
Number of Pre-Trials		0
Number of Jury Trials		0
Number of Non-Jury Trials		0
Number of Show Cause Hearings		0



City of Van
Public Works Report
April 8, 2021
Council Meeting

Staff:

Kevin Johnson

Mark Jackson

Earl Brown

Jose Guerrero

Jeff Green

Trent Pamplin

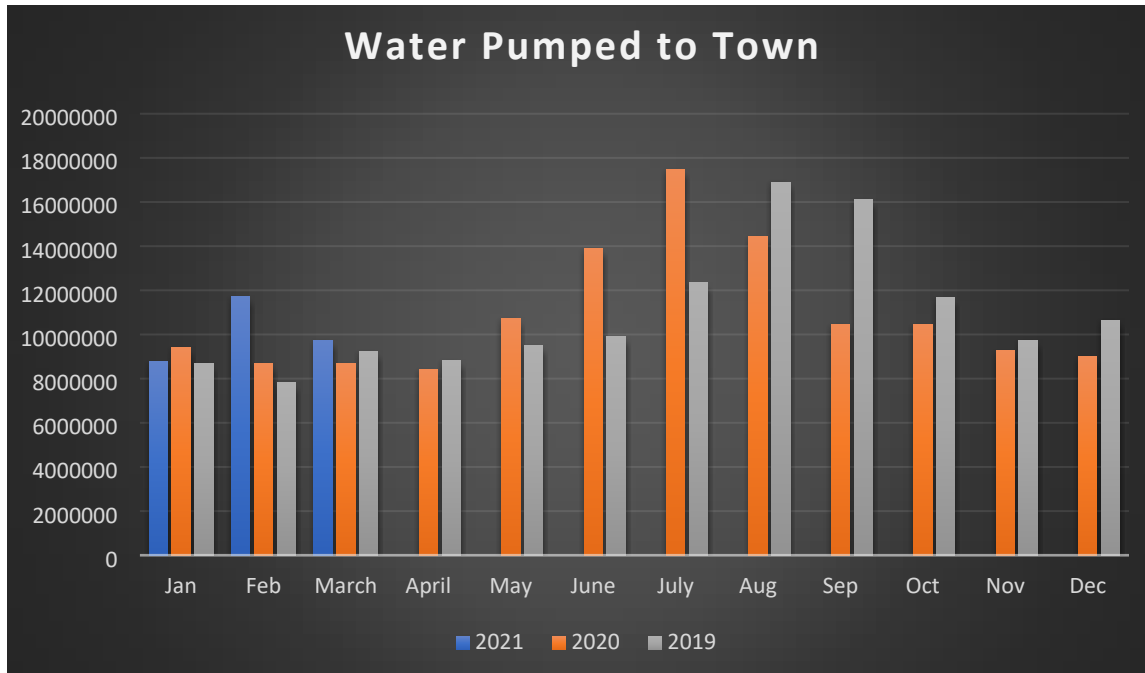
Marcos Orozco

Tommy Smith

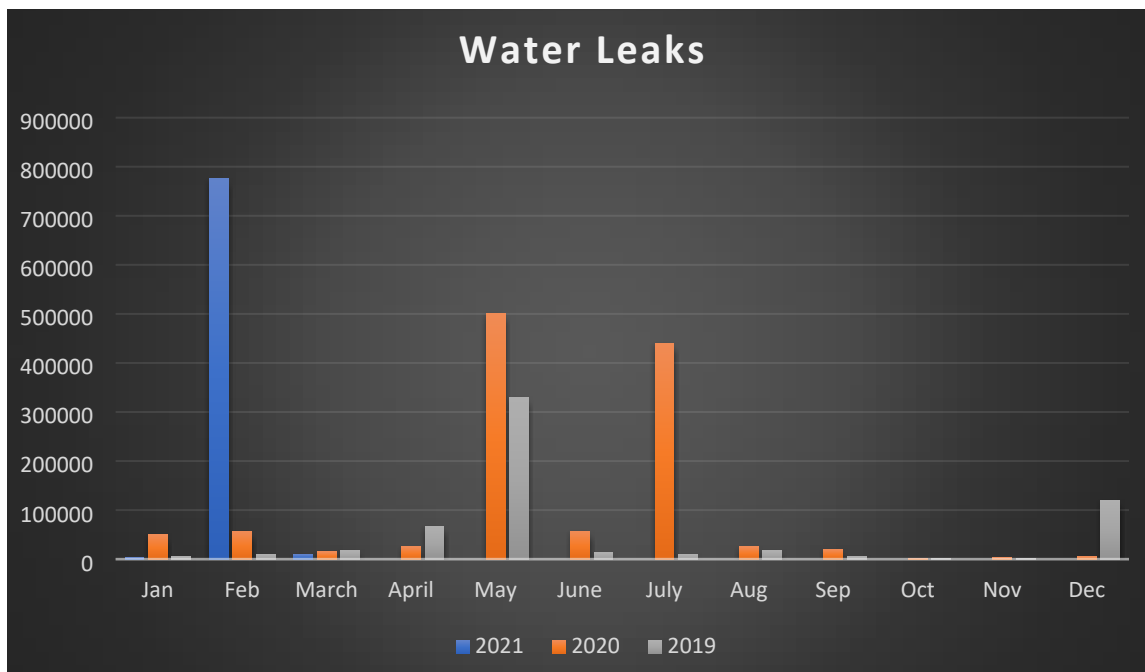
Alan Arroyo

Water

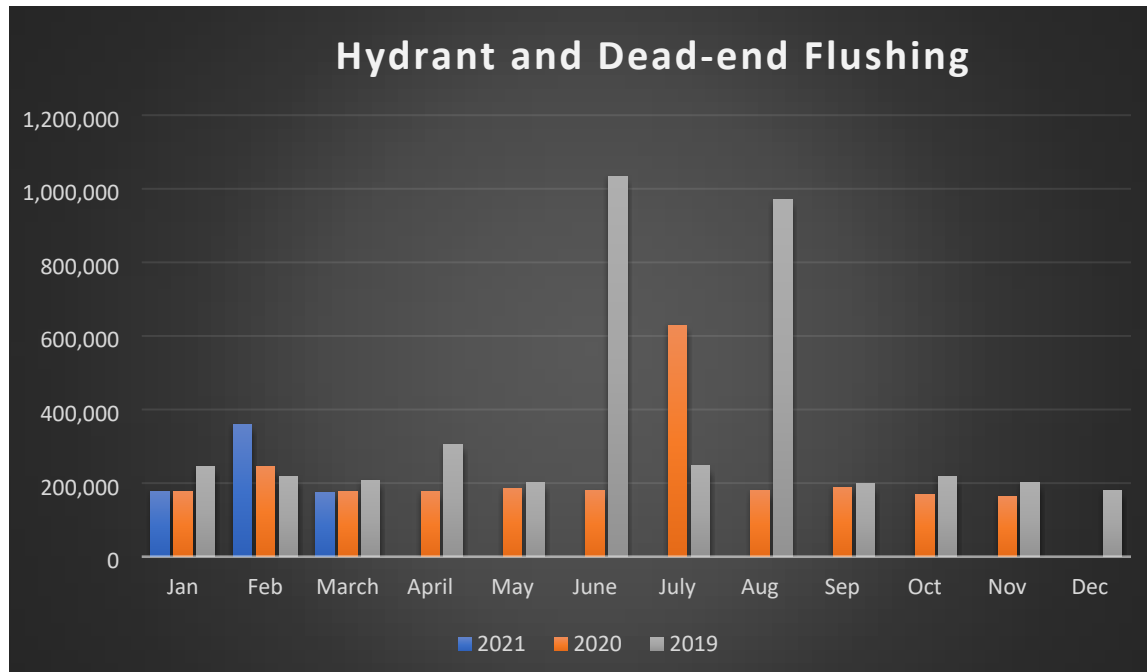
