



**NOTICE OF A REGULAR MEETING
OF THE MASTER PLAN COMMITTEE
Tuesday, December 8, 2020
6:30 PM**

Barbara McMillan
Chase Penny
Victoria Tankersley
Mark Thompson
Danny Morrow
Lisa Ordmandy -
P&Z ad hoc member

AGENDA

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Master Plan Committee will meet Tuesday December 8, 2020 at 6:30 PM at Old Movie House, 255 West Main, Van, TX 75790. The items listed below are placed on the agenda for discussion and/or action.

There may be a quorum of the Van City Council members in attendance and participate in discussions. No action will be taken by the City Council at this meeting concerning the City of Van.

- I. **CALL MEETING TO ORDER**
- II. **ACTION ITEMS**
 - A. Discussion and appropriate action on Master Plan Update and proposal by Consultants
- III. **ADJOURN**

CERTIFICATION

I hereby certify that the above notice was posted in the bulletin board at Van City Hall, 113 W. Main, Van, Texas 75790 by 5:00 pm on Friday December 4, 2020

NOTE: If, during the meeting, any discussion of any item on the agenda should be held in a closed meeting, the Council will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E

 *Persons with disabilities who plan to attend this public meeting and who may need auxiliary aid or services are requested to contact the Van City Hall 48 hours in advance, at (903)963-7216, and reasonable accommodations will be made for assistance.*

VAN TEXAS COMPREHENSIVE PLAN

Gateway Planning Group, Inc. and Scott Winton, dba Leap Town Planning present this scope and budget to the City of Van, Texas and the Van Economic Development Corporation for consideration and acceptance for services to facilitate an update of the City's comprehensive plan.

Total fixed fee labor is \$32,500, plus expenses including printing, travel, hotel and other ordinary costs, not to exceed \$1,500, for a total not to exceed amount of \$34,000. Invoicing will be monthly based upon percent completion of the tasks detailed below. The project will be completed by March 2021.

Gateway Planning shall maintain \$1 million coverage in Professional Liability and \$1 million coverage General Liability Insurance.

DELIVERABLES

1. Comprehensive Plan Report

- ✓ Vision Statement
- ✓ Policies to Implement Vision
 - Van's Natural Assets in Context of Region
 - Parks/Trails
 - Neighborhood Character and Design
 - Policies and Practices for zoning, subdivision and site development
 - Economic Development
 - Connectivity and Linkages in context of transportation and natural assets
 - Economic Development –
 - Overall Opportunity
 - Downtown Redevelopment
 - I-20 Corridor
 - Housing Goals
 - Meeting Community Demand
 - Diversification for Environmental and Social Sustainability goals
 - Economic Development strategies
 - Additional policies identified by the Comprehensive Plan Committee
- ✓ Land Use/Area Character Master Framework Exhibit

2. PowerPoint Summarizing Comprehensive Plan Update for final presentations

TASKS

1- \$11,375

One Day Visit--Meet with (1) stakeholders including representatives from the chamber of commerce, school district representatives and downtown landowners and businesses; and (1) the comprehensive plan committee, to complete and review policy areas. Committee Members will be asked to interview 2 to 3 individuals and report back to committee and consultant team during a follow up Zoom meeting.

2- \$8,125

Prepare for by creating and distributing beforehand, and then present draft plan and land use/character area master framework exhibit to joint meeting of Comprehensive Plan Committee, Economic Development Corp. and City Council

3- \$6,500

Revise plan and provide to City Manager for final review, Post revised draft on web and other social media for a two-week review prior to a Zoom town hall meeting posted as joint work session.

4- \$6,500

Final Revision of Plan and presentation for final adoption to City Council.

Approved and Accepted upon approval of City Council

Charles West
City Manager, Van, Texas

Date