Water Pumped to Town 9,716,000



Leaks 10,000



Flushing 173,425



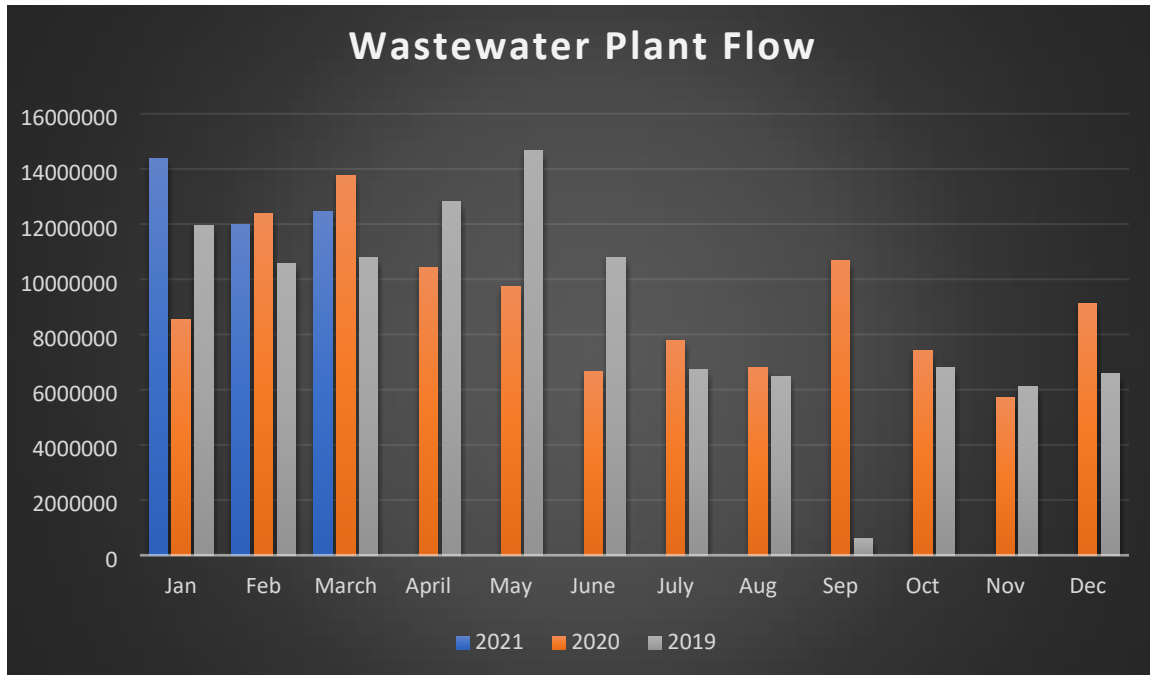
- We continue to conduct the monthly flushing program which is required by Texas Commission on Environmental Quality (TCEQ). The program requires staff to flush each dead-end mainlines once a month to ensure the quality of the drinking water and maintain the free chlorine residual in the water.

Leak Report

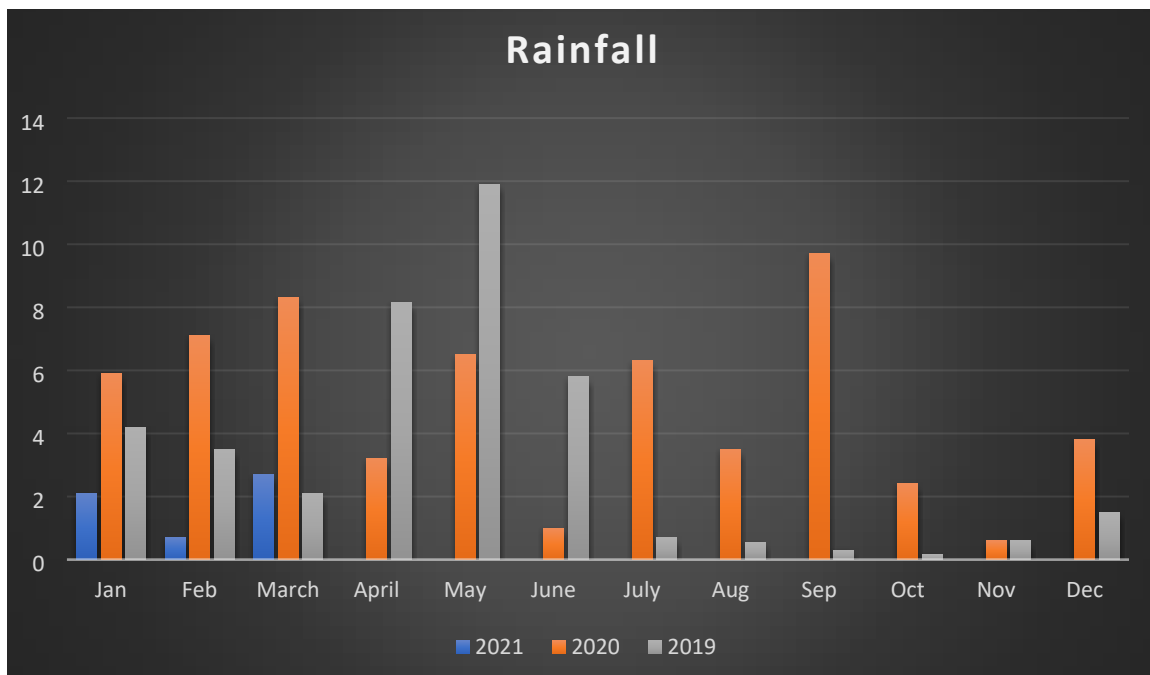
- We had 4 two inch leaks this month on Elm St

Wastewater

Wastewater Plant Flow **12,460,000**



Rainfall **2.7"**



Vehicles

	Mileage	Vehicle	Mileage
W-1 2010 F-150	97830	S-1 2004 F-350	44887
W-2 2013 GMC 1500	72201	S-2 2010 Chev 1500	93986
W-7 2016 F-250	67813	S-6 2004 Chev 6500	26,125
W-16 2020 F-350	1531	S-11 2016 F150	67349
W-17 2017 F-250	62428	S-12 2007 GMC 1500	78821

If you have any questions, feel free to e-mail me. I will do my best to get you a prompt response.

Thanks,

Kevin Johnson

The following is SOP's that we have started writing for the department.

Chlorine residual test

Test is to be performed once per 24-hour cycle per plant permit.

Procedure:

Using 250 ml plastic beaker located to left of chlorine meter test kit, collect sample from plant effluent discharging from online chlorine chamber. Remember to purge beaker before collecting final sample. Once sample is collected you have fifteen (15) minutes to perform test.

Using sample vials (2), purge vial with collected sample. Fill first vial to 10 ml mark with sample, use this to calibrate chlorine meter to zero, this is your blank sample. Place blank in vial slot in the chlorine meter, place cover over vial. Press the blue calibration button on the left to zero calibrate chlorine meter. Using pipet, purge pipet, then place ten (10) ml into second vial, pour contents of one powder pillow into sample vial, place cap on vial and shake vial to dissolve powder pillow contents. Place sample vial into vial slot, place cover over vial, pressing button with check mark located on the right. Once test completed press check button again, this is your duplicate test. Results are your initial Chlorine test.

Manganese correction test:

Using vial for blank test, pour out sample used to run blank and refill to ten (10) ml mark with sample.

Using reagents located under tin can, add three (3) drops of Potassium Iodide, square plastic container, into sample, then add three (3) drops of Sodium Arsenite, glass vial, into sample. Wait one (1) minute, then add contents of powder pillow into sample. Shake to dissolve powder pillow contents. Place sample into meter, place cover over vial, press check button, this result is your Manganese correction.

Final Chlorine result:

Using your initial result from Chlorine test, subtract result from Manganese correction test to determine actual Chlorine residual.

Example:

Initial Chlorine result was 3.8 and Manganese result was 0.3, subtract 0.3 from 3.8 to have a final result of 3.5 ($3.8 - 0.3 = 3.5$). Record these equations on Chlorine test log sheet, record result of initial Chlorine test on Operator log sheet (in example provided result is 3.5). Time test was completed will also need to be recorded on log sheets. Chlorine result is to be also recorded on quality control log sheet.

Chlorine test is recorded on three different log sheets.

Procedure to waste sludge to Digester

Purpose of procedure is to reduce volume of sludge in plant.

Procedure: Ensure return sludge is as thick as possible, should look like oatmeal. Open valve to Digester, close valve for RAS pumps to aeration basin, then check to ensure flow is going in Digester. Watch the sludge being wasted to Digester. Observe frequency that sludge pumps operate and the downtime in between pump cycles, as the level in the Clarifiers is reduced there will be a loss of head pressure. Therefore, begin incrementally lowering the telescopic valves @ the clarifiers to increase flow to RAS pumps.

Once desired level in Digester has been achieved, open valve to Aeration Basin and close valve to Digester. Check water level in the clarifiers and begin process to set telescopic valves to normal operational settings. Process could take up to an hour depending on amount wasted.

Change out an empty Chlorine cylinder

1. Take valve wrench and close cylinder. Using the heel of your hand, strike wrench and “ping” valve closed.
2. Turn knob on chlorinator till active indicator resets, you should hear a loud click.
3. Using cylinder wrench loosen yoke and remove chlorinator from bottle and used lead washer from chlorinator.
4. Place brass thread protector cap on cylinder valve.
5. Place bonnet cap on cylinder.
6. Return empty cylinder to designated storage area.
7. Retrieve full cylinder from designated storage area.
8. Loosen bonnet cap
9. Place full cylinder on scale, remove bonnet cap and safety warning material from cylinder valve.
10. Orientate cylinder valve facing directly outward, using safety chain on scale, secure cylinder on scale.
11. Place new lead washer in yoke attachment, secure chlorinator to cylinder. Ensure you have a good seal; washer can only be used once.
12. Place cylinder wrench on cylinder valve and using the heel of your hand, and only the heel of your hand, do not use any other object to open cylinder valve, open and quickly close valve.
13. Use Ammonia vapors to check for leak at lead washer and discharge tubing.
14. Once verified that there is no leak, open valve one full turn and check connections again for leak using Ammonia vapors.
15. Calibrate cylinder weight scale to 150 lbs.

CITY OF VAN FIRE DEPARTMENT MONTHLY REPORT

FY 2020-2021

	TOTAL CALLS FOR SERVICE	RESPONSES WITHIN CITY		RESPONSES IN V.Z. COUNTY		RESPONSES IN SMITH COUNTY		MUTUAL AID PROVIDED	MUTUAL AID RECEIVED	RESPONSE MAN HOURS	RESPONSE HOURS BY DAY STAFF	TRAINING HOURS	FIRE	RESCUE & EMS	OTHER
OCTOBER	23	7	30%	8	35%	8	35%	3	1	51.94	6.76	12	2	12	9
NOVEMBER	31	12	39%	14	45%	5	16%	4	1	54.6	20.59	4	10	16	5
DECEMBER	27	6	22%	12	44%	9	33%	11	2	43.75	14.18	0	6	18	3
JANUARY	25	9	36%	9	36%	7	28%	7	1	79.64	13.82	0	8	9	8
FEBRUARY	25	8	32%	13	52%	4	16%	4	3	71.36	3.14	0	8	8	9
MARCH	21	7	33%	7	33%	7	33%	1	1	51.12	0.56	8	8	10	3
APRIL															
MAY															
JUNE															
JULY															
AUGUST															
SEPTEMBER															
YEAR TO DATE	152	49	32%	63	41%	40	26%	30	9	352.41	59.05	24	42	73	37

NOTES

CITY OF VAN POLICE DEPARTMENT

2021 MONTHLY ACTIVITIES SUMMARY

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	2	0	1	6	0	3	1	0	0	0	0	0
BLDG CHECK	82	0	28	6	241	734	18	4	100	6	0	0	0
CRASH	0	2	1	0	2	2	1	4	3	2	0	0	0
INCIDENT	5	29	2	8	8	0	22	24	9	33	0	0	0
OFFENSE	7	16	9	8	12	4	27	17	0	19	0	0	0
CFS	9	11	63	68	93	71	106	63	102	51	0	0	0
WARNING	17	0	55	107	20	6	121	24	65	35	0	0	0
CITATION	56	0	53	68	14	0	47	6	21	191	0	0	0
ARREST	0	8	6	10	0	0	9	2	0	9	0	0	0
NARCOTICS RELATED	0	2	3	0	0	0	0	2	0	0	0	0	0
DRUG PARAPHANALIA	0	0	5	4	0	0	10	0	0	3	0	0	0
MILEAGE	4706	1747	4891	2658	2146	2070	2902	3730	2847	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	1	0	0	3	0	1	0	0	0	0	0	0
BLDG CHECK	41	0	0	0	94	270	5	2	38	3	0	0	0
CRASH	0	1	0	0	1	1	0	1	1	1	0	0	0
INCIDENT	2	8	0	1	3	0	7	8	3	11	0	0	0
OFFENSE	0	7	3	2	5	2	10	6	0	4	0	0	0
CFS	4	4	23	22	35	27	42	16	35	19	0	0	0
WARNING	8	0	24	44	8	2	38	10	27	14	0	0	0
CITATION	25	0	25	27	7	0	18	2	10	73	0	0	0
ARREST	0	4	3	4	0	0	3	1	0	3	0	0	0
NARCOTICS RELATED	0	1	1	0	0	0	0	1	0	0	0	0	0
DRUG PARAPHANALIA	0	0	2	2	0	0	4	0	0	1	0	0	0
MILEAGE	1841	729	1624	739	784	740	1064	1400	1019	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	1	0	0	1	1	0	0	0	0	0
BLDG CHECK	0	0	28	6	53	194	8	0	24	0	0	0	0
CRASH	0	0	1	0	0	0	1	2	1	0	0	0	0
INCIDENT	1	13	2	6	2	0	8	8	3	11	0	0	0
OFFENSE	7	2	3	4	2	0	7	5	0	11	0	0	0
CFS	1	3	17	24	23	17	22	31	32	13	0	0	0
WARNING	1	0	7	19	4	2	45	4	11	7	0	0	0
CITATION	6	0	3	14	0	0	11	2	1	45	0	0	0
ARREST	0	0	0	2	0	0	3	0	0	3	0	0	0
NARCOTICS RELATED	0	0	1	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	1	0	0	0	2	0	0	1	0	0	0
MILEAGE	1024	289	1643	1180	578	590	774	930	809	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	1	0	0	3	0	1	0	0	0	0	0	0
BLDG CHECK	41	0	0	0	94	270	5	2	38	3	0	0	0
CRASH	0	1	0	0	1	1	0	1	1	1	0	0	0
INCIDENT	2	8	0	1	3	0	7	8	3	11	0	0	0
OFFENSE	0	7	3	2	5	2	10	6	0	4	0	0	0
CFS	4	4	23	22	35	27	42	16	35	19	0	0	0
WARNING	8	0	24	44	8	2	38	10	27	14	0	0	0
CITATION	25	0	25	27	7	0	18	2	10	73	0	0	0
ARREST	0	4	3	4	0	0	3	1	0	3	0	0	0
NARCOTICS RELATED	0	1	1	0	0	0	0	1	0	0	0	0	0
DRUG PARAPHANALIA	0	0	2	2	0	0	4	0	0	1	0	0	0
MILEAGE	1841	729	1624	739	784	740	1064	1400	1019	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

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OFFICER	CHIEF	SGT. DAVIS	BOWLES	CARLSON	DORING	GEDDIE	HEMPHILL	MCKEE	RODRIGUEZ	SMITH	DUKE	HUDGENS	SHADBOLT
UNIT	106	750	204	201	203	107	108	202	205	202	NA	105	NA
ANIMAL	0	0	0	0	0	0	0	0	0	0	0	0	0
BLDG CHECK	0	0	0	0	0	0	0	0	0	0	0	0	0
CRASH	0	0	0	0	0	0	0	0	0	0	0	0	0
INCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0
CFS	0	0	0	0	0	0	0	0	0	0	0	0	0
WARNING	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATION	0	0	0	0	0	0	0	0	0	0	0	0	0
ARREST	0	0	0	0	0	0	0	0	0	0	0	0	0
NARCOTICS RELATED	0	0	0	0	0	0	0	0	0	0	0	0	0
DRUG PARAPHANALIA	0	0	0	0	0	0	0	0	0	0	0	0	0
MILEAGE	0	0	0	0	0	0	0	0	0	0		0	

Deployment Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021

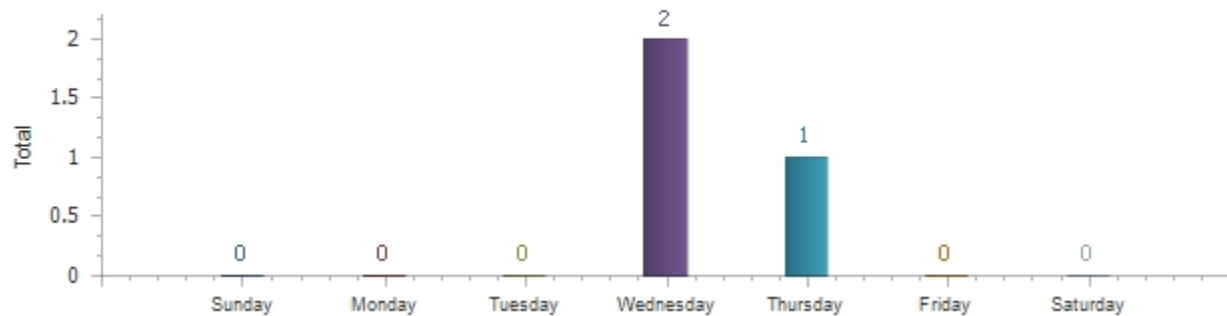
Overview

Total Deployments: 3

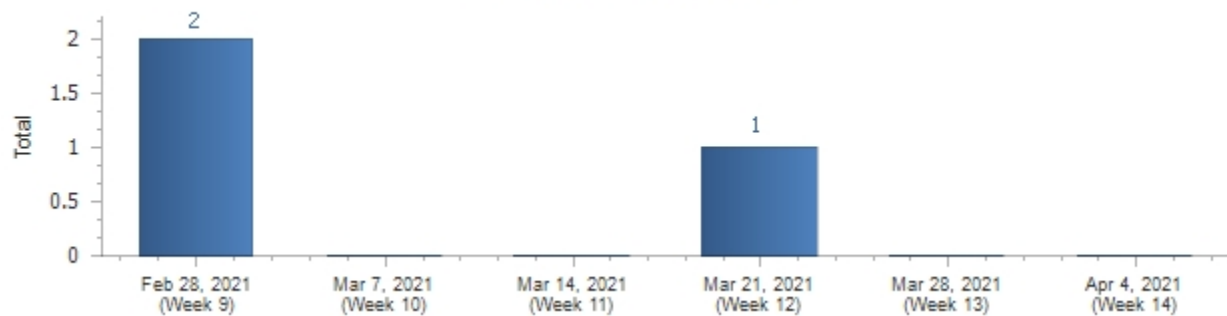
Detection Deployments: 2

Patrol Deployments: 1

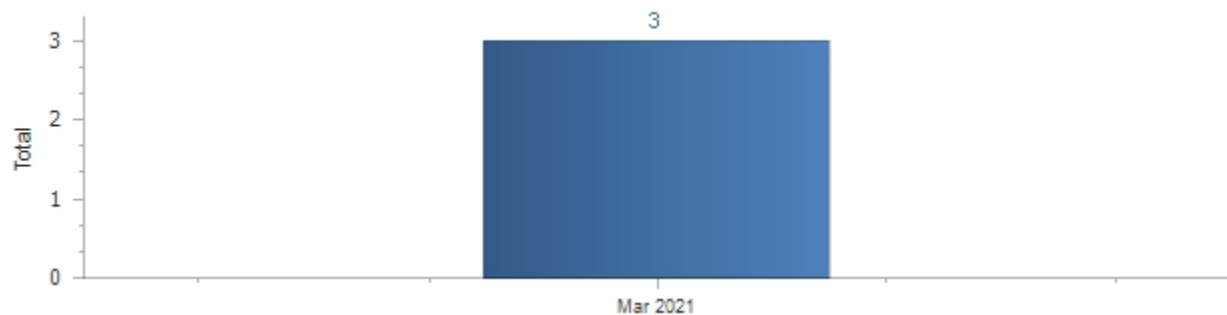
Deployments By Day Of Week



Deployments By Week



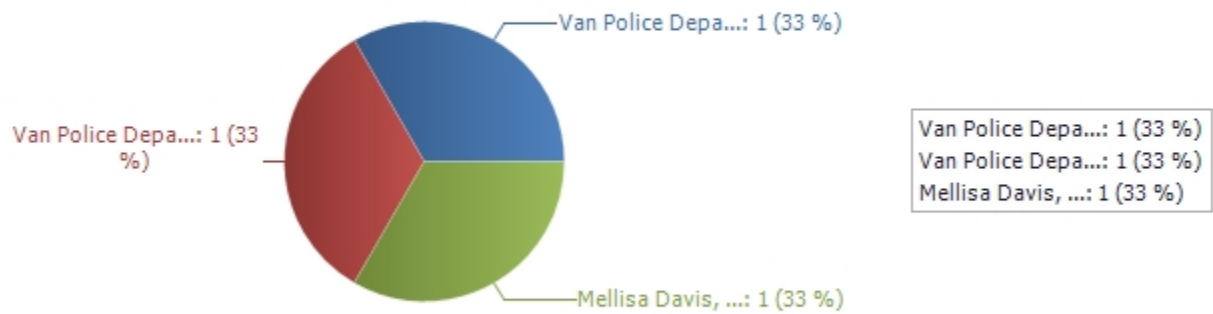
Deployments By Month



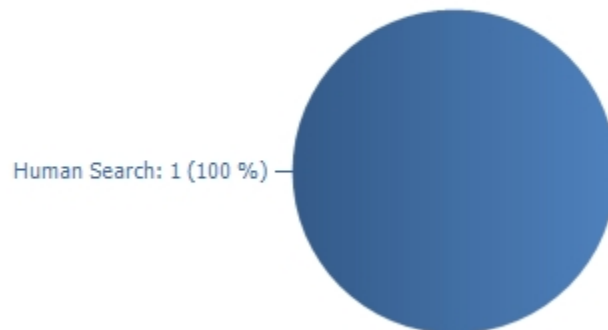
Deployment Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021

Top 25 Requesting Agencies

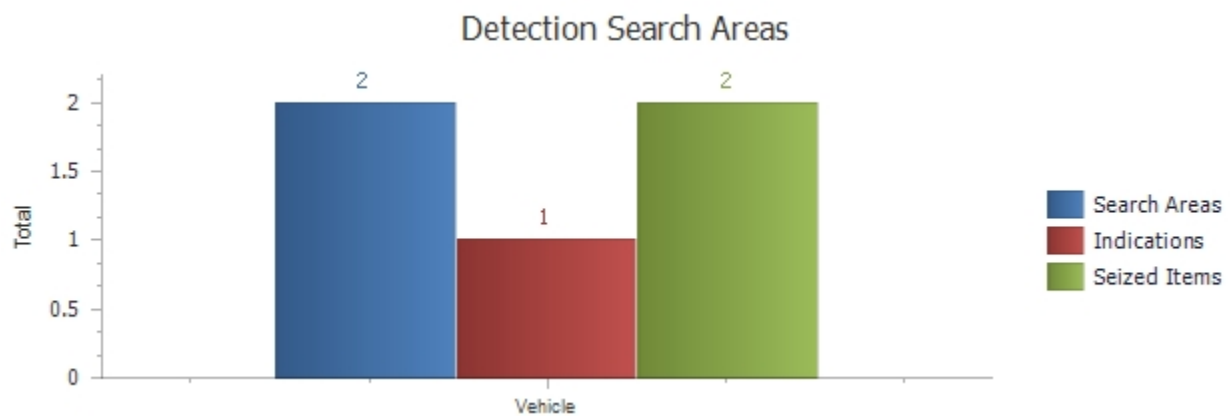
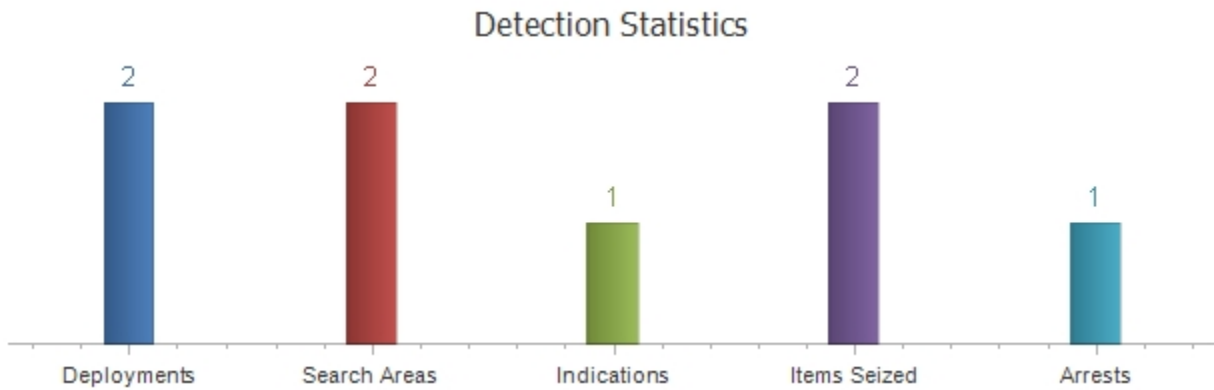


Patrol Types



Deployment Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021



Deployment Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021

Drug Indications

Methamphetamine  2 indications (100%); 1.0 grams and 1 items

Packaging Around Drugs

Glass: 2 (100%)



Training Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021

Overview

Events Attended: 3

Detection Exercises: 2

Classes Attended: 0

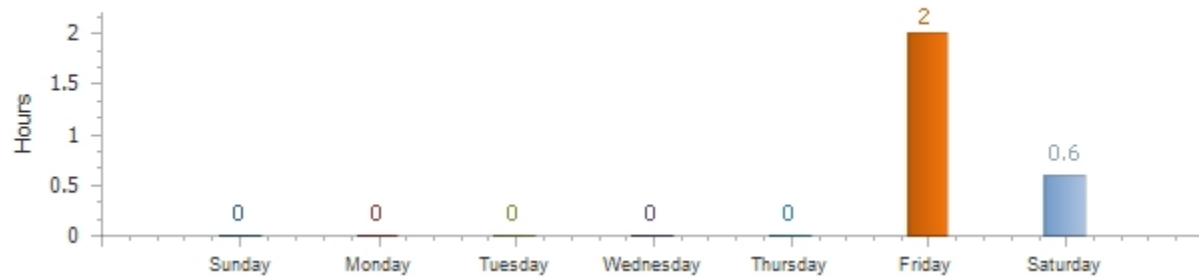
Total Training Time: 2.6 hours

Patrol Exercises: 1

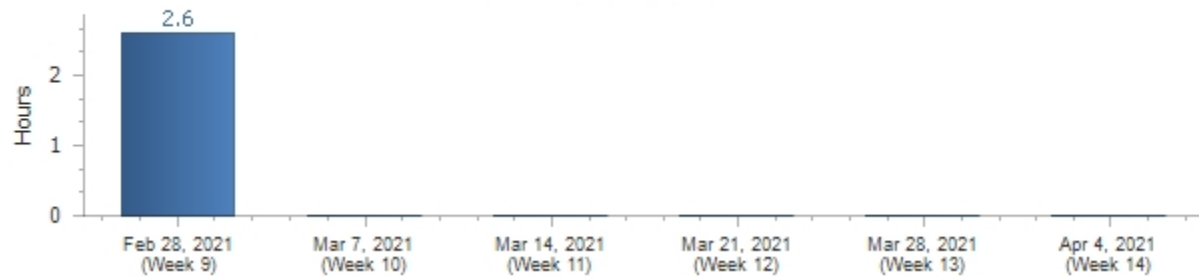
Total Class Duration: 0.0 hours

Avg. Event Time: 0.9 hours

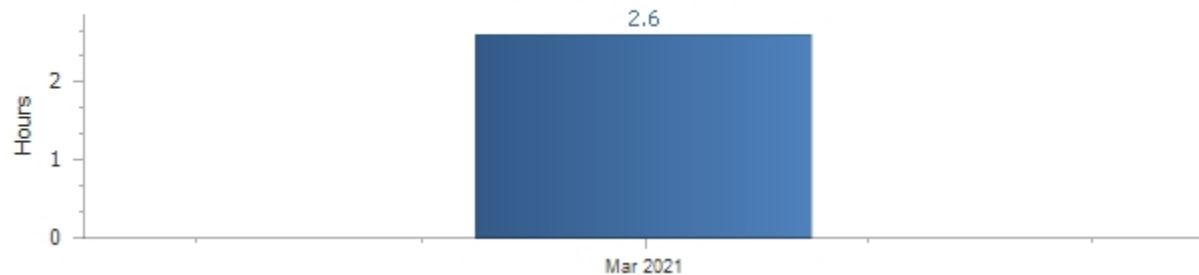
Training By Day Of Week



Training By Week



Training By Month



Training Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021

Patrol Exercise Types



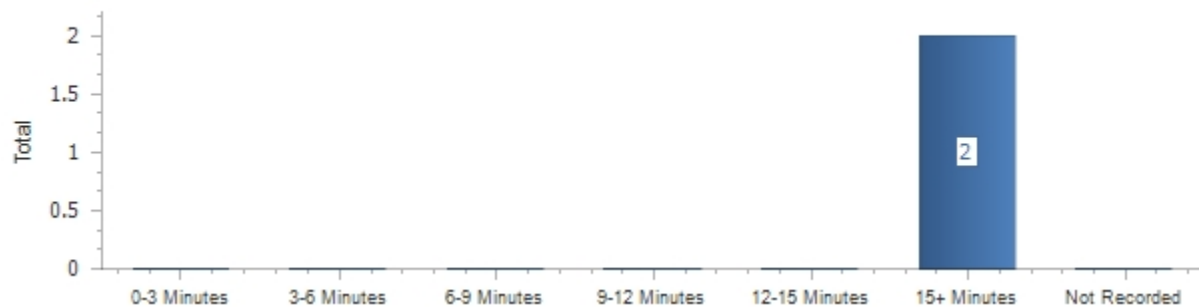
Controlled Negative Detection Exercises



Blind Detection Exercises

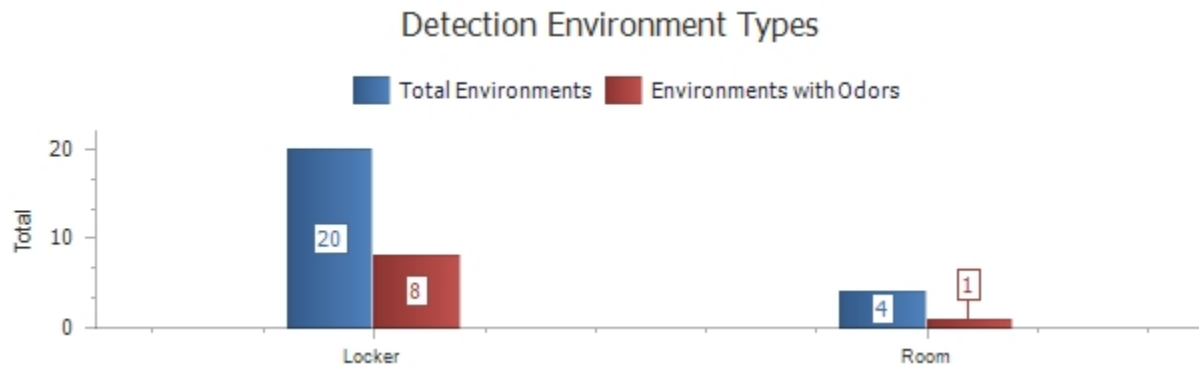


Detection Exercise Lengths



Training Summary

Randy Bowles and K9 Rudy, Van Police Department
March 1, 2021 to March 31, 2021



Drug Odors



Packaging Around Drugs

Plastic: 6 (50%) Canvas: 6 (50%)



CITY COUNCIL REPORT

Van Police Summary Report MARCH 2021

K-9 (Officer R. Bowles and Rudy) Update:

I have attached the Deployment and Training Reports generated by the PackTrack program utilized by the K9 Unit to their activities.

The K-9 Unit was utilized on an open air sniff that result in a drug arrest (methamphetamine) during the month of March in Van.

After further consideration and discussion with Officer Bowles and District Attorney Tonda Curry, K9 Rudy is in the process of being certified to also detect THC.

The Police Department appointed Douglas Stevens to a Reserve Officer position on March 24th. Officer Stevens is 25-year veteran Texas Peace Officer. The Police Department Reserve Officers {Shadbolt, Duke, and Stevens} logged a total of 84 hours volunteering to serve the citizens of Van during March 2021.

Animal Calls: 7

Dogs – 7 (0 dogs) to shelter

Cats - 0

Livestock - 0

The police department's Face book page continues to be an asset for receiving and disseminating information to the public i.e. compliments for officers, public safety concerns, and public service announcements. Most recently the page was utilized to identify, locate, and arrest two burglary suspects.